



## COMMITTEE WORKSHOP MEETING

Wednesday September 17<sup>th</sup>, 2025

7:00 P.M.

### DRAFT AGENDA

#### Call to Order

#### Public Comment

#### Reports

- Jenkintown Fire Department Reports
- Second Alarmers
- Police Department
- Public Works Department
- Engineer Report

#### Public Works - New Business/Items for Discussion

- 2025 PECO Gas Main Replacement Project – Homestead, Cottman Street & West Avenue (Project Ongoing)
- Proposed 2025 Road Paving Project – West Avenue (Florence to SEPTA) (Concrete curb and sidewalks inspected, repairs made, paving project contracts finalized and sent to PennDOT for final approval so paving can be scheduled)
- Dog Waste Removal Signage – Installed in Townsquare, Cedar Street Moretti Park and on streets/roads where issues are occurring.
- Final Payment - Community Development Block Grant (ADA ramps)  
**Motion:** *To make final payment to Albert G. Cipolloni & Sons in the amount of \$20,372.92 as recommended by the Borough Engineer.*

#### Public Works - Ongoing Business

- Parking Inventory – Parking evaluation of on and off-street inventory being performed by the Borough Traffic Engineer and Staff (precursor to parking study)
- ARLE Grant Application – Proposed Traffic Count and Timing of York Road Traffic Signals (Estimated project cost of \$101,960.00 with NO Local Fund Match required)
- PA Small Water Grant - Sanitary Sewer Meter Replacement / Repairs (Sewer Meters, Main Cleaning/Televising) - Grant application was submitted (no update).
- DCED – Flood Mitigation Program Grant - Shoemaker Avenue at Leedom Street Grant application was submitted (no update).
- MONTCO 2040 Implementation Grant awarded to Jenkintown Borough on May 15th in the amount of \$250,000. (Borough Wide Pedestrian Safety and Traffic Calming Improvements, Construction expected 2026)
- Cedar Street Moretti Park – Moretti family plaque (working on overall plan of memorial and informational signage)
- Noble Bridge Replacement PennDOT – Septa Project Update

### **Public Safety - New Business/Items for Discussion**

- SPS Technologies – Community Meeting to provide restoration/improvement plans  
SPS will be holding an informational meeting for the community on Thursday, September 25, 2025, from 7 - 9 PM to share their plans to build a state-of-the-art, aerospace fasteners facility on Highland Avenue. The meeting is open to the public and will be held at the Abington Middle School Little Theater, located at 2056 Susquehanna Road
- Updated Parking Regulatory and Informational Signage – Signs ordered

### **Public Safety - Ongoing Business**

- Fire Department Apparatus Status – Engine 99-01 (Spartan Pumper) suffered an electrical failure, was towed for repairs.
- Truck Traffic / Vehicle Concerns and Ordinance List of Streets
- Public Parking Lot Signage – Plan Approved, Signage Ordered
- Police Interceptor Explorer – Vehicle delivered and provided to equipment upfitting contractor.
- Traffic Light Upgrade Runnymede and Walnut Street  
*(Right of Way Discussions w/ Affected Property Owners to be Scheduled)*

### **Administration & Finance - New Business/Items for Discussion**

- Borough Monthly Reporting – May Report Provided
- Borough Tax Collection Report – update
- ACT 511 Tax Collection – update  
(BPT, MCT, LST, and Non-Resident EIT)
- 2026 Public Budget Meeting/Workshop Schedule  
**Motion:** *to move to full Council for approval and permission to publicly advertise the budget meeting/workshop schedule.*
- 2026 Minimum Municipal Obligation - Uniform & Non-Uniform Pensions  
**Motion:** *to move the Minimum Municipal Obligation (MMO) to full Council (Uniform - \$221,805.00, Nonuniform - \$45,758.00)*
- MS4 - 7 Year Permit Renewal - Notification to Borough Council of Submittal  
**Motion:** *to move to full Council for Official Notification of MS4 Report Filing*
- Replacement of Parking Enforcement Vehicle (2026 budget)  
**Motion:** *to move to full Council, permission for the Manager to pursue replacement vehicle through the COSTARS program in the 2026 budget.*
- TA Set-Aside Draft grant application for Pedestrian Crossing, Traffic Control and Drainage improvements at the West Avenue crossing to Jenkintown Train station was accepted – meeting set for 9/19 w/ DVRPC and MONTCO to review and make necessary revisions for final application submittal.
- 2025 Jenkintown Festival of the Arts – Sunday, September 21 – 1:00 to 6:00 PM

### **Administration & Finance - Ongoing Business**

- Borough Financial, Billing and Building Code Software - *Edmunds Gov Tech Software (Demonstration w/ Edmunds, Thursday 10/9)*
- Sanitary Sewer System Management Software – *WaterWorth Software, update. (Migration of Information continues)*
- LSA Grant – *Rehabilitation of Borough Hall (Process/progress update, contract signed, and project may proceed)*
- Governor's Center for Local Government Services

*(STMP - Strategic Management Planning Program)*

- Personnel Policy & Procedure Manual Update  
*(update required to comply with most recent Federal and Labor Laws - final revision sent to Labor Council)*
- Right to Know requests – Borough Solicitor handling larger requests or requests requiring redaction

### **Building Zoning & Revitalization - New Business/Items for Discussion**

- Planning Commission
- Proposed Single-Use Plastic Bag Ordinance – (Progress update)
- Current Development Updates
  - 459/471 Old York Road LLC – Mixed Use Building, Retail / Apartments  
Demolition & Construction Plans Under Review, PaDep reviewing EDU Planning Module
  - 455 York Road – Interior renovation plans approved for Dunkin Donuts
  - 821 Homestead Road – apartment building – 23 of the 26 - 1 & 2-bedroom Apartments have been leased- w/Commercial space also leased on 1st floor.
  - 604 West Avenue Immaculate Church – (3-bedroom apts/commercial first floor)  
EDU Planning Module approved by Pa DEP. Interior building permit issued.

### **New Businesses – Zoning & Use Permits**

- 111 York Road – Mobay, Jamaican Restaurant – completed, opened for business.
- 207 York Road – Beauty Salon, approved (same use – personal service shop) - approved
- 209 York Road – Event Center ‘The Venue’ (same use), approved
- 321 York Road (rear) – Lillie’s Authentic Indian Cuisine, special events and overflow seating for existing restaurant, approved
- 721 West Avenue – Women’s Boutique ‘Dear Laney’, approved (former retail)
- 727 West Avenue – Women’s Boutique ‘Belle Cose Boutique’, approved (former Shoe Repair)
- 729 West Avenue – Aesthetics Studio ‘Fresh Skin Babes LLC’ – approved (former retail)
- 315 York Road – Finance Office “Gratz College”, approved (former dress shop)
- 319 York Road – Art Gallery ‘Moody’s Gallery’ – approved (former Art of MBB, studio)
- 501 Washington Lane, Suite 2 – “Jenkintown Nail & Spa” – approved, (new construction)
- 501 Washington Lane, Suite 1 – Fruit Salad and Smoothie Shop “Blendery, LLC” – approved (new construction)

### **Building Zoning & Revitalization - Ongoing Business**

- Building Improvements Continue (401 York/700 block of West Avenue)
- Community Playground at JSD (Legacy Park update)  
Playground Committee is proposing to apply for 2.5 million dollars of the Borough’s remaining 4-million-dollar RCAP grant budget line item
- Private / Public Parking Lot – 429 York Road  
*(Possible future opportunity)*  
Met with property owners discussed all opportunities. An appraisal would be the first required step in moving the process ahead.
- Cedar Street / Greenwood Avenue Properties – Temporary Parking Agreement Ending

### **Other Business Adjournment**

JENKINTOWN FIRE DEPARTMENT  
MONTHLY CHIEF'S REPORT  
August 1 – August 31, 2025

42 calls for the Department, 28 Incidents within the Borough of Jenkintown and 14 Mutual Aid Incidents

14 Automatic Fire Alarm	3 Trash	2 Gas Odor Inside
4 Commercial Building	3 Wires Outside	1 Apartment
3 Carbon Monoxide Incidents	2 Appliance	1 Building Investigation
3 Elevator Rescues	2 Dwelling	1 Special Service
3 Gas Odor Outside		

Mutual Aid Responses: 14

25-229	08/01	100 Old York Rd.	AFA	Abington Township
25-236	08/09	100 Old York Rd.	AFA	Abington Township
25-237	08/09	1941 Humphry Murry Wy.	Apartment	Cheltenham Township
25-238	08/09	101 Washington Ln.	AFA	Abington Township
25-243	08/12	1000 S. Easton Rd.	Commercial	Cheltenham Township
25-245	08/15	110 W. Laurel Ave.	Commercial	Cheltenham Township
25-252	08/18	1401 Panther Rd.	Dwelling	Cheltenham Township
25-253	08/18	464 Rosyln Ave.	Dwelling	Abington Township
25-257	08/21	25 Washington Ln.	Gas Odor In	Cheltenham Township
25-258	08/22	25 Washington Ln.	Commercial	Cheltenham Township
25-259	08/22	25 Washington Ln.	Commercial	Cheltenham Township
25-261	08/22	101 Washington Ln.	AFA	Abington Township
25-264	08/26	924 Township Line Rd.	Commercial	Abington Township
25-269	08/30	101 Washington Ln.	AFA	Abington Township

Mutual Aid Received: 6

25-230	08/01	610 Summit Ave.	Elevator Rescue	R-300
25-233	08/07	100 West Ave.	Building Invest.	L-100, R-300
25-247	08/16	464 Leedom St.	Gas Odor In	L-100, E-303, E-200
25-248	08/16	169 Greenwood Ave.	Elevator Rescue	R-300
25-255	08/20	169 Greenwood Ave.	Elevator Rescue	R-300
25-263	08/25	811 Greenwood Ave.	Gas Odor In	L-100, E-303, E-300

The Fire Department had 398 Members respond to 42 calls and was in service for 12 hours 47 minutes. Of those 398 Members, Per the adopted Borough Training Standard 255 of them were certified firefighters, the remaining were support personnel and Juniors. Of those 255 firefighters, 107 of them responded to the scene of the Incident either on the apparatus or POV, the remainder were at the station.

EQUIPMENT USED: 30 air packs, Thermal Imagine Camera, Misc. hand tools, Air Monitoring Meters, PPV fans

HOSE USED: 200' 1" forestry Line

LADDERS RAISED: 0

INJURIES: 0

EQUIPMENT DAMAGED: 0

FUEL USAGE:

Quint 99: 66.2 Gallons Diesel

Tac 99: 0 Gallons Diesel

Engine 99: 0 Gallons Diesel

Engine 99-1: 0 Gallons Diesel

Traffic 99: 0 Gallons Gasoline

Estimated civilian insurance loss for the month: \$ 0.00

Estimated Civilian insurance loss for the year: \$ 400,000.00

During the month of July Members Drilled on forcible entry and Participated in a live Burn Drill at Abington Township training facility.

Respectfully submitted:

Kenneth Lynch  
Fire Chief

## JENKINTOWN FIRE DEPARTMENT ABRIVATION LIST

### **ALARM ABRIATIONS**

AFA – AUTOMATIC FIRE ALARM

RIT. RAPID INTERVENTION TEAM

STANDBY- RELOCATION TO ANOTHER STATION TO COVER THAT STATIONS CALLS

CO DETECTOR- CARBON MONOXIDE DETECTOR.

BLD. INVESTIGATION- BUILDING INVESTIGATION

### **APPARATUS ABRIATION**

L- Ladder Truck

Sqd- Squad

E- Engine

TAC- Tactical Support Truck

Res- Rescue

SS- Special Service

EM- Emergency Management

FM- Fire Marshall

### **STATION ASSIGNMENTS**

99a Pioneer Fire Company

99b Independent Fire Company

100 Abington Fire Company

200 McKinley Fire Company

300 Weldon Fire Company

400 Edgehill Fire Company

500 Roslyn Fire Company

1 Glenside Fire Company

2 Lamott Fire Company

3 Elkins Park Fire Company

4 Cheltenham Fire Company

9 Rockledge Fire Company

35 Willow Grove Fire Company

82 Wyndmoor Fire Company

19 Fettermills Fire Company



# Jenkintown Police Department

## Jenkintown, Pennsylvania

Phone: (215) 884-1202  
Fax: (215) 885-3059

Chief Thomas M. Scott

700 Summit Avenue  
Jenkintown, PA 19046

### **MONTHLY REPORT OF POLICE ACTIVITY**

**August 2025**

The following information is offered for your information, review, and questions, if any. In accordance with our Records Management System, Montgomery County EOC dispatched, and Jenkintown Borough Police Department handled 592 calls for service. The attached Calls for Service report describes the various calls for service and how many responses our officers handled.

