



COMMITTEE WORKSHOP MEETING

Wednesday September 16th, 2026

7:00 P.M.

Draft Agenda

ZOOM MEETING LINK

<https://us02web.zoom.us/j/88663604222?pwd=KTw8s0euhJuB4B4TAyHft3S7xf5IEW.1>

Call to Order

Public Comment

Reports

- Jenkintown Fire Department
(Training accomplishments)
- Second Alarmers
- Police Department
- Public Works Department
- Engineer Report

Public Works - New Business/Items for Discussion

- **Inspection of Drainage Areas of Concern**
The Borough Engineer and PW Foreman Riggins inspected several locations (Cedar Street, Walnut Street, Wyncote Road, Mather Spur, Healy/Division Street and Shoemaker Avenue. Memorandum to include analysis and possible remedies.
- **Failed Retaining Wall – Rear of Healy and Division Street Homes**
Legal and Engineering review provided information showing the wall is not the responsibility of Jenkintown Borough.
- **Town Square Grass Area Restoration – Project to Commence 9/28/26**
- **Borough Hall Roof Failure – Legal Resolution on Admin & Finance order of Business**
- **Final Phase Underway – Cedar Street Moretti Park**
 - Material choice for covering vertical portion of seating wall – Mosaic artist reviewing project.
 - Walking Path Lighting – lights have been spec'd by Engineer and ordered.
 - Park sign design – under review.

Public Works - Ongoing Business

- **Annual Tree Trimming Completed** – Leedom Street, West Ave., Johnson Street, Town Square and Yorkway Place.
- **Removal and eradication of invasive species plants completed – Town Square and Cedar Street Moretti Park**
The Borough contracted professional services to remove invasive or poisonous plant bushes such as poison ivy, amur honeysuckle and mugwort.
- **Eagles Scout Projects** – two projects have been confirmed for 2026 and planning is being finalized. Project 1 - Replacement of the two remaining raised planting beds at Borough Hall and Town Square cleanup, Project 2 construction and placement of informational signage at Cedar Street Moretti Park.
- **Parking Study** – Pennoni Associates has been requested to provide a proposal to perform the Borough wide parking study. Meetings have taken place with staff and Professionals for planning scope of study purposes. A public meeting will be scheduled to discuss the parking study process prior to the project beginning.
- **Borough Hall Council Room – Updating of Audio/Visual**
A needs assessment was conducted to identify upgrades required for full meeting equity during hybrid meetings. The plan is to make the required upgrades during the Borough Hall rehabilitation project (LSA grant). ***no update.***
- **Equipment Assessment for Capital Planning** All vehicles and heavy equipment are being evaluated for capital planning and planning for replacement. ***no update.***
- **DCED – Flood Mitigation Program Grant - Shoemaker Avenue at Leedom Street**
Grant application was submitted, and awards have not been announced. ***no update.***
- **Noble Bridge Replacement PennDOT** – Update - Septa Project announced plans to bid the project at years end and construction may begin in 2027. ***no update.***

Public Safety - New Business/Items for Discussion

- **Library Parking Lot Lease (MOU)** – The Solicitor and Staff worked with the library to finalize portions of MOU that produced questions at the July Committee meeting.
Waiting on Library to sign M.O.U.
- **MONTCO 2040 Implementation Grant – Accessibility, Pedestrian Safety and Traffic Calming**
The plans – bid package have been publicly bid. The bid closes Friday, September 11th. The Engineer is providing the bid tabulations for review. The Engineer is working to finalize PennDOT approvals of Walnut Street improvements.
- **Green Light Go Grant Application Approved** – Phase two of the Runnymede/Walnut Upgrade
The Borough was awarded \$274,080 in funding to complete the second phase of the traffic light and pedestrian accessibility and safety improvements to this intersection. GLG has a 15% local match requirement.
- **Truck Traffic / Vehicle Concerns and Ordinance** – Revised List of Streets provided by Engineer.

- **Proposed Stop Sign – Cloverly and Rodman Avenues**
Intersection met Engineered warrant, Council approved and plans have been sent to Abington Township who controls two of the four approaches.

Public Safety - Ongoing Business

- **Review and Discussion of Jenkintown Borough Code – “Chapter 85 Emergencies”**
(Chapter 85 adopted by Borough Council 11-27-1978 requires updating to current standards and conditions) *no update.*
- **440 York Road – Vacant Building / Public Safety Concerns**
Status update and discussion of possible solutions available. *no update.*
- **Fire Department** – coordination is ongoing to establish a program of onboarding and annual physicals for active-duty Fire Personnel. Quotes and information have been obtained and the first series of exams will cost \$33,000.
- **Proposed Stop Sign – Cherry and Johnson Street**
Currently East bound Cherry Street does not have a stop sign, and it is confusing for drivers and pedestrians. The Engineer has worked with staff and the property owner to facilitate the installation of a Stop sign on both the Northwest and Southwest corners of Cherry Street. Addition of pavement markings have been considered and recommended. Logistics being finalized as well as coordination with adjacent projects.

Administration & Finance - New Business/Items for Discussion

- **Real Estate Tax Settlement Stipulation.**
Motion: move to full Council for consideration of approval Tax Settlement Stipulation as prepared by the School District for properties at 410 York Road at Docket No. 2024-23338, and 412 York Road at Docket No. 2024-23328, and 428 York Road at Docket No. 2024-23321.
- **Resolution 2026-19 ‘Ready 100’ Clean and Renewable Energy**
A resolution of Jenkintown Borough Council addressing and supporting clean energy and 100 percent renewable energy initiatives.
Motion: move to full Council for consideration of approval.
- **Resolution 2026-20 Montgomery County Consortium of Communities - Road Salt Contract**
Motion: move to full Council approval of Resolution 2026-20 an agreement with the successful bidder for the Consortium’s 2026-2027 road salt contract.
- **Resolution 2026-21 Emergency Procurement Declaration for Borough Hall Roof Replacement**

Motion: to approve Resolution 2026-21 ratifying an emergency procurement declaration and authorizing the immediate expenditure of funds for the emergency replacement of the Borough Hall roof.

- **Resolution 2026-22 Authorization to Establish Commercial Credit Card Account w/ Firsttrust Bank**

Motion: move to full Council approval of Resolution 2026-22 authorizing establishment of a commercial credit card account with Firsttrust Bank.

- **2027 Budget Meeting Schedule – Permission to Advertise**

Motion: move to full Council for consideration of approval to advertise the 2027 Budget Public meeting schedule.

- **ALTEK – Conversion of Paper Documents to Electronic Files**

The electronic transfer of Property Records and Zoning files has been completed. ALTEK provided training sessions with staff to review the operational functions of the Docuware software. The Borough must now choose to have paper documents returned or shredded by ALTEK at no cost.

Motion: move to full Council approval of destruction of paper records that have been converted into electronic files.

- **PA Small Water Grant – Permission to Advertise for Public Bid**

Motion: move to full Council for consideration of approval to advertise the PA Small Water Grant. Total grant awarded \$97,194.00, Total match for entire grant 15% \$14,579.00.
(General Cleaning and Televising of Sewer Mains - 12,740 LF, Hydraulic Cleaning 4,140 LF)

- **Holiday Parking Schedule / Business Support Initiative** –The proposed free Holiday season parking schedule would include free parking Friday, Saturday and Sundays from November 27th, 2026, through January 4th, 2027. A survey was sent to 130 Borough business owners concerning adding an additional day to the free Holiday season parking schedule. All respondents shared appreciative and positive feedback.

