



COMMITTEE WORKSHOP MEETING

Thursday October 16th, 2025

7:00 P.M.

DRAFT AGENDA

Call to Order

Public Comment

Reports

- Jenkintown Fire Department Reports
- Second Alarmers
- Police Department
- Public Works Department
- Engineer Report

Public Works - New Business/Items for Discussion

- Public Works participated at the 2025 Sustainability Fair held by the EAC in Town Square on September 28th.
(Information on all public services were shared with residents and it was a successful event by all measures)
- Proposed 2025 Road Paving Project – West Avenue (Florence to SEPTA) Notice to Proceed issued. Pre-con held. Paving to take place week of 10/20.
- Cedar Street Moretti Park – Moretti family plaque (working on overall plan of memorial, informational signage, lights and seating wall) PECO Green Region Grant identified as possible funding source.
- Parking Inventory – Parking evaluation of on and off-street inventory being performed by the Borough Traffic Engineer. Staff has met with the Engineer to finalize inventory. Additional information was requested.
(precursor to parking study)
- Parking Study – Staff met with MONTCO Planner and Engineer. MONTCO Planner will be performing parking study once inventory has been completed.

Public Works - Ongoing Business

- 2025 PECO Gas Main Replacement Project – Homestead, Cottman Street & West Avenue (Regulator station has been discontinued and removed, mains and services have been completed, trench repair to take place in 30 days)
- PECO utility poles are being replaced throughout the Borough. Restoration work planned to be completed within 30 days of pole replacement.
- Dog Waste Removal Signage – Installed in Townsquare, Cedar Street Moretti Park and on streets/roads where issues are occurring. Residents requested additional signs on 500 block of Runnymede.
- ARLE Grant Application – Proposed Traffic Count and Timing of York Road Traffic Signals (Estimated project cost of \$101,960.00 with NO Local Fund Match required) **no update.**

- PA Small Water Grant - Sanitary Sewer Meter Replacement / Repairs (Sewer Meters, Main Cleaning/Televising) - Grant application was submitted **no update**.
- DCED – Flood Mitigation Program Grant - Shoemaker Avenue at Leedom Street Grant application was submitted **no update**.
- MONTCO 2040 Implementation Grant awarded to Jenkintown Borough on May 15th in the amount of \$250,000. (Borough Wide Pedestrian Safety and Traffic Calming Improvements, Construction expected 2026) Engineer is working to complete plans of affected intersections.
- Noble Bridge Replacement PennDOT – Septa Project **no update**.

Public Safety - New Business/Items for Discussion

- Police Department Policy Updates
***Motion:** to move the Police Department Policies as presented to full Council for approval.*
- SPS Technologies – Community Meeting held. Borough is working to coordinate with Abington Township as the rebuild process enters the land development and zoning phases.
- Updated Parking Regulatory and Informational Signage – Signs ordered and are being installed.
- Jenkintown Fire Department – held the annual ‘Fire Prevention Night’ on Thursday, October 9th.
(FD displayed firefighting equipment, provided information on Fire safety and the opportunity to meet and greet the Jenkintown Firefighters)

Public Safety - Ongoing Business

- Truck Traffic / Vehicle Concerns and Ordinance List of Streets.
- Public Parking Lot Signage – Parking Directional Signs Have Been Installed.
- Traffic Light Upgrade Runnymede and Walnut Street
(Right of Way Discussions w/ Affected Property Owners being coordinated)

Administration & Finance - New Business/Items for Discussion

- Borough Monthly Reporting – September Report Provided.
- Borough Tax Collection Report – update
- ACT 511 Tax Collection – update
(BPT, MCT, LST, and Non-Resident EIT)
- 2026 Public Budget Meeting/Workshop Schedule
 - Thursday, October 16, 2025 6:00 PM Budget Workshop #1
(prior to Committee workshop)
 - Wednesday, October 22, 2025 6:00 PM Budget Workshop #2
(prior to Council meeting)
 - Thursday, November 13, 2025 6:00 PM Budget Workshop #3
(stand-alone meeting)
 - Wednesday, November 19, 2025 6:00 PM Budget Workshop #4
(Prior to Committee meeting)
 - Monday, November 24, 2025 6:00 PM Budget Workshop #5
(Prior to Council meeting)
 - Monday, November 24, 2025 7:00 PM Council votes to advertise 2025 budget
 - Wednesday, December 10, 2025 6:30 PM Council votes on adoption of 25 budget
 - Borough Financial, Billing and Building Code Software - *Edmunds Gov Tech Software*

- Proposed Plastic Bag Ordinance – EAC proposed a plastic bag ordinance and will be present to discuss the proposed Ordinance.
- Edmunds GovTech Code and Financial Software – demonstration of software took place and final proposal has been provided.
(15-month lead time from acceptance of proposal to go live with new system. Information migration fee due at signing.)
- Abington Township has presented the Borough with updated pricing on ‘Leaf and Lawn Waste’ disposal and a rate structure for storage of road deicing salt. These will be discussed at the budget meetings.
(The cost of disposal of lawn and leaf waste has a substantial increase, and the storage of the de-icing road salt is a new fee.)
- Solid Waste Collection contract expires 3/2027.
Waste collection and hauling will need to be bid publicly at the end of 2026. Successful management of the solid waste fund has brought the fund out of a deficit and allowed the solid waste collection fees to ratepayers to remain unchanged in the 2026 budget.
- Sanitary Sewer Fund – the current cost increases from Philadelphia Treatment plant and Aqua’s work on the Cheltenham conveyance system will require a sewer rate increase in the 2026 budget. The increase calculations are being finalized and will be presented in the public meetings.
- TA Set-Aside Draft grant application for Pedestrian Crossing, Traffic Control and Drainage improvements at the West Avenue crossing to Jenkintown Train station was accepted – meeting set for 9/19 w/ DVRPC and MONTCO to review and make necessary revisions for final application submittal **no update**.

Administration & Finance - Ongoing Business

- Sanitary Sewer System Management Software – WaterWorth Software, *update*.
(System no being used to assist with forecasting rate structure.)
- LSA Grant – Rehabilitation of Borough Hall
(Process/progress update, contract signed, and project may proceed) **no update**.
- Governor’s Center for Local Government Services
(STMP - Strategic Management Planning Program) **no update**.
- Personnel Policy & Procedure Manual Update
(update required to comply with most recent Federal and Labor Laws - final revision sent to Labor Council) **no update**.
- Right to Know requests – Borough Solicitor handling larger requests or requests requiring redaction

Building Zoning & Revitalization - New Business/Items for Discussion

- Planning Commission
- Current Development Updates
 - 459/471 Old York Road LLC – Mixed Use Building, Retail / Apartments
Demolition & Construction Plans Under Review, PaDep reviewing EDU Planning Module
 - 455 York Road – Interior renovation plans approved for Dunkin Donuts
 - 604 West Avenue Immaculate Church – (3-bedroom apts/commercial first floor)
EDU Planning Module approved by Pa DEP. Interior building permit issued.

New Businesses – Zoning & Use Permits

- 111 York Road – Mobay, Jamaican Restaurant – completed, opened for business.
- 207 York Road – Beauty Salon, approved (same use – personal service shop) - approved

- 209 York Road – Event Center ‘The Venue’ (same use), approved
- 321 York Road (rear) – Lillie’s Authentic Indian Cuisine, special events and overflow seating for existing restaurant, approved
- **500 York Road – Home Health Care – Construction plans approved for fit out.**
- 721 West Avenue – Women’s Boutique ‘Dear Laney’, approved (former retail)
- **725 West Avenue – Dessert shop ‘Cheese Cake Lady’, approved (former retail)**
- 727 West Avenue – Women’s Boutique ‘Belle Cose Boutique’, approved (former Shoe Repair)
- 729 West Avenue – Aesthetics Studio ‘Fresh Skin Babes LLC’ – approved (former retail)
- 315 York Road – Finance Office “Gratz College”, approved (former dress shop)
- 319 York Road – Art Gallery ‘Moody’s Gallery’ – approved (former Art of MBB, studio)
- 501 Washington Lane, Suite 2 – “Jenkintown Nail & Spa” – approved, (new construction)
- 501 Washington Lane, Suite 1 – Fruit Salad and Smoothie Shop “Blendery, LLC” – approved (new construction)

Building Zoning & Revitalization - Ongoing Business

- Building Improvements Continue (401 York/700 block of West Avenue)
- Community Playground at JSD (Legacy Park update)
Playground Committee has finalized the budget and will be appearing at Council to present the project and update the progress.
- Private / Public Parking Lot – 429 York Road
(Possible future opportunity)
Met with property owners discussed all opportunities. The appraisal proposal has been signed and the appraisal is being scheduled.
- Cedar Street / Greenwood Avenue Properties – Temporary Parking Agreement Has Ended.