#### **NOTABLE ACTIVITY**

- The new parking ordinance has been approved. The Borough is working to purchase more signage and improve the delineation of all No Parking Zones, Payment Parking Zones, Permit Only Parking Zones, Resident Permit Zones, and other necessary signs.
- Since Giant has been open we have had twenty or more retail theft crimes occur. Most of the crimes were completed by a small group of individuals. We have had great success in identifying the suspects and most of the suspects have been arrested or warrants have been issued for their arrest. We will continue to work with the staff of Giant to prevent and communicate when these retail thefts occur. Officers are conducting regular park and walks at the location to deter these crimes. There is a growing trend in our area for these types of thefts because of the influence of drug addiction and the reliance on sale of products to shops in the City of Philadelphia.
- Ofc. Tuffy completed FBI LEEDA Trilogy the week of August 25<sup>th</sup>. This will be the second officer to complete this valuable leadership training. Ofc. Welsh will be attending a free class on managing Bias Based Policing on Sept.25th. Sgt. Sulpizio will be completing Advanced Crisis Intervention during that same week.
- The new 3302 vehicle is completed and in-service. This vehicle is an unmarked vehicle with some technology and equipment changes. It will be primarily utilized by Ofc. Murtagh during his assigned shifts but will be available for traffic enforcement details and other patrol related activities.
- School has started and we are happy to have a full staff of Crossing Guards to cover the intersections. We are in need of some additional fill-in guards for when our primary guards need a day or time off.
- Since school year has started, we will be increasing enforcement activity around the arrival and dismissal times. In addition, we are concerned about the unlawful use of electric scooters by many juveniles. The machines are considered a vehicle in the Pa. Vehicle Code. They need to be registered, and CAN NOT be driven on a sidewalk. Many of the juveniles do not have helmets on while operating. In order to prevent a tragedy from occurring, we will be discussing this matter with parents at the upcoming Parent/Teacher Back to School night.
- We are preparing for the Arts Festival scheduled for Sunday, September 21<sup>st</sup>, from 1pm-6pm. We want to thank our partner in the Eastern Emergency Management Group for sign boards, barricades, and safety barriers, specifically Montgomery County DPS, Conshohocken Borough, and Cheltenham Township.



# Jenkintown Police Department

## Jenkintown, Pennsylvania

Phone: (215) 884-1202  
Fax: (215) 885-3059

Chief Thomas M. Scott

700 Summit Avenue  
Jenkintown, PA 19046

- We have purchased an additional patrol rifle so that every police vehicle is equipped appropriately. We expect the equipment to be in-service by the end of the month.
- Axon will be delivering our new upgraded body cameras as part of the TAP portion of our contract that we signed with them in 2022. As part of the contract, we will upgrade to the newest technology every two and half years as part of the contract. We will be eligible for another upgrade in 2027. As part of this TAP program, we have also received an upgrade to our virtual reality hardware and software to improve our training capabilities.
- We are starting to work with Borough Administration to prepare for the 2026 Budget. As part of the process, we are reviewing expenditures from this year and preparing justification narratives for each line item in the future. As part of that process we will be looking at improving our duty weapons for our officers, so they have latest technology of electronic sights for the weapons to improve accuracy and performance. It will also include upgrading the Parking Enforcement vehicle to a more cost effective safer smaller vehicle that does not look like a police vehicle.
- The seventeen possible candidates for the Civil Service eligibility list were sent the formal application for our Department. We only received three complete applications. We also had three candidates who were not eligible to move forward in the process. We will be communicating with Civil Service Commission and the Solicitor for the Commission to make sure we are ok to proceed with the oral interview to establish an eligibility list.



## JENKINTOWN POLICE DEPARTMENT

Calls for Service  
Year 2025 August

Code	Call for Service	Totals
0610	THEFT	4
0613	THEFT SHOPLIFTING	12
1130	FRAUD ALL OTHERS	4
1342	RECOVER STOLEN PROPERTY NOT FOR LOCAL THEFTS	1
1440	CRIMINAL MISCHIEF ALL	3
1445	PROPERTY DAMAGE REPORT	1
2040	FAMILY OFFENSES - DOMESTIC	3
2310	PUBLIC INTOXICATION / DRUNKENESS	1
2415	DISPUTE	1
2450	NOISE COMPLAINT	5
2654	DISTURBANCE	3
2657	HARASSMENT	1
4008	ELECTRIC OUTAGES GENERAL POLICE	1
4020	SUSPICIOUS AUTO	6
4021	SUSPICIOUS ACTIVITY	19
4022	SUSPICIOUS PERSON	5
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	12
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	9
4081	JUVENILE MATTER (NON CRIMINAL ONLY)	5
4100	ALARMS (FIRE ALARMS)	10
4102	ALARM - CARBON MONOXIDE ALARM	2



## JENKINTOWN POLICE DEPARTMENT

Calls for Service  
Year 2025 August

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
4161	FUMES - ODOR UNKNOWN / STRANGE INSIDE BLD	2
4162	FUMES - ODOR UNKNOWN / STRANGE OUTSIDE BLD	3
5004	FOUND ARTICLES	3
5506	LOST / FOUND / STRAY ANIMALS	2
6006	REPORTABLE MV CRASH W/INJURY	1
6008	REPORTABLE MV CRASH NO INJURIES	1
6016	NON REPORTABLE MV CRASH	12
6017	NON REPORTABLE MV CRASH HIT & RUN	3
6305	SELECTIVE ENFORCEMENT TRAFFIC	24
6308	TRAFFIC MV COMPLAINT	3
6310	TRAFFIC ENFORCE / STOP	57
6335	TRAFFIC HAZARD	1
6336	DISABLED MV	4
6510	PARKING ENFORCEMENT	6
6511	PARKING VIOLATION COMPLAINT	19
6602	ABANDONED IMPOUND/TOWAWAY	4
6608	ESCORTS	1
6612	SIGNALS SIGNS OUT	1
7003	PROPERTY CHECK / AREA CHECK	29
7004	VACANT HOME CHECK	7
7008	MEDICAL ASSISTANCE	43
7014	OTH PUB SERV/WELFARE CHK	18



## JENKINTOWN POLICE DEPARTMENT

Calls for Service  
Year 2025 August

Code	Call for Service	Totals
7015	ASSIST CITIZEN	7
7025	EMOTIONALLY DISTURBED PERSON (EDP)	1
7050	PROPERTY CHECK SCHOOL FACILITIES	2
7502	ASSISTING-FIRE DEPT	8
7504	ASSISTING-OTHER POLICE DP	7
8110	WARRANTS-OTHER AGENCIES	2
8252	WARRANT ATTEMPT TO SERVE	1
8504	PRISONER WATCH /JAIL DUTY/TRANSPORT	3
9002	ADMINISTRATIVE DUTIES	1
9008	COURT	1
9020	POLICE INFORMATION	21
9021	TRAINING	3
9029	CIVIL MATTER	1
9030	SPECIAL DETAIL ASSIGNMENT	10
9068	COMMUNITY RELATIONS ACTIVITY	1
9071	DIRECTED PATROL	40
911	911 HANG UP / CHK WELFARE	17
9112	FOOT PATROL	82
9115	FOLLOW UP	4
9119	CHILD LINE / CYS	1
9192	VEHICLE MAINTENANCE	5
9988	RETURN TO STATION	2



# JENKINTOWN POLICE DEPARTMENT

Calls for Service  
Year 2025 August

<b>Code</b>	<b>Call for Service</b>	<b>Totals</b>
9989	CALL BY PHONE	20
	<b>Grand Total</b>	<b>592</b>

**JENKINTOWN POLICE DEPARTMENT**

**Pennsylvania Crash Statistical Report**

From Date:08/01/2025 To Date:08/31/2025

ACCIDENT CLASSIFICATION						
REPORTABLE ACCIDENT 2	NON-REPORTABLE 15		HIT & RUN 2		TOTAL CRASH REPORTS 17	
TIME OF THE ACCIDENT KILLED INJURED						
0001-0600 0	0601-1200 11	1201-1800 5	1801-2359 1	INTERSECTION 2	FATALITIES 0	INJURIES 2
DAY OF THE WEEK						
SUNDAY 1	MONDAY 1	TUESDAY 1	WEDNESDAY 5	THURSDAY 2	FRIDAY 5	SATURDAY 2
TYPE OF ROAD SYSTEM						
0	01 INTERSTATE (NOT TURNPIKE)		0	05 TURNPIKE (EAST/WEST)		
0	02 STATE HIGHWAY		0	06 TURNPIKE SPUR		
0	03 COUNTY ROAD		0	07 PRIVATE ROAD		
0	04 LOCAL ROAD OR STREET		0	09 OTHER / UNKNOWN		
AGE & SEX OF DRIVERS						
0	MALES 17-20		0	FEMALES 17-20		
7	MALES 21-30		3	FEMALES 21-30		
2	MALES 31-40		2	FEMALES 31-40		
4	MALES 41-50		3	FEMALES 41-50		
1	MALES 51-60		1	FEMALES 51-60		
1	MALES 61+		4	FEMALES 61+		
CRASH DESCRIPTION						
0	00 NON-COLLISION		0	06 SIDESWIPE (OPPOSITE DIRECTION)		
3	01 REAR END		0	07 HIT FIXED OBJECT		
0	02 HEAD ON		0	08 HIT PEDESTRIAN		
2	03 BACKING		0	98 OTHER		
1	04 ANGLE		0	99 UNKNOWN		
4	05 SIDESWIPE (SAME DIRECTION)					

**JENKINTOWN POLICE DEPARTMENT****Pennsylvania Crash Statistical Report**

From Date:08/01/2025 To Date:08/31/2025

<b>DRIVER ACTION</b>			
2	00 NO CONTRIBUTING ACTION	0	18 DRIVING ON THE WRONG SIDE OF THE ROAD
1	01 DRIVER WAS DISTRACTED	0	19 MAKING IMPROPER ENTRANCE TO HIGHWAY
0	02 DRIVING USING HAND HELD PHONE	0	20 MAKING IMPROPER EXIT FROM HIGHWAY
0	03 DRIVING USING HANDS FREE PHONE	1	21 CARELESS PARKING/UNPARKING
0	04 MAKING ILLEGAL U-TURN	0	22 OVER/UNDER COMPENSATION AT CURVE
0	05 IMPROPER/CARELESS TURNING	0	23 SPEEDING
0	06 TURNING FROM WRONG LANE	0	24 DRIVING TOO FAST FOR CONDITIONS
0	07 PROCEEDING W/O CLEARANCE AFTER STOP	0	25 FAILURE TO MAINTAIN PROPER SPEED
0	08 RUNNING STOP SIGN	0	26 DRIVER FLEEING POLICE (POL CHASE)
0	09 RUNNING RED LIGHT	0	27 DRIVER INEXPERIENCED
0	10 FAILURE TO RESPOND TO OTHER TRAFFIC CONTROL DEVICE	0	28 FAILURE TO USE SPECIALIZED EQUIPMENT
0	11 TAILGATING	0	29 RACING
0	12 SUDDEN SLOWING/STOPPING	0	31 TEXTING/TYPING ON ELECTRONIC DEVICE
0	13 ILLEGALLY STOPPED ON ROAD	0	32 DIALING
2	14 CARELESS PASSING OR LANE CHANGE	0	33 GPS NAVIGATION ERROR
0	15 PASSING IN NO PASSING ZONE	2	92 AFFECTED BY PHYSICAL CONDITION
0	16 DRIVING THE WRONG WAY ON 1-WAY STREET	2	98 OTHER IMPROPER DRIVING ACTIONS
0	17 CARELESS OR ILLEGAL BACKING ON ROADWAY	0	99 UNKNOWN
<b>DRIVER CONDITION</b>			
2	00 APPARENTLY NORMAL	1	04 FATIGUE
1	01 HAD BEEN DRINKING	0	05 ASLEEP
0	02 ILLEGAL DRUG USE	0	06 MEDICATION
0	03 SICK		

## MEMORANDUM

**TO:** George Locke, Borough Manager

**FROM:** Khaled Hassan, PE., Borough Engineer

**DATE:** September 11, 2025

**SUBJECT:** Engineer's Report (JENK 0000) for September Council Meeting

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As requested, and in preparation for the September Council meeting, we prepared this engineer's report for your review and consideration:

**1. Sewer Lateral Reviews for Properties Being Sold in Borough**

To date, and since the requirements for sewer lateral inspections have been implemented, **379 lateral reviews** have been received and submitted. Summary reports based on video and written reports received have been completed.