Motion: move to full Council approval of revised Holiday season parking schedule.

Administration & Finance - Ongoing Business

- **Borough Website – Aptegy’s Complete Platform Overhaul is Ongoing**

Staff and professionals continue working to transform the outdated platform into a modern, accessible digital hub designed around the needs of residents, visitors, and municipal staff with a massive focus on ADA accessibility compliance, streamlined information architecture, and integrated communication tools.

- **Local Share Account (LSA) 2025 Grant** – Rehabilitation and Accessibility of Borough Hall

- *A survey of all employees and Borough Hall rehab steering committee was conducted. The results were compiled and used to rank priorities of the project.*
- *A report of the survey results has been provided to Council and Department heads for dissemination.*
- *Communication with the DCED ‘granting authority’, MONTCO CDBG ‘granting authority’, project design professionals and Borough Manager continue facilitating the coordination of the grant requirements to complete the plans and schedule of the project.*

- **Resolution Forthcoming in October 2026 Local Share Account Grant - Rehabilitation of Borough Hall.**

As a result of the building survey additional needs have been identified mainly in the police department's portion of the building. An additional \$500,000 in funding would be requested to address issues identified such as required re-configuration of spaces, HVAC system overhaul, safety and health concerns.

- **Borough Horticulture-Arborist Consultant/Contractor**

The first planning/coordination meeting has taken place with the Borough, Consultant and Foreman Riggins. The Borough has hired a consultant that will assist and advise on all plant/tree related projects within the Borough. Cedar Street Moretti Park, Town Square, and Street trees on York, Leedom, West, Johnson and Yorkway Place.

- **Shade Tree Commission** – The Borough now has three open positions on the shade tree commission. Public recruitment for members has commenced on all Borough social media platforms.
- **Right to Know requests** – The Borough Solicitor continues to assist with multiple requests from a single filer requiring legal opinion and required redactions. The PA Office of Open Record has denied the appeals filed alleging the Borough was not following state guidelines on issuance of information requested.
- **Edmunds GovTech Code and Financial Software** – Migration of records continues with coordination of the outgoing software company.
- **Firsttrust Bank – Borough Banking**
The Borough accounts have been established, and financial information migration continues.
- **Governor's Center for Local Government Services**
(STMP - Strategic Management Planning Program) *no update.*

Building Zoning & Revitalization - New Business/Items for Discussion

- **Jenkintown Education Foundation request for waiver of actual cost of Conditional Use Hearing and Permitting.**
Motion: move to full Council.
(Previously waived were the \$1000 escrow and \$400.00 permit fee. Actual costs incurred by the Borough include administration, advertisement, notifications, mailings, stenographer, property postings and legal approximately \$1,800)
- **Planning Commission** – met Tuesday, September 15th. PC is proposing ordinance changes to the current offsite advertising sign Ordinance, working on updating the Zoning code, pedestrian safety and a street and canopy tree inventory.
- **Zoning Code** – Ongoing comprehensive review to revise/modernize the Borough zoning code, last revised in 2010. Current focus is on SALDO compliance, use & dimensional standards, and signage.

Current Development Updates

- 459/471 Old York Road LLC – Mixed Use Building, 3,400 sq ft Commercial-Retail / 40 Apartments above. Construction began in May 2026 and progressing as per schedule.
- 600 West Avenue Immaculate Church – 3-residential 3-bedroom units / 400 sq ft Commercial. Project Construction ongoing.
- 501 Washington Lane – 18-month maintenance period ends October 2026. Punchlist provided by Engineer.
- 93 York Road - 18-month maintenance period ends October 2026. Punchlist provided by Engineer.

New Businesses – Zoning & Use Permits

- 401 York Road – “Go Bananas Frozen Yogurt” the PaDEP has approved the EDU allocation, and the business intends on opening in September.
- 605 West Avenue - Red Seeds Floral – Zoning & Use Application approved.
- 745 Yorkway Place – Capricorn Books – Relocation complete, business opened.
- 747 Yorkway Place – ‘Reigndear’ Game Room (2nd floor over ‘Keep Easy’)
- 423 York Road – ‘Wild Ones’ - Art Supply Store

Recently Opened Businesses**Building Zoning & Revitalization - Ongoing Business**

- **Offsite Advertising - Ordinance 2011-6**

The Planning Commission has provided a proposed revised Off-site Outdoor Advertising Sign Ordinance. The proposed ordinance was distributed to the Borough Solicitor, Borough Engineer, and Zoning Officer for reviews. The proposed ordinance and review letters will be provided to the JB Planning commission and Council for consideration and comments. Should Council choose to move forward with the recommended revisions the proposed ordinance will be required to be reviewed by the Montgomery County Planning Commission prior to advertisement and adoption.

Other Business**Adjournment**

JENKINTOWN FIRE DEPARTMENT
MONTHLY CHIEF'S REPORT
August 1 – August 31, 2026

29 calls for the Department, 15 Incidents within the Borough of Jenkintown and 14 Mutual Aid Incidents

12 Automatic Fire Alarm	2 Elevator Rescue	1 Gas Odor Inside
5 Commercial	1 Appliance	1 Officers Call
5 Dwelling	1 Building Investigation	1 Special Service

Mutual Aid Responses: 14

26-224	08/01	214 Cedar Road	Dwelling	Abington
26-227	08/03	2944 Jefferson Ave	Dwelling	Abington
26-230	08/05	1575 The Fairway	Commercial	Abington
26-233	08/05	858 Hilldale Road	Dwelling	Abington
26-234	08/05	1700 Fairview Ave.	Commercial	Abington
26-236	08/10	1575 The Fairway	Commercial	Abington
26-238	08/13	2318 Rosemore Ave.	Commercial	Abington
26-239	08/14	8100 Cedar Road	Dwelling	Cheltenham
26-240	08/17	137 Andrea Rd.	Dwelling	Cheltenham
26-241	08/17	1990 Ashbourne Rd.	AFA	Cheltenham
26-246	08/24	1300 Greenwood Ave.	Appliance	Abington
26-247	08/26	313 Harrison Ave.	Dwelling	Cheltenham
26-248	08/26	987 Old Huntingdon Pk.	Dwelling	Abington
26-250	08/29	1125 Old York Rd.	Commercial	Abington

Mutual Aid Received: 3

26-223	08/01	169 Greenwood Ave.	Elevator Rescue	Rescue-300
26-235	08/08	100 West Ave.	Gas Odor Inside	L-100, E-303, E-200
26-244	08/22	601 West Ave.	Bld. Investigation	QT-3

The Fire Department had 289 Members responded to 29 calls and were in service for 9 hours and 25 minutes. Of those 289 Members, Per the adopted Borough Training Standard 236 of them were certified firefighters, the remaining were support personnel and Juniors. Of those 236 firefighters, 158 of them responded to the scene of the Incident either on the apparatus or POV, the remainder were at the station.

