

**BOROUGH OF JENKINTOWN
700 SUMMIT AVENUE
JENKINTOWN, PENNSYLVANIA**

**MINUTES OF THE BOROUGH OF JENKINTOWN COUNCIL MEETING
APRIL 22, 2026, 7:00 P.M.**

MEMBERS:

Jay Conners	Council President
Christian Soltysiak	Council Vice President
Gordon Lewis	Councilor
Deborra Sines-Pancoe	Councilor
Steve Spindler	Councilor
Maxine Marlowe	Councilor
Anne MacHaffie	Councilor
David Ballard	Councilor
Alexandria Khalil	Councilor
Joshua Curtin	Councilor
Alex Bartlett	Councilor

REGRETS:

Joanne Bruno	Councilor
--------------	-----------

GUESTS:

Gabriel Lerman	Mayor
George Locke	Borough Manager
Kenneth Riggins	Public Works Foreman
Mark Bickerton	Borough Engineer, Pennoni Associates
Patrick Hitchens	Borough Solicitor
Chief Thomas Scott	Chief of Police (until 7:36 p.m.)
Tiffany Fisher	Recording Secretary, Minutes Solutions Inc. (via teleconference)

1. CALL TO ORDER

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 7:07 p.m.

2. PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance.

3. APPROVAL OF MINUTES

On a motion made by David Ballard, seconded by Joshua Curtin, it was resolved to approve the minutes of the Borough of Jenkintown Council meeting held March 25, 2026, and the Jenkintown Committee workshop meeting held March 18, 2026, as presented. Motion unanimously carried.

4. **APPROVAL OF PAYROLLS**

On a motion made by Jay Conners, seconded by Councilor D. Ballard it was resolved to approve payrolls in the amount of \$77,688.18. Motion unanimously carried.

5. **PUBLIC COMMENT**

Maureen Lucak shared that the Jenkintown Environmental Advisory Committee (EAC) Block by Block cleanup will be held April 26, 2026, in Town Square from 1:00 p.m. until 3:00 p.m.

There were no public comments received by email.

6. **PRESENTATION**

6.1 **Public Works – Sanitary Sewer and Stormwater in the Borough**

Kenneth Riggins presented the sanitary sewer and stormwater presentation provided in the meeting package, and he presented it during the EAC meeting held a few days prior. He explained the necessity of the street sweeper route, the leaf collection route that collects over 100 tons of leaf waste a year, and the storm sewer improvements to Cedar Street. He explained Chapter 79 “Change in Use and Occupancy” and that homeowners with their home on the market must complete a lateral video inspection of their sewers before selling to protect the future owners. The map of CIPP repairs and spot repairs shows portions of the small water grants completed around the Borough. The map is split into three areas. The blue section flows to the Runnymede Avenue meter, the green flows to the West Avenue meter, and yellow flows to the Wyncote Road meter. Council agreed that a notice could be created to remind residents of the harm caused by putting grease and foreign materials into the Borough’s sewer systems.

Councilor Sines-Pancoe asked if the Chapter 79 “Change in Use and Occupancy” code applies to commercial buildings, and Manager Locke stated that Jenkintown Borough’s Use & Occupancy ordinance applies to residential buildings only and that the option to apply this to commercial buildings can be investigated. Solicitor Hitchens stated that, unless he is mistaken, upon review of the code, section 79-5 stipulates that it can apply to commercial or industrial buildings within the Borough and suggested that staff review the code further to determine if commercial buildings are already subject to it.

7. **REPORTS**

7.1 **Engineer’s Report**

Mark Bickerton stated that the report was provided in the meeting package.

7.2 **Public Works Department**

Public Works has been correcting signage and installing new signage across the Borough. Beautifying projects will take place over the next four to six weeks.

7.3 **Solicitor’s Report**

The solicitor’s office continues to provide services on an as-needed and as-requested basis.

7.4 **Police Chief’s Report**

The Jenkintown Police Department report was submitted.

7.5 Manager's Report

New grant submittals for the Montco Community Development Block Grant (CDBG) are underway. Contracts have been signed for the ARLE and PA small water grants. Quotes are being obtained for the emergency roof repair due to leaks in Borough Hall. The aim is to finalize the hybrid meeting audio-visual improvements prior to the grant work. A list of three summer internship candidates has been received from the Meyner Center at Lafayette College. Manager Locke has collaborated with the Borough engineer on various safety projects, including traffic stop signage. There has been collaboration with the IT provider at Borough Hall regarding IT issues and the implementation of new software.

8. ORDER OF BUSINESS

8.1 Resolution 2026 – 13 Jenkintown Borough Section 504 Officer

On a motion made by David Ballard, seconded by Deborra Sines-Pancoe, it was resolved to move to appoint George Locke, Borough Manager, as the Section 504 Officer. Motion unanimously carried.

8.2 Disposal of Public Records

On a motion made by David Ballard, seconded by Gordon Lewis it was resolved to move to approve the disposal of the records listed in Exhibit C, in full compliance with the retention periods and procedures set forth by the Pennsylvania Historical and Museum Commission's Local Government Records Committee. Motion unanimously carried.

8.3 Resolution 2026 – 14 Support of Mayor Lerman's Statement

On a motion made by Christian Soltysiak, seconded by Deborra Sines-Pancoe, it was resolved to move to approve Resolution 2026 – 14 in support of Mayor Lerman's statement on local law enforcement and the immigration enforcement policy in Jenkintown Borough. Ten were in favor and one opposed. Motion carried.

8.4 Police Chief Participation with the Philadelphia Police Promotional Assessment Panel

On a motion made by Christian Soltysiak, seconded by Alexandria Khalil, it was resolved to approve Chief Thomas Scott's participation with the Philadelphia Police Department to serve on a promotional assessment panel for 2026. Motion unanimously carried.

8.5 Ordinance 2026-3 Blighted Property Removal Committee

On a motion made by Jay Conners, seconded by Christian Soltysiak it was resolved to move to approve the advertisement of Ordinance 2026-3, establishing the Blighted Property Removal Committee. Motion unanimously carried.

8.6 Request for Waiver of Permit Fee – Eagle Scout Project

On a motion made by Jay Conners, seconded by Alexandria Khalil, it was resolved to move to waive the building permit fee for the Eagle Scout project to remove and replace the pedestrian walkway at the Jenkintown Library. Motion unanimously carried.

9. **NEW BUSINESS**

Councilor Khalil shared excitement for the upcoming Eagle Scout project plan to rebuild two planters and stated that they will present a project plan and quote to the Borough Manager.

10. **ADJOURNMENT**

The meeting was closed at 7:44 p.m.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Director

Director

Date

Date