Other Business

Adjournment

JENKINTOWN FIRE DEPARTMENT
MONTHLY CHIEF'S REPORT
September 1 – September 30, 2025

34 calls for the Department, 18 Incidents within the Borough of Jenkintown and 16 Mutual Aid Incidents

20 Automatic Fire Alarm	2 Building Investigation	1 Assist EMS
4 Dwelling	1 Apartment	1 Elevator Rescue
3 Commercial Building	1 Appliance	1 Officers Call

Mutual Aid Responses: 16

25-271	09/01	1375 Fitzwatertown Rd.	Dwelling	Abington Township
25-273	09/04	409 Roslyn Ave.	Dwelling	Abington Township
25-276	09/05	1855 Clayton Rd.	AFA	Abington Township
25-278	09/08	1300 Greenwood Ave.	Commercial	Abington Township
25-280	09/09	100 Old York Rd.	AFA	Abington Township
25-281	09/10	2133 S. John Russell Cir.	Apartment	Cheltenham Township
25-282	09/11	8302 Old York Rd.	AFA	Cheltenham Township
25-283	09/13	1211 Ansley Ave.	AFA	Cheltenham Township
25-284	09/14	2401 Cheltenham Ave.	AFA	Cheltenham Township
25-285	09/16	101 Washington Ln.	AFA	Abington Township
25-286	09/17	2221 Mt. Carmel Ave.	Commercial	Abington Township
25-293	09/24	360 Bar Harbor Rd.	Assist EMS	Abington Township
25-298	09/27	1200 Stratford Ave	AFA	Cheltenham Township
25-299	09/27	8302 Old York Rd.	AFA	Cheltenham Township
25-301	09/27	217 N. Bent Rd.	Dwelling	Cheltenham Township
25-303	09/29	654 Easton Rd.	Commercial	Abington Township

Mutual Aid Received: 2

25-289	09/24	110 Cedar St.	Dwelling	L-100, E-303, E-200, E-400 R-9
25-292	09/24	169 Greenwood Ave.	Elevator Res.	R-300

The Fire Department had 361 Members respond to 34 calls and was in service for 10 hours and 50 minutes. Of those 361 Members, Per the adopted Borough Training Standard 236 of them were certified firefighters, the remaining were support personnel and Juniors. Of those 236 firefighters, 183 of them responded to the scene of the Incident either on the apparatus or POV, the remainder were at the station.

EQUIPMENT USED: 36 air packs, Thermal Imagine Camera, Misc. hand tools, Air Monitoring Meters, PPV fans

HOSE USED: 0

LADDERS RAISED: 0

INJURIES: 0

EQUIPMENT DAMAGED: 0

FUEL USAGE:

Quint 99: 42.2 Gallons Diesel

Tac 99: 0 Gallons Diesel

Engine 99: 12 Gallons Diesel

Engine 99-1: 27 Gallons Diesel

Traffic 99: 0 Gallons Gasoline

Estimated civilian insurance loss for the month: \$ 0.00

Estimated Civilian insurance loss for the year: \$ 400,000.00

During the month of July Members Drilled on forcible entry and RIT operations

Respectfully submitted:

Kenneth Lynch
Fire Chief

JENKINTOWN FIRE DEPARTMENT ABRIVATION LIST

ALARM ABRIATIONS

AFA – AUTOMATIC FIRE ALARM

RIT. RAPID INTERVENTION TEAM

STANDBY- RELOCATION TO ANOTHER STATION TO COVER THAT STATIONS CALLS

CO DETECTOR- CARBON MONOXIDE DETECTOR.

BLD. INVESTIGATION- BUILDING INVESTIGATION

APPARATUS ABRIATION

L- Ladder Truck

Sqd- Squad

E- Engine

TAC- Tactical Support Truck

Res- Rescue

SS- Special Service

EM- Emergency Management

FM- Fire Marshall

STATION ASSIGNMENTS

99a Pioneer Fire Company

99b Independent Fire Company

100 Abington Fire Company

200 McKinley Fire Company

300 Weldon Fire Company

400 Edgehill Fire Company

500 Roslyn Fire Company

1 Glenside Fire Company

2 Lamott Fire Company

3 Elkins Park Fire Company

4 Cheltenham Fire Company

9 Rockledge Fire Company

35 Willow Grove Fire Company

82 Wyndmoor Fire Company

19 Fettermills Fire Company



Jenkintown Police Department

Jenkintown, Pennsylvania

Phone: (215) 884-1202
Fax: (215) 885-3059

Chief Thomas M. Scott

700 Summit Avenue
Jenkintown, PA 19046

MONTHLY REPORT OF POLICE ACTIVITY

September 2025

The following information is offered for your information, review, and questions, if any. In accordance with our Records Management System, Montgomery County EOC dispatched, and Jenkintown Borough Police Department handled 512 calls for service. The attached Calls for Service report describes the various calls for service and how many responses our officers handled.

NOTABLE ACTIVITY

- The Borough has purchased and received the signage for the updating of parking restrictions and parking payment zones in the Borough. We have also hired a second enforcement officer to assist in the afternoon and early evening enforcement.
- Ofc. Tuffy is commended for his efforts to stop and initiate the arrest and/or detention of suspects who are traveling through the Borough after committing retail thefts and other crimes in jurisdictions north of the Borough.
- Sgt. Sulpizio and Ofc. Tuffy completed their respective training. WE have two more officers to get through the Crisis Intervention training curriculum. Ofc. Murtagh is scheduled to attend New Investigator training in December at Abington Township. Chief Scott will be attending Background Investigations and MPOETC Instruction Update training in November.
- Arts Festival was a success. Ofc. Tuffy, Ofc. Kelly, and Sgt Sulpizio were present during the event. Conshohocken Borough allowed us to use their barrier trailer for safety of the event.
- We had to move the UHF radio antenna and repeater from the current position at 610 York Road to another location at 610 York Road. No disruption of service occurred. In addition, we received six more portable UHF radios to be used as part of a backup radio system and to be utilized for large events in the Borough.
- We have placed the new patrol rifle in-service. This allows us to have an advanced weapon system available to our officers in each patrol vehicle.
- WE have deployed the new Axon 4 Body Cameras and assigned them to the officers within the Borough as well as their updated Taser 7 Conducted Energy Weapons
- We are starting to work with Borough Administration to prepare for the 2026 Budget. As part of the process, we are reviewing expenditures from this year and preparing justification narratives for each line item in the future. We also are assisting the Borough with looking at a consolidation of our payroll and scheduling software to streamline the process and possibly reduce costs.
- We will be conducting interviews of the remaining candidates to establish a Civil Service list of eligibility. Abington Township and Cheltenham Township will be assisting with interview panel.
- We are continuing to update policies and procedures in order to prepare for the Accreditation process possibly in the first six months of 2026.
- We are looking at purging some of our paper files that are past the retention requirement for documents and reports. We will be working with the Borough Administration to contact a shredding contractor for this purging project.



Jenkintown Police Department Jenkintown, Pennsylvania

Phone: (215) 884-1202
Fax: (215) 885-3059

Chief Thomas M. Scott

700 Summit Avenue
Jenkintown, PA 19046

JENKINTOWN POLICE DEPARTMENT

Pennsylvania Crash Statistical Report

From Date:09/01/2025 To Date:09/30/2025

ACCIDENT CLASSIFICATION						
REPORTABLE ACCIDENT 7	NON-REPORTABLE 13		HIT & RUN 3		TOTAL CRASH REPORTS 20	
TIME OF THE ACCIDENT KILLED INJURED						
0001-0600 0	0601-1200 7	1201-1800 11	1801-2359 2	INTERSECTION 5	FATALITIES 0	INJURIES 4
DAY OF THE WEEK						
SUNDAY 2	MONDAY 2	TUESDAY 3	WEDNESDAY 5	THURSDAY 3	FRIDAY 3	SATURDAY 2
TYPE OF ROAD SYSTEM						
0	01 INTERSTATE (NOT TURNPIKE)		0	05 TURNPIKE (EAST/WEST)		
0	02 STATE HIGHWAY		0	06 TURNPIKE SPUR		
0	03 COUNTY ROAD		0	07 PRIVATE ROAD		
0	04 LOCAL ROAD OR STREET		0	09 OTHER / UNKNOWN		
AGE & SEX OF DRIVERS						
2	MALES 17-20		1	FEMALES 17-20		
3	MALES 21-30		0	FEMALES 21-30		
1	MALES 31-40		5	FEMALES 31-40		
1	MALES 41-50		2	FEMALES 41-50		
2	MALES 51-60		5	FEMALES 51-60		
5	MALES 61+		7	FEMALES 61+		
CRASH DESCRIPTION						
0	00 NON-COLLISION		1	06 SIDESWIPE (OPPOSITE DIRECTION)		
2	01 REAR END		2	07 HIT FIXED OBJECT		
0	02 HEAD ON		0	08 HIT PEDESTRIAN		
2	03 BACKING		0	98 OTHER		
5	04 ANGLE		1	99 UNKNOWN		
5	05 SIDESWIPE (SAME DIRECTION)					

