



THE BOROUGH OF JENKINTOWN

P.O. BOX 2176
700 SUMMIT AVENUE
JENKINTOWN, PA 19046
WWW.JENKINTOWNBORO.COM

215/885-0700

SIGN INFORMATION SHEET

(To be completed with application)

FOR SIGNS:

1. What is the sign made of?
2. How will the sign be attached to the building?
3. What is the height of the lowest point of the sign to the sidewalk or ground?
4. What is the highest point of the sign from the sidewalk or ground?
5. If it is an overhanging sign, what is the width of the sidewalk from the front of the store to the curb?
6. Is the sign lit and if so, how?
7. How many signs are on the building, not the store itself?

FOR AWNINGS:

1. What is the height to the lowest point of the awning from the sidewalk to the bottom of the awning?
2. How will the frame be attached to the building and what material is the frame?
3. Does the awning have any lettering on it? If so, how much and what size?
4. Does the building itself, have any other awnings or signs?

**ADDITIONAL INFORMATION
(OVER)**

REQUIREMENTS FOR SIGN PERMITS

- 1. A PRINT OUT OF WHAT THE SIGN / AWNING IS TO LOOK LIKE.**
- 2. IF REPLACING A SIGN / AWNING, A PHOTOGRAPH OF WHAT THE ORIGINAL CURRENTLY LOOKS LIKE.**
- 3. A LETTER OF APPROVAL FROM THE PROPERTY OWNER.**