EQUIPMENT USED: 35 air packs, Thermal Imagine Camera, Misc. hand tools, Air Monitoring Meters, PPV fans, RIT equipment

HOSE USED: 0

LADDERS RAISED: 100' Main Ladder

INJURIES: 0

EQUIPMENT DAMAGED: 0

FUEL USAGE:

Quint 99: 28.2 Gallons Diesel

Tac 99: 0 Gallons Diesel

Engine 99: 15 Gallons Diesel

Engine 99-1: 12 Gallons Diesel

Estimated civilian insurance loss for the month: \$ 0.00

Estimated Civilian insurance loss for the year: \$ 100,000.00

Training: In the month of August members conducted in house drills related to Rapid Intervention Teams roles and equipment, deployment of hand lines within a structure.

Michael Scharnikow- beginning the fire training within the Protective Services program at Eastern Tech.
Gunnar Zaengle- FF Safety and Survival. Taking the HMA (Hazardous Materials Awareness -09/2026) and HMO (Hazardous Materials Operations -10/2026) certifications towards completing his FF1 Proboard status.

Respectfully submitted:

Kenneth Lynch
Fire Chief

JENKINTOWN FIRE DEPARTMENT ABRIVATION LIST

ALARM ABRIATIONS

AFA – AUTOMATIC FIRE ALARM

RIT. RAPID INTERVENTION TEAM

STANDBY- RELOCATION TO ANOTHER STATION TO COVER THAT STATIONS CALLS

CO DETECTOR- CARBON MONOXIDE DETECTOR.

BLD. INVESTIGATION- BUILDING INVESTIGATION

APPARATUS ABRIATION

L- Ladder Truck

Sqd- Squad

E- Engine

TAC- Tactical Support Truck

Res- Rescue

SS- Special Service

EM- Emergency Management

FM- Fire Marshall

STATION ASSIGNMENTS

99a Pioneer Fire Company

99b Independent Fire Company

100 Abington Fire Company

200 McKinley Fire Company

300 Weldon Fire Company

400 Edgehill Fire Company

500 Roslyn Fire Company

1 Glenside Fire Company

2 Lamott Fire Company

3 Elkins Park Fire Company

4 Cheltenham Fire Company

9 Rockledge Fire Company

35 Willow Grove Fire Company

82 Wyndmoor Fire Company

Tax Collector's Monthly Report to Taxing Districts
For the Month of August, 2026,
Jenkintown Borough

	Real Estate	2026 Interim	Prior year interim	Sewer
ome://settings/searchEngines				
1. Balance Collectable - Beginning of Month	\$ 343,084.00	\$ 6,195.00	\$ 14,996.00	\$ 43,559.00
2A. Additions: During the Month (*)		\$ 1,286.00		
2B. Deductions: Credits During the Month - (from line 17)				
3. Total Collectable	\$ 343,084.00	\$ 7,481.00	\$ 14,996.00	\$ 43,559.00
4. Less: Face Collections for the Month	\$ 2,075.00	\$ -		\$ 394.00
5. Less: Deletions from the List (*)	\$ -			
6. Less: Exonerations (*)	\$ -			
7. Less: Liens/Non-Lienable Installments (*)	\$ -	\$ -		
8. Balance Collectable - End of Month (1)	\$ 341,009.00	\$ 7,481.00	\$ 14,996.00	\$ 43,165.00
9. Face Amount of Collections - (must agree with line 4)	\$ 2,075.00	\$ -		\$ 394.00
10. Plus: Penalties	\$ 208.00	\$ -		\$ 39.00
11. Less: Discounts/Variance	\$ -			
12. Total Cash Collected per Column	\$ 2,283.00	\$ -	\$ -	\$ 433.00
13. Total Cash Collected - (12A + 12B + 12C + 12D)				\$ 2,716.00

NOTE: (1) PER BERKHEIMER/SCHOOL DISTRICT AGREEMENT - CARLOEE

ome://settings/searchEngines
Food

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (*)

MONTCO

Date	Transaction #	Amount	TOTAL ALL TAXES
August 17, 2026	1205	\$ 569.91	
Seot 2	1211	\$ 2,146.50	
Total		\$	2,716.41

15. Amount Paid with this Report Applicable to this Reporting Month

Transaction #

16. Total Remitted This Month

\$ 2,716.41

17. List, Other Credit Adjustments (*)

Parcel #	Name	Amount
Total		\$ -

18. Interest Earnings (if applicable)

\$ _____

TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month

Amount Collected This Month

Less Amount Paid this Month

Ending Balance \$ -

E. L. G. J. 9/14/26
Tax Collector Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district): _____

Title: _____ Date: _____

I acknowledge the receipt of this report.

CERTIFICATE OF ENVIRONMENTAL STEWARDSHIP

THIS CERTIFICATE IS PRESENTED TO

Borough of Jenkintown

for

493,000 kilowatt hours of 100% Green-e Energy Certified WindPower from WGL Energy

By choosing wind RECs from WGL Energy, you have prevented

331 metric tons of carbon dioxide which is equivalent to:

- removing 77 cars off the road for one year
- saving 37,270 gallons of gasoline
- 367,927 pounds of coal burned

7/1/2026 - 10/31/2030

Term

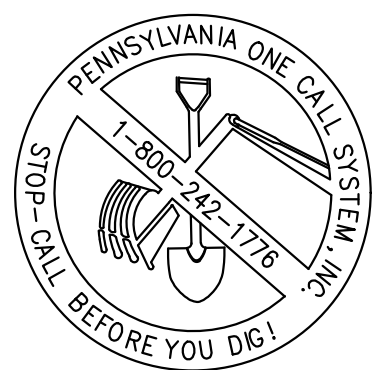
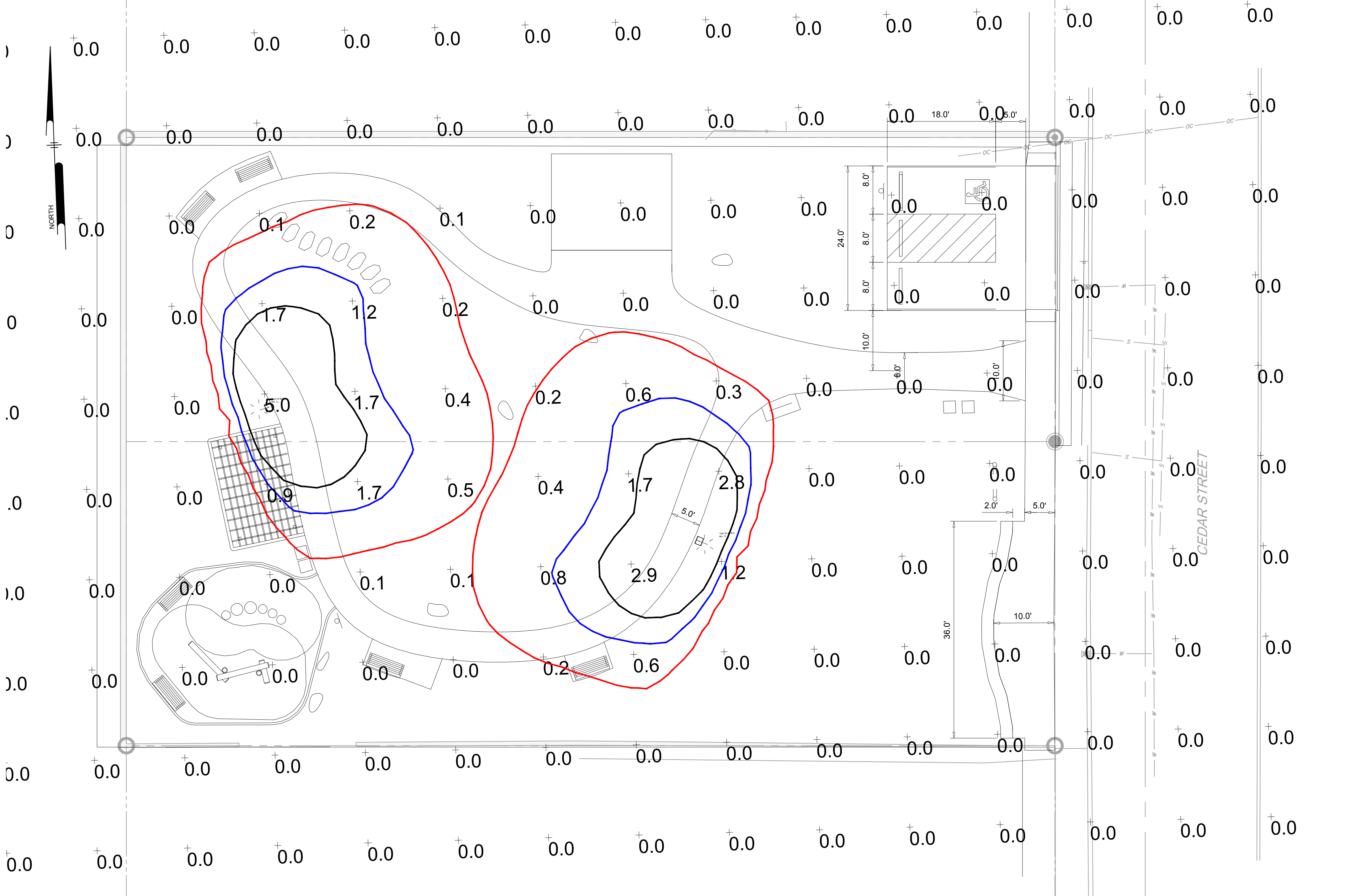
September 4 2026

