



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING**

Monday, November 24th, 2025

7:00 P.M.

700 Summit Avenue, Jenkintown Pennsylvania

(Also - Live Streamed via ZOOM)

DRAFT AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Council and Committee Meeting Minutes **Councilor D. Ballard**

5. Approval of Payrolls in the amount of \$121,327.61 and invoices totaling \$316,535.40
Councilor D. Ballard

6. Public Comment

7. Presentation – Portnoff Law Associates, LTD.

Collection of Delinquent Municipal Claims

Reports

10. Engineer's Report **Khal Hassan P.E., Pennoni**

11. Public Works Department **Foreman K. (Jim) Riggins**

12. Solicitor's Report **Solicitor P. Hitchens**

13. Mayor's Report **Mayor G. Lerman**

14. Police Chief's Report **Chief of Police T. Scott**

15. Manager's Report **Borough Manager G. Locke**

ORDER OF BUSINESS

- 1) **2026 Borough Budget – Permission to Advertise** **President Jay Conners**
Motion: *permission to publicly advertise the 2026 Borough Budget as presented.*

- 2) **Ordinance 2025-4, Ch. 172 Vehicles & Traffic** **Vice President C. Soltysiak**
Motion: *to publicly advertise Ordinance 2025-4 making minor language revisions and the addition of guest passes in permit parking areas to Chapter 172 Vehicles and Traffic as provided.*

- 3) **2026 Parking Enforcement Vehicle** **Vice President C. Soltysiak**
Motion: *to authorize the Borough Manager to enter into the purchase agreement for the Parking Enforcement vehicle to be delivered in 2026.*
(Vehicle and equipment upfit costs will be funded through sales of surplus equipment and the parking reserve fund).

- 4) **2026 Sanitary Sewer Fees – Resolution 2025-23** **Councilor David Ballard**
Motion: *to approve Resolution 2025-23 setting the sanitary sewer fee rates for the 2026 year as presented.*

- 5) **Borough Non-Uniform Pension Committee** **Councilor David Ballard**
Motion: *to appoint Anthony McAlister (PW) to the Borough Non-uniform Pension Committee for a term of two years.*

- 6) **Borough Banking – Firsttrust Bank** **Councilor David Ballard**
Motion: *to authorize transferring the Borough banking from Fulton Bank to Firsttrust Bank in 2026 and to begin migration of financial information in 2025.*

- 7) **Edmunds GovTech Code & Financial Software** **Councilor David Ballard**
Motion: *to authorize the Borough Manager to sign contract/agreement and begin migration of information to implement Edmund’s GovTech software in 2026.*
(15-month lead time from acceptance of proposal to go live with new system. Information migration and implementation fee of \$50,042.50 due at signing.)

- 8) **PARAGON Consulting Group – Human Resource** **Councilor David Ballard**
Motion: *to authorize the Borough Manager to enter into an agreement with Paragon Human Resources to provide Comprehensive Ongoing HR Support for Jenkintown Borough (32 Employees) at a cost of \$2,500 a month beginning in January 2026.*

9) 2025 PECO Grant – Resolution 2025-22 **Councilor D. Sines Pancoe**

Motion: *to approve Resolution 2025-22 approving the submittal of the 2025 PECO Green Region Grant application requesting funding in the amount of \$10,000 requested for Cedar Street Moretti Park improvements.*

(Final items to include lighting, mosaic seating wall and park signage.)

10) 2026 Borough Road Paving Project **Councilor D. Sines Pancoe**

Motion: *to approve the 2026 Borough Road Paving Project to include the roads presented. Cedar Street (Washington Lane to Summit Avenue) and Harper*

Avenue (Full Length)

NEW BUSINESS AND DISCUSSION

ADJOURNMENT



THE REASONS WHY PENNSYLVANIA BOROUGHES CHOOSE TO HIRE PORTNOFF LAW ASSOCIATES

Over 35 Years of Collection Experience

Portnoff Law Associates (PLA) is a Pennsylvania law firm with over 35 years of experience collecting delinquent real estate taxes and delinquent municipal claims, such as water, sewer and trash fees, stormwater fees, tapping fees, levee fees, and fire marshal, streetlight, capital improvement, and abatement of nuisance charges. Our team of over 90 employees, including over 20 attorneys, is ready to assist your borough in all aspects of delinquent account collection, including: review and preparation of enabling ordinances and resolutions, assessment of billing practices, forensic auditing, data analysis, bankruptcy filings, tax exemptions, and representing the borough in legal challenges to the underlying claims. In 2025, we represent over 200 municipal clients in 31 Pennsylvania counties, including over 40 boroughs.

Legal Focus

Since its inception, PLA has been at the forefront of collecting delinquent municipal claims and real estate taxes in Pennsylvania. We helped successfully lobby for passage of legislation in 1996 that allows municipalities to shift the fair and reasonable costs of collection to the delinquent property owner. This cost-shifting allows our clients to use PLA and still receive 100% of their money. We represent boroughs that are large and small, urban, suburban and rural, wealthy and distressed, and everything in between. Our experience allows us to work with our clients to create a customized collections program based upon the unique needs of the community. At no additional cost, we will administer a hardship program that is available to owner-occupants experiencing financial difficulty, allowing them to pay according to their means.

Results for Boroughs

Clients confirm that PLA collects more money, faster than internal efforts. The shifting of collection fees and costs provides a strong incentive for property owners to pay their delinquent accounts quickly and to pay future obligations on time. This often results in an increase in our clients' current collection rates. All funds collected are remitted weekly, together with detailed payment information, giving our clients almost immediate use of their money. Our high level of professionalism results in positive relations with most delinquent property owners, and we regularly receive notes of appreciation from them. We believe the vast majority of your property owners who pay their bills in a timely manner will be pleased that all property owners will now be asked to pay their fair share.

Contact information: Kevin Buraks, Esquire
(484) 690-9332
kburaks@portnoffonline.com



OVERVIEW OF THE PORTNOFF PROCESS TM

Step I: Validation Notice: \$25 per notice

Each property owner subject to consumer protection statutes will be provided with a validation notice via first class mail at the start of the collection process. This validation notice provides the property owner with forty days to pay or dispute the debt. We prepare and mail out this notice on behalf of our clients, and the notice charge may be added to the delinquent claim. We answer all telephone calls in response to the notice, negotiate all payment plans, administer a hardship program, and handle all payments.

Step II: Notice of Delinquent Claim and Fee Shifting: \$40 plus postage

Pennsylvania law requires that a municipality provide notice by certified mail, return receipt requested, to the property owner at least 30 days in advance of assessing legal fees in connection with the collection of a delinquent municipal claim or real estate tax. We prepare and mail out this notice on behalf of our clients. The notice charge and postage may be added to the delinquent claim. We answer all telephone calls, negotiate all payment plans, administer a hardship program, and handle all payments. Prior to assessing any charges or fees, the borough must enact an ordinance adopting a schedule of fees to be assessed.

Step III: Review of Claims and Issuance of Legal Demand Letter Legal Fee Assessed Against Delinquent Property Owner: \$175

We review the file to ensure that the property owner was properly served with the notice of delinquent claim and fee shifting. If properly served, we prepare and mail a legal demand letter, which advises the property owner that a lien will be filed against the property in the absence of a response.

Step IV: Issuance of Lien Legal Fee Assessed Against Delinquent Property Owner: \$250

We prepare and file a lien against the property and issue a notice to the owner that a lien has been filed. Upon the filing of the lien, statutory interest will begin to accrue for the borough at a rate up to 10% per annum.

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Step V: Issuance of Writ of Scire Facias
Legal Fee Assessed Against Delinquent Property Owner: \$250

We prepare, file and monitor service of a writ of scire facias. A writ of scire facias is akin to a civil complaint and is served by the sheriff on in-state property owners. When an owner is absent, we conduct a detailed investigation of the file history and public records to determine the best and most cost-efficient method of obtaining service. To the extent that a legal defense is raised by the property owner in opposition to the writ of scire facias, we have the expertise and resources to litigate the case on behalf of the borough. Additional legal fees and costs may be assessed against the delinquent property owner to obtain service or to litigate a defense raised by the property owner.

Step VI: Notice of Intention to File Judgment for Want of an Answer
Legal Fee Assessed Against Delinquent Property Owner: \$50

We verify that service of the writ of scire facias was accomplished by the sheriff. If no defense is entered, we issue a notice to the property owner of our intention to file a judgment for want of an answer.

Step VII: Judgment
Legal Fee Assessed Against Delinquent Property Owner: \$175

We prepare and file the paperwork necessary to secure a judgment against the property. We send a final demand letter advising the delinquent property owner of the risks and costs associated with a sheriff's sale and afford an additional 30 days to contact our office to make payment arrangements.

Step VIII: Sheriff's Sale
Legal Fee Assessed Against Delinquent Property Owner: \$800

The final step in the collection process involves the preparation and filing of the paperwork necessary to expose the property to sheriff's sale. The process is labor intensive because Federal law and Pennsylvania law both require that notice be afforded not only to the delinquent property owner, but also to all other parties who may have an interest in the property, including mortgage holders, judgment creditors, and other municipalities and taxing authorities. The writ of execution requires a large deposit with the sheriff that varies by county. We advance this cost on behalf of the borough. We will send a list of properties to the borough before this step to afford the borough an opportunity to comment on said sales prior to their listing.

All of the above charges also include: responding to telephone and written inquiries by the property owner; preparing, mailing and monitoring applications for hardship consideration; confirming payment plans in writing; posting and remitting payments; and responding to inquiries into any issues raised by the property owner. We maintain detailed records of all communications involving the delinquent account, which are available to the borough at any time.



FREQUENTLY ASKED QUESTIONS

How will property owners react to the Borough hiring Portnoff Law Associates (PLA)?

Property owners who pay their municipal fees and taxes in a timely fashion will be pleased to know that all property owners are being asked to pay their fair share. As for delinquent property owners, PLA prides itself on providing exemplary customer service, often receiving thank you notes from property owners who appreciate the professional manner in which they were treated by our firm. PLA is a law firm with references throughout Pennsylvania, with over 35 years of experience representing municipal clients. We have a friendly, highly trained staff of over 90 employees (including over 20 attorneys) that aims to treat every property owner with courtesy and respect. We work hard to accommodate each individual's unique situation through the administration of payment plans and our hardship program.

How much will it cost the Borough to utilize PLA's services?

Under Pennsylvania law, the fair and reasonable costs of collection may be assessed against the delinquent property owner, so that the Borough and timely-paying property owners do not bear the burden of this expense. The Borough will be invoiced a charge of \$40 plus postage per account to cover the costs of providing the required notice of delinquent claim and fee shifting to each delinquent property owner who did not make payment in response to the initial validation notice. This amount is added to the claim and reimbursed to the Borough upon payment. If legal proceedings are then required, PLA will advance all legal fees and costs on behalf of the Borough and will seek reimbursement from the delinquent property owner. By shifting all collection costs and fees to the delinquent property owner, PLA can collect and remit 100% of the delinquent claim to the Borough. The Borough must pay an annual fee of \$2,500 per year for the first two years of the contract unless it places at least 50 collectible accounts with PLA at the initial placement. If the Borough is interested in other services, such as data reconciliation or organization, bankruptcy representation, or collection of other types of debts, a fee will be proposed after review of the specific parameters of the engagement.

What are the benefits of using PLA to collect the Borough's delinquent real estate taxes?

1. PLA actively collects on each account during the first year of delinquency, evaluating each account according to its individual set of circumstances. Because PLA's first collection step only comes at a cost of \$25 to the taxpayer, payment can be made quickly with minimal financial burden to the taxpayer. PLA remits all funds collected weekly, giving the Borough almost immediate use of its money.
2. PLA allows the Borough to retain local control over the entire collection process, with the ability to increase collections through the implementation of payment plans and a hardship program. PLA can pursue delinquent taxpayers as aggressively or leniently as the Borough deems appropriate.
3. PLA's collection process creates incentives that frequently result in an increase not only in delinquent collections, but in the Borough's current tax collection rate, due to a reduction in future delinquencies. For every account that is subsequently paid on time, the Borough will eliminate paying a 5% commission to the county.

How will PLA's collection services affect the Borough's future collection efforts?

Under The Portnoff Process, delinquent property owners are provided with an immediate incentive to promptly make payment, due to the addition of legal fees and costs if PLA's collection efforts are ignored. By providing strong incentives to make payment, many clients report a decrease in their overall delinquency rate during subsequent years of our representation. By hiring our firm, the Borough sends a strong message to its property owners that it is serious about collecting its delinquent accounts, and many property owners subsequently meet the expectation of a timely payment going forward.

When will the Borough receive the funds collected by PLA? How will the Borough be updated on the progress of delinquent accounts?

We begin to remit funds collected as soon as we have all the necessary data, conduct our internal review and verification of the data, and post the first payments. PLA will typically remit to the Borough all face, penalty and interest collected on a weekly basis through electronic ACH transfer. The remittance statement clearly identifies who has paid, the amount of the payment, and the account against which the payment has been applied. This weekly accounting affords the Borough almost immediate use of its money and enables it to track its receivables with transparency and accuracy.

How does the Borough ensure that those property owners who cannot pay are treated fairly?

PLA offers property owners the ability to pay their delinquency through a payment plan according to the parameters established by the client. Typical plan parameters permit three months for balances over \$500, and six months for balances over \$1,500. PLA also administers a hardship program at no cost to the Borough or the property owner. The hardship program is designed to help low-income owner-occupants pay the delinquency owed on their homes. Once a property owner is deemed a hardship, it is their ability to pay that drives the payment arrangement. There is no minimum payment that we will accept (although the Borough has the option to establish one), and there is no surcharge for a long-term hardship payment plan.

How do delinquent property owners contact PLA and make payment?

PLA's comprehensive website provides delinquent property owners with 24/7 access to look up their delinquent balances, complete a hardship application, and make payment. If property owner questions cannot be answered by the FAQ section of PLA's website, trained representatives are ready to speak with delinquent property owners on PLA's toll-free line Monday through Friday between the hours of 9:00 A.M. and 4:30 P.M. PLA employs English and Spanish speaking employees to answer calls. In addition to accepting payments via mail or at PLA's office locations, PLA offers online payment options via ACH transfer, credit card and debit card.

Will the Borough own real estate?

The Borough will not own real estate due to PLA's sheriff's sale process unless it specifically chooses to do so. PLA's collection process creates incentives early in the process to negate the need to list a property for sale. In 2024, PLA listed 600 properties for sheriff's sale (0.68% of the approximately 88,000 delinquent accounts turned over to PLA for collection). Of the properties listed for sale, 25 properties were subsequently sold (approximately 0.02% of all accounts), all of which were purchased by third-party bidders.

How does the law firm of Portnoff Law Associates differ from companies that want to purchase liens outright?

Third-party lien purchasers can charge transaction fees that significantly cut into the value of the short-term financial benefit gained from the sale, and buy-back requirements at the end of the contract in some scenarios transform the sale into a high-interest loan. Furthermore, the sale may be invisible to the taxpayer, so there is little incentive to change the delinquency pattern. PLA has a track record showing a reduction in the delinquency rate for many of its clients.

What is the relationship between PLA and the County Tax Claim Bureau?

Pennsylvania law requires all taxing districts to make a return of their delinquent real estate taxes to the county tax claim bureau. Depending on the county, this return may trigger an obligation on the part of the taxing district to pay the tax claim bureau a 5% commission upon collection of the tax, regardless of whether the tax is collected through the efforts of the bureau or a private collector. If PLA is retained, the Borough must instruct the tax claim bureau to refrain from collecting the delinquent taxes in order to avoid multiple demands from different collectors for the same debt. If instructed, PLA will remit 5% of the tax and penalty collected to the county tax claim bureau on behalf of the Borough.

What time commitment is required on the part of the Borough?

PLA requires a point person at the Borough to answer factual questions and provide instructions to PLA when needed. It is estimated that the time commitment is less than four hours per month in the first year, and often less in subsequent years.

What steps does the Borough need to take to hire PLA?

The Borough needs to sign a contract and enact an ordinance authorizing PLA's fee schedule as the fair and reasonable costs of collection, which fees will be shifted to the delinquent property owner. PLA will meet with a Borough representative to review payment and collection parameters. Once we receive the data in satisfactory form, we will commence collection proceedings.

Whom can I contact for additional information?

Please contact Kevin Buraks at kburaks@portnoffonline.com or (484) 690-9332 with any questions or for additional information.



PORTNOFF LAW ASSOCIATES' PAYMENT PLANS AND HARDSHIP PROGRAM

PLA's Payment Plans

All property owners are advised in the notice of delinquent claim and fee shifting of the availability of payment plans according to the parameters established by the client. Typical plan parameters permit three months for balances over \$500, and six months for balances over \$1,500.

PLA's Hardship Program

All property owners are advised in the notice of delinquent claim and fee shifting of the availability of a hardship program for owner-occupants experiencing financial difficulty. An eligible property owner must contact our office and complete an application that asks for information concerning the owner's income and expenses. The application may be obtained by calling our office or going to our website. We ask the property owner to propose a payment plan, and we evaluate the proposal considering the balance due and financial circumstances. To avoid embarrassment and to ensure uniform treatment, we ask our clients to delegate to our office the responsibility of evaluating completed hardship applications. We may seek guidance from our clients when the proposed payment plan does not seem appropriate. In many situations, the proposal is deemed appropriate, and the debt is paid over an extended time period, without additional fees or costs. Information concerning the identity of those property owners on hardship plans and the amounts to be paid is available to our clients.



HARDSHIP APPLICATION

Record Owner(s):							
Property Address or Tax Parcel Number:							
Age of record owner(s):		< 20	20-30	31-40	41-50	51-60	61-70 70+
Name and relationship of person completing this form if different than record owner:							
Total Household Annual Gross Income (check one):		\$10K	\$10K-\$30K	\$30K-\$50K	\$50K-\$70K	\$70K+	
Number of people in household and ages of each individual (list):							

Contact Information	
Mailing Address of record owner:	
Email Address of record owner* (optional – see below):	
Telephone Number of record owner:	

**I hereby acknowledge that by providing my email address above, I am either:*

- 1. Certifying that no person other than me has access to this email address; OR*
- 2. Authorizing and granting permission to PLA to use this method of contact even though third parties may have access to the communication.*

Name Each Person Contributing to Household	Gross Amount per Month	Type of Income (i.e. employment, rental income, SSI, SSD)
	\$	
	\$	
	\$	

Assets	Value
401K:	\$
CD or Savings Account:	\$
Real Estate:	\$

Your Monthly Payment Proposal	Your Monthly Due Date Proposal	Proposed First Payment Date
\$	_____ day of each month	____/____/____

(OPTIONAL) I believe these additional circumstances affect my ability to pay:

Expenses	Amount per Month	Additional comments (seasonal changes, upcoming
Mortgage Payment:	\$	
Rent Payment:	\$	
Car Payment(s):	\$	Please list year, make, and model of vehicle(s).
Car Insurance:	\$	
Other Loan Payment(s):	\$	Please list the type of loan.
Credit Card Payment(s):	\$	
Support Payments:	\$	
Heating Bill:	\$	
Electric Bill:	\$	
Water Bill:	\$	
Sewer Bill:	\$	
Trash Bill:	\$	
Home Phone Bill:	\$	
Internet Bill:	\$	
Cable Bill:	\$	
Cell Phone Bill:	\$	
Income Taxes:	\$	
Real Estate Taxes:	\$	
Medical Bills:	\$	
Prescriptions:	\$	
Medical Insurance:	\$	
Other Insurance:	\$	Please list type of insurance.
Groceries:	\$	
Other Bill(s):	\$	Please list type of bill.

I, _____, certify that I am the record owner of the property set forth herein, and that I have read the above and agree to these conditions. I understand that I am not obligated to agree to the above or to provide an email address in order to qualify for hardship consideration. I understand that I have a continuing obligation to inform Portnoff Law Associates, Ltd. of any improvement to financial circumstances which would permit payment of the delinquent balance herein.