JENKINTOWN POLICE DEPARTMENT

Pennsylvania Crash Statistical Report

From Date:09/01/2025 To Date:09/30/2025

DRIVER ACTION			
5	00 NO CONTRIBUTING ACTION	0	18 DRIVING ON THE WRONG SIDE OF THE ROAD
0	01 DRIVER WAS DISTRACTED	0	19 MAKING IMPROPER ENTRANCE TO HIGHWAY
0	02 DRIVING USING HAND HELD PHONE	0	20 MAKING IMPROPER EXIT FROM HIGHWAY
0	03 DRIVING USING HANDS FREE PHONE	0	21 CARELESS PARKING/UNPARKING
0	04 MAKING ILLEGAL U-TURN	0	22 OVER/UNDER COMPENSATION AT CURVE
0	05 IMPROPER/CARELESS TURNING	0	23 SPEEDING
0	06 TURNING FROM WRONG LANE	0	24 DRIVING TOO FAST FOR CONDITIONS
2	07 PROCEEDING W/O CLEARANCE AFTER STOP	0	25 FAILURE TO MAINTAIN PROPER SPEED
1	08 RUNNING STOP SIGN	0	26 DRIVER FLEEING POLICE (POL CHASE)
1	09 RUNNING RED LIGHT	0	27 DRIVER INEXPERIENCED
0	10 FAILURE TO RESPOND TO OTHER TRAFFIC CONTROL DEVICE	0	28 FAILURE TO USE SPECIALIZED EQUIPMENT
1	11 TAILGATING	0	29 RACING
1	12 SUDDEN SLOWING/STOPPING	0	31 TEXTING/TYPING ON ELECTRONIC DEVICE
0	13 ILLEGALLY STOPPED ON ROAD	0	32 DIALING
2	14 CARELESS PASSING OR LANE CHANGE	0	33 GPS NAVIGATION ERROR
0	15 PASSING IN NO PASSING ZONE	1	92 AFFECTED BY PHYSICAL CONDITION
0	16 DRIVING THE WRONG WAY ON 1-WAY STREET	4	98 OTHER IMPROPER DRIVING ACTIONS
2	17 CARELESS OR ILLEGAL BACKING ON ROADWAY	4	99 UNKNOWN
DRIVER CONDITION			
7	00 APPARENTLY NORMAL	0	04 FATIGUE
0	01 HAD BEEN DRINKING	0	05 ASLEEP
0	02 ILLEGAL DRUG USE	0	06 MEDICATION
1	03 SICK		



JENKINTOWN POLICE DEPARTMENT

Calls for Service
Year 2025 September

Code	Call for Service	Totals
0610	THEFT	2
1130	FRAUD ALL OTHERS	2
1440	CRIMINAL MISCHIEF ALL	4
1445	PROPERTY DAMAGE REPORT	2
2040	FAMILY OFFENSES - DOMESTIC	1
2111	DUI-ALCOHOL/UNDER INFL	2
2415	DISPUTE	1
2450	NOISE COMPLAINT	5
2654	DISTURBANCE	12
2657	HARASSMENT	2
2660	TRESPASSING	2
4006	OTH ACCIDENT NON TRAFFIC GENERAL POLICE	1
4014	OPEN DOORS/WINDOWS GENERAL POLICE	1
4019	SUSPICIOUS ACTIVITY CDS RELATED	1
4020	SUSPICIOUS AUTO	9
4021	SUSPICIOUS ACTIVITY	23
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	7
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	6
4081	JUVENILE MATTER (NON CRIMINAL ONLY)	2
4100	ALARMS (FIRE ALARMS)	16
5004	FOUND ARTICLES	1



JENKINTOWN POLICE DEPARTMENT

Calls for Service
Year 2025 September

Code	Call for Service	Totals
5008	LOST ARTICLES	1
5504	ANIMAL BITES	2
5506	LOST / FOUND / STRAY ANIMALS	1
5510	ANIMAL COMPLAINTS ALL	3
6006	REPORTABLE MV CRASH W/INJURY	2
6008	REPORTABLE MV CRASH NO INJURIES	7
6016	NON REPORTABLE MV CRASH	7
6017	NON REPORTABLE MV CRASH HIT & RUN	2
6305	SELECTIVE ENFORCEMENT TRAFFIC	23
6308	TRAFFIC MV COMPLAINT	7
6310	TRAFFIC ENFORCE / STOP	31
6336	DISABLED MV	5
6510	PARKING ENFORCEMENT	2
6511	PARKING VIOLATION COMPLAINT	18
6602	ABANDONED IMPOUND/TOWAWAY	3
6612	SIGNALS SIGNS OUT	1
7003	PROPERTY CHECK / AREA CHECK	27
7008	MEDICAL ASSISTANCE	26
7014	OTH PUB SERV/WELFARE CHK	23
7015	ASSIST CITIZEN	6
7025	EMOTIONALLY DISTURBED PERSON (EDP)	1
7050	PROPERTY CHECK SCHOOL FACILITIES	3



JENKINTOWN POLICE DEPARTMENT

Calls for Service
Year 2025 September

Code	Call for Service	Totals
7502	ASSISTING-FIRE DEPT	2
7504	ASSISTING-OTHER POLICE DP	7
7506	ASSISTING-OTHER AGENCIES	1
8252	WARRANT ATTEMPT TO SERVE	1
8504	PRISONER WATCH /JAIL DUTY/TRANSPORT	2
9002	ADMINISTRATIVE DUTIES	1
9004	INTERNAL AFFAIRS COMPLAINT	1
9007	COVER SCHOOL POST	14
9008	COURT	1
9020	POLICE INFORMATION	21
9021	TRAINING	1
9029	CIVIL MATTER	1
9030	SPECIAL DETAIL ASSIGNMENT	11
9071	DIRECTED PATROL	19
911	911 HANG UP / CHK WELFARE	11
9112	FOOT PATROL	77
9115	FOLLOW UP	6
9192	VEHICLE MAINTENANCE	2
9988	RETURN TO STATION	3
9989	CALL BY PHONE	34
	Grand Total	519

MEMORANDUM

TO: George Locke, Borough Manager

FROM: Khaled Hassan, PE., Borough Engineer

DATE: October 10, 2025

SUBJECT: Engineer's Report (JENK 0000) for October Council Meeting

As requested, and in preparation for the October Council meeting, we prepared this engineer's report for your review and consideration:

1. Sewer Lateral Reviews for Properties Being Sold in Borough

To date, and since the requirements for sewer lateral inspections have been implemented, **385 lateral reviews** have been received and submitted. Summary reports based on video and written reports received have been completed.

2. Mather Road Storm Sewer Culvert Failure - (No update since the last report)

The major failure of the existing storm sewer culvert has been repaired 100%. The repair required the reconstruction of approximately 10 LF of the invert of the storm culvert, reconnection of two storm water laterals and reconnection of one sewer lateral to the to the sanitary main. The failure of the culvert resulted in a large area of the roadway being undermined and the failure of the three laterals. The undermined areas of the roadway have been restored with a combination of flowable fill and 2A stone compacted stone. The roadway has been patched with temporary asphalt and final paving will be placed in early fall. No additional updates (See Cedar to Walnut Storm Sewer project)

3. 821 Homestead Drive

Meeting held on May 12, 2025 at the site to discuss curb, sidewalk, and inlet tops between Borough, Applicant, Borough Engineer and PECO. The following was determined:

- ADA ramp at the intersection of Homestead and Old York Road must be completed per the HOP/LD plans. PennDOT will be performing review and approval of this ramp as part of the HOP permit.
- Curb along Old York Road from the ADA ramp at Homestead and Old Road, down to the first PECO vault will be constructed at 6" reveal. From that point and down towards the C-top inlet, the curb will transition down to about 4" reveal to match existing grades and to maintain a 2% (max) cross slope. If necessary, the cross slope can be reduced to 0.50% due to the longitudinal slope.
- The 3 inlet tops (two C-Tops, 1 M-Top) have to be replaced due to excessive damage, exposed rebar, etc. Curb should taper 5' min on either side of the C-Tops to match the top of the curb

piece. Sidewalk should be poured flush to the top of the curb piece to avoid the tripping hazard the current tops present.