**2. Mather Road Storm Sewer Culvert Failure - (No update since the last report)**

The major failure of the existing storm sewer culvert has been repaired 100%. The repair required the reconstruction of approximately 10 LF of the invert of the storm culvert, reconnection of two storm water laterals and reconnection of one sewer lateral to the to the sanitary main. The failure of the culvert resulted in a large area of the roadway being undermined and the failure of the three laterals. The undermined areas of the roadway have been restored with a combination of flowable fill and 2A stone compacted stone. The roadway has been patched with temporary asphalt and final paving will be placed in early fall. No additional updates (See Cedar to Walnut Storm Sewer project)

**3. 821 Homestead Drive**

Meeting held on May 12, 2025 at the site to discuss curb, sidewalk, and inlet tops between Borough, Applicant, Borough Engineer and PECO. The following was determined:

- ADA ramp at the intersection of Homestead and Old York Road must be completed per the HOP/LD plans. PennDOT will be performing review and approval of this ramp as part of the HOP permit.
- Curb along Old York Road from the ADA ramp at Homestead and Old Road, down to the first PECO vault will be constructed at 6" reveal. From that point and down towards the C-top inlet, the curb will transition down to about 4" reveal to match existing grades and to maintain a 2% (max) cross slope. If necessary, the cross slope can be reduced to 0.50% due to the longitudinal slope.
- The 3 inlet tops (two C-Tops, 1 M-Top) have to be replaced due to excessive damage, exposed rebar, etc. Curb should taper 5' min on either side of the C-Tops to match the top of the curb

piece. Sidewalk should be poured flush to the top of the curb piece to avoid the tripping hazard the current tops present.

- The project will be responsible to complete permanent trench restoration across Old Roak Road, prior to Kehoe Construction mill and overlay project under a PennDOT contract.
- The sidewalk will be installed flush with the top of the curb and a paver pattern against the curb per the approved plans.
- Bobby will reach out to PECO regarding the adjustments to the curb and sidewalk around the new vault. Bobby will also inquire if PECO will replace the grate cover for the older vault before pouring the sidewalk.
- Bobby asked Jeff Lustig and his contractor to ensure that the debris and removed curb currently left in the sidewalk area be removed. Additionally, the area behind the curb needs to be backfilled in accordance with the drop-off detail shown on the HOP Plans at the end of each working day so as to not present a roadside hazard.
- Jeff is waiting on a response from the Borough is the existing sidewalk by the PECO vaults can remain or if it has to be removed and replaced. If the sidewalk is determined that it can remain, then cutting the sidewalk to install the pavers will still be needed and new 4" curb will have to be installed.

**Change order for retaining wall landscaping was received on June 10, 2025. Submitted to Borough for review.**

**Streetscaping along Old York Road almost complete. Pending PECO to adjust vault and Penndot to adjust curb. Also waiting on developer to complete replacement of Type C inlet top units and concrete sidewalk behind curblines.**

#### **4. MS4 Annual Progress Report**

- a. **MS4 update sent to Borough on May 23, 2025 to be included in June 25, 2025 Borough Council Meeting.**

#### **5. Wyncote & York Road Grocery Store Land Development Application**

**As-built plan approval review 3<sup>rd</sup> submission, Punchlist approval review 3<sup>rd</sup> submission, and maintenance bond calculation sent to Borough and Applicant on August 27, 2025. Project in maintenance period beginning May 13, 2025 through November 13, 2026.**

#### **6. Chapter 94 Report**

Chapter 94 Report 2022 submission was completed and set out on March 31, 2023.

Received flow data and calibration reports from the Borough on 3/10/25. 2024 Chapter 94 report was submitted to PA DEP online on 3/31/25. Two (2) copies of the report were hand delivered to the Borough on 4/8/25.

**No update since the last report.**

## 7. 501 Washington Lane LD (Preliminary/Final)

Pending PECO looking into the punchlist item regarding the vault and tripping hazard along the sidewalk on Cedar Street.

Erosion of raingarden area along the sidewalk of Cedar St fixed by contractor.

**PECO had responded to email from contractor on August 14, 2025 regarding the electrical vault along the sidewalk on Cedar Street. PECO indicated that they completed an inspection to investigate the noted concern and concluded that no further action will be taken or required. PECO further elaborated and indicated the Bilco doors on the existing vault are installed per the manufacturer's specifications and design. PECO has a vast quantity of these vaults in our service territory, all with an identical design and profile.**

**Pennoni is looking into this further to determine a corrective action to remove the tripping hazard.**

**PECO placed a caulk around the edge of the vault. Pennoni found the workmanship not to be adequate and had asked PECO to address based on recommendations from Pennoni on September 11, 2025.**

## 8. 2023 Green-Light-Go Grant Application (Year 8)

Assisted Borough staff preparing and refining the grant application due on January 31, 2023. The scope of work includes upgrades to the Walnut & Runnymede traffic signal including a new controller and a new mast-arm, as well as other minor upgrades such as signal heads and retroreflective backplates.

Awards were announced on August 11, 2023. The Borough was awarded \$51,160 to fund Phase 1 upgrades to the Walnut & Runnymede Traffic Signal.

The final intersection configuration plans have been finalized and provided to the Borough for review. Next steps include evaluating the Traffic Signal Easements and advancing the Phase 1 approvals and bid package. Working with the Borough Manager to advance this coordination.

Phase 1 improvements submitted to PennDOT for review on May 16, 2025. While project costs were eligible, PennDOT commented that this may not be competitive for ARLE due to lack of crash history. See #26 below.

## 9. 101 York Road

This project is the proposal of a Take Five Oil Change business. This project went in front of Council at their regularly scheduled meeting on February 22, 2023 and was granted a waiver of land development.

**Project is prepared to start construction of the new business when they have obtained the applicable permits from the Borough.**

**10. 219 Washington Avenue**

Removed row of hedges along existing driveway and installed modified stone in lieu of hedges approximately 9" in width and 25-ft in length for an approximate increase in impervious area of 20-sf. Completed a high level zoning review and submitted to staff on March 22, 2023 for comment from the Borough Staff.

**No update since last report.**

**11. 610 Old York Road**

Pennonni had a meeting with the Applicant's engineer to discuss what is needed for detailed sewer flows to complete a review of the Available Capacity Letter. Still Pending sewer flows for review from the Applicant's engineer.

Obtained sewer flows from Applicant's engineer on January 22, 2025. Review will be completed on week of February 17, 2025.

**Pending revised plans for review based on latest review letter**

**12. Borough Hall Renovations**

Local share grant for \$900,000 was approved for submission on November 27, 2023 Special Council Meeting and the grant was submitted on 11/30/23.

**Renovations have not been started yet as of September 11, 2025**

**13. Cedar & Washington Stormwater Improvements**

**Stormwater improvements along Cedar St and Washington Lane have been completed. Final payment application paid and project in maintenance bond period. Maintenance bond period will expire on October 9, 2026. A punchlist inspection prior to the expiration of the Maintenance Bond will be completed 3 months before expiration around July 9, 2026.**

**14. 2024 Paving project**

**Project completed and in maintenance period which expires on November 19, 2026. A punchlist inspection will be completed 3 months prior to expiration of the maintenance bond period on or about August 21, 2026**

**15. Washington & Walnut Pedestrian Improvements**

We are developing a plan to incorporate traffic calming features to improve pedestrian access at this intersection. Specific improvements targeted include a raised crosswalk, and a curb extension (bump-out) along with associated pavement markings and signage. Currently coordinating the improvements with adjacent projects. Draft sketch has been provided to Borough Manager. **Location included in Montco 2040 grant application submitted 3/3/2025. No update since the grant submission.**

## **16. Wyncote and Summit Crosswalk upgrades and All-Way Stop evaluation**

Responding to a request to evaluate the subject intersection to improve the crosswalks and evaluate for an all-way stop. Desk evaluation complete, field evaluation complete. Waiting on data collection from JPD. Draft sketch with a raised crosswalk provided to Borough Manager. **Location included in Montco 2040 grant application submitted 3/3/2025.**

## **17. Vernon & Vista Intersection Improvements**

Updated sketch and provided a final version to Borough Manager with quantities. Curb extension was completed with the CDBG ADA Ramps project. Additional intersection improvements included in Montco 2040 grant application submitted 3/3/2025. **No update since the grant submission.**

## **18. CDBG ADA Ramp Project**

**Final payment application completed and sent to County for approval on July 25, 2025. County approval received August 8, 2025. Final payment application sent to Borough for processing and payment on August 7, 2025. Project is in maintenance period until June 17, 2027.**

## **19. 459-471 Old York Road Mixed Use Development**

Pending completion of Land Development review for submission to the Borough in time for PC meeting.

Pennoni received and began review of Applicant's PennDOT Highway Occupancy Permit (HOP) Cycle 2 Submission.

Revised sewer facilities planning module (SFPM) submission received on 3/7/25. SFPM Component 3 Section J and 4A mark-ups were provided to the Borough on 3/31/25.

Submitted Preliminary LD Plan review letter (1<sup>st</sup> Submission) on March 28, 2025.

Revised plans submission received on April 28, 2025. Revised submission currently under review.

Completed review of revised plan submission and submitted a draft version to Borough for review on May 15, 2025.

Submitted 2<sup>nd</sup> review letter date May 16, 2025 on May 16, 2025 to the Borough and Applicant. **Pending revised plans addressing the comments in the review letter.**

Obtained Preliminary Land Development approval from Council at the regularly scheduled meeting on June 25, 2025.

Traffic Review completed and to be submitted on the week of August 17<sup>th</sup>, 2025.

**Obtained Final Land Development approval from Council at the regularly scheduled meeting on August 27, 2025.**

## **20. Montco 2040 Grant**

Evaluating the updated program criteria and begin preparing a cost estimate for a Borough-wide Pedestrian Enhancements & Traffic Calming project. This would be based on the previously completed

evaluations such as Washington & Walnut, Wyncote & Summit, etc. Assisted Borough Manager with completing the grant application, submitted on 3/3/2025.

**Continuing to advance additional intersection layout options for the Linda Vista & Cheltona intersection. Preparing to advance final design and approvals for construction when the grant award is finalized.**

#### **21. Leedom Street & Shoemaker Avenue Flooding**

Pennoni attended meeting with Borough on 2/24/25. Concept plan and cost estimate preparation currently under review.

#### **22. Borough Wide Truck Restrictions Studies**

There are 13 streets that have posted truck restrictions but no ordinance which makes the restriction not enforceable. **The Draft TTE-109 PennDOT's Engineering and Traffic Study for Restrictions forms have been reviewed with Chief Scott and are under final QA/QC and will be delivered to the Borough in September. The approved roads must be added to the municipal ordinance.**

#### **23. 2025 Paving Program**

Approval from the Borough Manager to move forward with the bidding out of the paving program on May 5, 2025. In the process of preparing scope and bid documents.

Bid opened on July 30, 2025. Award recommendation letter completed and sent to Borough on August 7, 2025. **Council approved award of contract on August 27, 2025. Contracts received from Contractor and dropped off to Borough for signature on September 4, 2025. Signed contracts picked up from Borough September 9, 2025. Documents to be submitted to PennDOT for PennDOT project number.**

#### **24. 2025 ARLE Grant Application**

Due to PennDOT feedback noted in #8 above, we have assisted the Borough Manager in identifying a new eligible project for the ARLE grant application. We have coordinated with PennDOT and are awaiting feedback on the revised scope which includes traffic data collection to support the retiming of the York Road traffic signals. Also included in the scope is funding request to update the last three (3) intersections currently using loop detectors to radar, and signage and striping to install "Don't Block the Intersection" at York & Greenwood and York & West. The grant was finalized and submitted prior to the June 30<sup>th</sup> deadline. **No change since last update.**

#### **25. Parking Inventory**

We have begun preparing the existing conditions parking inventory as requested. This will identify how many parking spaces are available and their classification (permit, metered, no restrictions). **The final documents are under QA/QC and will be distributed to Borough staff in September.**

#### **26. 2025 TASA Grant Application**

We have begun preliminary efforts for a TASA Grant Application. We have scoped the project (Train Station Pedestrian Crossing) to include a new RRFB to replace the existing wig-wag flasher, raised

crosswalk, pavement markings, signage, and new ADA ramps. We have also held initial correspondence with SEPTA to **confirm that they support the plan and that it is complimentary to future station upgrades. Assisted Manager Locke with preparing the final scope of work, cost estimate, and other exhibits required for the Draft Grant Application. Submission was due on 9/5/2025. PennDOT and DVRPC will evaluate the draft application, schedule a meeting with the Borough and other stakeholders to provide their feedback and comments on the grant scope and cost estimate. The final application will be due on October 31, 2025.**

If you have any questions or comments, please do not hesitate to contact me. Thanks, Khal



July 25, 2025

JENK0000

**Mr. George K. Locke, BCO, Borough Manager, Zoning Officer**  
Borough of Jenkintown  
700 Summit Avenue  
Jenkintown, PA 19046

**RE: Borough of Jenkintown  
2023 CDBG ADA Ramp Project  
Certificate of Payment #3 (Final)**

Dear Mr. Locke:

Albert G. Cipolloni, Jr. & Sons, Inc. has submitted Payment Application No. 3 (Final) for the 2023 CDBG ADA Ramp Project. We have reviewed the request for payment and recommend this payment request in the amount of \$20,372.92. This represents the third and final payment for the 2023 CDBG ADA Ramp Project. The final original contract closeout documents (attached) have been reviewed and are acceptable.