Signature: _____ Date: _____

Kindly complete the application in its entirety and return it to **Portnoff Law Associates, Ltd.**

By E-mail: RequestHardship@portnoffonline.com

By Fax: (484) 690-9301

By Mail: Portnoff Law Associates, Ltd.
P.O. Box 351
Norristown, PA 19404

SAMPLE REMITTANCE REPORT

Summary Report

Delinquency Type	Face	Penalty	Reimbursement of Notice Expense	Interest	Remit to Borough	Court Costs	Attorney Fees
Trash Fees	5,559.74	555.98	406.17	119.79	6,641.68	87.00	640.00
Real Estate Taxes	19,540.75	1,954.06	315.91	381.59	22,192.31	58.00	1,300.00
Sewer Fees	5,930.64	593.07	315.91	111.97	6,951.59	58.00	890.00
Grand Total	31,031.13	3,103.11	1,037.99	613.35	35,785.58	203.00	2,830.00

Detailed Report

Creditor	Year of Delinquency	Type of Delinquency	Lot and Block No.	Property Address	Property Owner	File Number	Face	Penalty	Notice Expense	Interest	Remit	Court Costs	Attorney Fees
Borough	2024	Trash fees	123-A-456	Property 1	Owner 1	25-19021-0	166.00	16.60	-	4.25	186.85	29.00	
Borough	2024	Trash fees	123-A-456	Property 2	Owner 2	25-19067-0	353.58	35.36	45.13	5.27	439.34	-	160.00
Borough	2024	Trash fees	123-A-456	Property 3	Owner 3	25-20208-0	264.15	26.42	45.13	11.17	346.87	-	-
Borough	2024	Trash fees	123-A-456	Property 4	Owner 4	25-20231-0	214.14	21.41	45.13	3.77	284.45	-	160.00
Borough	2024	Trash fees	123-A-456	Property 5	Owner 5	25-20267-0	470.53	47.05	45.13	-	562.71	-	-
Borough	2024	Trash fees	123-A-456	Property 6	Owner 6	25-20322-0	1,711.46	171.15	45.13	40.22	1,967.96	29.00	160.00
Borough	2024	Trash fees	123-A-456	Property 7	Owner 7	25-20323-0	1,794.46	179.45	45.13	39.54	2,058.58	29.00	160.00
Borough	2024	Trash fees	123-A-456	Property 8	Owner 8	25-19176-0	180.38	18.04	45.13	6.81	250.36	-	-
Borough	2024	Trash fees	123-A-456	Property 9	Owner 9	25-19216-0	202.52	20.25	45.13	4.38	272.28	-	-
Borough	2024	Trash fees	123-A-456	Property 10	Owner 10	25-19217-0	202.52	20.25	45.13	4.38	272.28	-	-
Borough	2024	Real estate taxes	123-A-456	Property 11	Owner 11	25-19227-0	131.14	13.11	-	4.08	148.33	-	-
Borough	2024	Real estate taxes	123-A-456	Property 12	Owner 12	25-19237-0	2,397.04	239.70	45.13	51.32	2,733.19	29.00	410.00
Borough	2024	Real estate taxes	123-A-456	Property 13	Owner 13	25-19251-0	77.43	7.74	-	-	85.17	-	160.00
Borough	2024	Real estate taxes	123-A-456	Property 14	Owner 14	25-19270-0	15,120.94	1,512.09	45.13	306.04	16,984.20	29.00	410.00
Borough	2024	Real estate taxes	123-A-456	Property 15	Owner 15	25-19273-0	145.02	14.50	45.13	-	204.65	-	-
Borough	2024	Real estate taxes	123-A-456	Property 16	Owner 16	25-19278-0	206.71	20.67	45.13	10.03	282.54	-	-
Borough	2024	Real estate taxes	123-A-456	Property 17	Owner 17	25-19291-0	492.42	49.24	45.13	-	586.79	-	160.00
Borough	2023	Real estate taxes	123-A-456	Property 18	Owner 18	25-19299-0	70.67	7.07	-	-	77.74	-	-
Borough	2024	Real estate taxes	123-A-456	Property 19	Owner 19	25-19302-0	188.90	18.89	45.13	-	252.92	-	-
Borough	2024	Real estate taxes	123-A-456	Property 20	Owner 20	25-19325-0	710.48	71.05	45.13	10.12	836.78	-	160.00
Borough	2024	Sewer fees	123-A-456	Property 21	Owner 21	25-19353-0	1,522.22	152.22	45.13	24.89	1,744.46	29.00	410.00
Borough	2024	Sewer fees	123-A-456	Property 22	Owner 22	25-19356-0	292.75	29.28	45.13	-	367.16	-	-
Borough	2024	Sewer fees	123-A-456	Property 23	Owner 23	25-19397-0	268.92	26.89	45.13	7.07	348.01	-	-
Borough	2024	Sewer fees	123-A-456	Property 24	Owner 24	25-19403-0	609.22	60.92	45.13	14.58	729.85	-	160.00
Borough	2024	Sewer fees	123-A-456	Property 25	Owner 25	25-19407-0	409.89	40.99	45.13	-	496.01	-	-
Borough	2024	Sewer fees	123-A-456	Property 26	Owner 26	25-19502-0	184.92	18.49	-	-	203.41	-	-
Borough	2024	Sewer fees	123-A-456	Property 27	Owner 27	25-19510-0	2,259.26	225.93	45.13	55.33	2,585.65	29.00	160.00
Borough	2024	Sewer fees	123-A-456	Property 28	Owner 28	25-19511-0	383.46	38.35	45.13	10.10	477.04	-	160.00
							31,031.13	3,103.11	1,037.99	613.35	35,785.58	203.00	2,830.00

CLIENT TESTIMONIALS

"For some time now you have provided a much needed and successful service through your efforts on behalf of Cheltenham Township in the collection of our delinquent real estate taxes. From my experience your staff has without fail always been very professional and attentive to their responsibilities. ... I would expect nothing less of them in the new service they will now be providing to the Township in the collection of our past due sewer and refuse payments."

**Bruce A. Rangnow, Former Director of Fiscal Affairs
Cheltenham Township**

"In June 2016, the Authority Board approved the execution of an agreement with Portnoff Law Associates, Ltd. for the collection of outstanding levee fees. Portnoff Law Associates immediately got to work on behalf of the Authority in notifying all known property owners who had delinquent levee fee accounts. In a short period of time, Portnoff has collected nearly a fifth of the outstanding levee fees and deposited the funds into an Authority account. We feel that this is an incredible effort and helps support our public safety mission. We are extremely pleased with the efforts of Portnoff Law Associates on behalf of our delinquency collections. As the Executive Director of the Authority, I would not hesitate in recommending the services of Portnoff Law Associates to any other authority in the Commonwealth for their municipal collection needs. Thank you!"

**Christopher J. Belleman, Executive Director
Luzerne County Flood Protection Authority**

"I am a fan of Portnoff. We simply could not collect on these seriously delinquent accounts if not for the legal firepower and persistence Portnoff brings."

**Charlotte Gehman, Administrator
Municipal Authority of the Borough of Elverson**

"Portnoff has done wonders for our collection process! Our township processes trash billings annually. At the end of the year, all outstanding accounts are sent to Portnoff. Instead of us sporadically throughout the year trying to chase down people for old monies due, we now just turn our list over to Portnoff and I know I can pretty much check it off of my to do list because they are always on top of things. They are easy to work with and timely. Their attorneys are quick, prompt and knowledgeable. Their collection letters are easy to follow and are clear. They treat our collections like it was their own money they were trying to collect. And this makes all the difference."

**Pani Martin, Former Township Treasurer
East Fallowfield Township**

"I give these folks my highest recommendation. They've helped two municipalities in which I've worked to address these difficult situations. You are in good hands."

**Tommy Ryan, Township Manager
Worcester Township**

"I do collections for a water and wastewater company. We have been with Portnoff since 2012. Everyone at Portnoff that I have been in contact with has treated our company with the utmost professional service, answering all questions that were asked, advising our office of the different options we can pursue and letting us decide what option we feel is best for each account. We plan on working with Portnoff for a long time."

**Tina Williams, Former Collections Supervisor
Schuylkill County Municipal Authority
(Currently at St. Clair Sewer Authority)**

"On behalf of Whitehall Township, we thank your company for the reliable, excellent services you provide to our municipality. I am sincerely happy that the large percentage of our unpaids are satisfied without additional enforcement measures. We look forward to working with you in the coming year."

**Jack D. Meyers, Deputy Mayor
Whitehall Township**

"I am writing this letter to acknowledge the excellent work your firm has provided on behalf of Ringgold School District. You and your team continue to impart outstanding service to both the School District and to our community. Portnoff Law Associates has done an exceptional job collecting our delinquent real estate taxes while still remaining sensitive to the financial challenges facing our local community. With respect to your collection methods, we have found that our taxpayers are treated fairly and respectfully by your attentive and knowledgeable staff. Problems are addressed and resolved immediately. In addition, we are pleased with the revenues that your firm continues to generate for the School District. The stable growth and predictable cash flow have provided the School District with a sense of stability as we continue to work through these challenging economic times, particularly in light of the unprecedented constraints all School Districts face under the new state budget. It has been a pleasure conducting business with you and your staff. Without hesitation, we would strongly recommend your services to other School Districts and Municipalities throughout the Commonwealth."

**Randall Skrinjorich, Superintendent
Ringgold School District**

NOTES OF APPRECIATION

"I would like to start by complimenting Portnoff on your customer service team. Venus and the other folks that I have interacted with are very knowledgeable and highly competent at their jobs. Kudos to the team on being nice and empathetic to us folks that have fallen behind or neglected their payments. Nice job!!!"

A property owner from Willow Grove, PA

"Thank you to everyone at Portnoff for always working with us. It's upsetting when you have things happen in life that are out of your control that you end up having to struggle to get done what needs to be. Your staff has always been understanding and it has been truly appreciated throughout the years. I hope you all have Happy Holidays."

A property owner from Easton, PA

"I so appreciate your patience and understanding of our sad circumstances. You made a difference!!!"

A property owner from Bethlehem, PA

"I know you probably have ... people yell on innocent customer reps on calls. I would like to express my appreciation of excellent customer service from Venus. It took time for her to look up the payment due on each property and I was impressed with her kindness."

A property owner from North Wales, PA

"I called your office today to access my information and make a payment on a late tax bill. Dachi was the person who handled my call, and I wanted you to know how much I appreciated the kind and professional way she talked to me and answered my questions. I am in customer service myself and know how important it is to make the client/customer feel respected, and I just wanted to pass along my opinion that Dachi is excellent at her job."

A property owner from Washington, PA

"Thank you. You have a pretty decent web site. It was fairly painless to pay my bill."

A property owner from Drexel Hill, PA

"Thank you, thank you, thank you! Thank you for not treating me like some low life who refused to pay their taxes. Thank you for getting me the necessary information so I can pay them online. Thank you so much for taking the time to answer my email. Hoping to complete this on payday coming up... Have a wonderful day!"

A property owner from Pine Grove, PA

"Thank you very much for this information and for being so kind as to work with me on resolving my issues in the past."

A property owner from Coaldale, PA

"Today I had the double pleasure of confirming that [my delinquent] Real Estate Taxes were paid in full and speaking with Venus, your representative who answered my call. Venus was pleasant, competent and so very helpful. I particularly appreciated how she anticipated questions about the lien on the house and a paid-in-full statement. It's embarrassing to get behind on one's taxes. Venus treated me [with] dignity and the situation sensitively. ... Because Venus was so pleasant, I wouldn't hesitate to call if I needed more information than your website provides. I congratulate you on having a great representative like Venus."

A property owner from Allentown, PA

"I just had a very helpful conversation with a very nice representative... I can't thank you enough for helping me out and allowing me to continue making payments."

A property owner from Bethlehem, PA

"I just wanted to drop you a note to let you know that I paid the first installment today. I also wanted to thank you again for your help and assistance with working with my family. You are polite and very courteous."

A property owner from Lehigh, PA

"Again thank you for being there for us. Your professionalism was helpful to us. You weren't pushy, you listened to our problem... Thank you."

A property owner from Gouldsboro, PA

"Thank you so very much for all you do – I really appreciate your patience and understanding. Thank you."

A property owner from Collegeville, PA

"Thank you, Portnoff Associates for having a website that is so customer friendly. Thank you, also, for not reporting us to the credit bureaus."

A property owner from Coatesville, PA

"I'm on a tax payment plan thanks to you, which I appreciate! ... Thank you so much for working with me."

A property owner from Bethlehem, PA

"We have worked with Portnoff over the past few years. My husband was diagnosed with cancer and went on to have a stem cell transplant. He's doing very well now, but due to his health, we had significant changes in our income and had fallen behind on many things. We always caught up. It just took us longer than we hoped it would. ... I'm only sharing this because I want you to know that every single Portnoff associate that we have spoken with during these difficult years has ALWAYS treated us with kindness & respect. From the bottom of my heart, I thank you."

A property owner from Washington Township, PA

REAL ESTATE TAX SALE LAW vs. MUNICIPAL CLAIMS AND TAX LIENS ACT

	Real Estate Tax Sale Law (utilized by county tax claim bureaus)	Municipal Claims and Tax Liens Act (utilized by Portnoff Law Associates)
Timeline of Collection Process	<p><u>Year 1</u> July 1: Taxes are assessed December 31: Taxes become delinquent</p> <p><u>Year 2</u> April 30 or earlier (depending on county): Returns must be made to the Tax Claim Bureau July 31: Notices of claims must be sent</p> <p><u>Year 3</u> January 1: Claim becomes absolute September: Upset sale scheduled December: Continued upset sale scheduled</p> <p><u>Year 4</u> Judicial sale generally scheduled</p>	<p>No set collection timeline is mandated under the MCTLA. Active collection activity on the delinquent real estate taxes can be initiated in Year 2, including the filing of a lien, filing and serving of a writ of scire facias, and scheduling the sale of the property.</p> <p>Prior to the assessment of any attorney fees, a notice must be mailed to the property owner by certified mail, informing them of the balance due. If the notice is undelivered, a follow-up must be mailed by first-class mail at least ten days prior to the assessment of any attorney's fees (53 P.S. § 7106(a.3)).</p>
Control by the Taxing District	Virtually none – once a return is made to the Tax Claim Bureau, the taxing district has no control over the collection process. A taxing district may agree to postpone a sale or accept less than the total amount of the tax due (72 P.S. § 5860.501(a)(2)).	Complete control over the entire collection process is retained by the taxing district.
Time Payments Made	Distributions to the taxing district must be made at least every three months (72 P.S. § 5860.205(c.1)).	PLA makes weekly distributions to the taxing district.
Interest	9% from the date of return (72 P.S. § 5860.306(a)).	Up to 10% after filing the lien (53 P.S. § 7143).

	<p align="center">Real Estate Tax Sale Law (utilized by county tax claim bureaus)</p>	<p align="center">Municipal Claims and Tax Liens Act (utilized by Portnoff Law Associates)</p>
<p align="center">Payment Plans</p>	<p>Generally, claims not paid by July 1 of year three will be advertised for upset sale (72 P.S. § 5860.501(a)).</p> <p>A county may enact legislation allowing up to twelve additional months to pay the tax claims (72 P.S. § 5860.502a).</p> <p>Once a property has been advertised for sale, a tax claim bureau may remove a property from the sale list upon payment of 25% of the amount due and an agreement to pay the remaining balance in no more than three installments within the next year (72 P.S. § 5860.603).</p> <p>If a property owner defaults on such an agreement, the property may be listed for sale at the next scheduled upset sale, and the property owner will not be eligible for another installment agreement for three years (72 P.S. § 5860.603).</p> <p>A taxing district may be able to enter into other payment arrangements not directly provided for by the statute with a property owner, but only through its direct involvement in setting up the payment arrangements.</p>	<p>The taxing district has full discretion to establish and set the length and terms of payment plans.</p> <p>The taxing district’s delinquent collector can handle all aspects of the payment plan process on behalf of the taxing district.</p>
<p align="center">Property Sales</p>	<p>(1) Upset Sale – minimum bid includes all taxes and municipal claims due.</p> <p>(2) Private Sale – property sold free of tax claims; sold subject to mortgages and judgments.</p> <p>(3) Judicial Sale – property is sold free and clear of all claims to the highest bidder.</p> <p>(4) Repository Sale – Properties not sold at Judicial Sale are placed in repository. These properties may be sold at any time, free and clear of all claims for any amount approved by the taxing districts holding claims against the property.</p>	<p>(1) Upset Sale – property may be sold under the rules relating to mortgage foreclosures. Minimum bid includes all taxes and municipal claims due.</p> <p>(2) Free and Clear Sale – property may be sold at Sheriff’s sale, free and clear of all claims to the highest bidder.</p> <p>(3) At either sale, if there are no bidders, the taxing district may take title to the property subject to the liens not otherwise discharged by the sale.</p>

	<p align="center">Real Estate Tax Sale Law (utilized by county tax claim bureaus)</p>	<p align="center">Municipal Claims and Tax Liens Act (utilized by Portnoff Law Associates)</p>
<p align="center">Hardship Program</p>	<p>In the event of a severe financial hardship and extenuating circumstances, the Tax Claim Bureau has the option of: (1) extending the time to pay the taxes up to one year; and (2) continuing or staying a scheduled sale of owner-occupied residential property (72 P.S. § 5860.503a(a)). Extenuating circumstances include serious physical injury and unemployment (72 P.S. § 5860.503a(d)).</p> <p>The taxes may be paid in four or more installments (at least thirty days apart) (72 P.S. § 5860.503a(b)).</p> <p>In the event that an owner-occupied residential property is owned solely by individuals at least 65 years old with limited income, the Tax Claim Bureau may: (1) extend the period for payment by up to three months; (2) if the owner cannot afford to pay the taxes, defer payment for as long as the individual owns the property; or (3) if the owner does not desire to live in the property, but a tax sale would cause the owner to lose equity that has accrued in the property, the property will be listed for private sale for eleven months prior to being listed for upset sale (72 P.S. § 5860.504).</p> <p>A taxing district may be able to enter into other hardship arrangements not directly provided for by the statute with a property owner, but only through its direct involvement.</p>	<p>The taxing district has full discretion to establish a hardship program with extended payment terms for property owners experiencing financial or medical hardship.</p> <p>The taxing district’s delinquent collector can handle all aspects of the hardship evaluation process, and can review individual hardship requests with a taxing district to the extent desired by the taxing district.</p>
<p align="center">Redemption</p>	<p>No statutory right for delinquent taxpayers to redeem their property after a tax sale.</p>	<p>Delinquent taxpayers have the right to redeem their property within nine months from the date of the acknowledgment of the sheriff’s deed.</p>

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COLLECTING DELINQUENT REAL ESTATE TAXES

You Have Options

By Kevin H. Buraks, Esq., Portnoff Law Associates, Ltd.



There are many instances where Pennsylvania boroughs are faced with one-size-fits-all mandates that dictate how they operate. Fortunately, the collection of delinquent real estate taxes is not one of them.

Pennsylvania boroughs have the ability to choose not only who will collect their delinquent taxes, but also the laws under which collections will be made.

There are only so many entities that can collect a borough's delinquent real estate taxes, including the county tax claim bureau, a private third-party collector, or the borough itself. In determining which entity will most effectively collect, it is important to understand which statute each will collect the monies.

The most frequently used statutes to collect delinquent real estate taxes in PA are the Real Estate Tax Sale Law (RETSL) and the Municipal Claims and Tax Liens Act (MCTLA).

RETSL, used exclusively by county tax claim bureaus, has specific procedures for collecting delinquent taxes and selling properties through tax sales. These procedures under RETSL are rigid and protracted.

Initially, a boilerplate notice is sent to taxpayers explaining that the property will be sold unless the delinquent taxes are paid. This notice must be sent by July 31 of the year after the taxes first became due. No subsequent collection activity occurs until July of the following year.

Payment extensions are limited under RETSL and solely at the discretion of the county commissioners. The tax claim bureau is required to conduct one upset tax sale annually (typically during year two of the delinquency), with the ability to conduct a judicial sale in the event that properties do not sell (typically during year three of the delinquency). Under RETSL, the tax claim bureau is permitted to retain 5 percent of all taxes collected as a commission.

MCTLA has a different statutory framework that boroughs may use to collect delinquent real estate taxes.

One major benefit of collecting under MCTLA is that the borough retains full control over all aspects of the collection process. Unlike the long periods of inactivity under RETSL, the borough is permitted under MCTLA to make numerous contacts with the delinquent taxpayer during the first year of delinquency in order to incentivize payment.

The borough also can allow its residents to set up payment plans. This combination of multiple contacts with the ability to accept payment plans, often leads to the quick payment of delinquent accounts under MCTLA.

Private collectors hired under MCTLA will typically remit payments electronically, allowing for the immediate use of the money collected. Under RETSL, the tax claim bureau is only required to make quarterly payments to the borough.

continues on page 36...

FEATURE ARTICLE

continued from page 35...

Many municipalities find that the biggest benefit of collecting under MCTLA is that the borough can charge all of its collection costs, including attorney's fees, to the delinquent taxpayer. This fee shifting not only creates strong incentive for taxpayers to pay off their delinquent accounts quickly, but it allows boroughs to hire a private collector at minimal cost to the borough.

By charging delinquent taxpayers the costs of collection, those residents who pay their bills on time will no longer be forced to shoulder the burden of the additional expenses created by taxpayers who choose not to pay.

In order to shift the collection charges to the delinquent taxpayer under MCTLA, the borough will need to adopt an ordinance that lays out the fees and costs that it intends to charge. Enacting this ordinance will put the public on notice that the borough is serious about collecting its delinquent accounts.

Shifting collection costs under MCTLA creates a strong incentive for taxpayers to pay both delinquent and current tax bills on time. Taxpayers who knowingly game the system will quickly learn that delaying payment is no longer a money-saving option.

The ability to fee shift under MCTLA frequently leads to higher current collection rates, as the lesson will be learned the



By charging delinquent taxpayers the costs of collection, those residents who pay their bills on time will no longer be forced to shoulder the burden of the additional expenses created by taxpayers who choose not to pay.

first time the taxpayer is required to pay additional fees to satisfy a delinquent bill.

Whether through a private collector or municipal solicitor, boroughs are likely to see an increase in revenue by utilizing the procedures of MCTLA.

With local control over the collection process and the shifting of costs to the delinquent taxpayer, the borough can create incentives to spark quick payment of delinquent accounts and lower delinquency rates going forward. This will draw the praise

of constituents who pay their tax bills in a timely manner and catch the attention of those who do not.

About the author: Kevin H. Buraks, Esq., is a managing attorney of Portnoff Law Associates, Ltd., a law firm that represents over 140 boroughs and municipal clients throughout Pennsylvania in the collection of delinquent real estate taxes and municipal fees, such as sewer, water, trash, stormwater, and abatement of nuisance. He can be reached at kburaks@portnoffonline.com. 