- The project will be responsible to complete permanent trench restoration across Old Roak Road, prior to Kehoe Construction mill and overlay project under a PennDOT contract.
- The sidewalk will be installed flush with the top of the curb and a paver pattern against the curb per the approved plans.
- Bobby will reach out to PECO regarding the adjustments to the curb and sidewalk around the new vault. Bobby will also inquire if PECO will replace the grate cover for the older vault before pouring the sidewalk.
- Bobby asked Jeff Lustig and his contractor to ensure that the debris and removed curb currently left in the sidewalk area be removed. Additionally, the area behind the curb needs to be backfilled in accordance with the drop-off detail shown on the HOP Plans at the end of each working day so as to not present a roadside hazard.
- Jeff is waiting on a response from the Borough is the existing sidewalk by the PECO vaults can remain or if it has to be removed and replaced. If the sidewalk is determined that it can remain, then cutting the sidewalk to install the pavers will still be needed and new 4" curb will have to be installed.

Change order for retaining wall landscaping was received on June 10, 2025. Submitted to Borough for review.

Streetscaping along Old York Road almost complete. Pending PECO to adjust vault and Penndot to adjust curb. Also waiting on developer to complete replacement of Type C inlet top units and concrete sidewalk behind curblines.

Pending request from developer to complete a punchlist inspection to prepare a list of improvements that have not been completed.

4. MS4 Annual Progress Report

- a. MS4 update sent to Borough on May 23, 2025 to be included in June 25, 2025 Borough Council Meeting.
- b. **MS4 YR 7 annual progress report was submitted to PADEP on September 30, 2025.**

5. Wyncote & York Road Grocery Store Land Development Application

As-built plan approval review 3rd submission, Punchlist approval review 3rd submission, and maintenance bond calculation sent to Borough and Applicant on August 27, 2025. **Project in maintenance period beginning May 13, 2025 through November 13, 2026.**

6. Chapter 94 Report

Chapter 94 Report 2022 submission was completed and set out on March 31, 2023.

Received flow data and calibration reports from the Borough on 3/10/25. 2024 Chapter 94 report was submitted to PA DEP online on 3/31/25. Two (2) copies of the report were hand delivered to the Borough on 4/8/25.

No update since the last report.

7. 501 Washington Lane LD (Preliminary/Final)

Pending PECO looking into the punchlist item regarding the vault and tripping hazard along the sidewalk on Cedar Street.

Erosion of raingarden area along the sidewalk of Cedar St fixed by contractor.

PECO had responded to email from contractor on August 14, 2025 regarding the electrical vault along the sidewalk on Cedar Street. PECO indicated that they completed an inspection to investigate the noted concern and concluded that no further action will be taken or required. PECO further elaborated and indicated the Bilco doors on the existing vault are installed per the manufacturer's specifications and design. PECO has a vast quantity of these vaults in our service territory, all with an identical design and profile.

Pennoni is looking into this further to determine a corrective action to remove the tripping hazard.

PECO placed a caulk around the edge of the vault. Pennoni found the workmanship not to be adequate and had asked PECO to address based on recommendations from Pennoni on September 11, 2025.

Further discussions followed with PECO to address tripping hazard at PECO vault. Pending response from PECO to address. Cannot close out project until this punchlist item is completed.

8. 2023 Green-Light-Go Grant Application (Year 8)

Assisted Borough staff preparing and refining the grant application due on January 31, 2023. The scope of work includes upgrades to the Walnut & Runnymede traffic signal including a new controller and a new mast-arm, as well as other minor upgrades such as signal heads and retroreflective backplates.

Awards were announced on August 11, 2023. The Borough was awarded \$51,160 to fund Phase 1 upgrades to the Walnut & Runnymede Traffic Signal.

The final intersection configuration plans have been finalized and provided to the Borough for review. Next steps include evaluating the Traffic Signal Easements and advancing the Phase 1 approvals and bid package. Working with the Borough Manager to advance this coordination.

Phase 1 improvements submitted to PennDOT for review on May 16, 2025. While project costs were eligible, PennDOT commented that this may not be competitive for ARLE due to lack of crash history. See #26 below.

9. 101 York Road

This project is the proposal of a Take Five Oil Change business. This project went in front of Council at their regularly scheduled meeting on February 22, 2023 and was granted a waiver of land development.

Project is prepared to start construction of the new business when they have obtained the applicable permits from the Borough.

10. 219 Washington Avenue

Removed row of hedges along existing driveway and installed modified stone in lieu of hedges approximately 9" in width and 25-ft in length for an approximate increase in impervious area of 20-sf. Completed a high level zoning review and submitted to staff on March 22, 2023 for comment from the Borough Staff.

No update since last report.

11. 610 Old York Road

Pennoni had a meeting with the Applicant's engineer to discuss what is needed for detailed sewer flows to complete a review of the Available Capacity Letter. Still Pending sewer flows for review from the Applicant's engineer.

Obtained sewer flows from Applicant's engineer on January 22, 2025. Review will be completed on week of February 17, 2025.

Pending revised plans for review based on latest review letter

12. Borough Hall Renovations

Local share grant for \$900,000 was approved for submission on November 27, 2023 Special Council Meeting and the grant was submitted on 11/30/23.

Renovations have not been started yet as of October 10, 2025

13. Cedar & Washington Stormwater Improvements

Stormwater improvements along Cedar St and Washington Lane have been completed. Final payment application paid and project in maintenance bond period. **Maintenance bond period will expire on October 9, 2026. A punchlist inspection prior to the expiration of the Maintenance Bond will be completed 3 months before expiration around July 9, 2026.**

14. 2024 Paving project

Project completed and in maintenance period which expires on November 19, 2026. A punchlist inspection will be completed 3 months prior to expiration of the maintenance bond period on or about August 21, 2026

15. Washington & Walnut Pedestrian Improvements

We are developing a plan to incorporate traffic calming features to improve pedestrian access at this intersection. Specific improvements targeted include a raised crosswalk, and a curb extension (bump-out) along with associated pavement markings and signage. Currently coordinating the improvements with adjacent projects. Draft sketch has been provided to Borough Manager. **Location included in Montco 2040 grant application submitted 3/3/2025. No update since the grant submission.**

16. Wyncote and Summit Crosswalk upgrades and All-Way Stop evaluation

Responding to a request to evaluate the subject intersection to improve the crosswalks and evaluate for an all-way stop. Desk evaluation complete, field evaluation complete. Waiting on data collection from JPD. Draft sketch with a raised crosswalk provided to Borough Manager. **Location included in Montco 2040 grant application submitted 3/3/2025.**

17. Vernon & Vista Intersection Improvements

Updated sketch and provided a final version to Borough Manager with quantities. Curb extension was completed with the CDBG ADA Ramps project. Additional intersection improvements included in Montco 2040 grant application submitted 3/3/2025. **No update since the grant submission.**

18. CDBG ADA Ramp Project

Final payment application completed and sent to County for approval on July 25, 2025. County approval received August 8, 2025. Final payment application sent to Borough for processing and payment on August 7, 2025. Project is in maintenance period until June 17, 2027.

19. 459-471 Old York Road Mixed Use Development

Pending completion of Land Development review for submission to the Borough in time for PC meeting.

Pennoni received and began review of Applicant's PennDOT Highway Occupancy Permit (HOP) Cycle 2 Submission.

Revised sewer facilities planning module (SFPM) submission received on 3/7/25. SFPM Component 3 Section J and 4A mark-ups were provided to the Borough on 3/31/25.

Submitted Preliminary LD Plan review letter (1st Submission) on March 28, 2025.

Revised plans submission received on April 28, 2025. Revised submission currently under review.

Completed review of revised plan submission and submitted a draft version to Borough for review on May 15, 2025.

Submitted 2nd review letter date May 16, 2025 on May 16, 2025 to the Borough and Applicant. **Pending revised plans addressing the comments in the review letter.**

Obtained Preliminary Land Development approval from Council at the regularly scheduled meeting on June 25, 2025.

Traffic Review completed and to be submitted on the week of August 17th, 2025.

Obtained Final Land Development approval from Council at the regularly scheduled meeting on August 27, 2025.

Received HOP plan submission for review on October 2, 2025. Pennoni to complete a review of the revised HOP Plan submission.

20. Montco 2040 Grant

Evaluating the updated program criteria and begin preparing a cost estimate for a Borough-wide Pedestrian Enhancements & Traffic Calming project. This would be based on the previously completed evaluations such as Washington & Walnut, Wyncote & Summit, etc. Assisted Borough Manager with completing the grant application, submitted on 3/3/2025.

Continuing to advance additional intersection layout options for the Linda Vista & Cheltena intersection. Preparing to advance final design and approvals.