Date

4822-947

Certificate Number





CALL BEFORE YOU DIG
BEFORE YOU DIG ANYWHERE IN PENNSYLVANIA
CALL 1-800-242-1776
PA. ACT 287 OF 1974 REQUIRES THREE WORKING DAYS
NOTICE TO UTILITIES BEFORE YOU EXCAVATE, DRILL OR
BLAST PENNSYLVANIA ONE-CALL SYSTEM, INC.
SERIAL NUMBER(S):

LAYOUT NOTES:

- CONTRACTOR IS RESPONSIBLE FOR LAYOUT OF PROPOSED IMPROVEMENTS. THE ENGINEER MUST BE NOTIFIED OF ANY DISCREPANCIES BETWEEN FIELD CONDITIONS AND THIS PLAN WHICH WILL AFFECT THE LAYOUT OF THE PROPOSED IMPROVEMENTS PRIOR TO CONSTRUCTION. THE ENGINEER WILL PROVIDE DIRECTION TO RESOLVE CONFLICTS.
- PROPOSED PAVED AREAS, LIGHT LOCATIONS, AND OTHER PROPOSED SITE ELEMENTS TO BE STAKED IN THE FIELD AND LOCATIONS VIEWED BY THE ENGINEER PRIOR TO INSTALLATION. MINOR ADJUSTMENTS MAY BE MADE IN THE FIELD BY THE ENGINEER TO AVOID CONFLICTS.
- DIMENSIONS SHOWN ON THE PLAN ARE FOR INFORMATION ONLY. ENGINEER WILL PROVIDE THE CONTRACTOR OR THE CONTRACTOR'S SURVEYOR AN ELECTRONIC AUTOCAD FILE OF THE SITE PLAN FOR LAYING OUT THE PROPOSED SITE WORK.

LEGEND - EXISTING:

- CURB
- LIGHT
- SIGN
- FENCE
- STORM INLET
- OVERHEAD ELECTRIC
- SPOT ELEVATION
- CONTOUR
- CONCRETE PAVING
- TREE
- EXISTING BLOCK WALL

LEGEND - PROPOSED:

- BRICK WALKWAY
- POROUS PAVING
- CRUSHED STONE PAD
- WOOD FENCE
- ORNAMENTAL FENCE
- BENCH
- TREES AND SHRUBS
- BOULDER

SITE LIGHTING PLAN - CEDAR STREET PARK
SCALE: 1" = 10'-0"

1
CS1001

NOTE: LIGHT FIXTURE SHALL BE PRESET AT 50% OF POWER

Luminaire Schedule						
Symbol	Qty	Label	(MANUFACT)	Description	Arrangement	LLD LDD LUF
	2	Type S4 98 BLS	LEOTEK ELECTRONICS USA CORP.	AR13-10W-MV-WW-4-BK-700-HSS-PCRT-CR/RWL-SRME-XBP (AT 50%)	SINGLE	0.900 0.800 0.360

Calculation Summary								
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min	LVRatio
Walkway	Illuminance	Fc	0.71	5.3	0.0	N/A	N/A	0

THIS LIGHTING PLAN DEPICTS PROPOSED SUSTAINED ILLUMINATION LEVELS CALCULATED USING DATA PROVIDED BY THE NOTED MANUFACTURERS.

ANY SUBSTITUTION REQUESTS MUST BE SUBMITTED 15 DAYS PRIOR TO THE BID AND MUST BE ACCOMPANIED BY A HORIZONTAL PHOTOMETRIC STUDY DEMONSTRATING THAT THE FIXTURES IN QUESTION WILL MEET THE DESIGN INTENT OF THIS PLAN.

ALL EXTERIOR LIGHTING PLANS SHALL BE SUBMITTED 15 DAYS PRIOR TO THE BID TO THE LOCAL LIGHTING AUTHORITY TO DETERMINE IF ALL OF THE LOCAL LIGHTING REQUIREMENTS HAVE BEEN MET.

INSTALLATION NOTES:

- THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE FIELD VERIFICATION OF ALL EXISTING UNDERGROUND STRUCTURES AND UTILITIES, SUCH AS WATER MAINS, SANITARY AND STORM SEWERS, TELEPHONE AND ELECTRIC CONDUITS, AND GAS LINES, ETC. AND ABOVE GROUND UTILITIES WHICH MAY BE ENCOUNTERED DURING CONSTRUCTION OPERATIONS.
- DIMENSIONS ARE APPROXIMATE. THE CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY ALL ELEVATIONS, INVERTS, AND DIMENSIONS IN THE FIELD PRIOR TO THE COMMENCEMENT OF WORK.
- THE PENNSYLVANIA ONE CALL NUMBER IS 1-800-242-1776. THE CONTRACTOR IS REQUIRED TO SUBMIT VERIFICATION TO THE MUNICIPALITY THAT A ONE "ONE-CALL" HAS BEEN PLACED PRIOR TO THE START OF DEMOLITION WORK.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL PERMITS FROM THE MUNICIPALITY RELATIVE TO THE PROPOSED PROJECT.
- THE CONTRACTOR SHALL REPAIR ALL UTILITY TRUNCING WORK LOCATED WITHIN EXISTING PAVED STREETS.
- THE CONTRACTOR SHALL COMPLY WITH ALL CITY, STATE, AND FEDERAL REGULATIONS IN EFFECT AT THE TIME OF CONSTRUCTION.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL TRAFFIC CONTROL.
- THE CONTRACTOR SHALL REMOVE ALL TEMPORARY FENCING, GATES, COVERED PEDESTRIAN WALKWAYS, TRAFFIC BARRIERS, AND SIGNAGE AT THE COMPLETION OF THE PROJECT. ALL AREAS DISTURBED AS A RESULT OF THE INSTALLATION OF THESE TEMPORARY CONTROLS SHALL BE RESTORED TO THEIR ORIGINAL CONDITION.
- THE LIGHT LEVELS DEPICTED ON THIS PLAN WERE CALCULATED BASED ON THE LUF SHOWN IN THE LUMINAIRE SCHEDULE.
- THE LIGHTING VALUES AND CALCULATION POINTS DEPICTED ON THIS PLAN ARE ANALYZED ON A HORIZONTAL, GEOMETRIC PLANE AT GROUND LEVEL UNLESS OTHERWISE NOTED.
- ILLUMINATION LEVELS ARE SHOWN IN FOOT-CANDELS (FC).
- THE ELECTRICAL CONTRACTOR IS RESPONSIBLE TO INSURE THAT SHIELDING AND/OR ROTATED OPTICS ARE INSTALLED AS INDICATED ON THE PLAN IN ORDER TO ACHIEVE THE LIGHTING LEVELS THE REVIEWING AGENCY APPROVED.