COLLECTING CONUNDRUM

Got Delinquent Accounts? Try These Ways to Make Them Pay

When everyone is pulling together, a team works well. On the other hand, when some don't pull their weight, others must pick up the slack. The same holds true for people paying their bills. If your township has delinquent accounts, try one of these approaches to urge property owners to pay up.

BY CHRIS BRADY / ASSISTANT EDITOR

Creating incentives can go a long way toward getting delinquent accounts off the books. Whether it's a water or sewer bill, fee for trash pickup, or some other overdue account, without taking some sort of action, the township enables delinquent property owners and makes them less likely to pay on past-due accounts.

The good news is that there are plenty of incentives to choose from.

Sometimes, a township toolbox contains an instrument that may have been overlooked or simply allowed to slip off the radar after not being used for some time. One such tool makes it easier for townships to deal with delinquent collections by putting all the financial burden on the property owner.

The Municipal Claims and Tax Liens Act (MCTLA) is more than 100 years old and has repeatedly helped townships and municipal authorities push property owners to pay their delinquent accounts. This act provided townships with the tools to successfully collect delinquent fees, such as water, sewer, trash, and stormwater fees, as well as delinquent real estate taxes, without using the county tax claim bureau. Other accounts collectible under the MCTLA include water and tapping fees; sidewalk, streetlight, and electricity fees; and abatement of nuisance charges.

How does it work?

Only obligations connected to real property are collectible through the MCTLA. The law allows the township to shift all reasonable costs of collection, including attorney's fees, to the delinquent property owner. Once the township uses the MCTLA, residents in arrears will learn that the perceived benefit of paying when they choose will be outweighed by the additional collection fees and costs incurred with delinquent payments.



Townships have numerous options to address delinquent accounts. From using existing law to providing payment plans, townships can make it known that action will be taken and thus provide property owners with incentives to pay on time.

To use the MCTLA, townships or municipal authorities must enact an ordinance that spells out the specific fees that can be added to delinquent accounts.

"The ordinance needs to be formally enacted to ensure that collection costs can be legally shifted to the property owner," says Kevin Buraks, an attorney with Portnoff Law Associates. "My firm provides an ordinance to our clients that complies with the Municipal Claims and Tax Liens Act. The township's solicitor also could handle this responsibility.

"There is a benefit to informing delinquent property owners of the fees that can be incurred during the collection process," he adds, "as seeing this

list of fees will provide strong incentive to pay."

Buraks says his firm provides delinquent property owners with a list of fees through a "notice of delinquency and fee shifting" and typically receives strong responses to such collection notices. The township can also advertise fees on its website or in a newsletter.

"Elected officials are sometimes concerned that adding additional costs to the underlying obligation will create political backlash," according to Portnoff Law Associates, "but by failing to collect money that is owed to the township, the vast majority of property owners who timely pay their obligations will suffer as a result of those who do not pay."

Using the MCTLA to collect past-

"There is a benefit to informing delinquent property owners of the fees that can be incurred during the collection process, as seeing this list of fees will provide strong incentive to pay."

DELINQUENT COLLECTIONS

due accounts creates a strong incentive for property owners to pay delinquent and future township bills promptly.

Other options for delinquent accounts

Townships can also provide positive incentives to encourage payment on delinquent accounts, such as flexible payment plans or a hardship program. Public utilities often have these kinds of programs to help customers meet their obligations.

For property owners who are struggling financially, an all-or-nothing option may be too much, resulting in nothing for the township. Making ad-

ditional options available that acknowledge their struggle and give property owners more time or smaller payments can give the account holders a positive view of their township and make them more willing to pay on time in the future.

Townships can also help by making multiple payment options available, including payment by cash or check and online payment via credit card or bank transfer.

When to act

Townships may wonder when they should employ one or more of these collection measures. Buraks says that it is time to use these methods when current collection efforts are not working. The township should decide how to incentivize payment, and whether it is adopting an ordinance related to MCTLA or providing payment options, the township should show it is serious about delinquent payments.

“My firm is often hired because prior collection efforts were ineffective,” says Buraks. “Our clients give property

owners a reasonable time to pay the debt before the account is turned over to my firm for collection. Most of our clients turn over accounts on an annual or biannual basis, so we do not tend to receive the accounts immediately upon becoming delinquent, granting some additional time to the delinquent property owner.”

Some townships issue press releases or use other methods to notify residents that a collections firm has been hired. This not only serves as a warning but also gives notice to all residents that the township is serious about collecting. The mere issuance of such a notice can prompt some property owners to pay up, according to Buraks.

When all else fails

When other collection efforts are unsuccessful, municipalities may pursue legal action. A lawsuit against the delinquent resident seeking to obtain a judgment for the outstanding balance can lead to legal remedies to enforce collection, such as wage garnishment, property liens, or asset seizure. ♦



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Jenkintown, Pennsylvania

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Fax: (215) 885-3059

Chief Thomas M. Scott

700 Summit Avenue
Jenkintown, PA 19046

MONTHLY REPORT OF POLICE ACTIVITY

October 2025

The following information is offered for your information, review, and questions, if any. In accordance with our Records Management System, Montgomery County EOC dispatched, and Jenkintown Borough Police Department handled 517 calls for service. The attached Calls for Service report describes the various calls for service and how many responses our officers handled.

NOTABLE ACTIVITY

- Parking Enforcement is continuing to work with the Borough, Public Works, and the community to update and engage regarding new parking ordinance to include updating signage. In addition, they have conducted a parking inventory assessment at various times and days during the week to assess how much parking is being utilized in any given zone. The information will be forwarded to the traffic engineer and the Montgomery County Planner for the parking study.
- Our officers have made a concerted effort to address traffic safety and enforcement issues that were reported to us from the community.
- Chief Scott completed the Mandatory In-Service Instructor training updates for 2026. The topics for 2026 are Legal Updates, Crisis Intervention Team Training, Trauma Informed Policing, and Child Abuse Investigations.
- We will be updating all the patrol fleet vehicle graphics to be the same across the fleet. That project will be completed before the end of 2025.
- As part of the Axon TAP program that the Borough is participating in, we have received and placed in service the newest Virtual Reality equipment and software. Ofc. Murtagh, as part of his new role, will be conducting training with the equipment for the entire department and in 2026 we will utilize it for community engagement.
- We have worked with Borough Administration to prepare for the 2026 Budget. As part of the process, we have committed to a new scheduling/payroll software that will help to streamline the system and improve our accountability and management of scheduling. In addition, we have signed on with a vendor to install a Live Feed Camera and License Plate Reader equipment bundle in the area of York Road and West Ave. This equipment will improve our abilities to solve crimes and address traffic concerns within this highly congested area. The equipment will help us to improve enforcement and traffic safety.
- We conducted interviews for the Civil Service eligibility list. The final scores and list will be forwarded to the Civil Service Commission for approval.
- We are continuing to update policies and procedures in order to prepare for the Accreditation process possibly in 2026. We are addressing some feedback with our new policy that was developed for Immigration. A new policy will be provided to Council as soon as possible.
- We are looking at purging some of our paper files that are past the retention requirement for documents and reports. We will be working with the Borough Administration to contact a shredding contractor for this purging project. In addition, Ofc. Murtagh is working as the new



Jenkintown Police Department

Jenkintown, Pennsylvania

Phone: (215) 884-1202
Fax: (215) 885-3059

Chief Thomas M. Scott

700 Summit Avenue
Jenkintown, PA 19046

evidence custodian to conduct an audit, return property, and destroy any evidence that is resolved in the prosecution process.

- We are preparing for the end of the year performance evaluation process. The evaluations will be completed and shared with Mayor Lerman. Performance review meetings will be conducted in December and January depending on scheduling.
- We are preparing for the second half of the school year. Our Crossing Guard staff have been incredible resource for our interaction and safety of the students. We will be providing security details for all basketball games at the Jenkintown High School.



JENKINTOWN POLICE DEPARTMENT

Calls for Service
Year 2025 October

Code	Call for Service	Totals
0510	BURGLARY	1
0613	THEFT SHOPLIFTING	1
0800	SIMPLE ASSAULT	2
1130	FRAUD ALL OTHERS	6
1341	RECOVER STOLEN VEHICLE NOT FOR LOCAL THEFTS	1
1342	RECOVER STOLEN PROPERTY NOT FOR LOCAL THEFTS	1
1440	CRIMINAL MISCHIEF ALL	2
1445	PROPERTY DAMAGE REPORT	2
2040	FAMILY OFFENSES - DOMESTIC	4
2310	PUBLIC INTOXICATION / DRUNKENESS	1
2415	DISPUTE	3
2450	NOISE COMPLAINT	10
2654	DISTURBANCE	8
2656	THREATS	1
2657	HARASSMENT	1
2665	FIREWORKS	1
4014	OPEN DOORS/WINDOWS GENERAL POLICE	6
4019	SUSPICIOUS ACTIVITY CDS RELATED	1
4020	SUSPICIOUS AUTO	8
4021	SUSPICIOUS ACTIVITY	17
4022	SUSPICIOUS PERSON	1



JENKINTOWN POLICE DEPARTMENT

Calls for Service
Year 2025 October

Code	Call for Service	Totals
4023	SHOTS FIRED - REPORTS	1
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	1
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	9
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	4
4081	JUVENILE MATTER (NON CRIMINAL ONLY)	2
4100	ALARMS (FIRE ALARMS)	16
4102	ALARM - CARBON MONOXIDE ALARM	2
4161	FUMES - ODOR UNKNOWN / STRANGE INSIDE BLD	2
5004	FOUND ARTICLES	1
5008	LOST ARTICLES	2
5506	LOST / FOUND / STRAY ANIMALS	2
5510	ANIMAL COMPLAINTS ALL	3
6006	REPORTABLE MV CRASH W/INJURY	2
6008	REPORTABLE MV CRASH NO INJURIES	2
6016	NON REPORTABLE MV CRASH	9
6305	SELECTIVE ENFORCEMENT TRAFFIC	19
6308	TRAFFIC MV COMPLAINT	6
6310	TRAFFIC ENFORCE / STOP	41
6335	TRAFFIC HAZARD	2
6336	DISABLED MV	7
6510	PARKING ENFORCEMENT	2
6511	PARKING VIOLATION COMPLAINT	15



JENKINTOWN POLICE DEPARTMENT

Calls for Service
Year 2025 October

Code	Call for Service	Totals
6602	ABANDONED IMPOUND/TOWAWAY	2
7003	PROPERTY CHECK / AREA CHECK	18
7006	LOCK OUT	2
7008	MEDICAL ASSISTANCE	29
7014	OTH PUB SERV/WELFARE CHK	16
7015	ASSIST CITIZEN	15
7025	EMOTIONALLY DISTURBED PERSON (EDP)	1
7050	PROPERTY CHECK SCHOOL FACILITIES	6
7085	CHILD CUSTODY EXCHANGE	1
7502	ASSISTING-FIRE DEPT	7
7504	ASSISTING-OTHER POLICE DP	1
7506	ASSISTING-OTHER AGENCIES	1
8504	PRISONER WATCH /JAIL DUTY/TRANSPORT	2
9002	ADMINISTRATIVE DUTIES	2
9003	COMMUNITY POLICING	1
9006	SICK DAY	2
9007	COVER SCHOOL POST	1
9008	COURT	4
9020	POLICE INFORMATION	24
9029	CIVIL MATTER	2
9030	SPECIAL DETAIL ASSIGNMENT	2
9071	DIRECTED PATROL	40



JENKINTOWN POLICE DEPARTMENT

Calls for Service
Year 2025 October

Code	Call for Service	Totals
911	911 HANG UP / CHK WELFARE	21
9112	FOOT PATROL	56
9115	FOLLOW UP	3
9192	VEHICLE MAINTENANCE	1
9988	RETURN TO STATION	1
9989	CALL BY PHONE	28
	Grand Total	517

JENKINTOWN POLICE DEPARTMENT

Officer CFS Activity and Reporting

From Date: 10/1/2025 To Date: 10/31/2025

Report Date: 11/18/2025 8:23:49 AM

Municipality Selected: JENKINTOWN BOROUGH

Officers Name	Total Calls for Service		Reports Prepared									Arrest	Non Traffic	Citations	6310
	Primary	Secondary	Operation	Invest	Sup Invest	Arrest	Property	Crash	NR Crash	Criminal	Incident	Total Charges	Total Charges	Total Citations	Traffic Stops
CULBREATH, EDWARD	87	1	7	5	2	1	0	3	3	0	0	1	0	1	18
KELLY, CHRISTOPHER	76	3	4	6	2	0	0	4	4	0	0	4	0	5	1
MATTEO, ANTHONY J	64	7	8	3	0	2	0	0	0	1	0	3	0	0	2
MURTAGH, CORY	17	8	2	2	1	0	0	0	0	0	0	0	0	0	0
RIVERA, SHAUNA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SCOTT, THOMAS M	54	11	1	3	1	0	0	1	1	0	0	0	0	0	10
STEWART, CAROL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
STONE, JOHN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SULPIZIO, ALBERT	85	11	4	0	2	0	0	0	0	0	0	0	0	0	1
TUFFY, RORY	76	6	2	8	0	1	0	0	0	0	0	3	0	0	5
USER, PDADMIN11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WELSH, MARK E	58	0	2	1	1	0	0	1	1	0	0	0	0	0	4
Total			30	28	9	4	0	9	9	1	0	11	0	6	41

JENKINTOWN POLICE DEPARTMENT

Pennsylvania Crash Statistical Report

From Date:10/01/2025 To Date:10/31/2025

ACCIDENT CLASSIFICATION						
REPORTABLE ACCIDENT 0	NON-REPORTABLE 9		HIT & RUN 1		TOTAL CRASH REPORTS 9	
TIME OF THE ACCIDENT KILLED INJURED						
0001-0600 0	0601-1200 2	1201-1800 5	1801-2359 2	INTERSECTION 2	FATALITIES 0	INJURIES 0
DAY OF THE WEEK						
SUNDAY 0	MONDAY 0	TUESDAY 2	WEDNESDAY 1	THURSDAY 3	FRIDAY 3	SATURDAY 0
TYPE OF ROAD SYSTEM						
0	01 INTERSTATE (NOT TURNPIKE)		0	05 TURNPIKE (EAST/WEST)		
0	02 STATE HIGHWAY		0	06 TURNPIKE SPUR		
0	03 COUNTY ROAD		0	07 PRIVATE ROAD		
0	04 LOCAL ROAD OR STREET		0	09 OTHER / UNKNOWN		
AGE & SEX OF DRIVERS						
1	MALES 17-20		2	FEMALES 17-20		
3	MALES 21-30		0	FEMALES 21-30		
2	MALES 31-40		1	FEMALES 31-40		
0	MALES 41-50		1	FEMALES 41-50		
2	MALES 51-60		1	FEMALES 51-60		
2	MALES 61+		3	FEMALES 61+		
CRASH DESCRIPTION						
0	00 NON-COLLISION		0	06 SIDESWIPE (OPPOSITE DIRECTION)		
2	01 REAR END		0	07 HIT FIXED OBJECT		
0	02 HEAD ON		0	08 HIT PEDESTRIAN		
1	03 BACKING		0	98 OTHER		
2	04 ANGLE		0	99 UNKNOWN		
3	05 SIDESWIPE (SAME DIRECTION)					

JENKINTOWN POLICE DEPARTMENT

Pennsylvania Crash Statistical Report

From Date:10/01/2025 To Date:10/31/2025

DRIVER ACTION			
0	00 NO CONTRIBUTING ACTION	0	18 DRIVING ON THE WRONG SIDE OF THE ROAD
0	01 DRIVER WAS DISTRACTED	0	19 MAKING IMPROPER ENTRANCE TO HIGHWAY
0	02 DRIVING USING HAND HELD PHONE	0	20 MAKING IMPROPER EXIT FROM HIGHWAY
0	03 DRIVING USING HANDS FREE PHONE	1	21 CARELESS PARKING/UNPARKING
0	04 MAKING ILLEGAL U-TURN	0	22 OVER/UNDER COMPENSATION AT CURVE
0	05 IMPROPER/CARELESS TURNING	0	23 SPEEDING
0	06 TURNING FROM WRONG LANE	0	24 DRIVING TOO FAST FOR CONDITIONS
1	07 PROCEEDING W/O CLEARANCE AFTER STOP	0	25 FAILURE TO MAINTAIN PROPER SPEED
0	08 RUNNING STOP SIGN	0	26 DRIVER FLEEING POLICE (POL CHASE)
0	09 RUNNING RED LIGHT	0	27 DRIVER INEXPERIENCED
0	10 FAILURE TO RESPOND TO OTHER TRAFFIC CONTROL DEVICE	0	28 FAILURE TO USE SPECIALIZED EQUIPMENT
0	11 TAILGATING	0	29 RACING
0	12 SUDDEN SLOWING/STOPPING	0	31 TEXTING/TYPING ON ELECTRONIC DEVICE
0	13 ILLEGALLY STOPPED ON ROAD	0	32 DIALING
1	14 CARELESS PASSING OR LANE CHANGE	0	33 GPS NAVIGATION ERROR
0	15 PASSING IN NO PASSING ZONE	0	92 AFFECTED BY PHYSICAL CONDITION
0	16 DRIVING THE WRONG WAY ON 1-WAY STREET	2	98 OTHER IMPROPER DRIVING ACTIONS
0	17 CARELESS OR ILLEGAL BACKING ON ROADWAY	0	99 UNKNOWN
DRIVER CONDITION			
0	00 APPARENTLY NORMAL	0	04 FATIGUE
0	01 HAD BEEN DRINKING	0	05 ASLEEP
0	02 ILLEGAL DRUG USE	0	06 MEDICATION
0	03 SICK		

MEMORANDUM

TO: George Locke, Borough Manager

FROM: Khaled Hassan, PE., Borough Engineer

DATE: November 17, 2025

SUBJECT: Engineer's Report (JENK 0000) for November Council Meeting

As requested, and in preparation for the November Council meeting, we prepared this engineer's report for your review and consideration:

1. Sewer Lateral Reviews for Properties Being Sold in Borough

To date, and since the requirements for sewer lateral inspections have been implemented, **388 lateral reviews** have been received and submitted. Summary reports based on video and written reports received have been completed.

2. Mather Road Storm Sewer Culvert Failure - (No update since the last report)

The major failure of the existing storm sewer culvert has been repaired 100%. The repair required the reconstruction of approximately 10 LF of the invert of the storm culvert, reconnection of two storm water laterals and reconnection of one sewer lateral to the to the sanitary main. The failure of the culvert resulted in a large area of the roadway being undermined and the failure of the three laterals. The undermined areas of the roadway have been restored with a combination of flowable fill and 2A stone compacted stone. The roadway has been patched with temporary asphalt and final paving will be placed in early fall. No additional updates (See Cedar to Walnut Storm Sewer project)

3. 821 Homestead Drive

Meeting held on May 12, 2025 at the site to discuss curb, sidewalk, and inlet tops between Borough, Applicant, Borough Engineer and PECO. The following was determined:

- ADA ramp at the intersection of Homestead and Old York Road must be completed per the HOP/LD plans. PennDOT will be performing review and approval of this ramp as part of the HOP permit.
- Curb along Old York Road from the ADA ramp at Homestead and Old Road, down to the first PECO vault will be constructed at 6" reveal. From that point and down towards the C-top inlet, the curb will transition down to about 4" reveal to match existing grades and to maintain a 2% (max) cross slope. If necessary, the cross slope can be reduced to 0.50% due to the longitudinal slope.
- The 3 inlet tops (two C-Tops, 1 M-Top) have to be replaced due to excessive damage, exposed rebar, etc. Curb should taper 5' min on either side of the C-Tops to match the top of the curb

piece. Sidewalk should be poured flush to the top of the curb piece to avoid the tripping hazard the current tops present.

- The project will be responsible to complete permanent trench restoration across Old Roak Road, prior to Kehoe Construction mill and overlay project under a PennDOT contract.
- The sidewalk will be installed flush with the top of the curb and a paver pattern against the curb per the approved plans.
- Bobby will reach out to PECO regarding the adjustments to the curb and sidewalk around the new vault. Bobby will also inquire if PECO will replace the grate cover for the older vault before pouring the sidewalk.
- Bobby asked Jeff Lustig and his contractor to ensure that the debris and removed curb currently left in the sidewalk area be removed. Additionally, the area behind the curb needs to be backfilled in accordance with the drop-off detail shown on the HOP Plans at the end of each working day so as to not present a roadside hazard.
- Jeff is waiting on a response from the Borough is the existing sidewalk by the PECO vaults can remain or if it has to be removed and replaced. If the sidewalk is determined that it can remain, then cutting the sidewalk to install the pavers will still be needed and new 4" curb will have to be installed.

Change order for retaining wall landscaping was received on June 10, 2025. Submitted to Borough for review.

Streetscaping along Old York Road almost complete. Pending PECO to adjust vault and Penndot to adjust curb. Also waiting on developer to complete replacement of Type C inlet top units and concrete sidewalk behind curblines.

Pending request from developer to complete a punchlist inspection to prepare a list of improvements that have not been completed.