21. Leedom Street & Shoemaker Avenue Flooding

Pennonni attended meeting with Borough on 2/24/25. Concept plan and cost estimate preparation currently under review.

22. Borough Wide Truck Restrictions Studies

There are 13 streets that have posted truck restrictions but no ordinance which makes the restriction not enforceable. **The Draft TE-109 PennDOT's Engineering and Traffic Study for Restrictions forms have been reviewed with Chief Scott and have been submitted to Manager Locke. The approved roads must be added to the municipal ordinance.**

23. 2025 Paving Program

Approval from the Borough Manager to move forward with the bidding out of the paving program on May 5, 2025. In the process of preparing scope and bid documents.

Bid opened on July 30, 2025. Award recommendation letter completed and sent to Borough on August 7, 2025. Council approved award of contract on August 27, 2025. **Contracts received from Contractor and dropped off to Borough for signature on September 4, 2025. Signed contracts picked up from Borough September 9, 2025. Documents to be submitted to PennDOT for PennDOT project number. PennDOT project number received. Pre-Con meeting held on October 2, 2025. Pending contractor to start work.**

24. 2025 ARLE Grant Application

Due to PennDOT feedback noted in #8 above, we have assisted the Borough Manager in identifying a new eligible project for the ARLE grant application. We have coordinated with PennDOT and are awaiting feedback on the revised scope which includes traffic data collection to support the retiming of the York Road traffic signals. Also included in the scope is funding request to update the last three (3) intersections currently using loop detectors to radar, and signage and striping to install "Don't Block the Intersection" at York & Greenwood and York & West. The grant was finalized and submitted prior to the June 30th deadline. **No change since last update.**

25. Parking Inventory

We have begun preparing the existing conditions parking inventory as requested. This will identify how many parking spaces are available and their classification (permit, metered, no restrictions). **Finalized and distributed the inventory map and spreadsheet for utilization counts.**

26. 2025 TASA Grant Application

We have begun preliminary efforts for a TASA Grant Application. We have scoped the project (Train Station Pedestrian Crossing) to include a new RRFB to replace the existing wig-wag flasher, raised crosswalk, pavement markings, signage, and new ADA ramps. We have also held initial correspondence with SEPTA to confirm that they support the plan and that it is complimentary to future station upgrades. **Completed the draft application on 9/5/2025 and attended a review meeting with stakeholders on 9/19/2025. We are currently addressing the comments received and working to finalize the grant application due on October 31, 2025.**

If you have any questions or comments, please do not hesitate to contact me. Thanks, Khal

**Jenkintown Borough
Cash Analysis
September 30, 2025**

Fund Name	Fund #	Parking	Parking	Pooled		Shade Tree	Petty Cash	Payroll	Land Develop.		Sewer Reserve	Capital Projects	Liquid Fuels	Liquid Fuels	Uniform Mellon	Non-Uniform Mellon	Police Donation	EAC	Total Cash
				Accounts					Escrow	Rec Board				Loan	Investments	Investments			
General Fund	01	82,883	67,045	2,046,137		1,731	200	3,895	122,041	4,921									2,328,852
Street Light	02	-	-	32,025															32,025
Fire Protection	03	-	-	79,466															79,466
Fire Apparatus	04	-	-	187,700															187,700
Library	05	-	-	32,434															32,434
Sewer	08	-	-	611,693						59,663									671,356
Solid Waste	09	-	-	252,158															252,158
Ambulance	10	-	-	13,146															13,146
Street Tax	18	-	-	50,990															50,990
Sinking Fund	20	-	-	160,748															160,748
Capital Projects	31	-	-	-							80,910								80,910
Liquid Fuels	35											237,400	184						237,585
Police Pension	60	-	-	23,626										7,015,967					7,039,593
Non-Uniform Pension	65	-	-	11,075											1,488,676				1,499,752
Police Donations	95															1,431			1,431
EAC	96																	52	52
		82,883	67,045	3,501,199		1,731	200	3,895	122,041	4,921	59,663	80,910	237,400	184	7,015,967	1,488,676	1,431	52	12,668,198

Fund Name	Fund #	Cash @	Other	For Period ended 09/30/2025		Cash @	Cash @	2025 YTD
		12/31/2024	Assets/Liabilities	Revenue	Expenditures	9/30/2025	9/30/2024	to 2024 YTD
General Fund	01	1,051,407	(134,094)	4,485,256	(3,172,541)	2,328,852	2,265,952	62,900
Street Light	02	14,279	-	53,345	(35,599)	32,025	17,756	14,268
Fire Protection	03	16,288	-	178,495	(115,316)	79,466	64,425	15,042
Fire Apparatus	04	347,908	-	32,183	(192,391)	187,700	359,409	(171,709)
Library	05	3,825	-	261,610	(233,000)	32,434	25,683	6,751
Sewer	08	639,507	-	480,243	(448,395)	671,356	708,900	(37,544)
Solid Waste	09	164,029	-	505,900	(417,771)	252,158	216,082	36,076
Ambulance	10	276	-	12,870	-	13,146	6,791	6,356
Street Tax	18	53,510	-	70,036	(72,556)	50,990	117,558	(66,568)
Sinking Fund	20	(40,080)	-	335,301	(134,473)	160,748	144,006	16,742
Capital Projects	31	98,027	-	200,623	(217,740)	80,910	119,337	(38,428)
Liquid Fuels	35	153,718	-	121,538	(37,671)	237,585	251,754	(14,169)
Police Pension	60	6,711,517	-	738,145	(410,069)	7,039,593	6,649,065	390,529
Non-Uniform Pension	65	1,381,070	-	153,483	(34,801)	1,499,752	1,352,013	147,739
Police Donations	95	1,412	-	19	-	1,431	2,667	(1,236)
EAC	96	148	-	24	(120)	52	(398)	450
Total		10,596,839	(134,094)	7,629,071	(5,522,443)	12,668,198	12,300,998	367,200

Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
01 GENERAL FUND						
Revenues						
REAL PROPERTY TAXES	\$18,169.27	\$2,071,900.16	\$2,055,053.44	\$75,613.84	96.48%	\$2,147,514
LOCAL TAX ENABLING ACT	\$47,697.94	\$1,244,329.71	\$1,314,649.91	\$185,670.29	87.02%	\$1,430,000
LICENSES & PERMITS	\$20,490.59	\$198,994.81	\$429,407.59	\$111,045.19	64.18%	\$310,040
OTHER	\$273,848.69	\$970,031.63	\$819,885.78	(\$76,684.63)	108.58%	\$893,347
TOTAL GENERAL FUND REVENU	\$360,206.49	\$4,485,256.31	\$4,618,996.72	\$295,644.69	93.82%	\$4,780,901
Expenditures						
ADMINISTRATION	\$51,691.18	\$518,279.29	\$551,995.16	\$173,697.71	74.90%	\$691,977
POLICE & FIRE	\$142,407.19	\$1,321,546.53	\$1,386,240.29	\$479,803.47	73.36%	\$1,801,350
PLANNING & ZONING	\$22,892.35	\$158,350.91	\$151,833.64	\$53,336.09	74.80%	\$211,687
PUBLIC WORKS	\$28,924.18	\$323,245.51	\$290,146.40	\$149,444.49	68.38%	\$472,690
DEBT PRINCIPAL	\$0.00	\$0.00	\$0.00	\$350,000.00	0.00%	\$350,000
OTHER	\$77,906.18	\$851,118.67	\$816,006.86	\$936,698.33	47.61%	\$1,787,817
TOTAL GENERAL FUND EXPENDI	\$323,821.08	\$3,172,540.91	\$3,196,222.35	\$2,142,980.09	59.68%	\$5,315,521

Key

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
02 STREET LIGHTING TAX FUND						
Revenues						
REAL PROPERTY TAXES	\$497.51	\$53,069.95	\$50,895.34	\$2,029.05	96.32%	\$55,099
OTHER	\$36.01	\$275.29	\$165.14	\$5,849.71	4.49%	\$6,125
TOTAL STREET LIGHTING REVEN	\$533.52	\$53,345.24	\$51,060.48	\$7,878.76	87.13%	\$61,224
Expenditures						
OTHER	\$4,092.07	\$35,599.17	\$29,340.48	\$8,905.83	79.99%	\$44,505
DEBT PRINCIPAL	\$0.00	\$0.00	-	\$0.00	#DIV/0!	\$0
DEBT INTEREST	\$0.00	\$0.00	-	\$0.00	#DIV/0!	\$0
TRANSFER TO GENERAL FUND	\$0.00	\$0.00	-	\$0.00	#DIV/0!	\$0
TOTAL STREET LIGHTING EXPEN	\$4,092.07	\$35,599.17	\$29,340.48	\$8,905.83	79.99%	\$44,505