CALCULATION NOTES:

THE LIGHT LOSS FACTOR IS A PRODUCT OF MANY VARIABLES. IT IS UP TO THE FINAL REVIEWING AGENCY TO DETERMINE THE APPROPRIATE LIGHT LOSS FACTOR.

ILLUMINATION VALUES SHOWN (IN FOOT-CANDELS) ARE THE PREDICTED RESULTS FOR PLANES OF THE CALCULATION EITHER HORIZONTAL, VERTICAL, OR INCLINED AS DESIGNATED IN THE CALCULATION SUMMARY.

POLE NOTES:

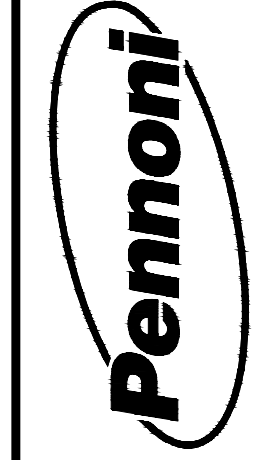
12" SQUARE STRAIGHT STEEL POLES SHALL BE SUPPLIED BY ENERGY LIGHT, INC. (TO BE FINISH PAINTED BLACK)

LIGHTING CONTROLS AND SURGE PROTECTION: ALL NEW FIXTURES ARE TO BE EQUIPPED WITH DIMONOFF RME-XBP PHOTOCELLS AND ABLE POWER PRODUCTS RWLS-SURGE DEVICES. FIXTURES MUST BE EQUIPPED WITH ALL ADJUD PROTECTION (N, L, G, N, G). SURGE PROTECTION INTEGRAL TO THE PHOTOCONTROL SHOULD HAVE 3 MODES OF PROTECTION, LINE TO NEUTRAL, LINE TO GROUND AND NEUTRAL TO GROUND. THE MINIMUM SURGE PROTECTION SPECIFICATIONS SHOULD BE 10KA IN 25KA MAX AND 20KV JVC.

SET ONE SMART PHOTOCCELL TO CONTROL ALL OTHER SITE LIGHTING FIXTURES (DIMONOFF RME-XBP). SET TO 50%.

FOR PRICING AND COMMISSIONING, PLEASE CONTACT INDEPENDENCE LIGHTING.

INDEPENDENCE LIGHTING
KENT LAZOR
PHONE: 610.363.3271
EMAIL: KLAZOR@INDCAST.NET



PENNONI ASSOCIATES INC.
3100 Horizon Drive, Suite 200
King of Prussia, PA 19406
T 610.277.2402 F 610.277.7449

ALL DIMENSIONS MUST BE VERIFIED BY CONTRACTOR
AND OWNER MUST BE NOTIFIED OF ANY
DISCREPANCIES BEFORE PROCEEDING WITH WORK

CEDAR STREET PARK
433-435 CEDAR STREET
JENKINTOWN, MONTGOMERY COUNTY, PA

SITE LIGHTING PLAN

BOROUGH OF JENKINTOWN
700 SUMMIT AVENUE
JENKINTOWN, PA 19046

REVISIONS	DATE	NO.	BY
1	01/24/24	5	REVISIONS TO LIGHT FIXTURE INTENSITY
2	12/07/20	4	PER DCAR COMMENTS
3	09/10/20	3	PER MEETING W/ BOROUGH ON 9-9-20
4	3/09/19	2	ADDED PERGOLA
5	3/12/19	1	REVISIONS TO LANDSCAPING, UTILITIES, DETAILS

ALL DOCUMENTS PREPARED BY PENNONI ASSOCIATES ARE INSTRUMENTS OF SERVICE IN RESPECT OF THE PROJECT. THEY ARE NOT INTENDED OR REPRESENTED TO BE SUITABLE FOR REUSE BY OWNER OR OTHERS ON THE EXTENSIONS OF THE PROJECT OR ON ANY OTHER PROJECT. ANY REUSE WITHOUT WRITTEN VERIFICATION OR ADAPTATION BY PENNONI ASSOCIATES FOR THE SPECIFIC PURPOSE INTENDED WILL BE AT OWNER'S SOLE RISK AND WITHOUT LIABILITY OR LEGAL EXPOSURE TO PENNONI ASSOCIATES AND OWNER SHALL INDEMNIFY AND HOLD HARMLESS PENNONI ASSOCIATES FROM ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES ARISING OUT OF OR RESULTING THEREFROM.

PROJECT	JENKB 13028
DATE	2019-01-07
DRAWING SCALE	1"=10'
DRAWN BY	DM
APPROVED BY	CEB

Chapter 85: EMERGENCIES

ARTICLE I: Emergency Management Leadership

§ 85-1. Board Created.

The Jenkintown Borough Emergency Coordinating Board (the "Board") is hereby established to provide strategic oversight, fiscal authority, and inter-departmental coordination for all hazard preparedness and response.

§ 85-2. Membership and Quorum.

A. **Permanent Board:** The Board shall consist of six (6) voting members:

1. **Emergency Management Coordinator (EMC)** – Chairperson
2. **Mayor**
3. **Borough Manager**
4. **Borough Police Chief**
5. **Borough Fire Chief**
6. **Director of Public Works**

B. **Alternates:** To ensure the Board can meet the 30-day "Official Comment" requirement, the Chairperson shall designate alternates from the following list to fill vacancies as needed: President of Borough Council, Chairperson of the Public Safety Committee, Borough Fire Marshal, or Chairperson of the Public Works Committee.

C. **Quorum:** A majority of the Board (or their alternates) constitutes a quorum. In an active emergency where a quorum cannot be reached within two (2) hours, the EMC and Mayor may jointly exercise Board powers, subject to retroactive review within 48 hours.

§ 85-3. Powers and Duties.

A. **Role of the EMC (Operational Lead):** The EMC is the technical author and field commander. The EMC shall:

1. **Plan Development:** Author and maintain the Borough's Emergency Operations Plan (EOP) and long-term strategies.
2. **Technical Designation:** Identify and recommend locations for emergency centers and shelters.

