

**BOROUGH OF JENKINTOWN
700 SUMMIT AVENUE
JENKINTOWN, PENNSYLVANIA**

**MINUTES OF THE BOROUGH OF JENKINTOWN COUNCIL MEETING
SEPTEMBER 25, 2024, 7:00 P.M.**

MEMBERS:

Jay Conners	Council President
Christian Soltysiak	Council Vice President
Deborra Sines-Pancoe	Councilor
Gordon Lewis	Councilor
Steve Spindler	Councilor
Joanne Bruno	Councilor
Alexandria Khalil	Councilor
Anne MacHaffie	Councilor

REGRETS:

Alex Bartlett	Councilor
Aliza Narva	Councilor
David Ballard	Councilor
Maxine Marlowe	Councilor

GUESTS:

Gabriel Lerman	Mayor
George Locke	Borough Manager
Patrick Hitchens	Borough Solicitor
Mark Bickerton	Borough Traffic Engineer, Pennoni Associates

Minutes prepared by Tiffany Fisher of Minutes Solutions Inc. from a recording.

1. CALL TO ORDER

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance.

3. APPROVAL OF MINUTES

On a motion made by Jay Conners, seconded by Alexandria Khalil, it was resolved to approve the minutes of the Borough of Jenkintown Council meeting held August 28, 2024, as presented. Motion unanimously carried.

4. APPROVAL OF PAYROLLS

On a motion made by Jay Conners, seconded by Joanne Bruno, it was resolved to approve payrolls in the amount of \$199,541.56 and invoices totaling \$309,344.52. Motion unanimously carried.

5. PUBLIC COMMENT

Mary Jane Reilly commented about the one dollar an hour ParkMobile fee and the 15-cent surcharge. She highlighted the impact it will have on delivery drivers and asked Council to consider the negative outcome of Jenkintown Borough being forced into using lockers for deliveries before Council moves to approve parking changes.

Councilor Sines-Pancoe commented that the parking charge is 50 cents per hour with a 50-cent surcharge.

Mary Jane Reilly clarified that the parking charge for one dollar an hour was noticed at a parking location between the post office and David Arnold Salon.

A comment was made to clarify that drivers using ParkMobile can log on to the application and clarify if they have finished parking earlier than anticipated, and a refund will be provided for any unused time, which is a benefit compared to coin-only machines.

Jay Conners stated that the Council had held an executive session to discuss potential litigation and personnel.

There were no public comments by email.

5.1 Engineer's Report

Mark Bickerton stated that the report was filed. They will be assisting with the opening of the CDBG ramp project on September 27, 2024. The paving project proposed for Walnut Avenue to Greenwood Avenue has experienced a delay, as no bids were received during the first round, and a bid extension procedure request was filed. The engineer was presented with two options: rebid the project or proceed with a solicitor review through the Borough and submit the findings for the solicitor with PennDOT to review. The second option may take six weeks to complete, and it was noted that a rebid is the best course of action due to the timeline. If approved, the rebid could occur during the week of October 7, 2024, and return to Council for authorization to award by the end of October, 2024. The Borough engineer would then be able to request an extension to the paving period, which normally ends on October 31. A request for a waiver for the waiting period would be submitted through the RCO.

5.2 Solicitor's Report

The solicitor's office continues to provide services on an as-needed and as-requested basis. Patrick Hitchens stated that his priority will be reviewing the short-term rental draft ordinance the Planning Commission provided.

5.3 Mayor's Report

Mayor Lerman reminded residents to register to vote by October 21, 2024.