4. MS4 Annual Progress Report

- a. MS4 update sent to Borough on May 23, 2025 to be included in June 25, 2025 Borough Council Meeting.
- b. **MS4 YR 7 annual progress report was submitted to PADEP on September 30, 2025.**

5. Wyncote & York Road Grocery Store Land Development Application

As-built plan approval review 3rd submission, Punchlist approval review 3rd submission, and maintenance bond calculation sent to Borough and Applicant on August 27, 2025. **Project in maintenance period beginning May 13, 2025 through November 13, 2026.**

6. Chapter 94 Report

Chapter 94 Report 2022 submission was completed and set out on March 31, 2023.

Received flow data and calibration reports from the Borough on 3/10/25. 2024 Chapter 94 report was submitted to PA DEP online on 3/31/25. Two (2) copies of the report were hand delivered to the Borough on 4/8/25.

No update since the last report.

7. 501 Washington Lane LD (Preliminary/Final)

Pending PECO looking into the punchlist item regarding the vault and tripping hazard along the sidewalk on Cedar Street.

Erosion of raingarden area along the sidewalk of Cedar St fixed by contractor.

PECO had responded to email from contractor on August 14, 2025 regarding the electrical vault along the sidewalk on Cedar Street. PECO indicated that they completed an inspection to investigate the noted concern and concluded that no further action will be taken or required. PECO further elaborated and indicated the Bilco doors on the existing vault are installed per the manufacturer's specifications and design. PECO has a vast quantity of these vaults in our service territory, all with an identical design and profile.

Pennoni is looking into this further to determine a corrective action to remove the tripping hazard.

PECO placed a caulk around the edge of the vault. Pennoni found the workmanship not to be adequate and had asked PECO to address based on recommendations from Pennoni on September 11, 2025.

Further discussions followed with PECO to address tripping hazard at PECO vault. Pending response from PECO to address. Cannot close out project until this punchlist item is completed.

Sidewalk around PECO vault has been fixed. Working on closing out project and proceeding to the Maintenance Bond Period.

Received updates escrow release #2 on November 10, 2025. Pending review and submission.

8. 2023 Green-Light-Go Grant Application (Year 8)

Assisted Borough staff preparing and refining the grant application due on January 31, 2023. The scope of work includes upgrades to the Walnut & Runnymede traffic signal including a new controller and a new mast-arm, as well as other minor upgrades such as signal heads and retroreflective backplates.

Awards were announced on August 11, 2023. The Borough was awarded \$51,160 to fund Phase 1 upgrades to the Walnut & Runnymede Traffic Signal.

The final intersection configuration plans have been finalized and provided to the Borough for review. Next steps include evaluating the Traffic Signal Easements and advancing the Phase 1 approvals and bid package. Working with the Borough Manager to advance this coordination.

Phase 1 improvements submitted to PennDOT for review on May 16, 2025. While project costs were eligible, PennDOT commented that this may not be competitive for ARLE due to lack of crash history. See #26 below.

9. 101 York Road

This project is the proposal of a Take Five Oil Change business. This project went in front of Council at their regularly scheduled meeting on February 22, 2023 and was granted a waiver of land development.

Project is prepared to start construction of the new business when they have obtained the applicable permits from the Borough.

10. 219 Washington Avenue

Removed row of hedges along existing driveway and installed modified stone in lieu of hedges approximately 9" in width and 25-ft in length for an approximate increase in impervious area of 20-sf. Completed a high level zoning review and submitted to staff on March 22, 2023 for comment from the Borough Staff.

No update since last report.

11. 610 Old York Road

Pennonni had a meeting with the Applicant's engineer to discuss what is needed for detailed sewer flows to complete a review of the Available Capacity Letter. Still Pending sewer flows for review from the Applicant's engineer.

Obtained sewer flows from Applicant's engineer on January 22, 2025. Review will be completed on week of February 17, 2025.

Pending revised plans for review based on latest review letter

12. Borough Hall Renovations

Local share grant for \$900,000 was approved for submission on November 27, 2023 Special Council Meeting and the grant was submitted on 11/30/23.

Renovations have not been started yet as of November 17, 2025

13. Cedar & Washington Stormwater Improvements

Stormwater improvements along Cedar St and Washington Lane have been completed. Final payment application paid and project in maintenance bond period. **Maintenance bond period will expire on October 9, 2026. A punchlist inspection prior to the expiration of the Maintenance Bond will be completed 3 months before expiration around July 9, 2026.**

14. 2024 Paving project

Project completed and in maintenance period which expires on November 19, 2026. A punchlist inspection will be completed 3 months prior to expiration of the maintenance bond period on or about August 21, 2026

15. Washington & Walnut Pedestrian Improvements

We are developing a plan to incorporate traffic calming features to improve pedestrian access at this intersection. Specific improvements targeted include a raised crosswalk, and a curb extension (bump-out) along with associated pavement markings and signage. Currently coordinating the improvements with adjacent projects. Draft sketch has been provided to Borough Manager. **Location included in Montco 2040 grant application submitted 3/3/2025. No update since the grant submission.**

16. Wyncote and Summit Crosswalk upgrades and All-Way Stop evaluation

Responding to a request to evaluate the subject intersection to improve the crosswalks and evaluate for an all-way stop. Desk evaluation complete, field evaluation complete. Waiting on data collection from JPD. Draft sketch with a raised crosswalk provided to Borough Manager. **Location included in Montco 2040 grant application submitted 3/3/2025.**

17. Vernon & Vista Intersection Improvements

Updated sketch and provided a final version to Borough Manager with quantities. Curb extension was completed with the CDBG ADA Ramps project. Additional intersection improvements included in Montco 2040 grant application submitted 3/3/2025. **No update since the grant submission.**

18. CDBG ADA Ramp Project

Final payment application completed and sent to County for approval on July 25, 2025. County approval received August 8, 2025. Final payment application sent to Borough for processing and payment on August 7, 2025. Project is in maintenance period until June 17, 2027.

19. 459-471 Old York Road Mixed Use Development

Pending completion of Land Development review for submission to the Borough in time for PC meeting.

Pennoni received and began review of Applicant's PennDOT Highway Occupancy Permit (HOP) Cycle 2 Submission.

Revised sewer facilities planning module (SFPM) submission received on 3/7/25. SFPM Component 3 Section J and 4A mark-ups were provided to the Borough on 3/31/25.

Submitted Preliminary LD Plan review letter (1st Submission) on March 28, 2025.

Revised plans submission received on April 28, 2025. Revised submission currently under review.

Completed review of revised plan submission and submitted a draft version to Borough for review on May 15, 2025.

Submitted 2nd review letter date May 16, 2025 on May 16, 2025 to the Borough and Applicant. Pending revised plans addressing the comments in the review letter.

Obtained Preliminary Land Development approval from Council at the regularly scheduled meeting on June 25, 2025.

Traffic Review completed and to be submitted on the week of August 17th, 2025.

Obtained Final Land Development approval from Council at the regularly scheduled meeting on August 27, 2025.

Received HOP plan submission for review on October 2, 2025. **Completed review of the revised HOP Plan submission.**

Completed a review of the escrow and submitted markups to the Applicant's engineer on November 10, 2025.

20. Montco 2040 Grant

Evaluating the updated program criteria and begin preparing a cost estimate for a Borough-wide Pedestrian Enhancements & Traffic Calming project. This would be based on the previously completed evaluations such as Washington & Walnut, Wyncote & Summit, etc. Assisted Borough Manager with completing the grant application, submitted on 3/3/2025.

Continuing to advance additional intersection layout options for the Linda Vista & Cheltena intersection. Preparing to advance final design and approvals.

21. Leedom Street & Shoemaker Avenue Flooding

Pennoni attended meeting with Borough on 2/24/25. Concept plan and cost estimate preparation currently under review.

22. Borough Wide Truck Restrictions Studies

There are 13 streets that have posted truck restrictions but no ordinance which makes the restriction not enforceable. **The Draft TE-109 PennDOT's Engineering and Traffic Study for Restrictions forms have been reviewed with Chief Scott and have been submitted to Manager Locke. The approved roads must be added to the municipal ordinance.**

23. 2025 Paving Program

Approval from the Borough Manager to move forward with the bidding out of the paving program on May 5, 2025. In the process of preparing scope and bid documents.

Bid opened on July 30, 2025. Award recommendation letter completed and sent to Borough on August 7, 2025. Council approved award of contract on August 27, 2025. Contracts received from Contractor and dropped off to Borough for signature on September 4, 2025. Signed contracts picked up from Borough September 9, 2025. Documents to be submitted to PennDOT for PennDOT project number. PennDOT project number received. Pre-Con meeting held on October 2, 2025. Pending contractor to start work.

Paving completed and contract payment and closeout in process

24. 2025 ARLE Grant Application

Due to PennDOT feedback noted in #8 above, we have assisted the Borough Manager in identifying a new eligible project for the ARLE grant application. We have coordinated with PennDOT and are awaiting feedback on the revised scope which includes traffic data collection to support the retiming of the York Road traffic signals. Also included in the scope is funding request to update the last three (3) intersections currently using loop detectors to radar, and signage and striping to install "Don't Block the Intersection" at York & Greenwood and York & West. The grant was finalized and submitted prior to the June 30th deadline. **No change since last update.**

25. Parking Inventory

We have begun preparing the existing conditions parking inventory as requested. This will identify how many parking spaces are available and their classification (permit, metered, no restrictions). **Provided comments for parking ordinance revisions.**

26. 2025 TASA Grant Application

We have begun preliminary efforts for a TASA Grant Application. We have scoped the project (Train Station Pedestrian Crossing) to include a new RRFB to replace the existing wig-wag flasher, raised crosswalk, pavement markings, signage, and new ADA ramps. We have also held initial correspondence with SEPTA to confirm that they support the plan and that it is complimentary to future station upgrades. Completed the draft application on 9/5/2025 and attended a review meeting with stakeholders on 9/19/2025. **Grant was completed and submitted on October 31, 2025.**

27. 2025 Green Light Go Application

The Green Light Go Pre-Application Scoping phase opened. In coordination with Manager Locke, we have begun preparation of a scoping application for the Phase 2 traffic signal improvements for Walnut and Runnymede.

If you have any questions or comments, please do not hesitate to contact me. Thanks, Khal

**Jenkintown Borough
Cash Analysis
October 31, 2025**

Fund Name	Fund #	Parking	Parking	Pooled		Shade Tree	Petty Cash	Payroll	Land Develop.		Sewer Reserve	Capital Projects	Liquid Fuels	Liquid Fuels	Uniform Mellon	Non-Uniform Mellon	Police Donation	EAC	Total Cash
				Accounts					Escrow	Rec Board				Loan	Investments	Investments			
General Fund	01	82,999	87,309	1,103,767		1,733	200	3,911	122,064	4,926									1,406,908
Street Light	02	-	-	28,789															28,789
Fire Protection	03	-	-	43,194															43,194
Fire Apparatus	04	-	-	261,437															261,437
Library	05	-	-	(4,160)															(4,160)
Sewer	08	-	-	582,376						59,726									642,102
Solid Waste	09	-	-	265,887															265,887
Ambulance	10	-	-	641															641
Street Tax	18	-	-	51,287															51,287
Sinking Fund	20	-	-	164,646															164,646
Capital Projects	31	-	-	-							101,375								101,375
Liquid Fuels	35											231,970	184						232,154
Police Pension	60	-	-	24,316										7,346,997					7,371,313
Non-Uniform Pension	65	-	-	11,141											1,550,979				1,562,120
Police Donations	95															1,432			1,432
EAC	96																	52	52
		82,999	87,309	2,533,321		1,733	200	3,911	122,064	4,926	59,726	101,375	231,970	184	7,346,997	1,550,979	1,432	52	12,129,177

Fund Name	Fund #	Cash @	Other	For Period ended 10/31/2025		Cash @	Cash @	2025 YTD
		12/31/2024	Assets/Liabilities	Revenue	Expenditures	10/31/2025	10/31/2024	to 2024 YTD
General Fund	01	1,051,407	(134,581)	4,707,780	(4,317,496)	1,406,908	1,713,141	(306,233)
Street Light	02	14,279	-	53,558	(39,047)	28,789	13,521	15,269
Fire Protection	03	16,288	-	179,096	(152,190)	43,194	40,217	2,976
Fire Apparatus	04	347,908	-	150,116	(236,587)	261,437	345,070	(83,633)
Library	05	3,825	-	262,364	(270,349)	(4,160)	2,343	(6,503)
Sewer	08	639,507	-	481,352	(478,757)	642,102	723,311	(81,209)
Solid Waste	09	164,029	-	567,093	(465,235)	265,887	240,431	25,455
Ambulance	10	276	-	12,890	(12,525)	641	6,860	(6,219)
Street Tax	18	53,510	-	70,334	(72,556)	51,287	114,996	(63,709)
Sinking Fund	20	(40,080)	-	343,308	(138,582)	164,646	97,673	66,973
Capital Projects	31	98,027	-	221,088	(217,740)	101,375	17,317	84,058
Liquid Fuels	35	153,718	-	121,787	(43,350)	232,154	249,178	(17,024)
Police Pension	60	6,711,517	-	1,101,716	(441,920)	7,371,313	6,743,124	628,189
Non-Uniform Pension	65	1,381,070	-	219,747	(38,697)	1,562,120	1,382,537	179,583
Police Donations	95	1,412	-	20	-	1,432	2,919	(1,487)
EAC	96	148	-	24	(120)	52	(398)	450
Total		10,596,839	(134,581)	8,492,272	(6,925,151)	12,129,177	11,692,241	436,936

Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through October 31, 2025

	2025		2024	BUDGET	% OF	BUDGET	VARIANCE
	MTD	YTD	YTD	REMAINING	BUDGET		
01 GENERAL FUND							
Revenues							
REAL PROPERTY TAXES	\$6,243.43	\$2,078,143.59	\$2,068,679.00	\$69,370.41	96.77%	\$2,147,514	\$9,464.59
LOCAL TAX ENABLING ACT	\$132,080.49	\$1,376,410.20	\$1,394,571.19	\$53,589.80	96.25%	\$1,430,000	(\$18,160.99)
LICENSES & PERMITS	\$11,355.00	\$210,349.81	\$443,967.59	\$99,690.19	67.85%	\$310,040	(\$233,617.78)
OTHER	\$72,845.25	\$1,042,876.88	\$861,483.40	(\$149,529.88)	116.74%	\$893,347	\$181,393.48
TOTAL GENERAL FUND REVENU	\$222,524.17	\$4,707,780.48	\$4,768,701.18	\$73,120.52	98.47%	\$4,780,901	(\$60,920.70)
Expenditures							
ADMINISTRATION	\$62,270.34	\$580,549.63	\$604,502.04	\$111,427.37	83.90%	\$691,977	(\$23,952.41)
POLICE & FIRE	\$181,042.54	\$1,502,589.07	\$1,582,031.13	\$298,760.93	83.41%	\$1,801,350	(\$79,442.06)
PLANNING & ZONING	\$27,257.99	\$185,608.90	\$173,058.38	\$26,078.10	87.68%	\$211,687	\$12,550.52
PUBLIC WORKS	\$56,039.19	\$379,284.70	\$337,730.88	\$93,405.30	80.24%	\$472,690	\$41,553.82
DEBT PRINCIPAL	\$350,000.00	\$350,000.00	\$0.00	\$0.00	100.00%	\$350,000	\$350,000.00
OTHER	\$468,345.41	\$1,319,464.08	\$1,201,776.69	\$468,352.92	73.80%	\$1,787,817	\$117,687.39
TOTAL GENERAL FUND EXPEND	\$1,144,955.47	\$4,317,496.38	\$3,899,099.12	\$998,024.62	81.22%	\$5,315,521	\$418,397.26

Key

MTD - Month to Date

YTD - Year to Date

VARIANCE - The difference between revenue/expenditures from this year compared to the previous year.

BUDGET - The amount budgeted in the respective category.

BUDGET REMAINING - The difference between the year-to-date revenue/expenditures and the amount budgeted in the respective category.

% OF BUDGET - The percentage of the budgeted amount used in the respective category.

Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through October 31, 2025

	2025		2024	BUDGET	% OF	BUDGET	VARIANCE
	MTD	YTD	YTD	REMAINING	BUDGET		
02 STREET LIGHTING TAX FUND							
Revenues							
REAL PROPERTY TAXES	\$171.90	\$53,241.85	\$51,253.50	\$1,857.15	96.63%	\$55,099	\$1,988.35
OTHER	\$40.53	\$315.82	\$183.62	\$5,809.18	5.16%	\$6,125	\$132.20
TOTAL STREET LIGHTING REVEN	\$212.43	\$53,557.67	\$51,437.12	\$7,666.33	87.48%	\$61,224	\$2,120.55
Expenditures							
OTHER	\$3,447.87	\$39,047.04	\$33,952.85	\$5,457.96	87.74%	\$44,505	\$5,094.19
DEBT PRINCIPAL	\$0.00	\$0.00	-	\$0.00	#DIV/0!	\$0	\$0.00
DEBT INTEREST	\$0.00	\$0.00	-	\$0.00	#DIV/0!	\$0	\$0.00
TRANSFER TO GENERAL FUND	\$0.00	\$0.00	-	\$0.00	#DIV/0!	\$0	\$0.00
TOTAL STREET LIGHTING EXPEN	\$3,447.87	\$39,047.04	\$33,952.85	\$5,457.96	87.74%	\$44,505	\$5,094.19

Key

MTD - Month to Date

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VARIANCE - The difference between revenue/expenditures from this year compared to the previous year.

BUDGET - The amount budgeted in the respective category.

BUDGET REMAINING - The difference between the year-to-date revenue/expenditures and the amount budgeted in the respective category.

% OF BUDGET - The percentage of the budgeted amount used in the respective category.

Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through October 31, 2025

	2025		2024	BUDGET	% OF	BUDGET	VARIANCE
	MTD	YTD	YTD	REMAINING	BUDGET		
03 FIRE PROTECTION FUND							
Revenues							
REAL PROPERTY TAXES	\$540.69	\$178,463.09	171,975.50	\$4,969.91	97.29%	\$183,433	\$6,487.59
OTHER	\$60.80	\$632.97	585.85	(\$282.97)	180.85%	\$350	\$47.12
TOTAL FIRE PROTECTION FUND	\$601.49	\$179,096.06	\$172,561.35	\$4,686.94	97.45%	\$183,783	\$6,534.71
Expenditures							
OTHER	\$36,874.01	\$152,189.85	151,970.99	\$41,234.15	78.68%	\$193,424	\$218.86
TOTAL FIRE PROTECTION FUND	\$36,874.01	\$152,189.85	\$151,970.99	\$41,234.15	78.68%	\$193,424	\$218.86

Key

MTD - Month to Date

YTD - Year to Date

VARIANCE - The difference between revenue/expenditures from this year compared to the previous year.

BUDGET - The amount budgeted in the respective category.

