

**BOROUGH OF JENKINTOWN
700 SUMMIT AVENUE
JENKINTOWN, PENNSYLVANIA**

**MINUTES OF THE BOROUGH OF JENKINTOWN BUDGET MEETING
NOVEMBER 24, 2025, 6:00 P.M.**

MEMBERS:

Jay Conners	Council President (from 6:15 p.m.)
Christian Soltysiak	Council Vice President
Deborra Sines-Pancoe	Councilor
Maxine Marlowe	Councilor
Joanne Bruno	Councilor
David Ballard	Councilor
Anne MacHaffie	Councilor (from 6:15 p.m.)
Alex Bartlett	Councilor

GUESTS:

George Locke	Borough Manager
Chief Thomas Scott	Chief of Police
Marcus Lambert	Borough Finance Manager
Tiffany Fisher	Recording Secretary, Minutes Solutions Inc. (via teleconference)

REGRETS:

Gordon Lewis	Councilor
Steve Spindler	Councilor
Alexandria Khalil	Councilor
Aliza Narva	Councilor

1. CALL TO ORDER

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 6:01 p.m.

2. 2026 PUBLIC BUDGET WORKSHOP NO. 5 – DISCUSSION AND REVIEW OF FUNDS

2.1 Final Review/Budget Statement

The budget has been completed and was included in the meeting packet along with the budget statement, cover sheet, and graphs. The budget consists of 15 separate funds, and nine of these funds receive real estate tax millage. The two main sources of revenue are real estate taxes at 43% and the Act 511 business tax at 32%. This will be the second budget cycle in a row with no real estate tax millage increase. During those same two years, the millage was reduced from the 01 General Fund budget by transferring it into other funds that required aid, like the 04 Fire Apparatus Fund and the debt fund. Both of which have been fully restored. Approximately \$93,523 will be going back into the 04 Fire Apparatus Fund.

Manager Locke reviewed the 2026 revenue graph with statistics taken directly from the 2026 revenue spreadsheet. Much of the revenue shown in the capital projects area is contingent on the Borough being awarded grants. The second graph shown was the 2026 expense graph. A contingency exists in the fund that makes it seem unbalanced due to the expenses being

greater than the revenue; this relates to items that may or may not occur, requiring them to be listed in the budget. The third graph shown was the 2026 tax revenue, which is all in the 01 General Fund. The business privilege tax is 27%. The Act 511 taxes are shown split up on this graph. Out of the general fund, 57% of the revenue that is brought in is real estate tax. The fourth graph shown and reviewed was the 2026 general fund expenditures.

2.2 01 General Fund

Any decrease shown in the final budget revenue was due to final reassessment. The final numbers were presented at the November 24, 2025, budget meeting.

In the Act 511 taxes, the real estate transfer tax Line 01-310-100 is due to the Borough receiving an unexpected \$57,000 real estate tax transfer tax due to the Giant being sold to the landowner.

Line 01-330-010 is from the police department tickets, parking violations, and other similar items. The new program input by the Borough aims to reduce the number of tickets throughout the year.

The firefighter relief contribution of Line 04-411-540 is collected by Pennsylvania for out-of-state insurance companies that sell insurance within the state. Whatever is received in this fund goes in and out to the fireman relief fund. This is audited by the Auditor General and not controlled by the Borough.

Line 01-430-030 for the Public Works street crew salary reflects a 3% increase in their salaries.

Line 01-430-450 was increased due to Foreman Riggins seeking American Concrete Institute certification and renewing his Northeast Center of Excellence for Paving Technology certification.

Line 01-436-313 is MS4. Line 01-436--830 is specifically for a project at Wyncote and Mather Roads where the Borough has a slow-draining inlet and the road carries a foot of water during rainfall, resulting in a hazardous area. Videotaping and flushing have been completed, but the flushing was not successful in clearing the issue, resulting in the need for repair.

Line 01-489-300 for contingency is higher than past years at \$265,290 for 2026, as it includes \$190,000 worth of matches if the Borough were to receive every grant it applied for within the capital fund. This is by recommendation from the Borough accountant to avoid transferring the funds into the 01 General Fund, where they may disappear into non-contingency-related uses. The contingency and revenue sections will reveal the actual numbers throughout 2026 and is the reason and cause for the unbalanced appearance to the 2026 Jenkintown budget.

The Borough Manager did not hear back from the Jenkintown Youth Activities regarding their budget.

It was projected that the fund balance at the end of 2025 will be \$839,282 to carry over into 2026.

2.3 Budget Statement

The budget planning began in August, 2025, with all department heads collaborating for meetings. Five publicly advertised budget meetings were held to review every fund discussed revenue and expense. Land development projects have been completed, and one will begin in January, 2026. The Borough has increased its tax base. The 2026 budgeted expenses are

only a 1% increase from 2025. The Borough manager released a statement on the Jenkintown website, the Facebook page, and in the paper. The 2026 budget will be brought to Council on November 24, 2025, at the Committee meeting for permission to publicly advertise. The budget will be made available for 10 days before it is voted on. December 10, 2025, will be the meeting to vote on the 2026 budget.

3. ADJOURNMENT

The meeting was closed at 6:54 p.m.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Director

Director

Date

Date