5.4 Manager's Report

The manager's report was provided in the meeting package. The Borough is working with Edmunds GovTech, and the decision was made to move to the financial improvement software program in 2025. The transition will begin in 2024. Manager Locke met with Abington Township's assistant manager to discuss the multi-municipal grants. The Borough has matching funds for the connections project located on Washington Lane. The Jenkintown side of the project is nearing completion, and Abington's portion is still in progress with plans to complete it by December 31, 2024. The accessibility ramp located at Greenwood Avenue and

Washington Avenue was destroyed during construction and will be rebuilt. A community playground committee meeting was held at the school district, and a structural engineer report was obtained of the playground and required repairs. Pennoni Associates will send a certified playground inspector to inspect the playground once the repairs are completed. A nursing school has moved into 101 Greenwood Avenue as a new business to the Borough. A community meeting was held to discuss ParkMobile, and it was agreed that another meeting will be held to discuss the parking permit situation. Council had previously approved the sale of surplus Borough equipment, and the Borough has earned \$20,000 in revenue. The police Explorer is still listed for bid and is not included in the total earnings to date. Curbside yard waste collection will be completed on September 30, 2024, instead of September 31, 2024, due to all Public Works employees attending training.

6. ORDER OF BUSINESS

6.1 2024-23 Montgomery County Tax Collection Committee (MCTCC)

On a motion made by Jay Conners, seconded by Alexandria Khalil, it was resolved to approve Resolution 2024-23 appointing the Finance Director and Borough Manager as Jenkintown Borough delegates to the MCTCC. Motion unanimously carried.

6.2 2025 Public Budget Workshop Meetings Schedule

On a motion made by Jay Conners, seconded by Joanne Bruno, it was resolved to publicly advertise the 2025 public budget workshop meetings schedule. Motion unanimously carried.

6.3 2025 Minimum Municipal Obligation (MMO) – Pension Plan Contributions

On a motion made by Jay Conners, seconded by Deborra Sines-Pancoe, it was resolved to approve the MMO pension plan contributions for 2025 in the amounts of \$285,669 for police and \$48,196 for non-uniform. Motion unanimously carried.

6.4 Act 49 of 2024 – Police Pension Credit for Prior Service

On a motion made by Jay Conners, seconded by Gordon Lewis, it was resolved to table the matter of Act 49 of 2024, police pension credit for prior service, until October, 2024. Motion unanimously carried.

This act was sworn in by the governor, and Council must decide whether to adopt it. More documents are to be made available to Council for review. A chart is available to determine how it would impact the Borough's pension. It should come before the Council by the end of October, 2024.

6.5 Borough Code 172-36 Suspension of Provisions and Erections of Signs

On a motion made by Christian Soltysiak, seconded by Alexandria Khalil, it was resolved to request that the Chief of Police temporarily suspend the provision of Chapter 172-26, designation of loading zones on West Avenue, and erect temporary 20-minute parking signage in those locations in accordance with Chapter 172-36. Motion unanimously carried.

6.6 Jenkintown Fire Department – Fire Chief Command Vehicle

On a motion made by Christian Soltysiak, seconded by Steve Spindler, it was resolved to authorize the Borough Manager to continue to work with the Borough Fire Chief to

finalize quotes and proceed with the retrofit and painting of the Ford Explorer Interceptor. Motion unanimously carried.

6.7 Jenkintown Fire Department – Engine 1996 Spartan Pumper

On a motion made by Christian Soltysiak, seconded by Steve Spindler, it was resolved to authorize the Borough Fire Chief Lynch to obtain an estimate of repairs for 1996 Spartan pumper. Motion unanimously carried.

6.8 Parking Management – ParkMobile/Coin Payment Option

On a motion made by Christian Soltysiak, seconded by Deborra Sines-Pancoe, it was resolved to authorize the Borough administration to move forward with the transition from on-street, coin-operated parking meters to electronic payment as part of the upgrade and modernization of the Borough parking payment system with an expected completion of December, 2024. Motion unanimously carried.

6.9 2024 Road Paving Project – Contract No. 24-06

On a motion made by Deborra Sines-Pancoe, seconded by an unidentified councilor, it was resolved to authorize the re-advertisement of the 2024 road paving project, to request an extension to the paving schedule through PennDOT, and to waive the RCO waiting period for the rebid. Motion unanimously carried.

7. NEW BUSINESS

7.1 Executive Session

Councilor Khalil requested that an executive session be held immediately following the September 24, 2024, council meeting to discuss matters of litigation for 10 minutes.

8. ADJOURNMENT

The meeting was closed at 7:30 p.m.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Director

Director

Date

Date