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through October 31, 2025

	2025		2024	BUDGET	% OF	BUDGET	VARIANCE
	MTD	YTD	YTD	REMAINING	BUDGET		
04 FIRE APPARATUS RESERVE FUND							
Revenues							
REAL PROPERTY TAXES	\$88.86	\$28,890.11	27,841.83	\$93,378.89	23.63%	\$122,269	\$1,048.28
OTHER	\$117,844.29	\$121,225.80	4,591.81	(\$117,725.80)	3463.59%	\$3,500	\$116,633.99
FIRE APPARATUS RESERVE FUNI	\$117,933.15	\$150,115.91	\$32,433.64	(\$24,346.91)	119.36%	\$125,769	\$117,682.27
Expenditures							
ADMINISTRATION	\$0.00	\$0.00	-	\$0.00	#DIV/0!	\$0	\$0.00
OTHER	\$44,196.39	\$236,587.05	53,565.47	(\$189,621.05)	503.74%	\$46,966	\$183,021.58
FIRE APPARATUS RESERVE EXPE	\$44,196.39	\$236,587.05	\$53,565.47	(\$189,621.05)	503.74%	\$46,966	\$183,021.58

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through October 31, 2025

	2025		2024	BUDGET	% OF	BUDGET	VARIANCE
	MTD	YTD	YTD	REMAINING	BUDGET		
05 LIBRARY TAX FUND							
Revenues							
REAL PROPERTY TAXES	\$754.37	\$261,826.65	252,006.19	\$7,173.35	97.33%	\$269,000	\$9,820.46
OTHER	\$0.00	\$537.35	545.17	(\$337.35)	268.68%	\$200	(\$7.82)
TOTAL LIBRARY TAX FUND REVE	\$754.37	\$262,364.00	\$252,551.36	\$6,836.00	97.46%	\$269,200	\$9,812.64
Expenditures							
OTHER	\$37,349.00	\$270,349.00	259,019.43	\$0.00	100.00%	\$270,349	\$11,329.57
TOTAL LIBRARY TAX FUND EXPE	\$37,349.00	\$270,349.00	\$259,019.43	\$0.00	100.00%	\$270,349	\$11,329.57

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Jenkintown Borough
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Financial Data through October 31, 2025

	2025		2024	BUDGET	% OF	BUDGET	VARIANCE
	MTD	YTD	YTD	REMAINING	BUDGET		
08 SEWER FUND							
Revenues							
OTHER	\$1,108.47	\$481,351.96	513,927.41	\$79,748.04	85.79%	\$561,100	(\$32,575.45)
TOTAL SEWER FUND REVENUES	\$1,108.47	\$481,351.96	\$513,927.41	\$79,748.04	85.79%	\$561,100	(\$32,575.45)
Expenditures							
SANITATION EXPENDITURES	\$5,362.15	\$397,844.07	511,407.85	\$127,155.93	75.78%	\$525,000	(\$113,563.78)
OTHER	\$25,000.00	\$80,913.01	57,756.95	\$80,683.99	50.07%	\$161,597	\$23,156.06
TOTAL SEWER FUND EXPENDITURE	\$30,362.15	\$478,757.08	\$569,164.80	\$207,839.92	69.73%	\$686,597	(\$90,407.72)

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through October 31, 2025

	2025		2024	BUDGET	% OF	BUDGET	VARIANCE
	MTD	YTD	YTD	REMAINING	BUDGET		
09 SOLID WASTE COLLECTION FUND							
Revenues							
INTEREST	\$380.63	\$4,067.99	2,537.03	(\$3,567.99)	813.60%	\$500	\$1,530.96
COLLECTION FEES	\$60,812.83	\$563,025.01	592,012.81	(\$22,825.01)	104.23%	\$540,200	(\$28,987.80)
STATE CAPITAL & OPERATING G	\$0.00	\$0.00	20,454.10	\$14,000.00	0.00%	\$14,000	(\$20,454.10)
OTHER	\$0.00	\$0.00	-	\$0.00	0.00%	\$0	\$0.00
TOTAL SOLID WASTE REVENUES	\$61,193.46	\$567,093.00	\$615,003.94	(\$12,393.00)	102.23%	\$554,700	(\$47,910.94)
Expenditures							
OTHER	\$47,464.63	\$465,235.32	463,359.74	\$91,214.68	83.61%	\$556,450	\$1,875.58
TOTAL SOLID WASTE EXPENDITURE	\$47,464.63	\$465,235.32	\$463,359.74	\$91,214.68	83.61%	\$556,450	\$1,875.58

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through October 31, 2025

	2025		2024	BUDGET	% OF	BUDGET	VARIANCE
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET	
10 AMBULANCE FUND							
Revenues							
REAL PROPERTY TAXES	\$18.83	\$12,808.39	6,652.56	(\$308.39)	102.47%	\$12,500.00	\$6,155.83
OTHER	\$0.90	\$81.79	\$0.00	(\$56.79)	327.16%	25.00	\$81.79
TOTAL STREET TAX REVENUES	\$19.73	\$12,890.18	\$6,652.56	(\$365.18)	102.92%	\$12,525	\$6,237.62
Expenditures							
OTHER	\$12,525.00	\$12,525.00	(207.46)	\$0.00	100.00%	\$12,525.00	\$12,732.46
TOTAL STREET TAX EXPENDITUF	\$12,525.00	\$12,525.00	(\$207.46)	\$0.00	100.00%	\$12,525	\$12,732.46

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through October 31, 2025

	2025		2024	BUDGET	% OF	BUDGET	VARIANCE
	MTD	YTD	YTD	REMAINING	BUDGET		
18 STREET TAX FUND							
Revenues							
REAL PROPERTY TAXES	\$225.55	\$69,791.85	67,282.44	\$2,024.15	97.18%	\$71,816	\$2,509.41
OTHER	\$72.20	\$542.07	1,216.81	\$10,207.93	5.04%	\$10,750	(\$674.74)
TOTAL STREET TAX REVENUES	\$297.75	\$70,333.92	\$68,499.25	\$12,232.08	85.19%	\$82,566	\$1,834.67
Expenditures							
OTHER	\$0.00	\$72,556.24	30,656.83	\$32,943.76	68.77%	\$105,500	\$41,899.41
TOTAL STREET TAX EXPENDITUF	\$0.00	\$72,556.24	\$30,656.83	\$32,943.76	68.77%	\$105,500	\$41,899.41

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Jenkintown Borough
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Financial Data through October 31, 2025

	2025		2024	BUDGET	% OF	BUDGET	VARIANCE
	MTD	YTD	YTD	REMAINING	BUDGET		
20 SINKING FUND							
Revenues							
REAL PROPERTY TAXES	\$784.44	\$289,445.97	242,304.84	\$50,708.03	85.09%	\$340,154	\$47,141.13
OTHER	\$7,221.92	\$53,861.87	\$1,519.29	(\$52,861.87)	5386.19%	\$1,000	\$52,342.58
TOTAL SINKING FUND REVENUE	\$8,006.36	\$343,307.84	\$243,824.13	(\$2,153.84)	100.63%	\$341,154	\$99,483.71
Expenditures							
DEBT PRINCIPAL	\$3,300.95	\$117,521.67	\$151,181.49	\$132,333.33	47.04%	\$249,855	(\$33,659.82)
DEBT INTEREST	\$807.25	\$21,059.89	\$30,679.74	\$33,678.11	38.47%	\$54,738	(\$9,619.85)
ACT 511 EXPENDITURES	-	-		\$0.00	#DIV/0!	-	\$0.00
TOTAL SINKING FUND EXPENSE!	\$4,108.20	\$138,581.56	\$181,861.23	\$166,011.44	45.50%	\$304,593	(\$43,279.67)

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Jenkintown Borough
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Financial Data through October 31, 2025

	2025		2024	BUDGET	% OF	BUDGET	VARIANCE
	MTD	YTD	YTD	REMAINING	BUDGET		
31 CAPITAL PROJECTS FUND							
Revenues							
INTEREST	\$92.18	\$920.40	\$769.68	(\$420.40)	184.08%	\$500	\$150.72
SANITARY SEWER EDU FEES	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0	\$0.00
GRANT INCOME (H2O,CDBG)	\$20,372.92	\$220,167.41	\$463,090.34	\$1,190,992.59	15.60%	\$1,411,160	(\$242,922.93)
OTHER	\$0.00	\$0.00	\$0.00	\$101,510.00	0.00%	\$101,510	\$0.00
TOTAL CAPITAL PROJECTS REVE	\$20,465.10	\$221,087.81	\$463,860.02	\$1,292,082.19	14.61%	\$1,513,170	(\$242,772.21)
Expenditures							
PUBLIC WORKS	\$0.00	\$217,739.71	477,088.71	\$1,339,820.29	13.98%	\$1,557,560	(\$259,349.00)
DEBT PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0	\$0.00
OTHER	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0	\$0.00
TOTAL CAPITAL PROJECTS EXPEI	\$0.00	\$217,739.71	\$477,088.71	\$1,339,820.29	13.98%	\$1,557,560	(\$259,349.00)

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through October 31, 2025

	2025		2024	BUDGET	% OF	BUDGET	VARIANCE
	MTD	YTD	YTD	REMAINING	BUDGET		
35 HIGHWAY/LIQUID FUEL TAX FUND							
Revenues							
OTHER	\$248.25	\$121,786.57	\$121,744.55	(\$3,722.57)	103.15%	\$118,064	\$42.02
TOTAL HIGHWAY/LIQUID FUEL I	\$248.25	\$121,786.57	\$121,744.55	(\$3,722.57)	103.15%	\$118,064	\$42.02
Expenditures							
ADMINISTRATION	\$1,486.06	\$1,486.06	\$0.00	(\$486.06)	148.61%	\$1,000	\$1,486.06
PUBLIC WORKS	\$1,690.00	\$16,835.85	\$9,363.60	\$105,164.15	13.80%	\$122,000	\$7,472.25
OTHER	\$2,502.83	\$25,028.30	\$35,689.66	\$5,005.70	83.33%	\$30,034	(\$10,661.36)
TOTAL HIGHWAY/LIQUID FUEL I	\$5,678.89	\$43,350.21	\$45,053.26	\$109,683.79	28.33%	\$153,034	(\$1,703.05)

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	MTD	YTD	YTD	REMAINING	BUDGET		
60 POLICE PENSION FUND							
Revenues							
INTEREST EARNINGS	\$71,981.86	\$695,674.31	\$527,704.17	(\$619,674.31)	915.36%	\$76,000	\$167,970.14
OTHER	\$291,588.91	\$406,041.46	\$310,535.60	(\$27,478.46)	107.26%	\$378,563	\$95,505.86
TOTAL POLICE PENSION REVENUE	\$363,570.77	\$1,101,715.77	\$838,239.77	(\$647,152.77)	242.37%	\$454,563	\$263,476.00
Expenditures							
OTHER	\$31,851.10	\$441,919.63	\$280,831.73	(\$103,117.63)	130.44%	\$338,802	\$161,087.90
TOTAL POLICE PENSION EXPENSES	\$31,851.10	\$441,919.63	\$280,831.73	(\$103,117.63)	130.44%	\$338,802	\$161,087.90

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Jenkintown Borough
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Financial Data through October 31, 2025

	2025		2024	BUDGET	% OF	BUDGET	VARIANCE
	MTD	YTD	YTD	REMAINING	BUDGET		
65 NON-UNIFORMED EMPLOYEES PENSION FUND							
Revenues							
INTEREST EARNINGS	\$15,252.32	\$150,862.48	\$107,205.94	(\$140,112.48)	1403.37%	\$10,750	\$43,656.54
OTHER	\$51,011.32	\$68,884.40	\$75,914.21	\$41,671.60	62.31%	\$110,556	(\$7,029.81)
TOTAL NON-UNIFORMED PENSI	\$66,263.64	\$219,746.88	\$183,120.15	(\$98,440.88)	181.15%	\$121,306	\$36,626.73
Expenditures							
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0	\$0.00
OTHER	\$3,895.71	\$38,697.04	\$37,510.55	\$8,314.96	82.31%	\$47,012	\$1,186.49
TOTAL NON-UNIFORMED PENSI	\$3,895.71	\$38,697.04	\$37,510.55	\$8,314.96	82.31%	\$47,012	\$1,186.49

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	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET	
95 POLICE DONATION FUND							
Revenues							
OTHER	\$1.52	\$20.33	\$2,780.08	(\$15.33)	406.60%	\$5	(\$2,759.75)
TOTAL POLICE DONATIONS FUN	\$1.52	\$20.33	\$2,780.08	(\$15.33)	406.60%	\$5	(\$2,759.75)
Expenditures							
POLICE	\$0.00	\$0.00	\$2,000.00	\$0.00	#DIV/0!	\$0	(\$2,000.00)
TOTAL POLICE DONATIONS EXPI	\$0.00	\$0.00	\$2,000.00	\$0.00	#DIV/0!	\$0	(\$2,000.00)

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	MTD	YTD	YTD	REMAINING	BUDGET		
96 EAC							
Revenues							
OTHER	\$0.05	\$23.59	7.10	(\$23.59)	#DIV/0!	\$0	\$16.49
TOTAL EAC FUND REVENUES	\$0.05	\$23.59	\$7.10	(\$23.59)	#DIV/0!	\$0	\$16.49
Expenditures							
OTHER	\$0.00	\$119.99	\$0.00	(\$119.99)	#DIV/0!	\$0	\$119.99
TOTAL EAC FUND EXPENDITURE	\$0.00	\$119.99	\$0.00	(\$119.99)	#DIV/0!	\$0	\$119.99

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PUBLIC WORKS DEPARTMENT

TO: Borough Council

FROM: Public Works Department

RE: Public Works Report 2025

DATE: November 14, 2025

Highlighted Activities.

- Public Works crew installed the correct signage on all streets, affected by the new parking ordinance. This has been an ongoing collective effort involving Public Works and Parking Enforcement to make sure that motorists have a clear understanding of parking and time limits before leaving vehicles.
- Public Works crew also assisted with the preparation of another successful chili cook-out and clean-up for the infamous Pumpkin drop, which is a very popular event amongst Borough residents.
- Public Works has also attended the 2025 Community Forestry Workshop presented by Montgomery Township and Bartlett Tree Experts. We learned from the Bartlett experts about native plants, insects and disease, drought management, location on tree planting, invasive plants and tree limb rigging and pruning.
- The Public Works Foreman has assisted with quarterly calibration and maintenance of the sewer meters at Runnymede Avenue, West Avenue and Wyncote Houses. After calibration reports were finished PW Foreman turned in third quarter report to Aqua Pennsylvania. Borough Manager and Public Works Foreman attended the quarterly meeting with Aqua Pennsylvania about upcoming projects and all sewer concerns.
- Peco Gas Replacement Project on the east side of York Road has been completed. PW Foreman has completed a walk-thru with Peco's restoration team and trench work will begin in December by sub-contractor Kehoe. The full mill and pave part of the project on the roads affected will begin in the Spring.
- Jenkintown's 2025 Paving Project on West Avenue from Florence Avenue to the Train Station has been completed. The Paving Project was completed in one day by Innovative Constructions, who did a great job communicating and working with the Borough businesses and residents during this hectic process. All field inspections of operations were done in-house by Borough Foreman who is Necept certified which is a big savings on the Borough. Punchlist items have been completed and the Borough added thermoplastic parking stalls and traffic safety striping to enhance safety on West Avenue.

- Public Works have been attending free LTAP training classes provided by Penndot. Here are the classes that were attended, Enhancing Multi-Generational Communication, Public Works Communication with Residents and Municipal Stormwater Facilities
- The Borough has experienced a few blockages in main sewer lines on Mather Road which caused emergency services to be called to jet the mains on Mather Road to clear the blockages. The Borough has since followed up with this issue and hired contractor Wind River Environmental for a full jet, vacuum and camera service. This service was great, we removed an I&I pan, large quantity of grease and debris from the 8-inch sewer line.

Second Alarmers Snapshot

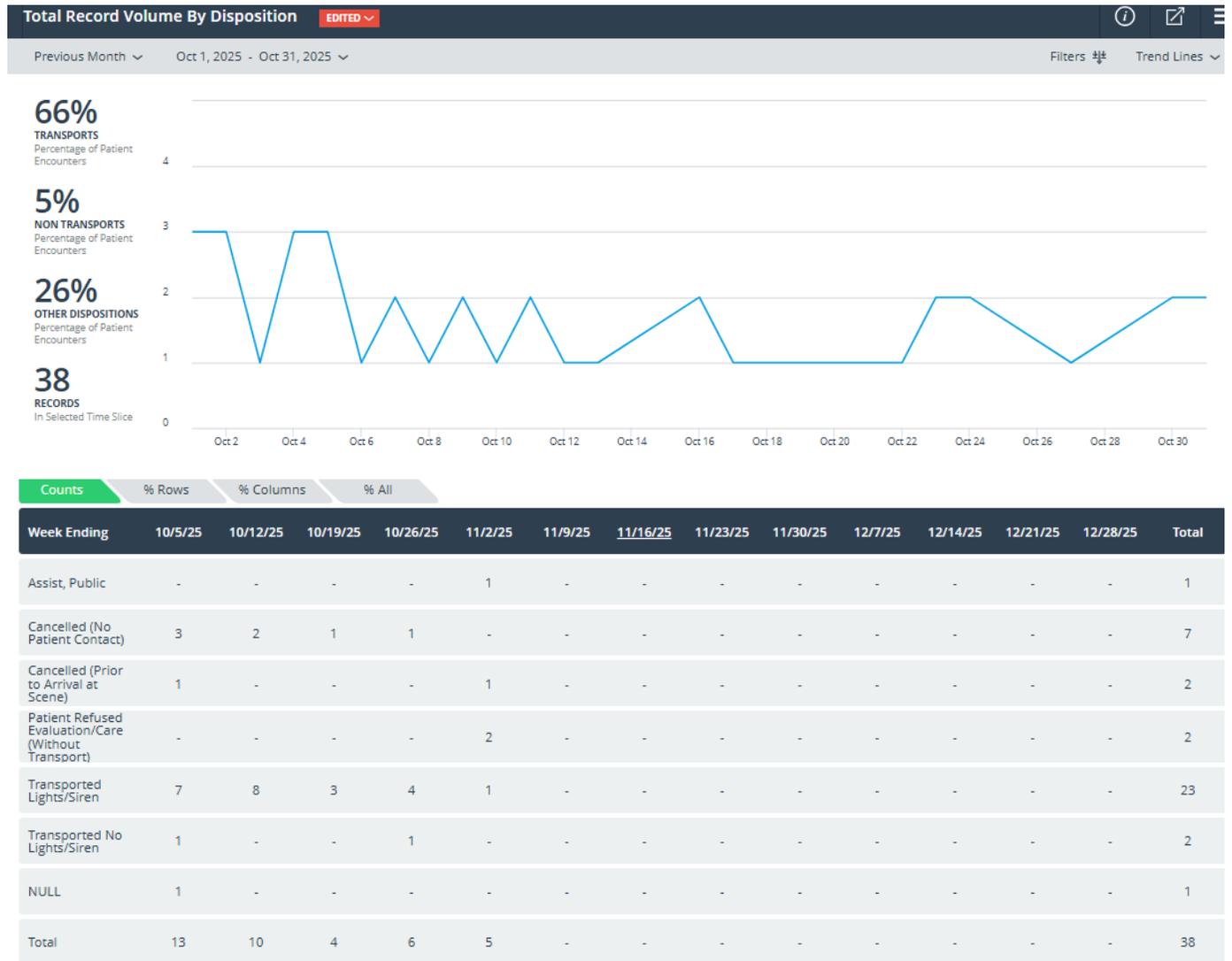


Jenkintown Borough

November 2025

Calls for service in Jenkintown in:

October 2025



October detail staffing

Date	BLS/ALS	DETAILS (Volunteer or Career)
Multiple	BLS/ALS	Abington/Upper Moreland Football Games-Career
10-3	BLS	Whitpain Fire Expo-Career
10-4	ALS	Pennypack 5K-Career
10-11	ALS	Penn State Homecoming-Career/Volunteers
10-13	ALS	Ft Washington Fire Expo-Career
10-18	ALS	Ardsley Day-On Duty Crew

October 2025 Naloxone Administration Report- Jenkintown

Treatment Administration - Narcan EDITED 🕒 📄 ☰

Previous Month ▼ Oct 1, 2025 - Oct 31, 2025 ▼ Filters Trend Lines ▼

0
INTERVENTIONS
In Selected Time Slice

31
DAYS
In Selected Time Slice

0
PATIENTS
In Selected Time Slice

Oct 2 Oct 4 Oct 6 Oct 8 Oct 10 Oct 12 Oct 14 Oct 16 Oct 18 Oct 20 Oct 22 Oct 24 Oct 26 Oct 28 Oct 30

October Staffing Report:

**ALS Full Staffing
October 3348 hours**

October 2025

October 2024

ALS Actual Staffing = 3058 hours	ALS Actual Staffing = 3114 hours
Downgrade to BLS staffing = 146 hours	Downgrade to BLS staffing = 155 hours
Downgrade to no status = 144 hours	Downgrade to no status = 79 hours

Notable news:

- SARS plans to take delivery of our next new ambulance November 19th.
- Our next EMT class starts January 27th 2026 the early registration deadline is 12/1/25
- SARS continues to ask that as many area residents as possible contact their state representative and urge them to support House Bill 1152 which provides for patient protection, direct payment to EMS, and a state regulated fee schedule for 911 EMS response

.SARS 2025 Pay Scale:

2025 Field Provider Pay Scale

Certification	0-24 Months	25-60 Months	61-120 Months	121-180 Months	181-240 Months	240 +Months
EMT/AEMT	22.43	23.54	25.79	28.03	30.28	33.63
Paramedic/PHRN/PHP	25.79	28.03	30.28	35.88	39.25	42.61

2025 Platoon Supervisor Pay Scale (hourly equivalent for salaried officers)

Certification	0-24 Months	25-60 Months	61-120 Months	121-180 Months	181-240 Months	240 +Months
EMT/AEMT	27.43	28.54	30.79	33.03	35.28	38.63
Paramedic/PHRN/PHP	30.79	33.03	35.28	40.88	44.25	47.61

Report Options

Show Date Paid no

Jurisdictions: 7010

Taxes: BORO AMBUL,BORO DEBT,BORO FIREA,BORO FIREP,BORO LIB,BORO RET,BORO SEWER,BORO STFND,BORO STLGT

From Date: 10/16/25

To Date: 10/31/25

Sort Order: Account Number

JENKINTOWN BOROUGH
 POSTED PAYMENTS REPORT
 10/16/25 THROUGH 10/31/25
 JURIS: 007010 JENKINTOWN BOROUGH
 FINANCIAL ACCOUNT(S):

ACCOUNT#	ACCOUNT NAME	PARCEL/SSN	BILL ID	TAX TYPE	PAYMENT	BASE	DISCOUNT	PENALTY	ADJ	AMOUNT	TOTAL PAID
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Report Options

There is no information to be reported.

