BOROUGH OF JENKINTOWN
700 SUMMIT AVENUE
JENKINTOWN, PENNSYLVANIA

MINUTES OF THE BOROUGH OF JENKINTOWN COUNCIL MEETING
AUGUST 26, 2026, 7:00 P.M.

MEMBERS:

Jay Conners	Council President
Christian Soltysiak	Council Vice President
Gordon Lewis	Councilor
Maxine Marlowe	Councilor
Joanne Bruno	Councilor
Anne MacHaffie	Councilor
David Ballard	Councilor
Joshua Curtin	Councilor
Alex Bartlett	Councilor

REGRETS:

Deborra Sines-Pancoe	Councilor
Steve Spindler	Councilor
Alexandria Khalil	Councilor

GUESTS:

George Locke	Borough Manager
Khaled Hassan	Borough Engineer, Pennoni Associates
Sean Kilkenny	Solicitor, Kilkenny Law, LLC
Kenneth Riggins	Public Works Foreman
Tiffany Fisher	Recording Secretary, Minutes Solutions Inc. (via teleconference)

1. CALL TO ORDER

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 7:03 p.m.

2. PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance.

3. APPROVAL OF MINUTES

On a motion made by David Ballard, seconded by Christian Soltysiak, it was resolved to approve the minutes of the Borough of Jenkintown Committee workshop meeting held on July 15, 2026, and the Borough of Jenkintown Council meeting held on July 22, 2026, as presented. Motion unanimously carried.

4. APPROVAL OF PAYROLLS

On a motion made by David Ballard, seconded by Maxine Marlowe it was resolved to approve payrolls in the amount of $203,893.83 and invoices in the amount of $258,704.68. Motion unanimously carried.

5. PUBLIC COMMENT

Maureen Lucak made a comment inaudible via teleconference.

David Ballard announced that the Philadelphia Flyers' 10th Annual Community Caravan will be held in Jenkintown's Town Square on August 31, 2026, from 5:30 p.m. until 7:30 p.m.

There were no public comments received by email.

6. PUBLIC HEARING

On a motion made by Christian Soltysiak, seconded by Alex Bartlett, it was moved to open the public hearing. Motion carried.

Sean Kilkenny opened the public hearing for Jenkintown Education Foundation's wall mural application, at the location of 250 West Avenue Jenkintown, PA 19046, for their conditional use approval.

6.1 Jenkintown School District – Wall Mural Application

On a motion made by Christian Soltysiak, seconded by Joanne Bruno, it was resolved to continue the Jenkintown School District wall mural application public hearing on September 23, 2026, at 7:00 p.m. in Jenkintown Borough Hall. Motion unanimously carried.

The first document marked into record was B1, a copy of the residential zoning application dated August 24, 2026. The second document marked into record was B2, a copy of the notice of the hearing in the Jenkintown newspaper for general circulation, a posting of the Borough Council meeting and conditional use hearing.

Sean Kilkenny opened the floor to party status requests. There were no parties.

An earlier rendition of the mural had been shown online, but the original artist is no longer available for the mural. The new mural version has been included in the application.

No authorized representatives were in attendance to present the application on behalf of the Jenkintown Education Foundation.

7. REPORTS

7.1 Engineer's Report

The engineer's report has been filed. Khaled Hassan stated that they have been assisting the Borough manager in various traffic-related manners, grant applications, and provided limited assistance regarding lighting improvements that are to be completed at Moretti Park.

7.2 Solicitor's Report

Sean Kilkenny stated that a report was not included in the meeting package. The Borough solicitor, Patrick Hitchens, continues to coordinate with the Jenkintown Borough office. The agenda for the meeting on August 26, 2026, included a motion to expand services that Kilkenny Law, LLC will offer to Jenkintown related to right-to-know services.