**The two-year Maintenance Period has commenced on June 17, 2025 and expires on June 17, 2027.**

Enclosed, you will find the Certification of Payment and Summary of Construction Cost Breakdown. Please review and process for payment. Should you have any questions, please feel free to contact me at (610) 422-2499.

Sincerely,

**PENNONI ASSOCIATES INC.**

A handwritten signature in blue ink that reads "Khaled Hassan".

Khaled R. Hassan, PE  
Borough Engineer

cc: Borough Council

U:\ACCOUNTS\JENKB\GENERAL\MISC. PROJECTS\CDBG ADA RAMP PROJECT\PAY APPS\PAY APP #3 (FINAL)\1 - COP RELEASE LETTER #3 (FINAL).DOCX



# CERTIFICATE FOR PAYMENT

Date of Issuance: 07/25/2025 Project No.: JENK0000 Contract No.: \_\_\_\_\_

Project: 2023 CDBG ADA Ramps Project Certificate No.: 3 (Final)

Contractor: Albert G. Cipolloni, Jr. & Sons, Inc.

Address: 719 Highland Avenue, Morton, PA 19070

For Period:

From: 02/05/2025

To: 07/16/2025

To: Borough of Jenkintown OWNER

In accordance with the subject contract and the attached Application For Payment named contractor is entitled to payment in the amount stipulated below.

**The present status of the account for the subject contract is as follows:**

In providing this information as to the status of construction, Pennoni Associates and the municipality make no representations (except where expressly stated herein to the contrary) as to the final quality of the construction to date; its final conformance with applicable plans, specifications or municipal requirements; its ability to pass any final applicable test requirements, or the cost or degree of future work, which will be required to complete the work to conform with final applicable requirements. Pennoni Associates and the municipality expressly disclaim and all liability for claims or damages arising from any construction deficiencies hereafter discovered before final approval.

<b>ORIGINAL CONTRACT SUM</b>	<b>\$196,555.00</b>
<b>Change Orders</b>	
Total Additions	<u>\$9,579.21</u>
Sub Total	<u>\$206,134.21</u>
Total Deductions	<u>\$10,590.50</u>
<b>TOTAL CONTRACT TO DATE</b>	<b>\$195,543.71</b>
Balance to Finish	<u>\$0.00</u>
<b>TOTAL COMPLETED TO DATE</b>	<b>\$195,543.71</b>
Materials Stored	<u>\$0.00</u>
Total Completed & Stored	<u>\$195,543.71</u>
Less <u>10%</u> Retainage	<u>\$0.00</u>
Total Earned Less Retainage	<u>\$195,543.71</u>
Less Previous Payments	<u>\$175,170.79</u>
<b>THIS CERTIFICATE</b>	<b>\$20,372.92</b>

This certificate is not negotiable, it is payable only to the payee named herein and its issuance, payment and acceptance are without prejudice to any rights of the owner or contractor under their contract.

ENGINEER: Pennoni Associates Inc. DATE: 07/25/2025

BY: Abdul Hassan, P.E., Borough Engineer

**OWNER'S ACCEPTANCE**

OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_

BY: \_\_\_\_\_



# CONTINUATION SHEET TO APPLICATION AND CERTIFICATE FOR PAYMENT

A	B	C	D	E	F	G	H	I	J
Bid No:	Description of Work	Scheduled Value	Work Completed From Previous Application	Work Completed This Period	Materials Presently Stored on Site	Total Completed and Stored To Date	% of Work Completed To Date	Balance to Finish	Retainage Amount
1	Veron & West ADA Ramps Curb, Ramp, Sidewalk, Road Restoration	\$33,738.00	\$33,738.00	\$0.00	\$0.00	\$33,738.00	100%	\$0.00	\$0.00
2	Veron & Homestead ADA Ramps Curb, Ramp, Sidewalk, Road Restoration	\$33,738.00	\$33,738.00	\$0.00	\$0.00	\$33,738.00	100%	\$0.00	\$0.00
3	Veron & Vista Curb, Ramp, Sidewalk, Road Restoration	\$13,634.00	\$13,634.00	\$0.00	\$0.00	\$13,634.00	100%	\$0.00	\$0.00
4	Veron & Clement Curb, Ramp, Sidewalk, Road Restoration	\$34,170.00	\$34,170.00	\$0.00	\$0.00	\$34,170.00	100%	\$0.00	\$0.00
5	Veron & Rydal Curb, Ramp, Sidewalk, Road Restoration	\$13,600.00	\$13,600.00	\$0.00	\$0.00	\$13,600.00	100%	\$0.00	\$0.00
6	Newbold & Rydal Curb, Ramp, Sidewalk, Road Restoration	\$13,600.00	\$13,600.00	\$0.00	\$0.00	\$13,600.00	100%	\$0.00	\$0.00
7	Newbold & Clement Curb, Ramp, Sidewalk, Road Restoration	\$13,600.00	\$13,600.00	\$0.00	\$0.00	\$13,600.00	100%	\$0.00	\$0.00
8	Newbold & Homestead Curb, Ramp, Sidewalk, Road Restoration	\$13,600.00	\$13,600.00	\$0.00	\$0.00	\$13,600.00	100%	\$0.00	\$0.00
9	Additional Sidewalk Approved by Engineer	\$5,250.00	\$5,250.00	\$0.00	\$0.00	\$5,250.00	15%	\$0.00	\$0.00
10	Additional Curbing Approved by Engineer	\$7,125.00	\$7,125.00	\$0.00	\$0.00	\$7,125.00	14%	\$0.00	\$0.00
11	Line Striping Thermo Plastic	\$11,500.00	\$0.00	\$11,500.00	\$0.00	\$11,500.00	100%	\$0.00	\$0.00
12	Cheek Walls	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100%	\$0.00	\$0.00
CO1	CHANGE ORDER #1	\$9,579.21	\$9,579.21	\$0.00	\$0.00	\$9,579.21	100%	\$0.00	\$0.00
CO2	CHANGE ORDER #2	(\$10,590.50)	\$0.00	(\$10,590.50)	\$0.00	(\$10,590.50)	100%	\$0.00	\$0.00
		<u>\$195,543.71</u>	<u>\$194,634.21</u>	<u>\$909.50</u>	<u>\$0.00</u>	<u>\$195,543.71</u>		<u>\$0.00</u>	<u>\$0.00</u>



WHEREAS, it is one of the conditions of the award of the Borough that these presents be executed.

NOW, THEREFORE, the joint and several conditions of this obligation are such:

- A. That is the above bounden principal as Contractor shall well and faithfully do and perform the things agreed by him to be done and performed according to the terms of said Contract and all relating documents thereto and made a part of said contract, including the plans and specifications therein referred to and made part thereof, and such alterations as may be made in said plans and specifications as therein provided, and which are hereby made part of this bond the same as though they were set forth herein, and shall indemnify and save harmless the said Borough and all of its officers, agents and employees from any expenses incurred through the failure of said Contractor to complete the work as specified and for any damages growing out of the manner of performance of said Contract by said Contractor or his subcontractors, or his or their agents or servants, including patent, trademark and copyright infringements, then this part of this obligation shall be void; otherwise it shall be and remain in full force and effect, as though it was provided for and in compliance with the Act No. 385 of the 1967 Session of the Legislature.
- B. That if the above bounden Principal shall and will promptly pay or cause to be paid all sums of money which may be due any person, co-partnership, association or corporation for all material furnished and labor supplied or performed in the prosecution of the work, whether or not the said material or labor entered into and become component parts of the work or improvement contemplated, and also including public utility services, and reasonable rentals of equipment, but only for periods when the equipment rented is actually used at the site, then this part of this obligation shall be void; otherwise, it shall be and remain in full force and effect, as though it were provided for and in compliance with the Act No. 385 of the 1967 Session of the Pennsylvania Legislature.
- C. That if the above bounden Principal shall remedy without cost to the said Borough any defects which may develop during a period of two (2) years from the date of completion and acceptance of the work performed under said contract, provided such defects, in the judgment of the Borough or its successor having jurisdiction in the premises, are caused by defective or inferior materials or workmanship, then this part of this obligation shall be void; otherwise it shall be and remain in full force and effect.

It is further agreed that any alterations which may be made in the terms of the Contract or in the work to be done or materials to be furnished or labor to be supplied or performed under it or the giving by the Borough of an extension of time for the performance of the Contract or any other forbearance on the part of either the Borough or the Principal to the other shall not in any way release the Principal and the Surety or Sureties, or either or any of them, their heirs, executors, administrators, successors or assigns, from their liability hereunder, notice to the Surety or Sureties of any such alterations, extension or forbearance being hereby waived.

The Principal and Surety hereby jointly and severally agree with the obligee herein that every person, co-person, co-partner, association or corporation who, whether as subcontractor or

otherwise has furnished material or supplied or performed labor in prosecution of the work as above provided and who has not been paid therefor, within 90 days after the day on which any such claimant performed that last of such labor or furnished the last of the materials for which he claims payment may sue in assumpsit on this bond in his own name and prosecute the same to final judgment for such sum or sums as may be justly due him, them or it and have execution on the judgment; provided, however, that the Borough shall not be liable for the payment of any costs or expense of any such suit.

Recovery by any person, co-partnership, association or corporation who, whether as subcontractor otherwise, has furnished material or supplied or performed labor in prosecution of the work as above provided and has not been paid therefor, within 90 days after the day on which any such claimant performed the last of such labor or furnished the last of the materials for which he claims payment may sue in assumpsit on this bond in his own name and prosecute the same to final judgment for such sum or sums as may be justly due him, them or it and have execution on the judgment provided, however, that the Borough shall not be liable for the payment of any costs or expenses of any such suit.

The right of a claimant who is a subcontractor of a subcontractor of the Principal who has no contractual relationship express or implied, with the Principal may bring an action on this bond, as herein provided, only if he has given written notice in accordance with Act 385 of the 1967 Session of the Pennsylvania Legislature to the Principal within 90 days from the date on which the claimant performed the last of the labor or furnished the last of the materials for which he claims payment, stating with substantial accuracy the amount claimed and the name of the person for whom the work was performed or to whom the material was furnished.

Recovery by any person, co-partnership, association or corporation hereunder shall be subject to the provisions of the Act No. 385 of the 1967 Session of the Pennsylvania Legislature to the same extent as if said provisions were fully incorporated in the bond.

It is further agreed that in accordance with Section 6 Act No. 385 of 1967 Session of the Pennsylvania Legislature, that the Borough shall supply a certified copy of his Bond and the Contract set forth above, to any person filing an affidavit that he has a claim hereunder, is a defendant on a claim hereunder, or is the surety, upon payment of a certification fee to the Borough. Any action commenced on or arising from this Bond shall not be a bar to any subsequent actions that may arise as a result of the Contract set forth above, or otherwise.

IN WITNESS WHEREOF, the said Principal and Surety have duly executed this bond under seal the day and year first above written.

Witness:

\_\_\_\_\_ BY \_\_\_\_\_ (SEAL)  
(Principal-Individual)

\_\_\_\_\_ BY \_\_\_\_\_  
(Attorney-in-fact)

BY \_\_\_\_\_  
(Principal-Partnership)

Witness:

\_\_\_\_\_ (SEAL)

\_\_\_\_\_ (SEAL)

\_\_\_\_\_ (SEAL)

\_\_\_\_\_ (SEAL)

(Surety)

\_\_\_\_\_ By \_\_\_\_\_  
(Attorney-in-fact)

Attest:

By Albert G. Cipolloni Jr. & Sons, Inc.  
(Principal-Corporation)

*Daniel Hudy*  
(Secretary)

By *Carol Cipolloni*  
(President)

(CORPORATE SEAL)

Great Midwest Insurance Company

Attest/ Witness: *Erin Campbell*  
(Surety)  
Erin Campbell, Witness

By *Lynn M. Wheelock*  
(Attorney-in-fact)  
Lynn M. Wheelock, Attorney-in-Fact

POWER OF ATTORNEY

Great Midwest Insurance Company

KNOW ALL MEN BY THESE PRESENTS, that GREAT MIDWEST INSURANCE COMPANY, a Texas Corporation, with its principal office in Houston, TX, does hereby constitute and appoint:

Lynn M. Wheelock, Eric J. Follman, SR., Fernanda L. Depaolantonio, Scott R. Kuzmic

its true and lawful Attorney(s)-In-Fact to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in nature of a bond.