** No temp-pay record is available. (91)

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
01 GENERAL FUND											
7845				INTERNATIONAL CODE COUNCIL INC							
	16416	1	01414	100 MATERIALS/SUPPLIES			10/30/25	10/30/25	10/30/25	60150	1,677.45
				2021 COMMENTARY COLLECTION							
				ICC A117.1-2017							
											1,677.45
											1,677.45
										1 Printed, totaling	1,677.45

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	1,677.45	GENERAL FUND
		<u>1,677.45</u>	

PERIOD SUMMARY

Period	Amount
2510	1,677.45
	<u>1,677.45</u>

Legend:
 Expenditures Register Spooling to Windows Prompt
 Print those ready to UPDATE
 Sorting by fund
 Printing for GL Period 2510
 Doing a page break
 Archiving to Expenditures Register-2510.txt
 MARP05 run by Marcus Lambert 3 : 48 PM

Jenkintown Borough Expense Accounting

Report Date 10/28/25

**Expenditures Register
GENERAL FUND
GL-2510-27145**

PAGE 1

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
01 GENERAL FUND											
77				AQUA PA							
	16394	1	01409 110	UTILITIES			10/28/25	10/28/25	10/28/25	60130	22.40
				ACCT # x0277214_OCT 2025							
	16395	1	01409 110	UTILITIES			10/28/25	10/28/25	10/28/25	60130	160.98
				ACCT # x0277204_OCT 2025							
	16396	1	01409 110	UTILITIES			10/28/25	10/28/25	10/28/25	60130	216.28
				ACCT x0279941_OCT 2025							
1430				AT&T MOBILITY							
	16413	1	01407 111	CELLULAR SERVICE AND HOT SPOTS	999848996X10242		10/28/25	10/28/25	10/28/25	60131	85.01
				INVOICE 999848996X10242025							
1659				COMCAST							
	16393	1	01400 300	TELEPHONE EXPENSE			10/28/25	10/28/25	10/28/25	60132	10.51
				ACCT # x0041379_NOV 2025							
290				DAVIDHEISERS INC							
	16398	1	01410 124	EQUIPMENT REPAIR/MAINT.			10/28/25	10/28/25	10/28/25	60133	90.00
7345				ESTABLISHED TRAFFIC CONTROL INC.							
	16401	1	01445 210	PARKING METER MAINT.	25853		10/28/25	10/28/25	10/28/25	60134	60.00
				INVOICE 25853							
	16402	1	01445 210	PARKING METER MAINT.	25852		10/28/25	10/28/25	10/28/25	60134	1,453.00
				INVOICE 25852							
	16403	1	01445 210	PARKING METER MAINT.	25778		10/28/25	10/28/25	10/28/25	60134	60.00
				INVOICE 25778							
7715				MARY SATTERTHWAITTE							
	16389	1	01489 312	EAC			10/28/25	10/28/25	10/28/25	60135	12.99
				ORDER # 114-1711648-3422642							
840				McDONALD UNIFORM CO INC							
	16391	1	01410 119	Uniforms	250314		10/28/25	10/28/25	10/28/25	60136	790.97
				INVOICE 250314							
7810				MINUTES SOLUTIONS INC							
	16404	1	01400 200	GENERAL EXPENSES	45180		10/28/25	10/28/25	10/28/25	60137	220.00
				INV-45180							
	16407	1	01400 200	GENERAL EXPENSES	INV-42476		10/28/25	10/28/25	10/28/25	60137	220.00
				INV-42476							
903				PA State Assoc of Boroughs							
	16400	1	01400 200	GENERAL EXPENSES	34972		10/28/25	10/28/25	10/28/25	60138	186.80
				INVOICE 34972							
7823				Primo Brands Blue Triton Brands Inc							
	16408	1	01410 122	GENERAL EXPENSES	05J8720092389		10/28/25	10/28/25	10/28/25	60139	94.17
				INVOICE 05J8720092389							
7785				Rydin							
	16392	1	01445 210	PARKING METER MAINT.	ORDER # 404786		10/28/25	10/28/25	10/28/25	60141	467.01
				ORDER # 404786							
7838				T-MOBILE							
	16412	1	01410 126	RADIO EXPENSE			10/28/25	10/28/25	10/28/25	60143	186.00

Jenkintown Borough Expense Accounting

Report Date 10/28/25

**Expenditures Register
GENERAL FUND
GL-2510-27145**

PAGE 2

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
7781	16409	1	01486	200 Travelers PACKAGE POLICY ACCT # x9186_10.20.2025			10/28/25	10/28/25	10/28/25	60144	31,872.00
1726	16411	1	01487	035 WAGEWORKS HEALTH SAVINGS ACCOUNT INV8351221	INV8351221		10/28/25	10/28/25	10/28/25	60146	102.50
7801	16410	1	01400	300 Yvonne Bullock TELEPHONE EXPENSE			10/28/25	10/28/25	10/28/25	60149	91.14

Report Date 10/28/25

Expenditures Register
FIRE PROTECTION TAX
GL-2510-27145

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
03 FIRE PROTECTION TAX											
7700				SHAPIRO FIRE PROTECTION CO							
	16388	1	03411	800 FIRE DEPARTMENT OPERATIONS	37263		10/28/25	10/28/25	10/28/25	60142	311.95
				INVOICE 37263							
7833				WHITE ROSE SAFETY LLC							
	16387	1	03411	800 FIRE DEPARTMENT OPERATIONS	2693		10/28/25	10/28/25	10/28/25	60147	8,699.59
				INVOICE 2693							
7006				WITMER PUBLIC SAFETY GROUP INC							
	16405	1	03411	800 FIRE DEPARTMENT OPERATIONS	INV768069		10/28/25	10/28/25	10/28/25	60148	141.00
				INV768069							
	16406	1	03411	800 FIRE DEPARTMENT OPERATIONS	INV767888		10/28/25	10/28/25	10/28/25	60148	156.34
				INV767888							

Report Date 10/28/25

Expenditures Register
SOLID WASTE
GL-2510-27145

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
09 SOLID WASTE											
7145				REPUBLIC SERVICES #320							
	16390	1	09427	450 CONTRACTED SERVICES	0320-004609974		10/28/25	10/28/25	10/28/25	60140	41,193.75
				INVOICE 0320-004609974							

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
20 SINKING											
7415				USbankcorpGovernment Leasing and Finance							
	16397	1	20471	350 DEBT PRINCIPAL - POLICE VEHICLES	566646980		10/28/25	10/28/25	10/28/25	60145	970.76
				INVOICE 566646980							
	16397	2	20472	350 DEBT INTEREST - POLICE VEHICLES	566646980		10/28/25	10/28/25	10/28/25	60145	256.97
				INVOICE 566646980							
											88,132.12
											88,132.12
											20 Printed, totaling 88,132.12

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	36,401.76	GENERAL FUND
03	01	9,308.88	FIRE PROTECTION TAX
09	01	41,193.75	SOLID WASTE
20	01	1,227.73	SINKING
		88,132.12	

PERIOD SUMMARY

Period	Amount
2510	88,132.12
	88,132.12

Legend:
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 Print those ready to UPDATE
 Sorting by fund
 Printing for GL Period 2510
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 MARP05 run by Yvonne Bullock 4 : 03 PM

**BOROUGH OF JENKINTOWN
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2025-4

AN ORDINANCE AMENDING CHAPTER 172, TITLED “VEHICLES AND TRAFFIC,” OF THE CODE OF THE BOROUGH OF JENKINTOWN, TO AMEND SECTION 172-22.I TO MAKE CHANGES TO THE PROHIBITED PARKING SIDES FOR PORTIONS OF CHERRY STREET, HILLSIDE AVENUE AND WEST AVENUE; TO AMEND SECTION 173-34 TO CHANGE A PORTION OF GREENWOOD AVENUE FROM THREE-HOUR TO TEN-HOUR LIMIT PAYMENT PARKING ZONE; AND TO AMEND SECTION 173-25a TO ALLOW CERTAIN TEMPORARY PARKING PERMITS WITHIN PARKING PERMIT ZONES; PROVIDING REPEALER AND SEVERABILITY CLAUSES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Pennsylvania law, including the Pennsylvania Vehicle Code including 75 P.S. §§ 3353, and 6109, delegates certain powers to local authorities, such as the Borough of Jenkintown, to restrict or regulate the stopping, standing or parking; and

WHEREAS, the Borough of Jenkintown, pursuant to the Borough Code, 8 Pa. C.S.A. §§ 1202 *et seq*, is authorized to regulate parking, including authorizing parking meters/facilities, setting parking rates, and prohibiting parking in designated locations; and

WHEREAS, Borough Council, after public discussion and consultation with Borough staff, including the Borough Police Department and the Borough Engineer, desires to amend Chapter 172 titled “Vehicles and Traffic” of the Jenkintown Code in order to make targeted revisions relating to prohibited parking sides for portions of Cherry Street, Hillside Avenue and West Avenue; and relating to 10-hour payment parking zone for a portion of Greenwood Avenue; and relating to temporary parking permits within Permit Parking Zones that Council believes will benefit the health, safety and public welfare of Borough residents, business owners and visitors.

NOW THEREFORE, be it, and it is hereby **ORDAINED** by the Jenkintown Borough Council, and it is hereby **ENACTED** and **ORDAINED** by authority of same as follows:

SECTION 1. Part II, titled “General Legislation,” Chapter 172, titled “Vehicles and Traffic,” Article III, Section 172-22 is hereby revised and amended to delete the following highway, side and location:

<i>Name of Highway</i>	<i>Side</i>	<i>Location</i>
<i>Cherry Street</i>	<i>Both</i>	<i>From York Road to Leedom Street</i>

And replace it with the following in appropriate alphabetical order:

<i>Name of Highway</i>	<i>Side</i>	<i>Location</i>
<i>Cherry Street</i>	<i>South</i>	<i>From York Road to Leedom Street</i>

SECTION 2. Part II, titled “General Legislation,” Chapter 172, titled “Vehicles and Traffic,” Article III, Section 172-22 is hereby revised and amended to delete the following highway, side and location:

<i>Name of Highway</i>	<i>Side</i>	<i>Location</i>
<i>Hillside Avenue</i>	<i>North</i>	<i>From Leedom Street to Cedar Street</i>

And replace it with the following in appropriate alphabetical order:

<i>Name of Highway</i>	<i>Side</i>	<i>Location</i>
<i>Hillside Avenue</i>	<i>South</i>	<i>From Leedom Street to Cedar Street</i>

SECTION 3. Part II, titled “General Legislation,” Chapter 172, titled “Vehicles and Traffic,” Article III, Section 172-22 is hereby revised and amended to delete the following highway, side and location:

Name of Highway	Side	Location
West Avenue	North	From Florence Avenue to the railroad station

And replace it with the following in appropriate alphabetical order:

Name of Highway	Side	Location
West Avenue	South/East	From Florence Avenue to the railroad station

SECTION 4. Part II, titled “General Legislation,” Chapter 172, titled “Vehicles and Traffic,” Article IV, Section 172-34 is hereby revised and amended to delete the following highway, rate, side and location from the **Three-Hour Limit Parking Payment Zones**:

<i>Name of Highway</i>	<i>Rate</i>	<i>Location</i>	<i>Side</i>
<i>100 Block Greenwood Avenue</i>	<i>\$0.50/hr.</i>	<i>Between 131 Greenwood Ave and Florence Ave</i>	<i>North Side Only</i>

And add the following highway, rate, side and location to the **Ten-Hour Limit Parking Payment Zones** in appropriate alphabetical order:

<i>Name of Highway</i>	<i>Rate</i>	<i>Location</i>	<i>Side</i>
<i>100 Block Greenwood Avenue</i>	<i>\$0.50/hr.</i>	<i>Between 131 Greenwood Ave and Florence Ave</i>	<i>North Side</i>

SECTION 5. Part II, titled “General Legislation,” Chapter 172, titled “Vehicles and Traffic,” Article III, Section 172-25.a is hereby revised to add the following subsection “C” to the existing language:

C. In addition to a parking permit authorized in Subsection A above, any resident that resides on the listed streets located in a Parking Permit Zone is also authorized to apply for one temporary parking permit for visitors, family members, healthcare providers or such other invitees. Such temporary parking permit requests shall be submitted to the Police Chief or the Chief’s designee on such form as approved by the Police Chief or Borough. The Borough may set by resolution the application process or the required documentation a resident must provide to obtain a temporary parking permit. The fee for such temporary parking permit shall be approved by resolution by Borough Council from time to time and that may be listed in the Borough fee schedule.

SECTION 6. SEVERABILITY. In the event that any section, sentence, clause, or word of this Ordinance shall be declared illegal, invalid or unconstitutional by any Court of competent jurisdiction, such declaration shall not prevent, preclude or otherwise foreclose the validity of the remaining portions of this Ordinance.

SECTION 7. REPEALER. All ordinances or resolutions or parts thereof inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed.

SECTION 8. EFFECTIVE DATE. This Ordinance shall take effect and be in force from and after its approval as required by law.

ORDAINED AND ENACTED by the Borough Council of the Borough of Jenkintown, Montgomery County, Pennsylvania this ___ day of _____, 2025.

ATTEST:

JENKINTOWN BOROUGH COUNCIL

GEORGE LOCKE, MANGER

JAY CONNERS
BOROUGH COUNCIL PRESIDENT

APPROVED:

GABRIEL LERMAN, MAYOR

NOTICE OF AMENDMENT

NOTICE IS HEREBY GIVEN that on **Wednesday, December 10th, 2025**, at a public meeting and after receipt of public comment and discussion, Borough Council of the Borough of Jenkintown enacted an Ordinance entitled:

AN ORDINANCE AMENDING CHAPTER 172, TITLED “VEHICLES AND TRAFFIC,” OF THE CODE OF THE BOROUGH OF JENKINTOWN, TO AMEND SECTION 172-22.I TO MAKE CHANGES TO THE PROHIBITED PARKING SIDES FOR PORTIONS OF CHERRY STREET, HILLSIDE AVENUE AND WEST AVENUE; TO AMEND SECTION 173-34 TO CHANGE A PORTION OF GREENWOOD AVENUE FROM THREE-HOUR TO TEN-HOUR LIMIT PAYMENT PARKING ZONE; AND TO AMEND SECTION 173-25a TO ALLOW CERTAIN TEMPORARY PARKING PERMITS WITHIN PARKING PERMIT ZONES; PROVIDING REPEALER AND SEVERABILITY CLAUSES; AND PROVIDING AN EFFECTIVE DATE.

The proposed Ordinance would amend Section 172-22 to change the prohibited side restrictions from both sides to just the north side for the portion of Cherry St from York Rd to Leedom St, and from the north side to the south side for the portion of Hillside Ave from Leedom St to Cedar St, and from the north side to the south/east side for the portion of West Avenue from Florence Avenue to the railroad station. The proposed Ordinance would also amend Section 172-34 to change the portion of 100 Block of Greenwood Avenue between 131 Greenwood Avenue and Florence Avenue from Three-Hour Limit Parking to Ten-Hour Limit Parking. The proposed Ordinance would also amend 172-25.a to create a new subsection to allow a resident that resides on the listed streets located in a Parking Permit Zone to apply for one temporary parking permit for visitors, family members, healthcare providers or other invitees.

A copy of the full text of the Ordinance as amended and enacted may be examined or obtained at the Borough of Jenkintown Municipal Building, 700 Summit Avenue, Jenkintown, PA 19046, or may be reviewed at the Montgomery County Law Library during business hours. If you wish to attend the meeting and are a person with a disability requiring an auxiliary aide, service, or other accommodation to participate in it, please contact the Borough Office at 215-885-0700 to discuss appropriate accommodations for your needs.

George K, Locke, Borough Manager

BOROUGH OF JENKINTOWN
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION NO. 2025-23

A RESOLUTION FIXING SANITARY SEWER RENTAL CHARGES FOR USERS OF THE SANITARY SEWER SYSTEM OF THE BOROUGH OF JENKINTOWN.

WHEREAS, the Borough of Jenkintown provides that charges for using the sanitary sewer systems of the Borough of Jenkintown shall be fixed from time to time by a Resolution of Borough Council; and

WHEREAS, the Borough Council has adopted a system using water consumption for the prior year based on information provided by AQUA Pennsylvania as the method to calculate sewer rental charges and setting forth a minimum annual billing rate.

NOW, THEREFORE, BE IT RESOLVED, that all owners of properties connecting with and/or using the sanitary sewer system of the Borough of Jenkintown shall pay an annual rate on rental in accordance with the following schedule:

- (1) Minimum annual base rate of \$103.13
- (2) Total annual rental shall be assessed on all properties based on Four Dollars and Twenty Six Cents (\$4.26) per one thousand (1,000) gallons of water used after the current annual allowance of 10,000 gallons. Annual rental to include the minimum annual billing rates hereinbefore set forth.

APPROVED by Borough Council this 10th day of December 2025.

ATTEST:

JENKINTOWN BOROUGH COUNCIL

George K. Locke, Secretary

Jay Conners, President

APPROVED this 10th day of December, 2025

Gabriel Lerman, Mayor



THE BOROUGH OF JENKINTOWN

To: Borough Council, Mayor Lerman
Cc: Chief T. Scott, Kenneth Riggins, Marcus Lambert
Fr: George Locke, Borough Manager
Re: Sewer Fund Rate Explanation

The [08] Sewer Fund is not funded by property tax-millage and is funded solely through sewer rental and associated fees paid by property owners. Jenkintown Borough has continued to monitor, analyze, and manage the borough sanitary sewer system, which is owned and operated by the borough.

Construction of the current Borough sewer system began one hundred years ago. The system consists of approximately ten miles of gravity sanitary sewer main, a shared trunk main w/ Abington Twp. and three metering stations at connection points to the Aqua/Cheltenham conveyance system. The Borough does not operate a sewer processing facility.

The Borough has applied sound management of the system by utilizing State grants that fund 85% of the cost of the sewer main lining projects within the Borough, engaging a Professional Sanitary Sewer Engineer, engaging a Professional Sewer Rate Consultant familiar with Montgomery County and implementation of Waterworth® a sewage management software. The Borough continues to coordinate efforts and just as importantly maintaining a good working relationship with the Professionals both appointed and elected officials in our adjacent Municipalities and pertinent State, Federal and Private agencies.

Borough responsibilities do not end at the Borough limits. The Borough is also responsible for a proportional cost share of the Aqua/Cheltenham conveyance system that carries our sewage to Philadelphia as well as our share of the long-term maintenance expenses and sewage treatment costs at the Northeast Philadelphia Water Treatment Plant. These shares are based on the borough contribution to the wastewater flows handled by our downstream system partners.

The Borough's plan of action for sewer system management began with the 2015 Sewer Rate Study. This assessment allowed the Borough to effectively and incrementally establish the sewer rate structure. Wastewater conveyance and processing costs have continued to be less costly to rate payers in the Borough, while funding a system stable enough to rehabilitate/maintain the quality of the Borough sewer main system as well as pay sewage treatment costs, These have included the Borough's portion of the Philadelphia treatment plant maintenance costs and the financial cost of the Borough's portion of the downstream conveyance, 'interceptor A' construction in Cheltenham.

Sanitary sewer systems and treatment costs have, like most sectors, faced volatile markets, and some Municipalities have experienced precarious situations with their sanitary sewer system of late. While Jenkintown Borough works to insulate our situation from the turmoil in other systems, in some instances we are undeniably affected because the Borough sewage is conveyed through a neighboring Municipality and then treated in Philadelphia. Both of these are known to face rising costs and serious future concerns.

The current Jenkintown Borough sewer rate for the average residential usage of 58,400 gallons per year is approximately \$245.74 and was last set in January 2024. Due to situations beyond the Borough's control, costs have risen in the areas of construction, sewage treatment fees, and treatment plant maintenance charges. Calculations show the current rate and pricing structure will not be sufficient to cover the increased costs. The borough continually monitors fund expenses to maintain sewer fund balances to an acceptable accounting level while preparing for impending construction costs through funding the sewer reserve fund.

Taking all known factors into consideration the best management approach to sustaining the [08] sewer fund is to make the incremental increase defined below, in January 2026.

The proposed Annual Sewer Rate fee beginning in 2026 for the average residential usage of 58,400 gallons per year would be approx. \$307.00. This would be an increase to the average residential usage of 58,400 gallons rate payers annual bill of \$61.26.



Comparatively the 2026 annual rates for the 28 neighboring Municipalities reviewed during these calculations are shown in the attached bar graph and the costs vary greatly beginning at \$299 (Upper Merion Twp.), \$314 (Abington Twp.), \$425 (Upper Dublin), \$1,377 (Cheltenham Twp., Norristown, East Norriton) and \$1,726 (Pa American Water Co.)

2026 and beyond - The 2026 rate increase will improve the sewer funds stability and will temporarily sustain the required engineering, maintenance and treatment costs. It is recommended in future years to maintain an inflationary 3% annual rate increase to further stabilize the fund.

The complete costs for the next proposed stage of the downstream construction from Aqua Pennsylvania/Cheltenham and Philadelphia have not been finalized, provided to the Borough or approved by the PaDEP at this time. For those reasons there are no downstream construction costs factored into the current proposed sewer rate increase.

Once the final costs of the proposed construction are known the sewer rate study will be re-evaluated and submitted to the Borough for long-term planning to allow the [08] Sewer Fund to remain appropriately funded for the long-term stability and sustainability of the fund. Although the details of the proposed construction have not been provided it will be a serious undertaking and result in extensive costs to the Borough that would require passing a long-term bond to finance. This has required the Borough to re-engage the feasibility study of an alternative method of treatment in place of the current conveyance through Cheltenham Twp. and treatment at the Philadelphia Water Department treatment plant.