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
03 FIRE PROTECTION FUND						
Revenues						
REAL PROPERTY TAXES	\$1,572.48	\$177,922.40	170,815.52	\$5,510.60	97.00%	\$183,433
OTHER	\$89.37	\$572.17	530.87	(\$222.17)	163.48%	\$350
TOTAL FIRE PROTECTION FUND	\$1,661.85	\$178,494.57	\$171,346.39	\$5,288.43	97.12%	\$183,783
Expenditures						
OTHER	\$9,771.75	\$115,315.84	126,548.68	\$78,108.16	59.62%	\$193,424
TOTAL FIRE PROTECTION FUND	\$9,771.75	\$115,315.84	\$126,548.68	\$78,108.16	59.62%	\$193,424

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
04 FIRE APPARATUS RESERVE FUND						
Revenues						
REAL PROPERTY TAXES	\$258.12	\$28,801.25	27,652.51	\$93,467.75	23.56%	\$122,269
OTHER	\$211.08	\$3,381.51	4,120.08	\$118.49	96.61%	\$3,500
FIRE APPARATUS RESERVE FUNI	\$469.20	\$32,182.76	\$31,772.59	\$93,586.24	25.59%	\$125,769
Expenditures						
ADMINISTRATION	\$0.00	\$0.00	-	\$0.00	#DIV/0!	\$0
OTHER	\$130,070.07	\$192,390.66	38,565.47	(\$145,424.66)	409.64%	\$46,966
FIRE APPARATUS RESERVE EXPE	\$130,070.07	\$192,390.66	\$38,565.47	(\$145,424.66)	409.64%	\$46,966

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
05 LIBRARY TAX FUND						
Revenues						
REAL PROPERTY TAXES	\$2,202.75	\$261,072.28	250,349.36	\$7,927.72	97.05%	\$269,000
OTHER	\$36.48	\$537.35	541.97	(\$337.35)	268.68%	\$200
TOTAL LIBRARY TAX FUND REVE	\$2,239.23	\$261,609.63	\$250,891.33	\$7,590.37	97.18%	\$269,200
Expenditures						
OTHER	\$0.00	\$233,000.00	234,019.43	\$37,349.00	86.18%	\$270,349
TOTAL LIBRARY TAX FUND EXPE	\$0.00	\$233,000.00	\$234,019.43	\$37,349.00	86.18%	\$270,349

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
08 SEWER FUND						
Revenues						
OTHER	\$61,972.05	\$480,243.49	496,837.95	\$80,856.51	85.59%	\$561,100
TOTAL SEWER FUND REVENUES	\$61,972.05	\$480,243.49	\$496,837.95	\$80,856.51	85.59%	\$561,100
Expenditures						
SANITATION EXPENDITURES	\$91,332.56	\$392,481.92	508,729.46	\$132,518.08	74.76%	\$525,000
OTHER	\$0.00	\$55,913.01	57,756.95	\$105,683.99	34.60%	\$161,597
TOTAL SEWER FUND EXPENDITURE	\$91,332.56	\$448,394.93	\$566,486.41	\$238,202.07	65.31%	\$686,597

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
09 SOLID WASTE COLLECTION FUND						
Revenues						
INTEREST	\$283.57	\$3,687.36	2,208.34	(\$3,187.36)	737.47%	\$500
COLLECTION FEES	\$4,629.00	\$502,212.18	527,364.72	\$37,987.82	92.97%	\$540,200
STATE CAPITAL & OPERATING G	\$0.00	\$0.00	20,454.10	\$14,000.00	0.00%	\$14,000
OTHER	\$0.00	\$0.00	-	\$0.00	0.00%	\$0
TOTAL SOLID WASTE REVENUES	\$4,912.57	\$505,899.54	\$550,027.16	\$48,800.46	91.20%	\$554,700
Expenditures						
OTHER	\$83,269.50	\$417,770.69	422,732.61	\$138,679.31	75.08%	\$556,450
TOTAL SOLID WASTE EXPENDITURE	\$83,269.50	\$417,770.69	\$422,732.61	\$138,679.31	75.08%	\$556,450

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
10 AMBULANCE FUND						
Revenues						
REAL PROPERTY TAXES	\$59.23	\$12,789.56	6,583.09	(\$289.56)	102.32%	\$12,500.00
OTHER	\$14.78	\$80.89	\$0.00	(\$55.89)	323.56%	25.00
TOTAL STREET TAX REVENUES	\$74.01	\$12,870.45	\$6,583.09	(\$345.45)	102.76%	\$12,525
Expenditures						
OTHER	\$0.00	\$0.00	(207.46)	\$12,525.00	0.00%	\$12,525.00
TOTAL STREET TAX EXPENDITUR	\$0.00	\$0.00	(\$207.46)	\$12,525.00	0.00%	\$12,525

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
18 STREET TAX FUND						
Revenues						
REAL PROPERTY TAXES	\$652.73	\$69,566.30	66,812.58	\$2,249.70	96.87%	\$71,816
OTHER	\$57.34	\$469.87	1,059.60	\$10,280.13	4.37%	\$10,750
TOTAL STREET TAX REVENUES	\$710.07	\$70,036.17	\$67,872.18	\$12,529.83	84.82%	\$82,566
Expenditures						
OTHER	\$0.00	\$72,556.24	27,467.98	\$32,943.76	68.77%	\$105,500
TOTAL STREET TAX EXPENDITUR	\$0.00	\$72,556.24	\$27,467.98	\$32,943.76	68.77%	\$105,500

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
20 SINKING FUND						
Revenues						
REAL PROPERTY TAXES	\$2,302.69	\$288,661.53	240,709.64	\$51,492.47	84.86%	\$340,154
OTHER	\$180.77	\$46,639.95	\$1,385.76	(\$45,639.95)	4664.00%	\$1,000
TOTAL SINKING FUND REVENUE	\$2,483.46	\$335,301.48	\$242,095.40	\$5,852.52	98.28%	\$341,154
Expenditures						
DEBT PRINCIPAL	\$4,057.23	\$114,220.72	\$113,369.92	\$135,634.28	45.71%	\$249,855
DEBT INTEREST	\$1,303.26	\$20,252.64	\$20,429.84	\$34,485.36	37.00%	\$54,738
ACT 511 EXPENDITURES	-	-		\$0.00	#DIV/0!	-
TOTAL SINKING FUND EXPENSES	\$5,360.49	\$134,473.36	\$133,799.76	\$170,119.64	44.15%	\$304,593

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
31 CAPITAL PROJECTS FUND						
Revenues						
INTEREST	\$100.93	\$828.22	\$634.52	(\$328.22)	165.64%	\$500
SANITARY SEWER EDU FEES	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0
GRANT INCOME (H2O,CDBG)	\$0.00	\$199,794.49	\$463,090.34	\$1,211,365.51	14.16%	\$1,411,160
OTHER	\$0.00	\$0.00	\$0.00	\$101,510.00	0.00%	\$101,510
TOTAL CAPITAL PROJECTS REVENUE	\$100.93	\$200,622.71	\$463,724.86	\$1,312,547.29	13.26%	\$1,513,170
Expenditures						
PUBLIC WORKS	\$20,792.92	\$217,739.71	\$374,932.92	\$1,339,820.29	13.98%	\$1,557,560
DEBT PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0
OTHER	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0
TOTAL CAPITAL PROJECTS EXPENDITURE	\$20,792.92	\$217,739.71	\$374,932.92	\$1,339,820.29	13.98%	\$1,557,560

Key

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YTD - Year to Date

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
35 HIGHWAY/LIQUID FUEL TAX FUND						
Revenues						
OTHER	\$260.46	\$121,538.32	\$121,458.79	(\$3,474.32)	102.94%	\$118,064
TOTAL HIGHWAY/LIQUID FUEL F	\$260.46	\$121,538.32	\$121,458.79	(\$3,474.32)	102.94%	\$118,064
Expenditures						
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000
PUBLIC WORKS	\$920.00	\$15,145.85	\$9,004.97	\$106,854.15	12.41%	\$122,000
OTHER	\$2,502.83	\$22,525.47	\$33,186.83	\$7,508.53	75.00%	\$30,034
TOTAL HIGHWAY/LIQUID FUEL E	\$3,422.83	\$37,671.32	\$42,191.80	\$115,362.68	24.62%	\$153,034