7.3 Manager's Report

The public works department has been clearing large fallen branches, removing low-hanging branches, and been using the sweeper to thoroughly clean the inside of the inlets due to the additional debris and runoff after the rain and windstorms experienced in August, 2026. Public Works Foreman Riggins has been collaborating with Pennoni Associates engineers regarding ongoing flooding issues and property damage caused by the uncharacteristic downpours. They have also been preparing for the Philadelphia Flyers Community Caravan event by weed whacking, trimming, and cleaning the business district and center of town, as well as planning the Borough's road closures for a safe event.

The minimum municipal obligation (MMO) is the minimum amount the municipality will contribute to the pension plans, both uniform and non-uniform. The number presented during the August 26, 2026, meeting will be reduced by the amount that the state contributes. In 2026, there is an additional amount on the MMO of $15,000 for the first of a five-year payment schedule for the Act 49 police department pension buy-in, in which two police officers participated. The Borough has an undetermined amount of time to match the two police officers' buy-in amounts, but the Borough's pension actuary recommended matching the funds within five years, which determined the amount of $15,000 a year for five years.

The budget process began August 1, 2026, and a budget schedule will be brought to committee and Council in September, 2026, to propose the first public budget meeting for October 15, 2026, at 6:00 p.m. The Borough has been working on several grants, and the solicitor's office has been assisting with right-to-know requests, with approximately eight ongoing as of August 26, 2026.

8. ORDER OF BUSINESS

8.1 Jenkintown Education Foundation Waiver of Actual Costs Request

On a motion made by Jay Conners, seconded by David Ballard, it was resolved to table Jenkintown Education Foundation's request to waive the actual cost of the conditional use hearing and permitting regarding the Jenkintown School District wall mural application until the hearing held on September 23, 2026, at 7:00 p.m. Motion unanimously carried.

The stenographer will require payment for the public hearing held on August 26, 2026, and for the continuation on September 23, 2026. Council would like to hear the reasoning behind the request to waive the actual cost.

8.2 Resolution 2026-17 – A Resolution Honoring Anne Brennan

On a motion made by Jay Conners, seconded by David Ballard, it was resolved to approve Resolution 2026-17, recognizing and honoring Anne Brennan for her faithful service on the Zoning Hearing Board from February, 2023, to February, 2026. Motion unanimously carried.

8.3 Resolution 2026-18 – Right-to-Know Policy and Appointments

On a motion made by Jay Conners, seconded by Joshua Curtin, it was resolved to approve Resolution 2026-18, establishing a right-to-know policy and appointing George Locke as the Open Records Officer and Meredith Gans as the Deputy Open Records Officer. Motion unanimously carried.

8.4 Installation of All-Way Stop Control at Rodman and Cloverly Avenues

On a motion made by Christian Soltysiak, seconded by Joanne Bruno, it was resolved to approve the installation of all-way stop control at the intersection of Rodman and Cloverly Avenues, consistent with the Borough Engineer's warrant analysis. Motion unanimously carried.

8.5 2027 MMO – Uniform and Non-Uniform Pensions

On a motion made by David Ballard, seconded by Maxine Marlowe, it was resolved to approve the 2027 MMO of $252,374 as presented. Motion unanimously carried.

8.6 Appointment of Shade Tree Commission Chairperson

On a motion made by David Ballard, seconded by Anne MacHaffie, it was resolved to approve the appointment of Anne Brennan as chairperson of the Shade Tree Commission. Motion unanimously carried.

8.7 Real Estate Tax Settlement Stipulation

On a motion made by David Ballard, seconded by Anne MacHaffie, it was resolved to approve the tax settlement stipulation on Tax Parcel No. 10-00-00540-00-8, 430 Clement Road. Motion unanimously carried.

8.8 Right-to-Know Requests and Legal and Administrative Assistance

On a motion made by David Ballard, seconded by Joanne Bruno, it was resolved to approve the proposal submitted by Kilkenny Law, LLC to provide legal and administrative assistance, as well as manage the right-to-know process for the Borough. Motion unanimously carried.

9. ADJOURNMENT

The meeting was closed at 7:30 p.m.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Director	Director
Date	Date