This authority is made under and by the authority of a resolution which was passed by the Board of Directors of GREAT MIDWEST INSURANCE COMPANY, on the 1st day of October, 2018 as follows:

Resolved, that the President, or any officer, be and hereby is, authorized to appoint and empower any representative of the Company or other person or persons as Attorney-In-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in nature of a bond not to exceed Twenty-Five Million dollars (\$25,000,000.00), which the Company might execute through its duly elected officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-In-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company. Any Attorney-In-Fact, so appointed, may be removed in the Company's sole discretion and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of the President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary, and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power or certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond of undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, GREAT MIDWEST INSURANCE COMPANY, has caused this instrument to be signed by its President, and its Corporate Seal to be affixed this 11th day of February, 2021.

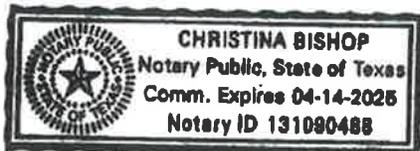


GREAT MIDWEST INSURANCE COMPANY

BY [Signature] Mark W. Haushill President

ACKNOWLEDGEMENT

On this 11th day of February, 2021, before me, personally came Mark W. Haushill to me known, who being duly sworn, did depose and say that he is the President of GREAT MIDWEST INSURANCE COMPANY, the corporation described in and which executed the above instrument; that he executed said instrument on behalf of the corporation by authority of his office under the By-laws of said corporation.



BY [Signature] Christina Bishop Notary Public

CERTIFICATE

I, the undersigned, Secretary of GREAT MIDWEST INSURANCE COMPANY, A Texas Insurance Company, DO HEREBY CERTIFY that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and Sealed at Houston, TX this 30th Day of October, 20 24.



BY [Signature] Leslie K. Shaunty Secretary

WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files and application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.



**POWER OF ATTORNEY**  
**Great Midwest Insurance Company**

KNOW ALL MEN BY THESE PRESENTS, that **GREAT MIDWEST INSURANCE COMPANY**, a Texas Corporation, with its principal office in Houston, TX, does hereby constitute and appoint:

Lynn M. Wheelock, Eric J. Follman, SR., Fernanda L. Depaolantonio, Scott R. Kuzmic

its true and lawful Attorney(s)-In-Fact to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in nature of a bond.

This authority is made under and by the authority of a resolution which was passed by the Board of Directors of **GREAT MIDWEST INSURANCE COMPANY**, on the 1<sup>st</sup> day of October, 2018 as follows:

Resolved, that the President, or any officer, be and hereby is, authorized to appoint and empower any representative of the Company or other person or persons as Attorney-In-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in nature of a bond not to exceed Twenty-Five Million dollars (\$25,000,000.00), which the Company might execute through its duly elected officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-In-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company. Any Attorney-In-Fact, so appointed, may be removed in the Company's sole discretion and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of the President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary, and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power or certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond of undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, **GREAT MIDWEST INSURANCE COMPANY**, has caused this instrument to be signed by its President, and its Corporate Seal to be affixed this 11th day of February, 2021.

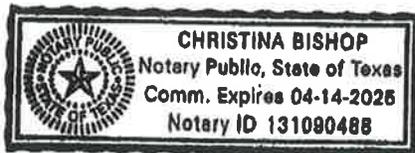


**GREAT MIDWEST INSURANCE COMPANY**

BY Mark W. Haushill  
Mark W. Haushill  
President

**ACKNOWLEDGEMENT**

On this 11th day of February, 2021, before me, personally came Mark W. Haushill to me known, who being duly sworn, did depose and say that he is the President of **GREAT MIDWEST INSURANCE COMPANY**, the corporation described in and which executed the above instrument; that he executed said instrument on behalf of the corporation by authority of his office under the By-laws of said corporation.



BY Christina Bishop  
Christina Bishop  
Notary Public

**CERTIFICATE**

I, the undersigned, Secretary of **GREAT MIDWEST INSURANCE COMPANY**, A Texas Insurance Company, DO HEREBY CERTIFY that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and Sealed at Houston, TX this 28<sup>th</sup> Day of March, 20 25.



BY Leslie K. Shaunty  
Leslie K. Shaunty  
Secretary

**"WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files and application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.**

CONTRACTOR'S RELEASE

KNOW ALL MEN BY THESE PRESENTS THAT: Albert G. CIPOLLONI JR + SON, INC

\_\_\_\_\_  
(Contractor)

of DELAWARE County and State of PENNSYLVANIA

does hereby acknowledge that he has received this day of and from the

Borough of JENKINTOWN

\_\_\_\_\_  
(Borough)

the sum of ONE DOLLAR (\$1.00) and other valuable consideration in full satisfaction

and payment of all sums of money owing payable and belonging to \_\_\_\_\_

Albert G. CIPOLLONI JR + SONS INC

\_\_\_\_\_  
(Contractor)

by any means whatsoever, for on account of a certain agreement hereinafter called

the CONTRACT, between the said Borough of JENKINTOWN

\_\_\_\_\_  
(Borough)

and ALBERT G. CIPOLLONI, JR + SONS, INC

\_\_\_\_\_  
(Contractor)

dated 10/30/2024

NOW THEREFORE, the said ALBERT G. CIPOLLONI JR + SONS INC

\_\_\_\_\_  
(Contractor)

(for myself, my heirs, executors and administrators) (for itself, its successors and assigns) do by these presents remise, release, quit-claim and forever discharge the

said Borough of JENKINTOWN

\_\_\_\_\_  
(Borough)

its successors and assigns, of and from all claims and demands arising from or in connection with the

said CONTRACT dated October 30, 2024 and of and from all, and all manner of

action and actions, cause and causes of action and actions, suits, debts, dues, duties, sum and sums of money, accounts, reckonings, bonds, bills, specialties, covenants, contracts, agreements, promises, variances, damages, judgments, extents executions, claims and demand, whatsoever, in law or equity, or otherwise which against the said Borough of Jenkintown  
(Borough)

its successors and assigns, ever had, now have, or which (I, my heirs, executors, or administrators) (it, its successors and assigns) hereafter can, shall or may have, for upon or by reason of any matter, cause or thing whatsoever, from the beginning of the work to the date of these presents.

IN WITNESS WHEREOF ALBERT G. CIPOLLONI, JR + SONS, INC.  
(Contractor)

has caused these presents to be duly executed the 27th day of March, 2025

Signed, Sealed and Delivered  
in the presence of:

\_\_\_\_\_  
(Individual) (SEAL)

\_\_\_\_\_  
(Partnership Contractor) (SEAL)

By \_\_\_\_\_ (SEAL)  
(Partner)

Attest:

\_\_\_\_\_  
(SEAL)

David Humly  
(Secretary)

By Carol Cipolloni  
(President or Vice-President)

(CORPORATE SEAL)





# CONTRACT CHANGE ORDER

Contract No. CDBG ADA Ramp Project

Date 02/25/2025

Change Order No. 1

Project No. B-22-03-103

Location Borough of Jenkintown

To: (Contractor) Albert G. Cipolloni Jr. & Sons, Inc.

You are hereby requested to comply with the following changes from the contract plans and specifications:

Item No. (1)	Description of changes – quantities, units, unit prices, change in completion schedule, etc. (2)	Decrease in Contract Price (3)	Increase in Contract Price (4)
1	Remove Concrete Curb		\$1,148.19
2	Install New Concrete Curb		\$5,700.00
3	Extend Grass Plot		\$2,356.02
4	Reset Post and Signs		\$375.00
	Change in contract price due to this Change Order:		
	<b>Total decrease</b>		
	<b>Total increase</b>		\$9,579.21
	Difference between Col. (3) and (4)		\$9,579.21
	Net (increase/decrease) contract price		\$9,579.21

The sum of \$9,579.21 is hereby  added to,  deducted from, the total contract price and the total adjusted contract price to date thereby \$206,134.21.

The time provided for completion in the contract is  unchanged,  increased,  decreased, by 0 calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

Accepted by: Carol Cipolloni 2/26/25  
CONTRACTOR DATE

Recommended by: Charles Hanon 2/26/25  
ENGINEER DATE

Approved by: [Signature] 2/26/25  
OWNER DATE

## REQUEST AND JUSTIFICATION OF CHANGE

Project No.: CDBG ADA Ramp Project

Contract No.: \_\_\_\_\_

Change Order No.: 1

### NECESSITY FOR CHANGE:

#### Items:

The borough had requested additional curbing be completed at the intersection of Vista Road and Vernon Avenue. The unit cost from the approved contract was used for the additional curbing work; however, there is additional cost associated with the removal of existing asphalt, relocating the signage, and installing topsoil and grass behind the newly constructed curbing.

The total contract amount has been adjusted to represent this additional work. The result of these adjustments is an increase of **\$9,579.21** in the total contract price bringing the total contract amount to **\$206,134.21**. Please refer to the attached change order document for quantities and pricing for the changes.



# ALBERT G. CIPOLLONI JR. & SONS, INC.

719 Highland Avenue ♦ Morton, PA ♦ 610-543-6614 ♦ info@agcipccon.com

December 4<sup>th</sup> 2024  
Borough of Jenkintown  
Montgomery County, PA –  
ADA Compliance – Removal of Architectural Barriers CDBG Grant  
Project #B-22-03-103  
Paul Lenher, CFM (Pennoni)  
RE: Change Order

Dear Paul Lenher,

No.	Type	Description	Unit of Measure	QTY	Price	Total
1	Base	Remove Concrete Curb	LF	40	\$28.70	\$1,148.19
2	Base	Install New Concrete Curb	LF	60	\$95.00	\$5,700.00
3	Base	Extend Grass Plot	SF	255	\$9.24	\$2,356.02
4	Base	Reset Post and Signs	EA	1	\$375.00	\$375.00
<b>Total</b>						\$9,579.21

- Item 1: Remove existing curb and dispose
- Item 2: Install curb per engineer's direction and contract specs
- Item 3: Remove up to 4" of asphalt within extended area. Install fill dirt followed by a minimum of 4" of topsoil.
- Item 4: Reset existing post with attached stop, do not enter and street signs.

Exclusions: Permit fees, any type of testing, anything that is not listed.

*Thank you. Accepted GKL  
Please proceed with  
construction.*

Take Care,

*Salvatore Scarafone*  
Salvatore Scarafone  
Director of Business Development  
Albert G. Cipolloni Jr. & Sons, Inc.  
[www.cipolloniconstruction.com](http://www.cipolloniconstruction.com)  
610-529-5541

*George Locke  
Borough Manager*



July 17, 2025

JENK0000

**Mr. George K. Locke, BCO, Borough Manager, Zoning Officer**  
Borough of Jenkintown  
700 Summit Avenue  
Jenkintown, PA 19046

**Re: Borough of Jenkintown**  
**2023 CDBG ADA Ramp Project**  
**Change Order #2 (Final Quantities Adjustment)**

Dear Mr. Locke,

Please find attached Change Order No. 2 for a final quantity adjustment reduction to the contract in the total amount of \$10,590.50. Bid items #1-9 and #1-10 have been adjusted to reflect quantities measured in-place. The revised final contract amount will be **\$195,543.71**.

Sincerely,

**PENNONI ASSOCIATES INC.**

A handwritten signature in blue ink that reads "Khaled Hassan".

**Khaled R. Hassan, PE**  
Borough Engineer

cc. Borough Council



# CONTRACT CHANGE ORDER

Contract No. CDBG ADA Ramp Project

Date 06/26/2025

Change Order No. 2 (Final Qnty. Adj.)

Project No. B-22-03-103

Location Borough of Jenkintown

To: (Contractor) Albert G. Cipolloni Jr. & Sons, Inc.

You are hereby requested to comply with the following changes from the contract plans and specifications.

Item No. (1)	Description of changes – quantities, units, unit prices, change in completion schedule, etc. (2)	Decrease In Contract Price (3)	Increase in Contract Price (4)
1	Final Quantities Adjustment	\$10,590.50	
Change in contract price due to this Change Order:			
Total decrease		\$10,590.50	
Total increase			
Difference between Col. (3) and (4)		\$10,590.50	
Net (increase/decrease) contract price		\$10,590.50	

The sum of \$10,590.50 is hereby  added to,  deducted from, the total contract price and the total adjusted contract price to date thereby \$195,543.71.

The time provided for completion in the contract is  unchanged,  increased,  decreased, by 0 calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

Accepted by: Carl Cipolloni 7/16/25  
CONTRACTOR DATE

Recommended by: Abdul Hasnan, PE 7/18/25  
ENGINEER DATE

Approved by: [Signature] 7-23-25  
OWNER DATE

## REQUEST AND JUSTIFICATION OF CHANGE

Project No.: CDBG ADA Ramp Project

Contract No.: \_\_\_\_\_

Change Order No.: 2 (Final Qty. Adj.)