3. **Operational Execution:** Direct the "on-the-ground" tactical response during a declared event.
4. **Procurement:** Manage the requisition of emergency resources as authorized by the Board or Council.
B. Role of the Board (Strategic Oversight): The Board is the advisory and fiscal body. The Board shall:
5. **Planning Review & Official Comment:** Review EOP drafts and center designations. **The Board shall issue a written Official Comment to the Borough Council regarding the plan's adequacy within thirty (30) days of submission by the EMC.**
6. **Communication & Resource Support:** Assist the EMC in coordinating public notifications and the mobilization of manpower, equipment, and supplies across all Borough departments (Fire, Public Works, and Police).
7. **Financial Authorization:** Authorize the EMC to spend up to \$20,000 for emergency response. Expenditures exceeding \$20,000 require prior Borough Council approval.

ARTICLE II: States of Emergency

§ 85-4. Declaration and Duration.

- A. **Proclamation:** A State of Emergency is declared by the Mayor via signed proclamation.
- B. **Immediate Authority:** Upon declaration, the EMC is empowered to mobilize all personnel and resources defined in the EOP.
- C. **Duration:** A State of Emergency shall not exceed **seven (7) days** unless extended by a majority vote of the Borough Council.

§ 85-5. Execution of Emergency Powers.

Once declared, the **EMC** (supported by the Board) is authorized to:

- A. Halt or divert vehicular and pedestrian traffic.
 - B. Establish and enforce public safety curfews.
 - C. Limit or prohibit public congregations and gatherings.
 - D. Order the temporary closure of businesses or suspension of alcohol sales.
-

ARTICLE III: States of Snow or Ice Emergency

§ 85-6. Declaration of Snow or Ice Emergency.

The Mayor, upon the occurrence or imminence of a snowfall or ice event, may declare a **Snow or Ice Emergency**.

§ 85-7. Division of Operational Responsibilities.

A. **Director of Public Works (Logistics Lead):** Directs all Borough crews and contractors in the physical plowing, salting, and treatment of public streets.

B. **EMC (Resource Support):** The EMC shall **assist in procuring** additional emergency resources, including specialized machinery, private contractors, or mutual aid, should the event exceed the capacity of Public Works.

C. **Parking Restrictions:** Upon declaration, it is unlawful to park on [Primary or Secondary Snow Emergency Routes](#). Residents are encouraged to use the [Leedom Street Municipal Lot](#).

ARTICLE IV: Enforcement

§ 85-8. Removal of Vehicles.

The [Jenkintown Police Department](#) is authorized to remove any vehicle parked in violation of this chapter or any emergency regulation. Removed vehicles shall be taken to a place of safety, and the registered owner shall be responsible for all towing and storage charges.

§ 85-9. Violations and Penalties.

Any person violating this chapter shall, upon conviction, be sentenced to pay a fine of up to **\$1,000** for each violation, plus costs of prosecution, or imprisonment for up to 30 days. Each day a violation continues constitutes a separate offense.

**JENKINTOWN BOROUGH
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2026-19

**A RESOLUTION OF THE JENKINTOWN BOROUGH COUNCIL
ADDRESSING AND SUPPORTING CLEAN ENERGY AND 100 PERCENT
RENEWABLE ENERGY INITIATIVES**

WHEREAS, climate change poses a long-term global threat to civilization and Earth's ecosystems and causes or contributes to increasingly frequent and severe weather events; and

WHEREAS, the continued use of fossil fuels by individuals, businesses, and government agencies contributes to climate change; and

WHEREAS, clean energy addresses not only climate change but also air quality and other public health impacts from the present and past use of fossil fuels; and

WHEREAS, the impacts of climate change will stress our infrastructure, emergency and social services; threaten our access to food, water, and energy supplies; heighten the disruption of services and commerce; and negatively affect the quality of life and human health; and

WHEREAS, in 2024, the Pennsylvania Department of Environmental Protection published the Pennsylvania Climate Action Plan 2024, which identifies 22 strategies to reach Pennsylvania's greenhouse gas emission reduction goals by 2050; and

WHEREAS, in 2025, Montgomery County published a draft Climate Action Plan to reach a 40% reduction in carbon emissions by 2030 and to reach 100% emissions-free energy use by 2050 in all sectors; and

WHEREAS, More than 45 municipalities in Southeastern PA, including the municipalities of Abington, Cheltenham, Lower Gwynedd, Lower Merion, Lower Providence, Montgomery, Plymouth, Springfield, Upper Dublin, Upper Merion, West Norriton, Whitemarsh and Whitpain Townships and Ambler, Bridgeport, Conshohocken, Hatboro, Lansdale, Narberth and Norristown Boroughs in Montgomery County and Phoenixville, West Chester, Downingtown along with others in Bucks County, Chester County and Delaware County have stepped up as regional leaders in setting goals for the transition to renewable energy in their communities; and

WHEREAS, collaborating with other Montgomery County energy leaders and participating in aggregated procurement agreements, sometimes called Power Purchase Agreements (PPAs), for regional wind and solar energy can support a cost-effective and potentially cost-saving transition to renewable energy; and

WHEREAS, a renewable energy initiative can produce energy cost savings for residents and local businesses while stimulating new economic activity and local jobs, all while simultaneously mitigating the risks from climate change; and

WHEREAS, PACleanEnergy.com is an online platform, not affiliated with any lobbying or mission-based organization, for PA municipalities and counties to share best practices and establish a network of representatives from communities that are taking climate action; and

WHEREAS, Jenkintown Borough is committed to being a community characterized by equality, health, safety, livability, prosperity and equity; and

WHEREAS, Jenkintown Borough recognizes the importance of developing a working relationship with its electric energy supplier(s) to create the most advantageous and mutually beneficial plan for integrating locally generated and renewable power; and

WHEREAS, Jenkintown Borough has demonstrated a commitment to reducing its energy usage by implementing energy efficiency improvements in multiple areas; and

WHEREAS, Jenkintown Borough recognizes that it has a responsibility to future generations to take an active stance to reduce the emission of greenhouse gases within the Borough.

NOW, THEREFORE, be it, and it is hereby **RESOLVED** by the Borough Council of the Borough of Jenkintown that the Borough and Borough staff consider, pursue, encourage, and implement as may be feasible or permitted by law the following:

1. Joining other towns and cities across the Commonwealth and the United States that have set Ready for 100 goals to transition to 100% clean, renewable energy for all, and complete this transition, community-wide, to 100% clean, renewable electricity by 2035 and 100% clean renewable energy when replacing heating systems and transportation equipment by 2050.
2. Transitioning the Jenkintown Borough vehicle fleet to 100% renewable energy sources as vehicles are replaced.
3. Prioritizing locally produced and distributed energy for the many advantages it provides to the community.
4. Calling upon or encouraging the local electric utility company, PECO to work to achieve local generation goal(s) and set similar goals for the region, and collaborating with PECO's "Path To Clean" platform, helping communities reach their climate goals
- <https://www.peco.com/safety-community/environment/our-path-to-clean>.
5. Calling upon or encouraging the Commonwealth and state elected officials to:
 - a. set a goal to use 100% renewable energy for all purposes no later than 2050;
 - b. adopt codes and standards to increase the efficiency of buildings and appliances;
 - c. increase the Alternative Energy Portfolio Standards (AEPS) to levels that put us on track to meet 100% renewable energy goals as recommended in the 2021 Climate Action Plan for Pennsylvania;
 - d. adopt a Community Solar bill to allow Pennsylvania residents without the ability to install solar to subscribe to solar produced in Pennsylvania; and
 - e. support pending legislation addressing AEPS (HB501) and community solar (HB504).
6. Calling upon or encouraging the Montgomery County and County officials to:
 - a. consider the creation of an energy planner or similar position or consultant within the Montgomery County Planning Commission to develop, propose, advise and recommend renewable energy strategies for Montgomery County municipalities, residents, businesses, and institutions; and
 - b. work with neighboring counties to form or create a collaborative purchase program for electricity that would allow local municipalities like the Borough to participate.
7. Sharing the "Resources for Community" on the online platform PACleanEnergy.com with Borough residents and businesses to help others to make informed decisions about reducing, electrifying, and transitioning to clean energy sources in their homes, schools, and businesses.
8. Directing the Jenkintown Environmental Advisory Committee to:

- a. provide guidance to municipal officials for commissioning a committee, task force, and/or consultant to draft an energy transition plan or climate action plan (“Plan”) for achieving these goals within one year after the adoption of this Resolution, to include interim milestones, financial impacts, equity metrics, potential financing mechanisms, and the percentage of ‘renewable energy’ that is locally produced; which Plan may include conducting an energy audit for municipal buildings and vehicle fleets as a baseline, with ongoing monitoring and tracking usage through energy benchmarking and the term ‘renewable energy’ shall mean carbon-free and pollution-free energy generated sustainably from renewable sources such as wind, solar, small hydro, tidal, fuel cells, and geothermal;
 - b. allow Jenkintown Borough stakeholders to have the opportunity and be encouraged to participate in the planning process.
9. Continuing to decrease energy usage strategically by implementing energy efficiency improvements.

DULY ADOPTED by Jenkintown Borough Council, Borough of Jenkintown, Montgomery County, Pennsylvania, in a public meeting held this __ day of _____ 2026.

BOROUGH OF JENKINTOWN

Jay Conners
Borough Council President

ATTEST: _____
George Locke
Borough Manager/Secretary

MEMORANDUM

TO: Administration & Finance Committee, Marcus Lambert Finance Director

FROM: George Locke, Borough Manager

DATE: August 3, 2026

RE: 2027 Budget – Calendar

In preparation for the 2027 budget, below are the proposed meeting dates:

- | | | |
|--|----------------|--|
| • Wednesday, September 16, 2026 | 7:00 PM | Present budget schedule to A&F |
| • Wednesday, September 23, 2026 | 7:00 PM | Present budget schedule to Council |
| <i>Council votes on approval to advertise budget schedule.</i> | | |
| • Thursday, October 15, 2026 | 6:00 PM | Budget Workshop #1 |
| <i>Stand-alone budget meeting.</i> | | |
| • Wednesday, October 21, 2026 | 6:00 PM | Budget Workshop #2 |
| <i>Prior to committee workshop.</i> | | |
| • Tuesday, November 10, 2026 | 7:00 PM | Budget workshop #3 |
| <i>Following Fire Commission.</i> | | |
| • Monday, November 23, 2026 | 6:00 PM | Budget Workshop #4 |
| <i>Prior to Council.</i> | | |
| • Monday, November 23, 2026 | 7:00 PM | Council votes to advertise budget |
| <i>During Council meeting.</i> | | |
| • Wednesday, December 9, 2026 | 6:30 PM | Council votes on adoption of budget |
| <i>During Council meeting.</i> | | |

Planned Meeting Activities

Workshop #1: General Operations & Pensions

- **01** - General Fund (Initial Review)
- **02** - Street Light Fund
- **05** - Library Fund
- **60** - Non-uniform Pension Fund
- **65** - Uniform Pension Fund

Workshop #2: Infrastructure & Emergency Services

- **10** - Ambulance Fund
- **18** - Street Tax Fund
- **35** - Liquid Fuels Fund

Workshop #3: Utilities, Debt & Fire Services

- **03** - Fire Protection Fund
- **04** - Fire Apparatus Fund
- **08** - Solid Waste Fund
- **09** - Sewer Fund
- **20** - Debt Service Fund

Workshop #4: Capital & Final Review

- **31** - Capital Projects Fund
- **01** - General Fund (Final Review, as time permits)

Please let me know your thoughts and any comments or questions you may have. I appreciate your support as we work through this critical process.

In **Jenkintown Borough**, the local holiday parking tradition explicitly follows the regional trend of targeted weekend waivers.

All parking fees are completely waived **every Saturday and Sunday** starting on Thanksgiving Day and running through the end of the year. This promotional waiver applies directly to all metered street spaces as well as the borough's municipal parking lots.

The additional days being proposed would be Fridays during that time period. This would be free the entire weekend (inc. Fridays) and we would promote that on all social media. The loss of revenue is estimated to be approximately \$2,000 by adding Fridays.



THE BOROUGH OF JENKINTOWN

700 SUMMIT AVENUE
JENKINTOWN, PA 19046
WWW.JENKINTOWNBORO.COM

P: 215.885.0700
F: 215.885.3786

To: Borough Council, Mayor
Fr: George Locke, Borough Manager
Re: Legacy Park – Jenkintown Education Foundation request for waiver of \$1,841.82 actual costs of the conditional use permit

As you are aware, on May 27th of this year, Borough Council voted to reduce the permit fees for Legacy Park (Jenkintown Education Foundation) at JSD. The permit fees were reduced to reflect only actual costs to the Borough.

The breakdown and estimated cost of the permits are below.

- Grading permit actual cost was \$1322.81 and was paid on 6/18/26.
- Building permit will not have a cost until completion of the project. (Utilizing Engineer's, Staff Inspector and admins estimates of time, this cost should fall between \$2,500 and \$4,500 dollars.) **Prior to the fee reduction agreement, the building permit for the estimated 1.5-million-dollar project would have been \$37,579.50.**
- Mural permit actual cost was \$25 and was paid on 7/27/26.
- Conditional use permit required for the wall mural. The conditional use hearing date has been set as August 26th on the Borough Council agenda. The actual costs the Borough has incurred thus far are advertisement \$460.12, legal \$160.00, mailings \$61.70, administration \$560.00 and stenographer \$300.00 (+ \$300.00 second appearance). Total cost of \$1,841.82.

Prior to the fee reduction agreement, the conditional use permit would have been \$400.00 and a \$1000.00 escrow fee to cover actual costs. In keeping with the actual permit cost intent of Council, neither was charged.

The Jenkintown Education Foundation has now requested a waiver of the \$1,841.82 actual costs of the conditional use permit. This waiver request will be on the August Council agenda.