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
60 POLICE PENSION FUND						
Revenues						
INTEREST EARNINGS	\$138,649.13	\$623,692.45	\$666,032.04	(\$547,692.45)	820.65%	\$76,000
OTHER	\$4,014.52	\$114,452.55	\$50,185.92	\$264,110.45	30.23%	\$378,563
TOTAL POLICE PENSION REVENL	\$142,663.65	\$738,145.00	\$716,217.96	(\$283,582.00)	162.39%	\$454,563
Expenditures						
OTHER	\$31,817.69	\$410,068.53	\$252,869.64	(\$71,266.53)	121.03%	\$338,802
TOTAL POLICE PENSION EXPENS	\$31,817.69	\$410,068.53	\$252,869.64	(\$71,266.53)	121.03%	\$338,802

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
65 NON-UNIFORMED EMPLOYEES PENSION FUND						
Revenues						
INTEREST EARNINGS	\$29,272.83	\$135,610.16	\$134,956.90	(\$124,860.16)	1261.49%	\$10,750
OTHER	\$1,871.27	\$17,873.08	\$13,838.36	\$92,682.92	16.17%	\$110,556
TOTAL NON-UNIFORMED PENSI	\$31,144.10	\$153,483.24	\$148,795.26	(\$32,177.24)	126.53%	\$121,306
Expenditures						
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0
OTHER	\$3,886.57	\$34,801.33	\$33,709.87	\$12,210.67	74.03%	\$47,012
TOTAL NON-UNIFORMED PENSI	\$3,886.57	\$34,801.33	\$33,709.87	\$12,210.67	74.03%	\$47,012

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
95 POLICE DONATION FUND						
Revenues						
OTHER	\$1.56	\$18.81	\$2,527.24	(\$13.81)	376.20%	\$5
TOTAL POLICE DONATIONS FUN	\$1.56	\$18.81	\$2,527.24	(\$13.81)	376.20%	\$5
Expenditures						
POLICE	\$0.00	\$0.00	\$2,000.00	\$0.00	#DIV/0!	\$0
TOTAL POLICE DONATIONS EXPI	\$0.00	\$0.00	\$2,000.00	\$0.00	#DIV/0!	\$0

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Jenkintown Borough
Summary of Revenue and Expenditure by Fund
Financial Data through September 30, 2025

	2025		2024	BUDGET	% OF	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET	BUDGET
96 EAC						
Revenues						
OTHER	\$0.10	\$23.54	6.98	(\$23.54)	#DIV/0!	\$0
TOTAL EAC FUND REVENUES	\$0.10	\$23.54	\$6.98	(\$23.54)	#DIV/0!	\$0
Expenditures						
OTHER	\$0.00	\$119.99	\$0.00	(\$119.99)	#DIV/0!	\$0
TOTAL EAC FUND EXPENDITURE	\$0.00	\$119.99	\$0.00	(\$119.99)	#DIV/0!	\$0

Key

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough
Long Term Debt
09/30/2025**

Description	Interest Rates Rate	Original Issue	08/31/25 Balance	Additions	Refunds	Sep-25 Principal	09/30/25 Balance	Year-to-Date Interest
Republic Bank - 2015 GON (Liquid Fuels)	1.61%	\$400,000.00	\$148,629.38			1,926.89	\$146,702.49	\$5,353.38
Republic Bank - 2015 GON Series A	2.10%	2,789,602.51	1,039,602.51			-	1,039,602.51	11,839.68
Republic Bank - 2016 Cedar Street Pocket Park	3.50%	250,000.00	126,874.78			1,247.12	125,627.66	5,017.53
Republic Bank - 2019 Sewer Construction	4.12%	1,400,000.00	980,000.00			-	980,000.00	20,913.01
US Bancorp - 2019 Fire Apparatus	2.61%	300,000.00	161,040.39			30,305.59	130,734.80	4,160.06
US Bancorp - 2020 Police Car Capital Lease	2.30%	54,845.18	-			-	-	9.25
US Bancorp - 2023 Police Cars/Public works Capit	6.147%	196,827.57	117,816.98			-	117,816.98	-
US Bancorp - 2024 Police Car		56,760.80	43,041.59			885.39	42,156.20	1,627.40
2025 Tax Anticipation Note		350,000.00	350,000.00			-	350,000.00	13,127.92
US Bancorp - 2025 Police Car/Ford Explorer		64,696.40	60,888.56			1,924.72	58,963.84	1,658.38
						-		
Totals			\$3,027,894	\$0	\$0	36,289.71	\$2,991,604	\$63,707

Customer:	Jenkintown Borough	Sales Order	
Customer Address:	700 Summit Avenue Jenkintown, PA 19046	Order #:	00007233
Customer County:	Montgomery	Sales Order Date:	October 10, 2025
Customer Admin Contact:	George Locke	Effective Date:	Date of customer signature below
Customer Admin Phone:	215-885-0700	New/Add-On:	New Logo Core
Customer Admin Email:	glocke@jenkintownboro.com	Sales Rep:	Mark Pryzbylkowski

Investment Summary

Software Services - Subscription	\$21,750.00
Hosting Services	\$4,000.00
Professional Services - Implementation	\$12,750.00
Conversion Services	\$16,000.00
Hardware	\$2,730.00
Year 1 Investment:	
	\$57,230.00

Summary Notes

All Hardware Fees: 100% will be due upon receipt of the invoice. All invoices are payable with Net 30 terms

One-time Implementation Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

One-time Data Conversion Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

Hosting Services Fees: 100% will be invoiced on the Effective Date for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to each anniversary of the Effective Date.

Annual Subscription Fees: 100% will be invoiced upon execution of the contract for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to the anniversary of the term date.

All invoices shall be paid within 30 days of the invoice date. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

Software Services - Subscription	Amount
AR & Business Licensing - 3 Year	\$2,000.00

Software Services - Subscription	Amount
Escrow Accounting - 3 Year	\$2,000.00
Finance Super Suite - 3 Year	\$6,000.00
Finance ViewPoint Dashboard - 3 Year	\$750.00
Online Bill Pay (WIPP) - AR - 3 Year	\$1,000.00
Online Bill Pay (WIPP) - Utility - 3 Year	\$1,000.00
Permitting & Code Enforcement - 3 Year	\$4,500.00
Positive Pay Connector - 3 Year	\$0.00
Utility Billing & Collections - 3 Year	\$4,500.00
Annual Fees:	\$21,750.00

Hosting Services	Amount
Hosting (Level I)	\$4,000.00
Annual Fees:	\$4,000.00

Professional Services - Implementation	Amount
Escrow Accounting Implementation	\$1,000.00
Finance ViewPoint Dashboard Implementation	\$250.00
Online Bill Pay (WIPP) - Implementation	\$500.00
Standard AR/Business Licensing Implementation	\$500.00
Standard Finance Implementation	\$3,500.00
Standard Permitting Implementation	\$3,500.00
Standard Utility Implementation	\$3,500.00
One Time Fees:	\$12,750.00

Conversion Services	Amount
Escrow - Standard Conversion <i>- Project Master Information including Project description, notes, developers</i>	\$2,500.00

Conversion Services	Amount
<ul style="list-style-type: none"> - Developer Master Information including names and mailing addresses - Open Project Balances and year-to-date activity 	
Finance - Advanced Conversion	\$6,000.00
<ul style="list-style-type: none"> Chart of Accounts Summary Account Financial Information for 3 years + current fiscal year budgets - Opening/Ending Balances - Summarized Year to Date Activity - Vendor Master Information - Current Calendar Year 1099 Payment Totals - Fixed Asset Master Information Detailed Financial Information for 3 years + current fiscal year - Budget Activity - General Ledger Transactions - Accounts Payable Check History - Open and Paid Purchase Order/Voucher/Invoice/Check History 	
Permitting - Standard Conversion	\$2,000.00
<ul style="list-style-type: none"> - Contractor and Customer Master Information - Parcel Master Information including property locations, owner names, and mailing addresses - Building Permit activity including permit types, project descriptions, associated fees, inspections, notes for up to 10 years based on issue date - Does not include billing or payment history (invoices). 	
Rental - Standard Conversion	\$2,000.00
<ul style="list-style-type: none"> - Parcel Master Information - Rental License Master Information including Rental Units, Tenant information, dwelling information, inspections, rental fees for active Rentals in the current year based on issue date 	
Utility Billing - Advanced Conversion	\$3,500.00
<ul style="list-style-type: none"> - Current Customer Master Account and Bill to Information - Meter Master Information - Current Billing Configuration (Services, cycles, rates, etc.) - Current Open Balance Information for Active and Inactive Accounts (Open balances by service, Penalty, Interest, Deposits, etc.) - Minimum required consumption information needed to calculate next cycle billing by service - Meter Reading History Information for 3 years + current based on reading date - Billing and Payment Transaction History for 3 years + current based on transaction date - Backflow Master Account Information - Backflow Inspector Master Information - Backflow Inspection History for 3 years + current based on inspection date 	
One Time Fees:	\$16,000.00