### NECESSITY FOR CHANGE:

#### Items:

#1-9 – Additional Sidewalk Approved by Engineer

#1-10 – Additional Curbing Approved by Engineer

These quantities have been adjusted to reflect quantities measured in-place. The result of these adjustments is a reduction of \$10,590.50 in the total contract price.

**Jenkintown Borough  
Cash Analysis  
August 31, 2025**

Fund Name	Fund #	Parking	Parking	Pooled		Shade Tree	Petty Cash	Payroll	Land Develop.		Sewer Reserve	Capital Projects	Liquid Fuels	Liquid Fuels	Uniform Mellon	Non-Uniform Mellon	Police Donation	EAC	Total Cash
				Accounts					Escrow	Rec Board				Loan	Investments	Investments			
General Fund	01	82,764	62,408	2,014,297		1,729	200	3,829	127,028	4,915									2,297,170
Street Light	02	-	-	35,583															35,583
Fire Protection	03	-	-	87,576															87,576
Fire Apparatus	04	-	-	317,301															317,301
Library	05	-	-	30,195															30,195
Sewer	08	-	-	641,119						59,598									700,716
Solid Waste	09	-	-	330,515															330,515
Ambulance	10	-	-	13,072															13,072
Street Tax	18	-	-	50,279															50,279
Sinking Fund	20	-	-	163,625															163,625
Capital Projects	31	-	-	-							101,602								101,602
Liquid Fuels	35											240,563	184						240,747
Police Pension	60	-	-	22,944										6,905,803					6,928,747
Non-Uniform Pension	65	-	-	11,013											1,461,481				1,472,494
Police Donations	95															1,429			1,429
EAC	96																	52	52
		82,764	62,408	3,717,521		1,729	200	3,829	127,028	4,915	59,598	101,602	240,563	184	6,905,803	1,461,481	1,429	52	12,771,106

Fund Name	Fund #	Cash @	Other	For Period ended 07/31/2025		Cash @	Cash @	2025 YTD
		12/31/2024	Assets/Liabilities	Revenue	Expenditures	7/31/2025	7/31/2024	to 2024 YTD
General Fund	01	1,051,407	(138,798)	4,125,050	(2,848,720)	2,297,170	2,245,260	51,910
Street Light	02	14,279	-	52,812	(31,507)	35,583	21,751	13,833
Fire Protection	03	16,288	-	176,833	(105,544)	87,576	77,244	10,332
Fire Apparatus	04	347,908	-	31,714	(62,321)	317,301	393,221	(75,920)
Library	05	3,825		259,370	(233,000)	30,195	23,742	6,453
Sewer	08	639,507		418,271	(357,062)	700,716	740,196	(39,479)
Solid Waste	09	164,029		500,987	(334,501)	330,515	241,203	89,312
Ambulance	10	276	-	12,796	-	13,072	6,742	6,330
Street Tax	18	53,510	-	69,326	(72,556)	50,279	122,425	(72,145)
Sinking Fund	20	(40,080)		332,818	(129,113)	163,625	147,894	15,731
Capital Projects	31	98,027	-	200,522	(196,947)	101,602	128,363	(26,761)
Liquid Fuels	35	153,718	-	121,278	(34,248)	240,747	253,977	(13,230)
Police Pension	60	6,711,517	-	595,481	(378,251)	6,928,747	6,575,833	352,914
Non-Uniform Pension	65	1,381,070		122,339	(30,915)	1,472,494	1,334,772	137,722
Police Donations	95	1,412		17	-	1,429	1,663	(234)
EAC	96	148	-	23	(120)	52	(398)	450
<b>Total</b>		<b>10,596,839</b>	<b>(138,798)</b>	<b>7,019,638</b>	<b>(4,814,805)</b>	<b>12,771,106</b>	<b>12,313,889</b>	<b>457,217</b>

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>01 GENERAL FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$7,664.10	\$2,053,730.89	\$2,039,012.01	\$93,783.11	95.63%	\$14,718.88	\$2,147,514
LOCAL TAX ENABLING ACT	\$109,119.01	\$1,196,631.77	\$1,295,460.23	\$233,368.23	83.68%	(\$98,828.46)	\$1,430,000
LICENSES & PERMITS	\$18,680.94	\$178,504.22	\$408,684.55	\$131,535.78	57.57%	(\$230,180.33)	\$310,040
OTHER	\$30,301.28	\$696,182.94	\$531,720.61	\$197,164.06	77.93%	\$164,462.33	\$893,347
<b>TOTAL GENERAL FUND REVENU</b>	<b>\$165,765.33</b>	<b>\$4,125,049.82</b>	<b>\$4,274,877.40</b>	<b>\$655,851.18</b>	<b>86.28%</b>	<b>(\$149,827.58)</b>	<b>\$4,780,901</b>
Expenditures							
ADMINISTRATION	\$48,430.09	\$466,588.11	\$503,260.57	\$225,388.89	67.43%	(\$36,672.46)	\$691,977
POLICE & FIRE	\$112,162.51	\$1,179,139.34	\$1,226,429.93	\$622,210.66	65.46%	(\$47,290.59)	\$1,801,350
PLANNING & ZONING	\$6,487.61	\$135,458.56	\$141,593.98	\$76,228.44	63.99%	(\$6,135.42)	\$211,687
PUBLIC WORKS	\$32,312.64	\$294,321.33	\$264,669.21	\$178,368.67	62.27%	\$29,652.12	\$472,690
DEBT PRINCIPAL	\$0.00	\$0.00	\$0.00	\$350,000.00	0.00%	\$0.00	\$350,000
OTHER	\$49,147.49	\$773,212.49	\$736,612.47	\$1,014,604.51	43.25%	\$36,600.02	\$1,787,817
<b>TOTAL GENERAL FUND EXPENDI</b>	<b>\$248,540.34</b>	<b>\$2,848,719.83</b>	<b>\$2,872,566.16</b>	<b>\$2,466,801.17</b>	<b>53.59%</b>	<b>(\$23,846.33)</b>	<b>\$5,315,521</b>

Key

MTD - Month to Date

YTD - Year to Date

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BUDGET - The amount budgeted in the respective category.

BUDGET REMAINING - The difference between the year-to-date revenue/expenditures and the amount budgeted in the respective category.

% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>02 STREET LIGHTING TAX FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$194.31	\$52,572.44	\$50,452.17	\$2,526.56	95.41%	\$2,120.27	\$55,099
OTHER	\$41.30	\$239.28	\$144.08	\$5,885.72	3.91%	\$95.20	\$6,125
TOTAL STREET LIGHTING REVEN	\$235.61	\$52,811.72	\$50,596.25	\$8,412.28	86.26%	\$2,215.47	\$61,224
Expenditures							
OTHER	\$3,414.30	\$31,507.10	\$24,881.83	\$12,997.90	70.79%	\$6,625.27	\$44,505
DEBT PRINCIPAL	\$0.00	\$0.00	-	\$0.00	#DIV/0!	\$0.00	\$0
DEBT INTEREST	\$0.00	\$0.00	-	\$0.00	#DIV/0!	\$0.00	\$0
TRANSFER TO GENERAL FUND	\$0.00	\$0.00	-	\$0.00	#DIV/0!	\$0.00	\$0
TOTAL STREET LIGHTING EXPEN	\$3,414.30	\$31,507.10	\$24,881.83	\$12,997.90	70.79%	\$6,625.27	\$44,505

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**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>03 FIRE PROTECTION FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$654.15	\$176,349.92	169,434.98	\$7,083.08	96.14%	\$6,914.94	\$183,433
OTHER	\$101.64	\$482.80	454.47	(\$132.80)	137.94%	\$28.33	\$350
TOTAL FIRE PROTECTION FUND	\$755.79	\$176,832.72	\$169,889.45	\$6,950.28	96.22%	\$6,943.27	\$183,783
Expenditures							
OTHER	\$10,178.11	\$105,544.09	112,272.35	\$87,879.91	54.57%	(\$6,728.26)	\$193,424
TOTAL FIRE PROTECTION FUND	\$10,178.11	\$105,544.09	\$112,272.35	\$87,879.91	54.57%	(\$6,728.26)	\$193,424

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>04 FIRE APPARATUS RESERVE FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$105.82	\$28,543.13	27,425.11	\$93,725.87	23.34%	\$1,118.02	\$122,269
OTHER	\$368.25	\$3,170.43	3,693.87	\$329.57	90.58%	(\$523.44)	\$3,500
FIRE APPARATUS RESERVE FUNI	\$474.07	\$31,713.56	\$31,118.98	\$94,055.44	25.22%	\$594.58	\$125,769
Expenditures							
ADMINISTRATION	\$0.00	\$0.00	-	\$0.00	#DIV/0!	\$0.00	\$0
OTHER	\$1,854.00	\$62,320.59	4,099.82	(\$15,354.59)	132.69%	\$58,220.77	\$46,966
FIRE APPARATUS RESERVE EXPE	\$1,854.00	\$62,320.59	\$4,099.82	(\$15,354.59)	132.69%	\$58,220.77	\$46,966

Key

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>05 LIBRARY TAX FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$961.98	\$258,869.53	248,438.52	\$10,130.47	96.23%	\$10,431.01	\$269,000
OTHER	\$35.04	\$500.87	511.51	(\$300.87)	250.44%	(\$10.64)	\$200
TOTAL LIBRARY TAX FUND REVE	\$997.02	\$259,370.40	\$248,950.03	\$9,829.60	96.35%	\$10,420.37	\$269,200
Expenditures							
OTHER	\$0.00	\$233,000.00	234,019.43	\$37,349.00	86.18%	(\$1,019.43)	\$270,349
TOTAL LIBRARY TAX FUND EXPE	\$0.00	\$233,000.00	\$234,019.43	\$37,349.00	86.18%	(\$1,019.43)	\$270,349

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>08 SEWER FUND</b>							
Revenues							
OTHER	\$977.30	\$418,271.44	433,895.40	\$142,828.56	74.54%	(\$15,623.96)	\$561,100
TOTAL SEWER FUND REVENUES	\$977.30	\$418,271.44	\$433,895.40	\$142,828.56	74.54%	(\$15,623.96)	\$561,100
Expenditures							
SANITATION EXPENDITURES	\$229.40	\$301,149.36	414,491.75	\$223,850.64	57.36%	(\$113,342.39)	\$525,000
OTHER	\$0.00	\$55,913.01	57,756.95	\$105,683.99	34.60%	(\$1,843.94)	\$161,597
TOTAL SEWER FUND EXPENDITURE	\$229.40	\$357,062.37	\$472,248.70	\$329,534.63	52.00%	(\$115,186.33)	\$686,597

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>09 SOLID WASTE COLLECTION FUND</b>							
Revenues							
INTEREST	\$383.58	\$3,403.79	1,951.60	(\$2,903.79)	680.76%	\$1,452.19	\$500
COLLECTION FEES	\$13,620.50	\$497,583.18	511,290.38	\$42,616.82	92.11%	(\$13,707.20)	\$540,200
STATE CAPITAL & OPERATING G	\$0.00	\$0.00	20,454.10	\$14,000.00	0.00%	(\$20,454.10)	\$14,000
OTHER	\$0.00	\$0.00	-	\$0.00	0.00%	\$0.00	\$0
TOTAL SOLID WASTE REVENUES	\$14,004.08	\$500,986.97	\$533,696.08	\$53,713.03	90.32%	(\$32,709.11)	\$554,700
Expenditures							
OTHER	\$348.00	\$334,501.19	381,279.96	\$221,948.81	60.11%	(\$46,778.77)	\$556,450
TOTAL SOLID WASTE EXPENDITURE	\$348.00	\$334,501.19	\$381,279.96	\$221,948.81	60.11%	(\$46,778.77)	\$556,450

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BUDGET - The amount budgeted in the respective category.

BUDGET REMAINING - The difference between the year-to-date revenue/expenditures and the amount budgeted in the respective category.

% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>10 AMBULANCE FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$48.11	\$12,730.33	6,534.89	(\$230.33)	101.84%	\$6,195.44	\$12,500.00
OTHER	\$15.17	\$66.11	\$0.00	(\$41.11)	264.44%	\$66.11	25.00
TOTAL STREET TAX REVENUES	\$63.28	\$12,796.44	\$6,534.89	(\$271.44)	102.17%	\$6,261.55	\$12,525
Expenditures							
OTHER	\$0.00	\$0.00	(207.46)	\$12,525.00	0.00%	\$207.46	\$12,525.00
TOTAL STREET TAX EXPENDITUR	\$0.00	\$0.00	(\$207.46)	\$12,525.00	0.00%	\$207.46	\$12,525

Key

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>18 STREET TAX FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$254.93	\$68,913.57	66,231.14	\$2,902.43	95.96%	\$2,682.43	\$71,816
OTHER	\$58.35	\$412.53	920.19	\$10,337.47	3.84%	(\$507.66)	\$10,750
TOTAL STREET TAX REVENUES	\$313.28	\$69,326.10	\$67,151.33	\$13,239.90	83.96%	\$2,174.77	\$82,566
Expenditures							
OTHER	\$3,315.00	\$72,556.24	21,879.98	\$32,943.76	68.77%	\$50,676.26	\$105,500
TOTAL STREET TAX EXPENDITUR	\$3,315.00	\$72,556.24	\$21,879.98	\$32,943.76	68.77%	\$50,676.26	\$105,500

Key

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**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>20 SINKING FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$1,022.63	\$286,358.84	238,863.92	\$53,795.16	84.19%	\$47,494.92	\$340,154
OTHER	\$189.90	\$46,459.18	\$1,214.99	(\$45,459.18)	4645.92%	\$45,244.19	\$1,000
TOTAL SINKING FUND REVENUE	\$1,212.53	\$332,818.02	\$240,078.91	\$8,335.98	97.56%	\$92,739.11	\$341,154
Expenditures							
DEBT PRINCIPAL	\$2,123.05	\$110,163.49	\$108,614.79	\$139,691.51	44.09%	\$1,548.70	\$249,855
DEBT INTEREST	\$757.42	\$18,949.38	\$19,280.36	\$35,788.62	34.62%	(\$330.98)	\$54,738
ACT 511 EXPENDITURES	-	-		\$0.00	#DIV/0!	\$0.00	-
TOTAL SINKING FUND EXPENSES	\$2,880.47	\$129,112.87	\$127,895.15	\$175,480.13	42.39%	\$1,217.72	\$304,593

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>31 CAPITAL PROJECTS FUND</b>							
Revenues							
INTEREST	\$117.82	\$727.29	\$496.89	(\$227.29)	145.46%	\$230.40	\$500
SANITARY SEWER EDU FEES	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0
GRANT INCOME (H2O,CDBG)	\$0.00	\$199,794.49	\$463,090.34	\$1,211,365.51	14.16%	(\$263,295.85)	\$1,411,160
OTHER	\$0.00	\$0.00	\$0.00	\$101,510.00	0.00%	\$0.00	\$101,510
TOTAL CAPITAL PROJECTS REVEI	\$117.82	\$200,521.78	\$463,587.23	\$1,312,648.22	13.25%	(\$263,065.45)	\$1,513,170
Expenditures							
PUBLIC WORKS	\$1,278.25	\$196,946.79	365,769.64	\$1,360,613.21	12.64%	(\$168,822.85)	\$1,557,560
DEBT PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0
OTHER	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0
TOTAL CAPITAL PROJECTS EXPEI	\$1,278.25	\$196,946.79	\$365,769.64	\$1,360,613.21	12.64%	(\$168,822.85)	\$1,557,560

Key

MTD - Month to Date

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**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>35 HIGHWAY/LIQUID FUEL TAX FUND</b>							
Revenues							
OTHER	\$275.72	\$121,277.86	\$121,179.57	(\$3,213.86)	102.72%	\$98.29	\$118,064
TOTAL HIGHWAY/LIQUID FUEL F	\$275.72	\$121,277.86	\$121,179.57	(\$3,213.86)	102.72%	\$98.29	\$118,064
Expenditures							
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%	\$0.00	\$1,000
PUBLIC WORKS	\$0.00	\$14,225.85	\$9,004.97	\$107,774.15	11.66%	\$5,220.88	\$122,000
OTHER	\$2,502.83	\$20,022.64	\$30,684.00	\$10,011.36	66.67%	(\$10,661.36)	\$30,034
TOTAL HIGHWAY/LIQUID FUEL E	\$2,502.83	\$34,248.49	\$39,688.97	\$118,785.51	22.38%	(\$5,440.48)	\$153,034

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>60 POLICE PENSION FUND</b>							
Revenues							
INTEREST EARNINGS	\$119,933.83	\$485,043.32	\$569,823.61	(\$409,043.32)	638.21%	(\$84,780.29)	\$76,000
OTHER	\$49,088.30	\$110,438.03	\$45,230.29	\$268,124.97	29.17%	\$65,207.74	\$378,563
TOTAL POLICE PENSION REVENUE	\$169,022.13	\$595,481.35	\$615,053.90	(\$140,918.35)	131.00%	(\$19,572.55)	\$454,563
Expenditures							
OTHER	\$31,912.59	\$378,250.84	\$224,936.83	(\$39,448.84)	111.64%	\$153,314.01	\$338,802
TOTAL POLICE PENSION EXPENSES	\$31,912.59	\$378,250.84	\$224,936.83	(\$39,448.84)	111.64%	\$153,314.01	\$338,802

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**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>65 NON-UNIFORMED EMPLOYEES PENSION FUND</b>							
Revenues							
INTEREST EARNINGS	\$25,937.73	\$106,337.33	\$115,601.55	(\$95,587.33)	989.18%	(\$9,264.22)	\$10,750
OTHER	\$1,952.92	\$16,001.81	\$12,160.59	\$94,554.19	14.47%	\$3,841.22	\$110,556
TOTAL NON-UNIFORMED PENS	\$27,890.65	\$122,339.14	\$127,762.14	(\$1,033.14)	100.85%	(\$5,423.00)	\$121,306
Expenditures							
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0
OTHER	\$3,932.54	\$30,914.76	\$29,917.07	\$16,097.24	65.76%	\$997.69	\$47,012
TOTAL NON-UNIFORMED PENS	\$3,932.54	\$30,914.76	\$29,917.07	\$16,097.24	65.76%	\$997.69	\$47,012

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**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>95 POLICE DONATION FUND</b>							
Revenues							
OTHER	\$1.64	\$17.25	\$1,523.99	(\$12.25)	345.00%	(\$1,506.74)	\$5
TOTAL POLICE DONATIONS FUN	\$1.64	\$17.25	\$1,523.99	(\$12.25)	345.00%	(\$1,506.74)	\$5
Expenditures							
POLICE	\$0.00	\$0.00	\$2,000.00	\$0.00	#DIV/0!	(\$2,000.00)	\$0
TOTAL POLICE DONATIONS EXPI	\$0.00	\$0.00	\$2,000.00	\$0.00	#DIV/0!	(\$2,000.00)	\$0

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through August 31, 2025**

	2025		2024	BUDGET	% OF	VARIANCE	BUDGET
	MTD	YTD	YTD	REMAINING	BUDGET		
<b>96 EAC</b>							
Revenues							
OTHER	\$0.20	\$23.44	6.87	(\$23.44)	#DIV/0!	\$16.57	\$0
<b>TOTAL EAC FUND REVENUES</b>	<b>\$0.20</b>	<b>\$23.44</b>	<b>\$6.87</b>	<b>(\$23.44)</b>	<b>#DIV/0!</b>	<b>\$16.57</b>	<b>\$0</b>
Expenditures							
OTHER	\$119.99	\$119.99	\$0.00	(\$119.99)	#DIV/0!	\$119.99	\$0
<b>TOTAL EAC FUND EXPENDITURE</b>	<b>\$119.99</b>	<b>\$119.99</b>	<b>\$0.00</b>	<b>(\$119.99)</b>	<b>#DIV/0!</b>	<b>\$119.99</b>	<b>\$0</b>

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**Jenkintown Borough  
Long Term Debt  
08/31/2025**

Description	Interest Rates Rate	Original Issue	07/31/25 Balance	Additions	Refunds	Aug-25 Principal	08/31/25 Balance	Year-to-Date Interest
Republic Bank - 2015 GON (Liquid Fuels)	1.61%	\$400,000.00	\$150,548.83			1,919.45	\$148,629.38	\$4,777.44
Republic Bank - 2015 GON Series A	2.10%	2,789,602.51	1,039,602.51			-	1,039,602.51	11,839.68
Republic Bank - 2016 Cedar Street Pocket Park	3.50%	250,000.00	128,116.56			1,241.78	126,874.78	4,471.26
Republic Bank - 2019 Sewer Construction	4.12%	1,400,000.00	980,000.00			-	980,000.00	20,913.01
US Bancorp - 2019 Fire Apparatus	2.61%	300,000.00	161,040.39			-	161,040.39	-
US Bancorp - 2020 Police Car Capital Lease	2.30%	54,845.18	-			-	-	9.25
US Bancorp - 2023 Police Cars/Public works Capit	6.147%	196,827.57	117,816.98			-	117,816.98	-
US Bancorp - 2024 Police Car		56,760.80	43,922.86			881.27	43,041.59	1,425.71
2025 Tax Anticipation Note		350,000.00	350,000.00			-	350,000.00	11,189.99
US Bancorp - 2025 Police Car/Ford Explorer		64,696.40	60,888.56			-	60,888.56	1,103.08
						-		
<b>Totals</b>			<b>\$3,031,937</b>	<b>\$0</b>	<b>\$0</b>	<b>4,042.50</b>	<b>\$3,027,894</b>	<b>\$55,729</b>

**Tax Collector's Monthly Report to Taxing Districts**  
 For the Month of July, 2025.  
 Jenkintown Borough

	Real Estate	2025 Interims	2024 Interims	Sewer
<b>A. Collections</b>				
1. Balance Collectable - Beginning of Month	\$ 287,498.00	\$ 5,481.00	\$ 3,414.00	\$ 32,501.51
2A. Additions: During the Month ( * )	\$ -			
2B. Deductions: Credits During the Month - (from line 17)				
3. Total Collectable	\$ 287,498.00	\$ 5,481.00	\$ 3,414.00	\$ 32,501.51
4. Less: Face Collections for the Month	\$ 42,997.00	\$ 23.00	\$ 3,414.00	\$ 5,783.00
5. Less: Deletions from the List ( * )	\$ -			
6. Less: Exonerations ( * )	\$ -			
7. Less: Liens/Non-Lienable Installments ( * )	\$ -	\$ -		
8. Balance Collectable - End of Month (1)	\$ 244,501.00	\$ 5,458.00	\$ -	\$ 26,718.51
<b>B. Reconciliation of Cash Collected</b>				
9. Face Amount of Collections - (must agree with line 4)	\$ 42,997.00	\$ 23.00	\$ 3,414.00	\$ 5,783.00
10. Plus: Penalties	\$ 415.00	\$ -		\$ 54.00
11. Less: Discounts/Variance	\$ -			
12. Total Cash Collected per Column	\$ 43,412.00	\$ 23.00	\$ 3,414.00	\$ 5,837.00
13. Total Cash Collected - (12A + 12B + 12C + 12D)				\$ 52,686.00
NOTE: (1) PER BERKHEIMER/SCHOOL DISTRICT AGREEMENT - CARLOEE				

( \* ) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT



**MEMORANDUM**

**TO:** Administration & Finance Committee, Yvonne Bullock Finance Director  
**FROM:** George Locke, Borough Manager  
**DATE:** September 17, 2025  
**RE:** 2026 Budget – Calendar

In preparation for the 2026 budget, please find the proposed meeting/milestone dates below:

- Wednesday, September 17, 2025      7:00 PM      Present budget schedule to A & F
- Monday, September 29, 2025      7:00 PM      Present schedule, Council votes on advertisement of schedule
- Thursday, October 16, 2025      6:00 PM      Budget Workshop #1 (prior to Committee workshop)
- Wednesday, October 22, 2025      6:00 PM      Budget Workshop #2 (prior to Council meeting)
- Thursday, November 13, 2025      6:00 PM      Budget Workshop #3 (stand alone Meeting)
- Wednesday, November 19, 2025      6:00 PM      Budget Workshop #4 (Prior to Committee meeting)
- Monday, November 24, 2025      6:00 PM      Budget Workshop #5 (Prior to Council meeting)
- Monday, November 24, 2025      7:00 PM      Council votes to advertise 2025 budget
- Wednesday, December 10, 2025      6:30 PM      Council votes on adoption of 25 budget

**Workshop #1** will concentrate on a preliminary review of the Borough Budget concentrating on General Fund (01) and other Funds as time allows.

**Workshop #2** is a stand-alone meeting, budget discussions will focus on General Fund (01), Street Lighting (02), Fire Protection (03), Fire Apparatus (04), Library (05), Sewer Fund (08), Solid Waste (09), Ambulance (10), Street Tax (18) and other Funds as time allows.

**Workshop #3** will focus on Debt Service (20), Capital Projects (31), State Liquid Fuels (35) and other Funds as time allows.

**Workshop #4** will focus on Uniform Pension (60) and Non-uniform Pension (65), Police Donation (95) EAC (96) and other Funds as time allows.

**Workshop #5 (final)** discussion of the proposed 2025 Borough Budget including review of the General Fund (01) and all other funds as time allows.