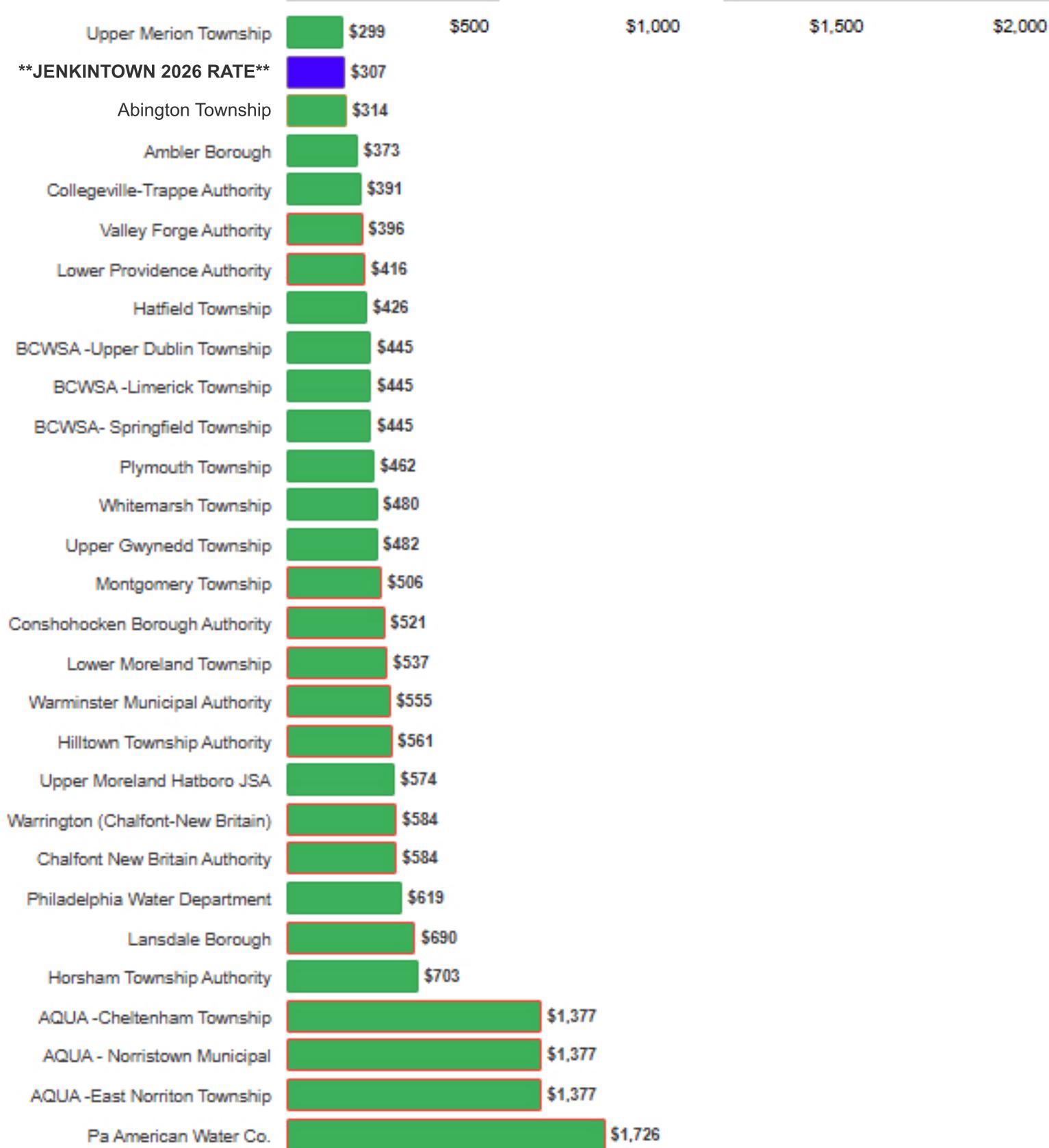
Thank you for your attention to this important matter.
Respectfully submitted.

George Locke
CBO Borough Manager
Jenkintown Borough

2026 Residential Sewer Charge Comparison

(Average = 58,400 Gallons/Year)

Average Single Residence
Cost per year



RED BORDER = RATE INCREASE



W A T E R W O R T H TM





JENKINTOWN, PA
WATERWORTH – SCENARIO DEMONSTRATION

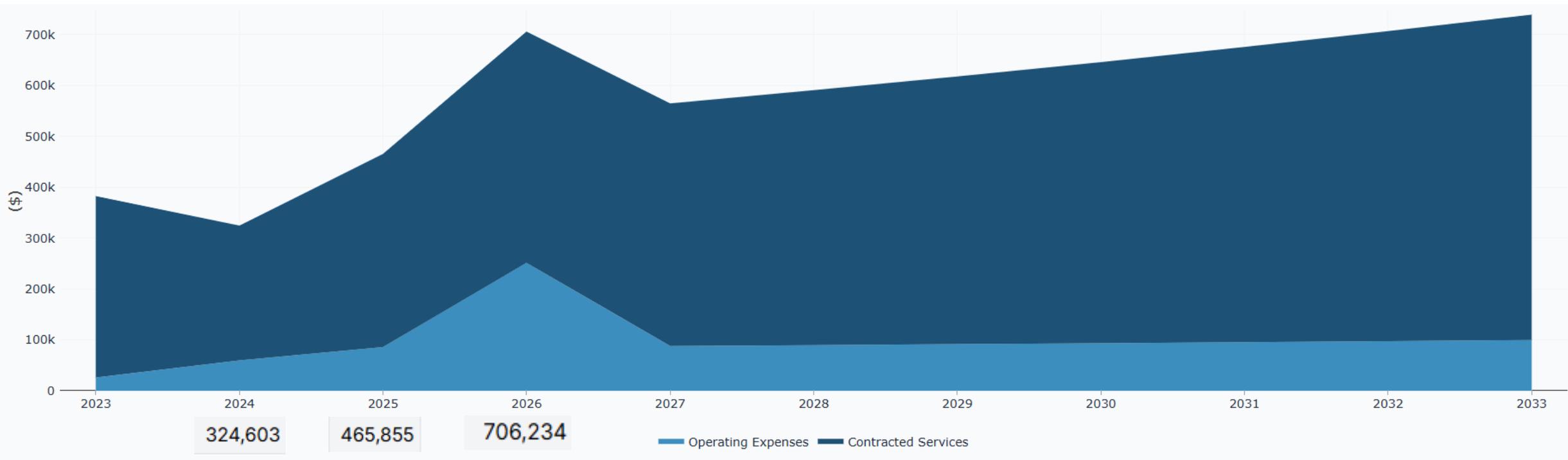
Revenue Requirements



Operating Expenses

Operating Expenses are your fixed costs, like maintenance, salaries, and contracted treatment. These are projected to grow with Inflation every year.

2026 spike: Aqua Cheltenham Interceptor Capital Charge, and Sewer Treatment costs projected to grow by +20% after a new rate study published by Aqua PA.



Closer View: Contracted Treatment (within operating expenses).

Details: Cost of Purchased Treatment projected to grow significantly.

Id	▲ Item Descriptor	▲ Category	▲ Inflation	Variability	2023	2024	2025	2026
08-429-200	Materials and Supplies	Office & General	▼ 3.00%	0%	0	169	550	250
08-429-210	Engineering	Office & General	▼ 3.00%	0%	11,352	14,367	16,837	176,000
08-429-220	Maintenance	Contracted Services	▼ 3.00%	0%	10,029	15,363	24,596	20,000
08-429-230	Sewer Treatment	Contracted Treatment	▼ 5.00%	0%	356,352	264,981	380,000	454,684
08-429-252	Software Maintenance	Contracted Services	▼ 3.00%	0%	0	0	6,576	6,800
08-429-310	Legal Fees	Office & General	▼ 3.00%	0%	4,010	3,718	8,796	14,000
08-429-360	Utilities	Contracted Services	▼ 3.00%	0%	443	598	500	500
08-429-700	TV Inspection	Contracted Services	▼ 3.00%	0%	0	0	0	6,000
08-480-100	Reserve	Contracted Services	▼ 3.00%	0%	0	0	0	0
08-480-120	Act 537 Plan Fee	Contracted Services	▼ 3.00%	0%	0	0	0	0
08-480-150	Sewer Billing	Contracted Services	▼ 3.00%	0%	413	406	3,000	3,000
08-481-000	Adm Exp GF Transfer	Contracted Services	▼ 0.00%	0%	0	25,000	25,000	25,000

Aqua Interceptor

Growth: 19.7%

What We're Seeing

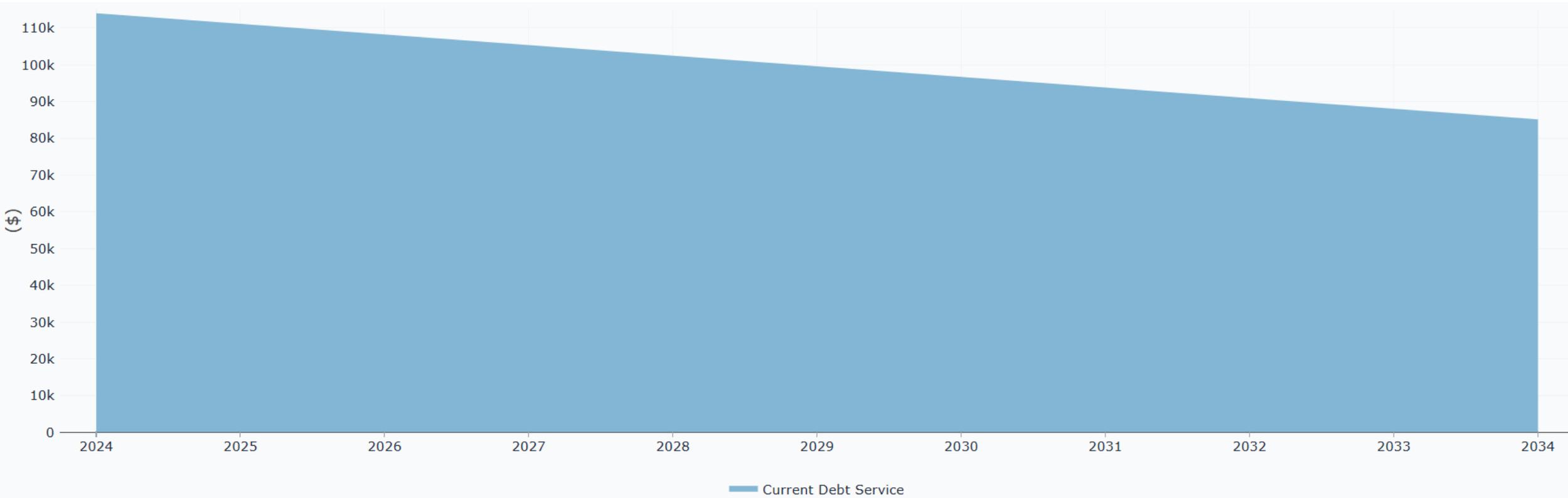
The Borough's contracted treatment cost with Aqua/Cheltenham is projected at **\$454,000 in FY2026**, reflecting new BOD, TSS, and flow charges.

This represents a **~19% year-over-year increase** versus 2025.

There is also a one-time **\$142,722 obligation** from Cheltenham, to be paid in FY 2026.

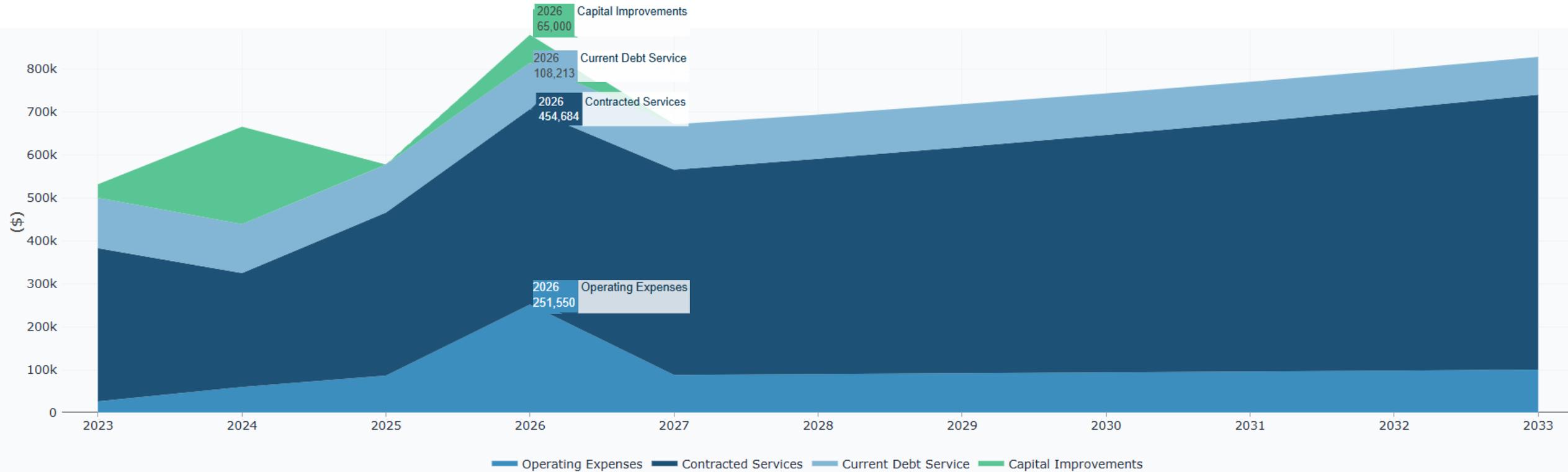
Current Debt Service

Sewer fund has an annual obligation around \$100K. Cheltenham Sewer Debt.



Id	Item Descriptor	Category	Issue Year	Amort. Period	Principal Amount	Interest Rate	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
08-471-400	Debt Prinicipal - Cheltenham sewer	Current				0.000%	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
08-472-400	Debt Interest - Cheltenham sewer	Current				0.000%	43,981	41,097	38,213	35,329	32,445	29,561	26,677	23,793	20,909	18,025	15,141
g		Current					0	0	0	0	0	0	0	0	0	0	0
X	Total Debt Service						113,981	111,097	108,213	105,329	102,445	99,561	96,677	93,793	90,909	88,025	85,141

Total Revenue Requirements

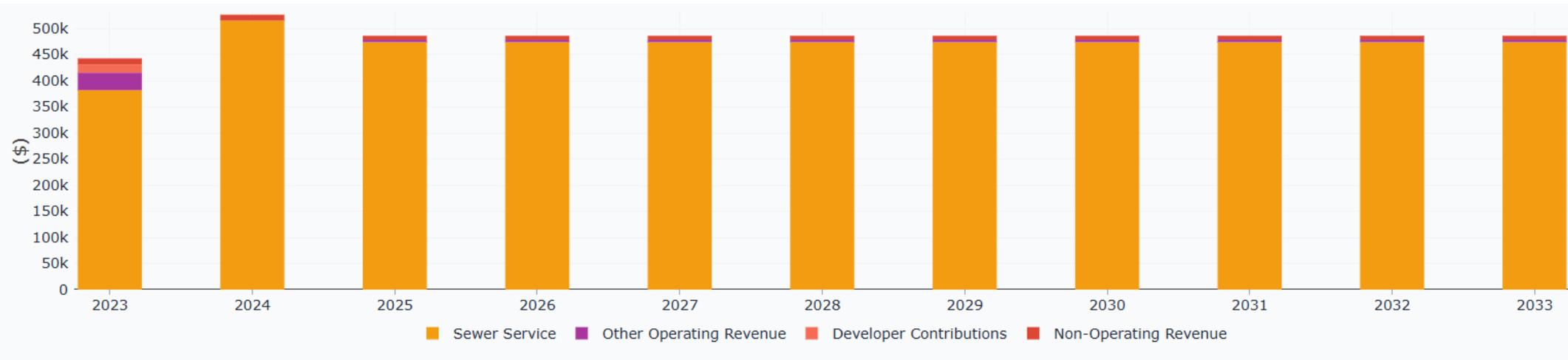


Sewer fund is projected to have **~\$879,000** to recover in 2026. From 2026 on, other than scheduled costs (debt), the graph projects all other fixed costs to escalate by roughly 3% every year to reflect current inflationary levels.

Revenues



Current Revenues (Assuming No Rate Adjustments)

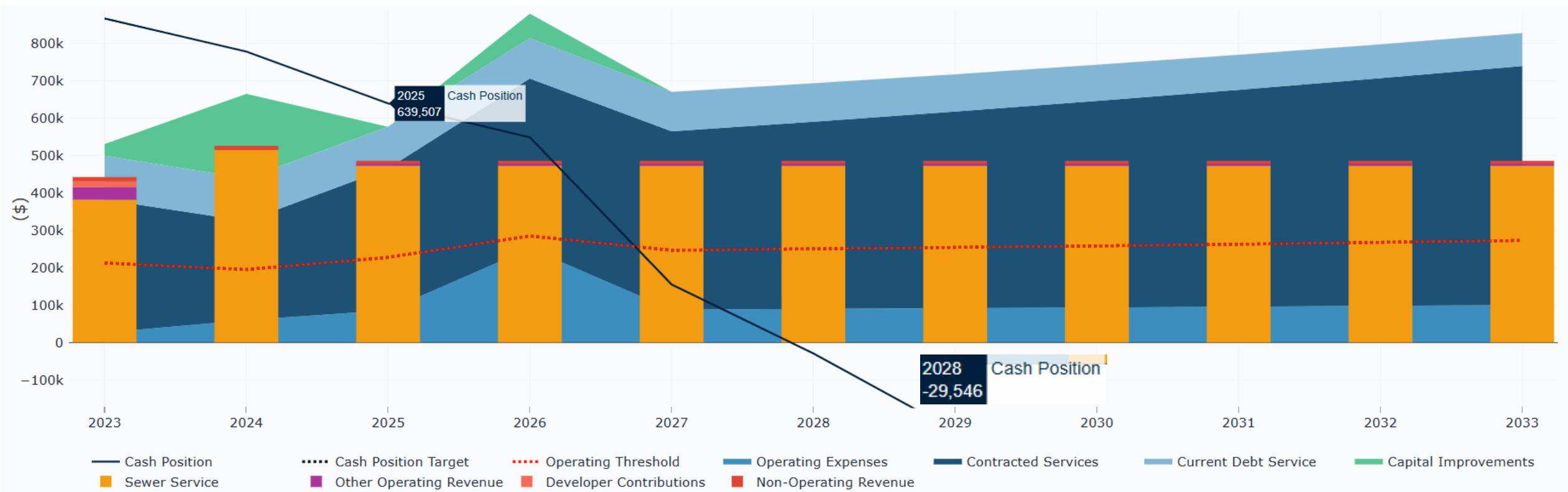


Id	Item Descriptor	Category	In Debt Svc. Cov. i	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
08-341-000	Interest Income	Non-Operating Revenue	<input type="checkbox"/>	11,586	11,430	7,553	7,553	7,553	7,553	7,553	7,553	7,553	7,553	7,553
08-364-001	Sewer Rents	Sewer Service	<input checked="" type="checkbox"/>	324,375	359,366	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
08-364-002	Prior Sewer Fees	Sewer Service	<input checked="" type="checkbox"/>	8,355	100,141	13,929	13,929	13,929	13,929	13,929	13,929	13,929	13,929	13,929
08-364-003	Abington Twp	Sewer Service	<input checked="" type="checkbox"/>	48,993	55,302	59,807	59,807	59,807	59,807	59,807	59,807	59,807	59,807	59,807
08-364-110	Sanitary Sewer EDU Fees	Other Operating Revenue	<input type="checkbox"/>	33,604	0	4,650	4,650	4,650	4,650	4,650	4,650	4,650	4,650	4,650
Totals				442,636	526,239	485,939	485,939	485,939	485,939	485,939	485,939	485,939	485,939	485,939

Despite the projected expenditure of approximately \$879,000 in 2026, driven mainly by the increase in purchased treatment costs, the Sewer Fund currently generates about only \$500,000 per year.

Current Operating Revenue Requirements (Assuming No Rate Adjustments)

[See next slide]



Id		2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
18	Revenue Subtotal	442,636	526,239	485,939	485,939	485,939	485,939	485,939	485,939	485,939	485,939	485,939
37	Expenditure Subtotal	530,960	665,281	576,952	879,447	670,471	693,339	717,458	742,888	769,694	797,943	827,706
50	Net Surplus/Deficit	-88,324	-139,042	-91,013	-393,508	-184,532	-207,400	-231,519	-256,949	-283,755	-312,004	-341,767

Understanding the Current Outlook (No Rate Adjustments)

Last page's chart illustrates how the **Sewer Fund's revenues and expenses evolve over time** if no rate adjustments are made. The story is straightforward but important: the system is currently running at a structural deficit that is projected to quickly erode available cash reserves. **This is easily exemplified by the graph: background "mountains", expenses, are taller than "buildings" – revenues.**

In 2024 and 2025, the Borough still maintains a **positive cash balance**, with roughly **\$640k projected as the 2025 beginning balance**. This is the result of conservative spending, but not necessarily sustainable:

Annual revenues sit around **\$500,000**, primarily from user charges.

However, total expenditures already exceed revenues/inflows; meaning the utility is **spending roughly \$1.75 for every \$1.00 it earns**.

So even though the system starts from a positive cash position, it's essentially **living off savings**.

2. Growing Deficits Each Year

As we move forward, costs are projected to grow while revenues remain flat (if no rate increases are assumed).

The expense side (blue areas) increases each year due to **inflationary pressures and rising treatment costs**.

Meanwhile, the orange "Sale of Service" bar, representing rate revenue, stays flat because **no increases are assumed**.

The table below the chart shows this pattern clearly:

Revenue stays constant;
Expenditures rise;

The resulting **annual deficits** (shown in red) start at roughly **-\$300,000 in 2026** and reach over **-\$340,000 by 2034**.

This means the utility continues drawing down cash reserves each year to make up the difference.