Hardware	Quantity	Amount
Epson TM-H6000V-032	1	\$750.00
Ingenico DX4000 <i>Comes with Magic Box Adapter</i>	2	\$1,500.00
Zebra-DS9308 Bar Code Scanner	1	\$480.00
Hardware Fees:		\$2,730.00

Software Services - Subscription Notes	<p>Initial term of the Software Services are a 36 month subscription, commencing 90 days after the Effective Date.</p> <p>Thereafter, the Software Services subscription shall renew automatically for 12-month renewal terms unless written notice is provided by Customer at least 90 days prior to the expiration of the initial or then-current renewal Term. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.</p>
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Hosting Services Notes	<p>The initial Hosting Services Term shall be 36 months commencing on the Effective Date.</p> <p>The Hosting Services Terms shall renew automatically for 12-month renewal terms at then-current applicable Fees unless written notice is provided by Customer at least 90 days prior to the expiration of the initial or then-current renewal Term. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.</p>
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Professional Services - Notes	Includes all standard implementations listed under "Professional Services - Implementation".
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Sales Order Notes	<ul style="list-style-type: none"> -Onsite system demonstration held with Borough staff -Remote implementation & training. -Onsite available upon request with travel expenses. -Per Staff Permitting and Rental Licenses are handled in AMS, Violations data conversion is not needed -Quoted data conversion scope of work based on typical projects. -Alternate conversions available upon request and priced accordingly. -Unless quoted, implementation is included with module subscription. -Any post signature acceptance project requests are subject to added costs. -System live dates determined by EGT project management staff. -Estimated system go live scheduled in phases, with initial phase at 15 months and subsequent phases to follow.
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**Please return executed Sales Orders
via DocuSign or Email to:
Edmunds GovTech**
SalesOrders@EdmundsGovTech.com
P: 888.336.6999 | F: 609.645.3111
www.EdmundsGovTech.com
Sales Order #: 00007233

_____ THE UNDERSIGNED IS AUTHORIZED TO EXECUTE THIS SALES ORDER ON BEHALF OF CUSTOMER AND ACKNOWLEDGES AND AGREES ON BEHALF OF CUSTOMER THAT (A) ALL SERVICES SET FORTH IN THIS SALES ORDER ARE SUBJECT TO AND GOVERNED BY THE EDMUNDS GOVTECH, INC. SERVICE TERMS AND CONDITIONS AVAILABLE AT THE FOLLOWING URL: <https://go.edmundsgovtech.com/terms> (THE SERVICE TERMS), WHICH ARE INCORPORATED INTO THIS SALES ORDER, AND (B) THIS SALES ORDER, INCLUDING THE SERVICE TERMS, IS THE COMPLETE AND EXCLUSIVE AGREEMENT BETWEEN EDMUNDS GOVTECH (OR OUR AFFILIATE PROVIDING THE SERVICES DESCRIBED HEREIN) AND CUSTOMER CONCERNING THE SUBJECT MATTER HEREOF AND SUPERSEDES ANY PRIOR OR CONTEMPORANEOUS TERMS AND CONDITIONS, INCLUDING ANY PURCHASE ORDER CUSTOMER MAY PROVIDE OR ANY PRIOR COURSE OF DEALING OR USAGE OF TRADE, AND SUCH ADDITIONAL OR DIFFERENT TERMS OR CONDITIONS SHALL HAVE NO FORCE OR EFFECT.

EDMUNDS GOVTECH, INC.

Jenkintown Borough

By: _____	Date: _____	By: _____	Date: _____
Mark Pryzbylkowski Regional Sales Director		George Locke Administrator/Manager	



Jenkintown Borough Payment Schedule

Prepared by: John Wray, Vice President

Proposal Date: 10/10/2025

Year 1 Investment	Amount Due
Subscription Fees (100%)	\$21,750.00
Implementation Fees (50%)	\$6,375.00
Hosting Fees (100%)	\$4,000.00
Hardware (100%)	\$2,730.00
Conversion Fees (50%)	\$8,000.00
Upon Contract Execution: Payment 1	\$42,855.00
Implementation Fees (25%)	\$3,187.50
Conversion Fees (25%)	\$4,000.00
60 Days After Contract Execution: Payment 2	\$7,187.50
Implementation Fees (25%)	\$3,187.50
Conversion Fees (25%)	\$4,000.00
60 Days After Go-Live: Payment 3	\$7,187.50
Total Year 1 Investment	\$57,230.00

Year 2-3 Investment	Amount Due
Subscription Fees (100%)	\$21,750.00
Hosting Fees (100%)	\$4,000.00
Annual Payment	\$25,750.00



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HUMAN RESOURCES BUSINESS PARTNER

Your HR Partner Program

Your Trusted HR Resource—When You Need One Most

www.paragonhrconsulting.com

484-797-3326



Support That's There When You Need It

Managing people shouldn't pull you away from running your business. Whether you need help navigating a termination, addressing a workplace concern, or clarifying a policy, our HR Partner Program provides experienced, personalized HR guidance—on call and tailored to your unique organization.

We're not a 1-800 number. We're your ongoing partner—someone who understands your team, your operations, and your goals. And the longer you work with us, the more tailored and useful our support becomes.



What Is Paragon's HR Partner Program?

It's like having an HR resource in your back pocket—someone who's available when it matters most.

From urgent issues like employee terminations to day-to-day support like job descriptions, onboarding, and policy questions, we're your behind-the-scenes HR team. You'll have access to a real person who learns your organization and delivers thoughtful, practical advice that fits your structure, your staff, and your values.

Whether you're managing hourly employees, part-time staff, full-time professionals, volunteers, or a leadership team, we're here to help you make confident, compliant, and people-centered decisions.





Right-Sized for Every Business

Whether you're a small startup with fewer than 10 employees or a growing organization with multiple departments, this program scales with you.

Think of it as HR insurance—reliable, professional support when you need it most. We guide you through compliance, staffing, strategy, leadership challenges, and more.



How It Works:

✓ 24/7 Access to Your HR Consultant

Call, text, or email anytime—especially during critical moments. You'll always reach someone who knows your organization.

✓ Compliance & Best Practices

Stay up-to-date on changing employment laws and apply them in a way that makes sense for your business.

✓ Employee & Volunteer Relations

Manage performance, address conflict, and support your team with clear and compassionate guidance.

✓ Hiring, Onboarding & Job Descriptions

Create role clarity, set fair wages, and bring new team members on board with confidence and consistency.

✓ Leadership Support & Coaching

From managing teams to navigating tough conversations, we offer coaching and support that strengthens your leadership team.

✓ Policy & Documentation Review

Ensure handbooks, internal policies, and public-facing expectations reflect current laws and standards.

✓ Flexible Use & Rollover Options

There's no cap on hours—just a focus on impact. If usage is low by year-end, you can apply your time toward:

- A custom staff training
- 1:1 leadership coaching
- A full HR audit
- These rollover services are available at a discounted rate to maximize your investment.

Why Choose Paragon HR?

HUMAN RESOURCES BUSINESS PARTNER

We understand the unique challenges employers face—and how HR done right can help you lead more effectively, support your people, and stay legally sound.

We don't just parachute in during emergencies. We build relationships, offering real partnership and support that grows with your team over time.



Our Client Experience



eliminating racism
empowering women
ywca
Lancaster



PROGRESSIVE
DENTAL CONCEPTS



b.i.g.

"Paragon provided this CEO with calm and measured guidance during several periods of challenging human resource issues. They responded quickly to our initial request and whenever questions arose. In one-on-one interactions, they always treated employees with compassion and respect, no matter the situation. Their deep experience enables them to share recommendations grounded in reality, and their frank assessments of our needs helped us make the necessary decisions that are best for our mission."

Stacie Blake

CEO, YWCA Lancaster

"Paragon's diligence and attention to detail were impeccable. Our company is of a transactional nature and with over 200 employees, the challenges are unavoidable. However, Paragon was able to tackle each challenge with a positive attitude and a sense of urgency. Their dedication to ensuring that all matters are addressed is commendable. It truly was a pleasure to work with Paragon."

Charles J. Foer

Chief Operating Officer & Partner, Progressive Dental Concepts

"Paragon has been a key partner to our business. Their team has helped build the HR systems, processes and structure for our company to scale. They also handle the majority of our recruiting/hiring needs that has created capacity for our team to focus on our core business. In addition, their team has gotten to know our industry, staff and company culture to the point they feel like one of the own employees. Overall, Paragon cares about our people and cares about making us successful."

Chris Vogt

President & CEO, Baron Insurance Group



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Phone : (484) 797-3326



Website : www.paragonhrconsulting.com



Email : danielle@paragonhrconsulting.com

