

**BOROUGH OF JENKINTOWN  
700 SUMMIT AVENUE  
JENKINTOWN, PENNSYLVANIA**

**MINUTES OF THE BOROUGH OF JENKINTOWN BUDGET MEETING  
OCTOBER 22, 2025, 6:00 P.M.**

**MEMBERS:**

Jay Conners	Council President (from 6:33 p.m.)
Christian Soltysiak	Council Vice President
Deborra Sines-Pancoe	Councilor
Steve Spindler	Councilor
Joanne Bruno	Councilor
David Ballard	Councilor
Anne MacHaffie	Councilor (from 6:25 p.m.)

**REGRETS:**

Gordon Lewis	Councilor
Maxine Marlowe	Councilor
Alexandria Khalil	Councilor
Alex Bartlett	Councilor
Aliza Narva	Councilor

**GUESTS:**

George Locke	Borough Manager
Thomas Scott	Chief of Police
Tiffany Fisher	Recording Secretary, Minutes Solutions Inc. (via teleconference)

**1. CALL TO ORDER**

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 6:02 p.m.

**2. 2026 PUBLIC BUDGET WORKSHOP NO. 2 – DISCUSSION AND REVIEW OF FUNDS**

Any fund listed in red is a projected number that has not been finalized, as they will have funds moving in and out over November and December, 2025.

**2.1 02 Streetlight**

This fund services all streetlights, the Jenkintown Borough sign, emergency maintenance for light poles, and Leedom Street electric for the parking lot, which includes the EV charging stations.

The fund balance started at \$2,344 for 2025. The Borough budgeted revenue of \$61,789 and to date \$53,242 has been realized of that amount. The Borough budgeted expenses of \$44,505 and has expended \$48,375. The bulk of expenses went to maintenance repairs and an electric increase. The expected fund balance at the start of 2026 is \$7,486, as projected by the board of assessments, provided October 1, 2025. An updated projection will be provided in November, 2025. An increase of \$5,000 was added to maintenance, which is for

a streetlight replacement. The total expenditure is \$56,213, and the revenue is projected to be \$62,271, resulting in a predicted 2026 fund balance of \$13,544.

## **2.2 05 Library**

All funds taken in for real estate tax millage are transferred to the library to fund public library operations. The budget shows a starting fund balance of \$27,197, but the library will be sent a cheque for approximately \$25,000 before the end of 2025, leaving a starting 2026 fund balance of approximately \$2,000. The 2026 revenue is \$274,703 with expenditures of \$270,403, showing an ending fund balance of \$31,497. This balance will be reduced by the amount sent to the library before the start of 2026.

## **2.3 09 Solid Waste**

The Borough's three-year contract with Republic Services expired in 2024, so the Borough accepted a two-year extension. The extension contract will expire March, 2027. The solid waste service will require a rebid from Council at the end of 2026. Republic Services are navigating away from the two-person trucks with rear hoppers. They use an automatic arm with large containers. They proposed a split service of using the one-person truck for a portion of the town, but if the entire Borough requires two-person truck servicing, then Republic Services will not be rebidding for renewal in 2027.

The special pickup fees listed are for the bulk pickups performed by Public Works.

Leaf bag sales are down, and the cost of the bags will require an increase in the fee schedule for 2026 to break even, due to the bags costing more to purchase compared to what the Borough is charging.

The DEP grant has been held by the state, and the 2025 grant has not yet come in. The Borough is expecting to receive it in 2026.

The contract was \$494,325 in 2025 and will increase to \$514,098 for 2026. If projections are accurate, the 2026 budget will have an ending fund balance of \$167,010.

## **2.4 10 Ambulance Services**

The ambulance services fund was previously by way of donation from the Borough until a real estate millage was set up in 2022. An amount of \$12,804 will be paid out at the end of 2025 for ambulance services, resulting in a \$100 balance ending 2025 and starting 2026. This fund runs similarly to the library fund wherein funds that come in are frequently paid out for operational services, keeping a small target balance.

## **2.5 18 Street Tax**

Any construction performed on the street is serviced with this fund. This includes sidewalk and curb construction, storm sewer inspections, and a portion of the equipment costs. The Borough was over budget for 2025 due to streetlight maintenance and repairs. The capital construction line was used to supplement the budget towards the paving project of \$35,000 and \$5,000 for thermoplastic. Only \$20,000 was required from this fund in 2025 towards the paving project. The predicted expenditure is \$26,861, and the 2026 ending fund balance is predicted to be \$2,772.

**2.6 20 Debt Service**

Leases are paid from this fund. The debt interests for vehicles are all confirmed numbers and include the F600, the F250 for Public Works, and the 2024 and 2025 police department cruisers. The final payment for the F600 and F250 is in 2027.

The debt interest for the 2015 general obligation note is for the parking lot loan, and the last payment will be in June, 2031. The 2026 fund balance will be \$3,400. A \$7,000 transfer from the 01 General Fund will be put into the 20 Debt Service fund by the end of 2025 to make it whole and to avoid raising taxes or managing millage. The fund is operating as it should.

**2.7 35 Liquid Fuels**

The Borough receives funding from the state allocation into the liquid fuel fund annually. The preliminary budget predicts the Borough will receive \$114,991. In 2025, the Borough received \$116,864. Abington Township will begin charging Jenkintown Borough for snow removal salt storage in 2026, and Manager Locke will meet with them to investigate fees. The amount was left at \$22,000 for the 2026 budget until Manager Locke has the predicted storage fee. the budget will increase once this cost is considered.

A computer expense line of \$1,000 is allotted to this fund annually only if MS999 reporting is completed on said computer. The Borough will not purchase a new computer in 2025 as Manager Locke and Jim plan to complete the MS999 reporting on the computer purchased in 2025. The Borough is billing road construction engineering to liquid fuels, as up to 10% of the project can be billed towards engineering. The Borough had budgeted \$100,00 for the paving project from this fund, and only \$60,000 was required due to the total project being less than anticipated.

The final payment on the loan borrowed for street paving will be in 2030, and the interest has increased as the loan matured after a seven-year period.

The 2026 year will begin with a \$71,559 fund balance, and the year will end with a \$66,016 fund balance.

**3. ADJOURNMENT**

The meeting was closed at 6:43 p.m.

**DISCLAIMER**

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

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Director

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Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date