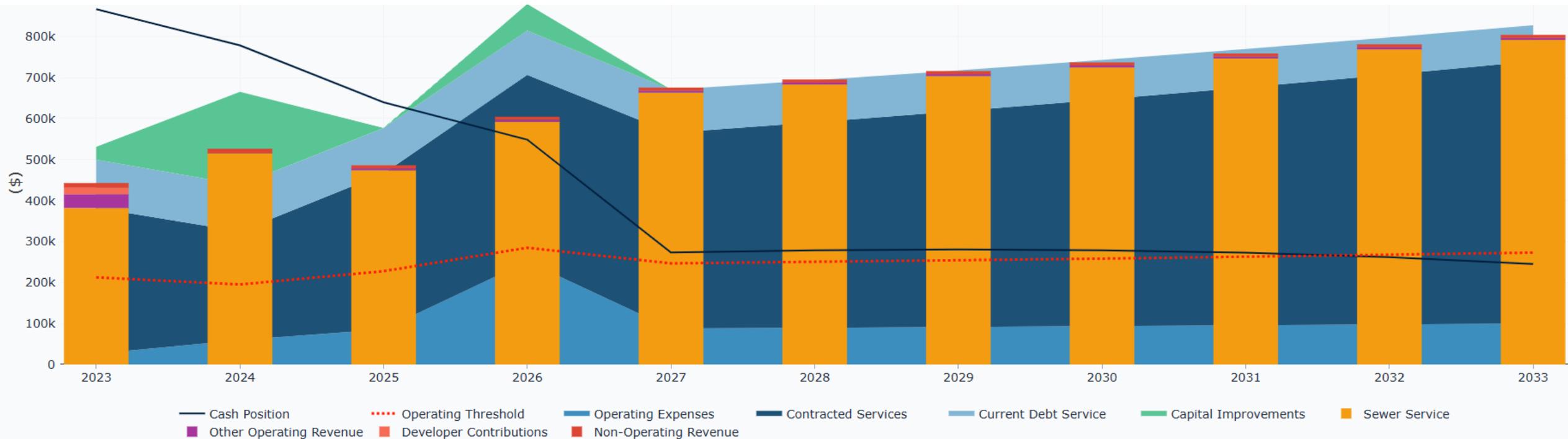


Rate Adjustments For Consideration

Rate Option

Details: 25% increase in 2026, 12% in 2027, and 3% thereafter

In this scenario, cash levels begin to stabilize over time, even after accounting for all projected expenditures and inflation. Unlike the previous dashboard where cash reserves declined sharply, this plan shows the fund gradually recovering and maintaining a positive cash position despite ongoing cost pressures.

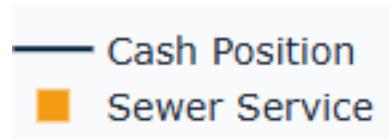


Rate Option

Cash Projections with Rate Increases:



Cash Projections with no Rate Increases:



Rate Option

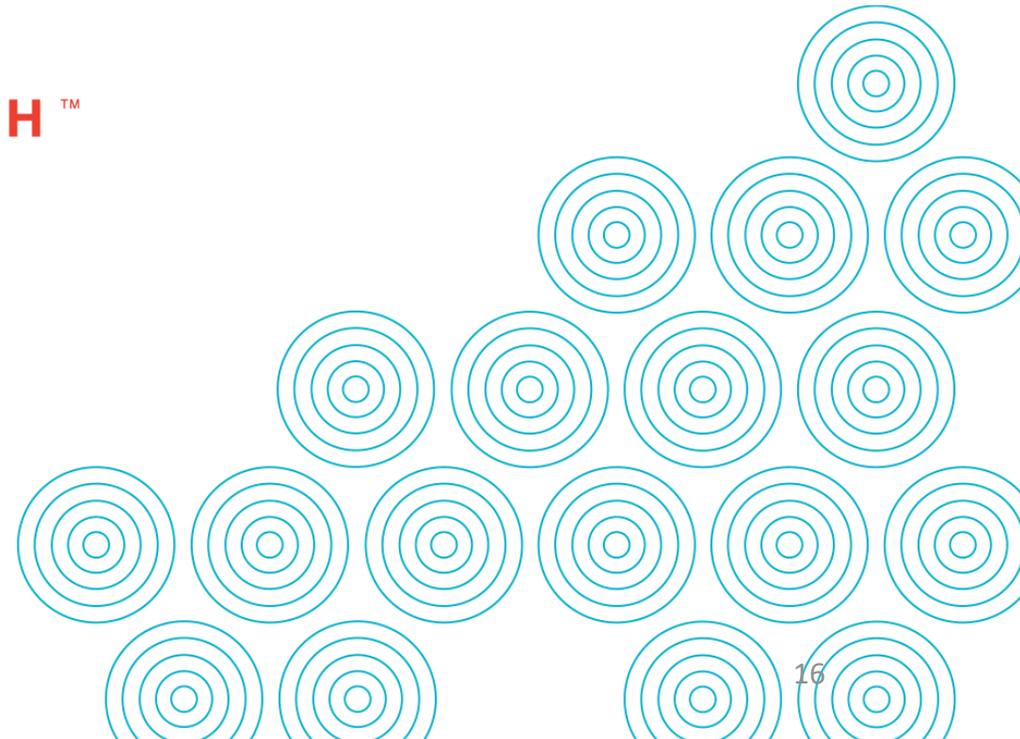
Sewer Service	0.00%	25.00%
Rate Components	2025	2026
Annual Base Charge	82.50	103.13
Volumetric Charges [\$/kUSG]		
0 to 10 [kUSG]	0.00	0.00
10 to ∞ [kUSG]	3.41	4.26

The average residential customer currently pays about **\$246 per year**, based on 58,400 gallons of use.

With the proposed **25% adjustment in 2026**, the same customer would pay about **\$308 per year**; an increase of roughly **\$62 annually**, or about **\$5 per month**.



W A T E R W O R T H TM



Customer:	Jenkintown Borough	Sales Order	
Customer Address:	700 Summit Avenue Jenkintown, PA 19046	Order #:	00007233
Customer County:	Montgomery	Sales Order Date:	November 13, 2025
Customer Admin Contact:	George Locke	Effective Date:	Date of customer signature below
Customer Admin Phone:	215-885-0700	New/Add-On:	New Logo Core
Customer Admin Email:	glocke@jenkintownboro.com	Sales Rep:	Mark Pryzbylkowski

Investment Summary

Software Services - Subscription	\$21,750.00
Hosting Services	\$4,000.00
Professional Services - Implementation	\$12,750.00
Conversion Services	\$16,000.00
Hardware	\$2,730.00
Year 1 Investment:	
	\$57,230.00

Summary Notes

All Hardware Fees: 100% will be due upon receipt of the invoice. All invoices are payable with Net 30 terms

One-time Implementation Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

One-time Data Conversion Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

Hosting Services Fees: 100% will be invoiced on the Effective Date for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to each anniversary of the Effective Date.

Annual Subscription Fees: 100% will be invoiced upon execution of the contract for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to the anniversary of the term date.

All invoices shall be paid within 30 days of the invoice date. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

Software Services - Subscription	Amount
AR & Business Licensing - 3 Year	\$2,000.00

Software Services - Subscription	Amount
Escrow Accounting - 3 Year	\$2,000.00
Finance Super Suite - 3 Year	\$6,000.00
Finance ViewPoint Dashboard - 3 Year	\$750.00
Online Bill Pay (WIPP) - AR - 3 Year	\$1,000.00
Online Bill Pay (WIPP) - Utility - 3 Year	\$1,000.00
Permitting & Code Enforcement - 3 Year	\$4,500.00
Positive Pay Connector - 3 Year	\$0.00
Utility Billing & Collections - 3 Year	\$4,500.00
Annual Fees:	\$21,750.00

Hosting Services	Amount
Hosting (Level I)	\$4,000.00
Annual Fees:	\$4,000.00

Professional Services - Implementation	Amount
Escrow Accounting Implementation	\$1,000.00
Finance ViewPoint Dashboard Implementation	\$250.00
Online Bill Pay (WIPP) - Implementation	\$500.00
Standard AR/Business Licensing Implementation	\$500.00
Standard Finance Implementation	\$3,500.00
Standard Permitting Implementation	\$3,500.00
Standard Utility Implementation	\$3,500.00
One Time Fees:	\$12,750.00

Conversion Services	Amount
Escrow - Standard Conversion <i>- Project Master Information including Project description, notes, developers</i>	\$2,500.00

Conversion Services	Amount
<ul style="list-style-type: none"> - Developer Master Information including names and mailing addresses - Open Project Balances and year-to-date activity 	
Finance - Advanced Conversion <ul style="list-style-type: none"> Chart of Accounts Summary Account Financial Information for 3 years + current fiscal year budgets - Opening/Ending Balances - Summarized Year to Date Activity - Vendor Master Information - Current Calendar Year 1099 Payment Totals - Fixed Asset Master Information Detailed Financial Information for 3 years + current fiscal year <ul style="list-style-type: none"> - Budget Activity - General Ledger Transactions - Accounts Payable Check History - Open and Paid Purchase Order/Voucher/Invoice/Check History 	\$6,000.00
Permitting - Standard Conversion <ul style="list-style-type: none"> - Contractor and Customer Master Information - Parcel Master Information including property locations, owner names, and mailing addresses - Building Permit activity including permit types, project descriptions, associated fees, inspections, notes for up to 10 years based on issue date - Does not include billing or payment history (invoices). 	\$2,000.00
Rental - Standard Conversion <ul style="list-style-type: none"> - Parcel Master Information - Rental License Master Information including Rental Units, Tenant information, dwelling information, inspections, rental fees for active Rentals in the current year based on issue date 	\$2,000.00
Utility Billing - Advanced Conversion <ul style="list-style-type: none"> - Current Customer Master Account and Bill to Information - Meter Master Information - Current Billing Configuration (Services, cycles, rates, etc.) - Current Open Balance Information for Active and Inactive Accounts (Open balances by service, Penalty, Interest, Deposits, etc.) - Minimum required consumption information needed to calculate next cycle billing by service - Meter Reading History Information for 3 years + current based on reading date - Billing and Payment Transaction History for 3 years + current based on transaction date - Backflow Master Account Information - Backflow Inspector Master Information - Backflow Inspection History for 3 years + current based on inspection date 	\$3,500.00
One Time Fees:	\$16,000.00

Hardware	Quantity	Amount
Epson TM-H6000V-032	1	\$750.00
Ingenico DX4000 <i>Comes with Magic Box Adapter</i>	2	\$1,500.00
Zebra-DS9308 Bar Code Scanner	1	\$480.00
Hardware Fees:		\$2,730.00

Software Services - Subscription Notes	<p>Initial term of the Software Services are a 36 month subscription, commencing 90 days after the Effective Date.</p> <p>Thereafter, the Software Services subscription shall renew automatically for 12-month renewal terms unless written notice is provided by Customer at least 90 days prior to the expiration of the initial or then-current renewal Term. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.</p>
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Hosting Services Notes	<p>The initial Hosting Services Term shall be 36 months commencing on the Effective Date.</p> <p>The Hosting Services Terms shall renew automatically for 12-month renewal terms at then-current applicable Fees unless written notice is provided by Customer at least 90 days prior to the expiration of the initial or then-current renewal Term. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.</p>
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Professional Services - Notes	Includes all standard implementations listed under "Professional Services - Implementation".
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Sales Order Notes	<ul style="list-style-type: none"> -Onsite system demonstration held with Borough staff -Remote implementation & training. -Onsite available upon request with travel expenses. -Per Staff Permitting and Rental Licenses are handled in AMS, Violations data conversion is not needed -Quoted data conversion scope of work based on typical projects. -Alternate conversions available upon request and priced accordingly. -Unless quoted, implementation is included with module subscription. -Any post signature acceptance project requests are subject to added costs. -System live dates determined by EGT project management staff. -Estimated system go live scheduled in phases, with initial phase at 15 months and subsequent phases to follow. -Starting Year 2, the Annual Subscription Fees will be due 1/1/27. The 100% subsequent annual fees will follow this anniversary term date.
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**Please return executed Sales Orders
via DocuSign or Email to:
Edmunds GovTech**
SalesOrders@EdmundsGovTech.com
P: 888.336.6999 | F: 609.645.3111
www.EdmundsGovTech.com
Sales Order #: 00007233

_____ THE UNDERSIGNED IS AUTHORIZED TO EXECUTE THIS SALES ORDER ON BEHALF OF CUSTOMER AND ACKNOWLEDGES AND AGREES ON BEHALF OF CUSTOMER THAT (A) ALL SERVICES SET FORTH IN THIS SALES ORDER ARE SUBJECT TO AND GOVERNED BY THE EDMUNDS GOVTECH, INC. SERVICE TERMS AND CONDITIONS AVAILABLE AT THE FOLLOWING URL: <https://go.edmundsgovtech.com/terms> (THE SERVICE TERMS), WHICH ARE INCORPORATED INTO THIS SALES ORDER, AND (B) THIS SALES ORDER, INCLUDING THE SERVICE TERMS, IS THE COMPLETE AND EXCLUSIVE AGREEMENT BETWEEN EDMUNDS GOVTECH (OR OUR AFFILIATE PROVIDING THE SERVICES DESCRIBED HEREIN) AND CUSTOMER CONCERNING THE SUBJECT MATTER HEREOF AND SUPERSEDES ANY PRIOR OR CONTEMPORANEOUS TERMS AND CONDITIONS, INCLUDING ANY PURCHASE ORDER CUSTOMER MAY PROVIDE OR ANY PRIOR COURSE OF DEALING OR USAGE OF TRADE, AND SUCH ADDITIONAL OR DIFFERENT TERMS OR CONDITIONS SHALL HAVE NO FORCE OR EFFECT.

EDMUNDS GOVTECH, INC.

Jenkintown Borough

By: _____	Date: _____	By: _____	Date: _____
Mark Pryzbylkowski Regional Sales Director		George Locke Administrator/Manager	



Jenkintown Borough Payment Schedule

Prepared by: John Wray, Vice President

Proposal Date: 11/13/2025

Year 1 Investment	Amount Due
Subscription Fees (100%)	\$21,750.00
Implementation Fees (50%)	\$6,375.00
Hosting Fees (100%)	\$4,000.00
Hardware (100%)	\$2,730.00
Conversion Fees (50%)	\$8,000.00
Upon Contract Execution: Payment 1	\$42,855.00
Implementation Fees (25%)	\$3,187.50
Conversion Fees (25%)	\$4,000.00
60 Days After Contract Execution: Payment 2	\$7,187.50
Implementation Fees (25%)	\$3,187.50
Conversion Fees (25%)	\$4,000.00
60 Days After Go-Live: Payment 3	\$7,187.50
Total Year 1 Investment	\$57,230.00

Year 2-3 Investment	Amount Due
Subscription Fees (100%)	\$21,750.00
Hosting Fees (100%)	\$4,000.00
Annual Payment	\$25,750.00



October 14, 2025

Dear George,

Thanks so much for you and your team's time yesterday afternoon. Following that discussion, I am pleased to present this comprehensive proposal designed to specifically support Jenkintown Borough's current HR needs.

Comprehensive Ongoing HR Support for Jenkintown Borough (32 Employees)

This level of support provides you and your leadership team with everything needed to effectively manage your organization's human resources across both municipal and public safety operations:

General HR Support & Strategic Partnership

- **On-Site & Remote HR Support:** Available for on-site support as needed with 24/7 remote accessibility for urgent matters.
- **Employee Relations:** Serves as a resource for employees with workplace concerns, complaints, or issues while providing comprehensive assistance to management in addressing employee performance, disciplinary challenges, and interpersonal conflicts. Facilitates necessary meetings (as directed by leadership), ensures employees feel heard and supported throughout resolution processes, and prepares all relevant documentation for both municipal and police department personnel.
- **Conflict Resolution & Investigations:** Handles all employee-related investigations, interpersonal conflicts, and policy violations as directed by leadership. Serves as the Borough's HR representative in cases involving EEOC, PHRC, or other employment-related claims.
- **Leave Management & Compliance:** Administrates employee leave programs including FMLA, ADA accommodations, workers' compensation leave, and other statutory leaves. Manages the entire leave process including collecting employee forms and medical documentation, determining eligibility, tracking leave usage, coordinating with medical providers, and communicating with employees throughout their leave. Advises leadership on return-to-work protocols and reasonable accommodation obligations to ensure full compliance with federal and state regulations.
- **Compensation & Policy Management:** Advises on compensation ranges, policies, and procedures to ensure alignment with best practices and legal requirements. Manages the Employee Handbook and updates to or the development of Job Descriptions.
- **Termination Process Management:** Supports leadership with the termination process, including conducting termination meetings (as requested) and preparing and filing all necessary documentation.
- **Exit Interviews:** Conducts exit interviews for departing employees, providing valuable feedback and insights to leadership.



- **Union Negotiations Support:** Strategic support during collective bargaining agreement negotiations, including preparation of proposals, research on comparable municipalities, and participation in negotiation sessions as requested.
- **Comprehensive Hiring Support:** For all municipal positions, including developing and updating job postings, sourcing qualified candidates, coordinating the entire hiring process—phone screenings, interview scheduling, drafting and extending job offers, reference checks, and background screenings.
- **Unemployment Administration:** Manages the unemployment claims process, including timely response to all notices, thorough review of claims for accuracy and eligibility, and preparation of detailed documentation and evidence. Provides strategic guidance on unemployment-related decisions during terminations and tracks claim trends to minimize costs while maintaining compliance.
- **Workers' Compensation & Incident Administration:** Reviews and updates incident reporting forms and processes. Manages the workers' compensation process including prompt claim reporting to carriers, coordination with medical providers, communication with injured employees, leave tracking, modified duty arrangements, and return-to-work protocols. Maintains comprehensive documentation of all incidents and claims, follows up with carriers and medical providers.
- **Comprehensive Benefits Management & Employee Resource:** Serves as the primary resource for all employee benefits questions and concerns. Processes all benefits changes, additions, and deletions efficiently, ensuring employees receive timely support during life events, enrollment periods, and coverage modifications.
- **Strategic Benefits Optimization:** Works to better align benefits programs and renewal dates across carriers for administrative efficiency. Implements automated portals and self-service systems that modernize enrollment, streamline insurance coordination across all coverages (health, dental, vision, life, disability, and supplemental), and reduce administrative burden while improving the employee experience.

Timing

With regards to timeframe, this arrangement can commence immediately upon execution of this agreement.

Investment: \$2,500 per month

Contracts that begin on the first of the month will be due upon contract commencement, with payments due on the first of the month. Contracts that begin in the middle of a month will be prorated accordingly, with subsequent payments due on the first of each month.

This agreement shall continue on an ongoing basis unless terminated with ninety (90) days' written notice. The ninety-day notice period will begin on the next standard billing date following notice. All outstanding invoices must be paid in full upon notice of contract termination.

The signatures below indicate acceptance of the details, terms, and conditions in this proposal, and provide approval to begin work as specified.



Paragon Consulting Group, LLC

Jenkintown Borough

A handwritten signature in blue ink, appearing to read "Danielle Stewart", is written over a horizontal line.

Danielle Stewart, President

Authorized Signature

10/14/2025
Date

Date

Disclaimer - Paragon Consulting Group, LLC provides human resources consulting services and does not provide legal advice or representation. The information provided pursuant to this proposal and the resulting work product is based solely on expertise and knowledge gained through experience and education in the field of human resources. Our consultants are not attorneys and they do not practice law. Certain products and services may include the involvement of attorneys, when noted. However, in those instances, outside law firms that are completely unaffiliated with Paragon Consulting Group will be engaged and the names of those firms will be divulged. Contracting with Paragon Consulting Group does not create an attorney-client relationship and should not be viewed as a substitute for securing legal advice.

BOROUGH OF JENKINTOWN

MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION 2025-22

A RESOLUTION AUTHORIZING APPLICATION TO THE PECO GREEN REGION OPEN SPACE PROGRAM GRANT TO BE USED FOR LIGHTING OF THE PORIOUS PAVING WALKWAY, PARK SIGN, AND MOSAIC TILE FINISH ON THE CONCRETE SEATING WALL FOR THE CEDAR STREET / MORETTI PARK PROJECT IN THE BOROUGH OF JENKINTOWN

The Borough Council of the Borough of Jenkintown, Montgomery County, Pennsylvania (the “Borough”) hereby adopts the following resolution:

WHEREAS, the Council of Jenkintown Borough supports the request for grant dollars from the 2025 PECO Green Region Open Space Program in the amount of \$10,000; and

WHEREAS, the Council of Jenkintown Borough understands the grant amount requested can not exceed 50% of the total project cost; and

WHEREAS, the Council of Jenkintown Borough fully understands the application requirements and contracting process if awarded the proposed grant dollars; and

NOW, THEREFORE, BE IT RESOLVED, the Council of Jenkintown Borough, hereby authorizes submission of an application for the 2025 PECO Green Region Open Space Program; and

BE IT FURTHER RESOLVED, that the Council of Jenkintown Borough agrees to, if selected for the PECO Green Region Open Space Program, provide a minimum 50% of the total project cost as match in local, county, state, or private funds, for a cost not to exceed \$11,042.00

DULY PRESENTED AND ADOPTED at the regular meeting of the Council of the Borough of Jenkintown held this 24th day of November 2025.

BOROUGH OF JENKINTOWN

Jay Conners
Borough Council President

ATTEST: _____
George K Locke
Borough Secretary