BOROUGH OF JENKINTOWN
MONTGOMERY COUNTY, PENNSYLVANIA
RESOLUTION NO. 2026- 21

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF [INSERT
BOROUGH NAME] RATIFYING AN EMERGENCY PROCUREMENT
DECLARATION AND AUTHORIZING THE IMMEDIATE EXPENDITURE OF FUNDS
FOR THE EMERGENCY REPLACEMENT OF THE BOROUGH HALL ROOF.**

WHEREAS, the Pennsylvania Borough Code, **8 Pa.C.S.A. § 1402(d)**, explicitly waives standard advertising and competitive bidding requirements for contracts made for the repair or maintenance of public works when an emergency occurs; and

WHEREAS, Title **67 Pa. Code § 449.3(d)** further permits the immediate bypass of public notice and bidding requirements when an active emergency conditions exists making immediate repairs essential to protect the health, safety, and welfare of municipal employees and the general public; and

WHEREAS, heavy rainfall over the past 48 hours has caused a catastrophic failure of the existing Borough Hall roof, resulting in severe, active structural water infiltration that standard patch repairs cannot contain; and

WHEREAS, this ongoing water infiltration has already compromised interior building components—destroying ceilings, walls, and flooring—and has required the closure and securing of the detective office as hazardous and unusable; and

WHEREAS, the active roof leaks present immediate hazards including slip and fall risks, potential partial drywall ceiling collapse in the public meeting room as warned by structural engineers, and imminent toxic mold growth within insulation panels; and

WHEREAS, the estimated cost of immediate roof replacement is expected to exceed the **2026 statutory bidding threshold of \$24,500**, thereby requiring formal council action to establish a legal exemption under the Borough Code; and

WHEREAS, delaying this project to draft specifications, publicly advertise, and wait for a standard competitive bidding cycle will result in exponentially higher costs due to compounding internal water damage, electrical hazards, and extensive mold remediation.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Jenkintown, and it is hereby resolved by the authority of the same as follows:

1. **Ratification of Emergency:** Borough Council hereby declares that a public safety and property emergency exists regarding the catastrophic roof failure at Borough Hall, formally ratifying the emergency procurement declaration.
2. **Waiver of Bidding:** Pursuant to **8 Pa.C.S.A. § 1402(d)** and **67 Pa. Code § 449.3(d)**, formal advertising and competitive bidding requirements for this project are hereby waived due to the immediate threat to public health, safety, and municipal property.
3. **Authorization of Funds:** The Borough Manager is authorized to immediately award a contract and execute all necessary agreements with a qualified, licensed commercial roofing vendor for the complete tear-off and replacement of the compromised roof sections, in an amount not to exceed **\$120,000**.
4. **Implementation:** The Borough Manager and staff are directed to execute the expedited action plan to begin work within 48 hours of this resolution's passage and to maintain a written determination of this procurement for the official contract file.

DULY PRESENTED AND ADOPTED by Jenkintown Borough Council, Borough of Jenkintown, Montgomery County, Pennsylvania, in a public meeting held this 16th day of August 2026.

BOROUGH OF JENKINTOWN

Jay Conners
Borough Council President

ATTEST: _____
George Locke
Borough Manager/Secretary

MEMORANDUM

TO: Borough Council Members, Mayor

FROM: Borough Manager

DATE: September 13, 2026

SUBJECT: Emergency Declaration and Immediate Procurement: Borough Hall Roof Replacement

1. Purpose & Recommendation

This memorandum requests that Borough Council formally ratify an emergency procurement declaration for the immediate and complete replacement of the Borough Hall roof.

Due to severe, active structural water infiltration that threatens public safety, health and welfare of public employees and compromises interior building components such as ceiling, wall and floors, we must bypass the standard 30-day competitive bidding process. I recommend the immediate authorization of emergency funds not to exceed \$120,000 to contract with a qualified roofing vendor to begin work within 48 hours.

2. Current Situation & Risks

Following the heavy rainfall over the past 48 hours, the existing roof has suffered a catastrophic failure. The roof installers' patch repairs are no longer containing the water.

The active leaks present several immediate hazards:

- **Public & Staff Safety:** Slip hazards have forced the temporary closure of the north wing hallway. Structural engineers warn that continued water logging risks a partial drywall ceiling collapse in the public meeting room.
- **Mold & Air Quality:** Trapped moisture within the insulation panels will trigger toxic mold growth within days if the substrate is not stripped and dried immediately.
- **Water Infiltration:** Water is entering through the compromised roof destroying ceiling, wall and flooring. The detective office had to be secured and rendered hazardous and unusable.

3. Financial & Legal Justification

Under 8 Pa.C.S.A. § 1402(d) of the Pennsylvania Borough Code, standard advertising and competitive bidding requirements are explicitly waived for emergency repairs to public works. This is further reinforced by 67 Pa. Code § 449.3(d), which permits the immediate bypass of public notice requirements when an active emergency threatens the health, safety, and welfare of municipal employees and the public.

Because our expected procurement exceeds the standard 2026 statutory bidding limit of \$24,500, Borough Council's formal ratification of this emergency declaration is required to establish our legal exemption and finalize the contractor file. Delaying this project to draft specifications, advertise, and wait for a standard council voting cycle will result in exponentially higher costs due to compounding internal water damage, potential mold remediation, and equipment replacement.

4. Proposed Action Plan & Timeline

To resolve this issue with minimal disruption to municipal operations, we will execute the following expedited timeline:

- **Phase 1 (Immediate):** Deploy industrial tarping and temporary internal water diversion structures to protect building components, electronics and historical archives.
- **Phase 2 (Within 24 Hours):** Secure emergency contract signatures from a pre-vetted, licensed commercial roofer available for immediate mobilization.
- **Phase 3 (Within 48 Hours):** Begin full tear-off and replacement of the compromised roof sections.

RESOLUTION NO. 2026-22

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF JENKINTOWN, MONTGOMERY COUNTY, PENNSYLVANIA, AUTHORIZING THE ESTABLISHMENT OF A COMMERCIAL CREDIT CARD ACCOUNT WITH FIRSTTRUST BANK AND THE ISSUANCE OF CREDIT CARDS TO AUTHORIZED BOROUGH OFFICIALS.

WHEREAS, the Borough Council of Jenkintown Borough recognizes the need for an efficient and secure method for authorized personnel to conduct municipal business, make authorized purchases, and manage day-to-day operational expenses; and

WHEREAS, Firsttrust Bank provides commercial credit card services tailored for municipal government entities to streamline purchasing workflows while maintaining financial controls; and

WHEREAS, the Borough Council desires to establish a total commercial credit card account limit of **\$25,000** to be allocated among specified administrative and public safety leadership positions;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Jenkintown, Montgomery County, Pennsylvania, that:

1. **Authorization of Account:** The Borough of Jenkintown is hereby authorized to establish a commercial credit card account with Firsttrust Bank with an aggregate credit limit not to exceed **\$25,000**.
2. **Card Issuance and Individual Limits:** The Borough hereby authorizes the issuance of individual commercial credit cards under this account to the following designated personnel, with specific individual credit limits established as follows:
 - o **George Locke, Borough Manager:** Credit limit of **\$12,500**.
 - o **Thomas Scott, Chief of Police:** Credit limit of **\$12,500**.
3. **Execution of Documents:** The Borough Manager and/or appropriate Borough officials are authorized to execute any and all necessary applications, agreements, and documents required by Firsttrust Bank to open and maintain said account.
4. **Internal Controls:** Use of the commercial credit cards shall be subject to the strict adherence of the Borough's purchasing policies, standard operating procedures, and regular municipal audit guidelines.

DULY ADOPTED this ____ day of _____, 2026, by the Borough Council of the Borough of Jenkintown in a lawful session duly assembled.

APPROVED:

By: _____
Jay Conners, Borough Council President

ATTEST:

By: _____
George Locke, Borough Manager