**Jenkintown Borough Police Pension Plan**  
**2026 Minimum Municipal Obligation**

---

1 Normal Cost Percentage <sup>1</sup>	<u>15.9%</u>
2 Administrative Expense Percentage <sup>1</sup>	<u>1.1%</u>
3 Total Percentage (1 + 2)	<u>17.0%</u>
4 Estimated 2025 Total Gross W-2 Payroll	<u>\$ 1,126,284</u>
5 Annual Cost (3 x 4)	<u>\$ 191,468</u>
6 Amortization Contribution Requirement <sup>1</sup>	<u>\$ 81,198</u>
7 Financial Requirements (5 + 6)	<u>\$ 272,666</u>
8 Member Contributions Anticipated	<u>\$ 50,861</u>
9 10% of Negative Unfunded Liability <sup>1</sup>	<u>\$ 0</u>
10 Minimum Municipal Obligation (7 - 8 - 9) (Due Before 12-31-2026)	<u><u>\$ 221,805</u></u>

  
\_\_\_\_\_  
Authorized Signature

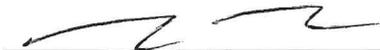
9-10-25  
\_\_\_\_\_  
Date

<sup>1</sup> Based upon 01/01/2023 Actuarial Valuation

**Jenkintown Borough Nonuniformed Pension Plan**  
**2026 Minimum Municipal Obligation**

---

1 Normal Cost Percentage <sup>1</sup>	<u>9.8%</u>
2 Administrative Expense Percentage <sup>1</sup>	<u>1.5%</u>
3 Total Percentage (1 + 2)	<u>11.3%</u>
4 Estimated 2025 Total Gross W-2 Payroll	<u>\$ 820,000</u>
5 Annual Cost (3 x 4)	<u>\$ 92,660</u>
6 Amortization Contribution Requirement <sup>1</sup>	<u>\$ 0</u>
7 Financial Requirements (5 + 6)	<u>\$ 92,660</u>
8 Member Contributions Anticipated	<u>\$ 44,400</u>
9 10% of Negative Unfunded Liability <sup>1</sup>	<u>\$ 2,502</u>
10 Minimum Municipal Obligation (7 - 8 - 9) (Due Before 12-31-2026)	<u><u>\$ 45,758</u></u>

  
\_\_\_\_\_  
Authorized Signature

9-10-25  
\_\_\_\_\_  
Date

<sup>1</sup> Based upon 01/01/2023 Actuarial Valuation

**Overview**

**Sponsor Information**

Sponsor Organization					
Co-Sponsor Organization (if applicable)					
Sponsor Type					
Street Address					
City		State		Zip	
Sponsor Name					
First Name		Last Name		Suffix	
Job Title					
Sponsor Office Phone		Sponsor Mobile Phone		Sponsor Fax	
SAP Number		Federal ID Number		ECMS Business Partner ID	
Primary Contact of Person Responsible for Application					
Same as Sponsor Contact		<input type="checkbox"/> Yes			
		<input type="checkbox"/> No			
Primary Contact Name					
First Name		Last Name		Suffix	
Job Title					
Primary Contact Office Phone		Primary Contact Mobile Phone		Primary Contact Fax	

## Project Description

Project Title

Primary Project Category

Statement of the Problem

Proposed Solutions and Actions

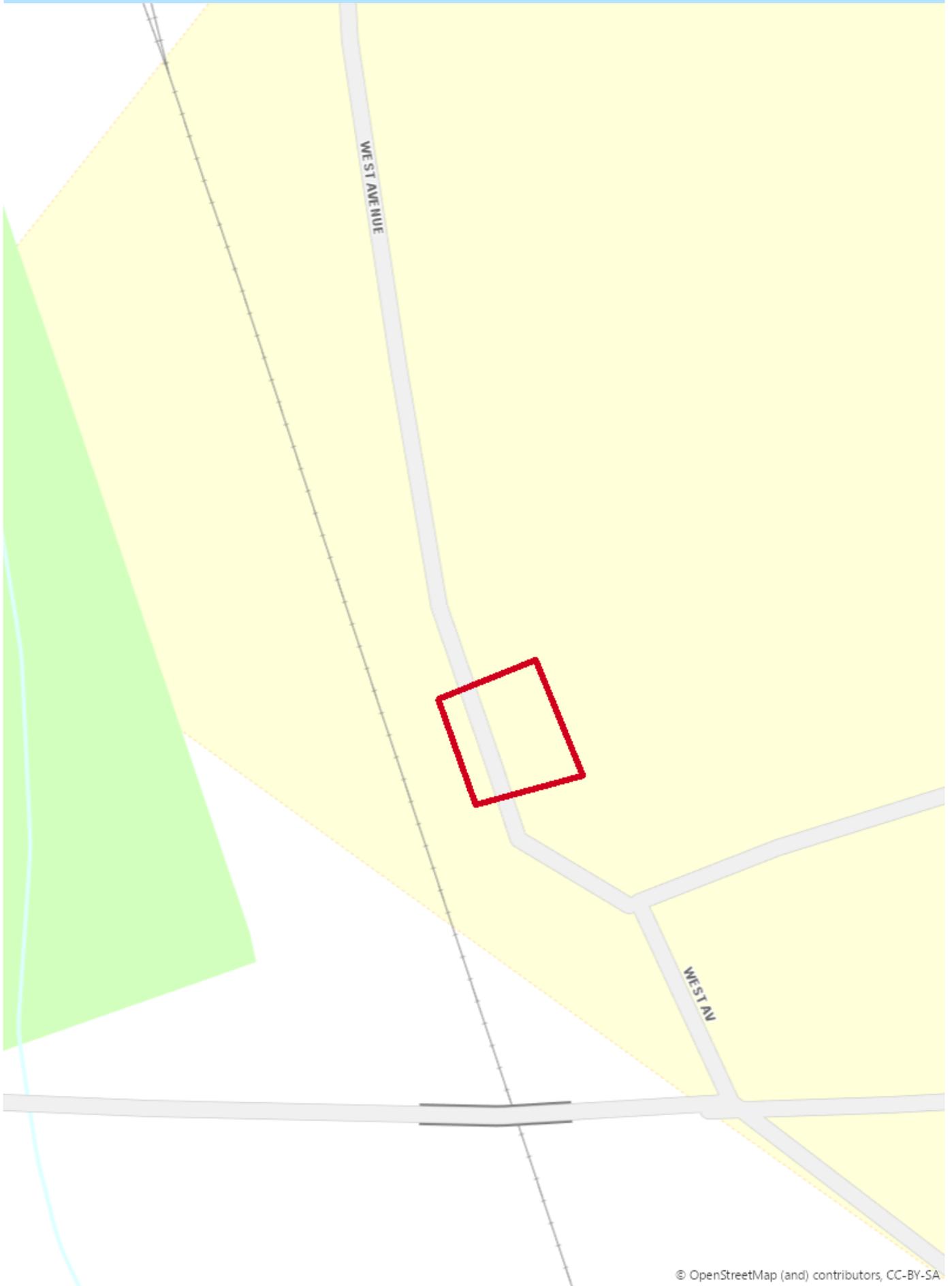
Brief Project Description

Has sponsor begun pre-work such as study or preliminary design?

Yes

No

## Project Location



All Project Counties

MONTGOMERY (46)

Primary Project County

All Project Municipalities

JENKINTOWN BORO (46-410)

Primary Municipality

All Project Districts

06

Primary Project District

All Project Planning Partners

Delaware Valley Regional Planning Commission (Murphy, Rick)

Primary Planning Partner

All School Districts

Primary School District

Jenkintown SD

Project Location Description

--	--

Latitude/Longitude (Decimal Degrees)

--

## Environmental

Please describe the actions necessary to further investigate the potential impact and any planned mitigation efforts.

Potential impacts to wild or stocked trout streams score

0

Comments:

Potential for impacts to High Quality/EV Streams?

4

Comments:

Potential for impacts to wetlands?

4

Comments:

Potential temporary or permanent impacts (use) to resources protected under Section 4(f)?

8

Comments:

Potential for temporary or permanent impacts to water trails?

0

Comments:

Potential for temporary or permanent impacts to hazardous/residual waste site?

10

Comments:

Potential impact to regulated floodplain within or beyond the project limits?

0

Comments:

Is the proposal in hazard mitigation lands?

0

Comments:

Potential impacts to agriculture?

7

Comments:

Potential for impacts to navigable watercourses which requires U.S. Coast Guard coordination?

0

Comments:

Potential for impacts to properties afforded protection under Section 6(f) of the LWCF Act?

0

Comments:

Potential for impacts to federally proposed, candidate or listed or state listed threatened and endangered species?

0

Comments:

Potential for effects to Historic Properties or Archaeological Resources?

10

Comments:

Is the proposal in an Act 167 watershed?

- Yes
- No

Comments:

## Conceptual Engineering

How many parcels require right-of-way acquisition, either partial or total?

What utilities will be involved with this project?

- Electric
- Sewer
- Water
- Gas
- Data/Comm
- None

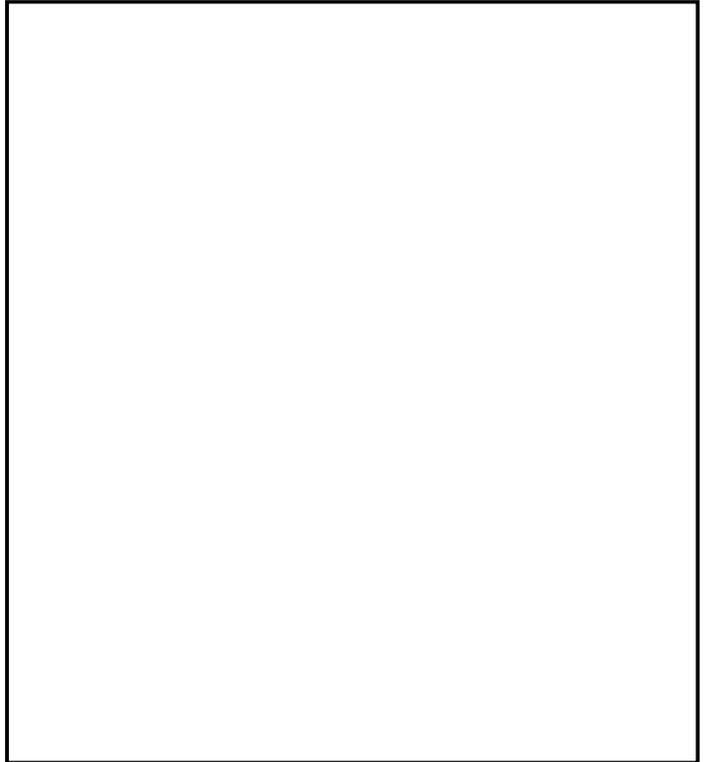
Any involvement with railroads (active or inactive) including rail lines, crossings, bridges or signals?

- Yes
- No

**General Criteria (30 points)**

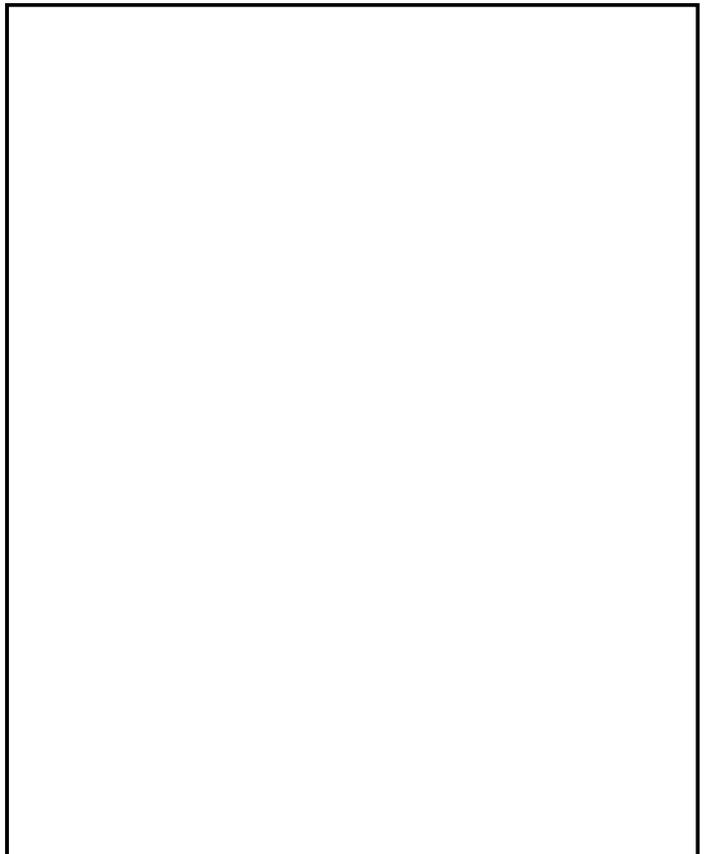
Network Connectivity (5 Points)

Response

A large, empty rectangular box with a black border, intended for the student's response to the 'Network Connectivity' criterion.

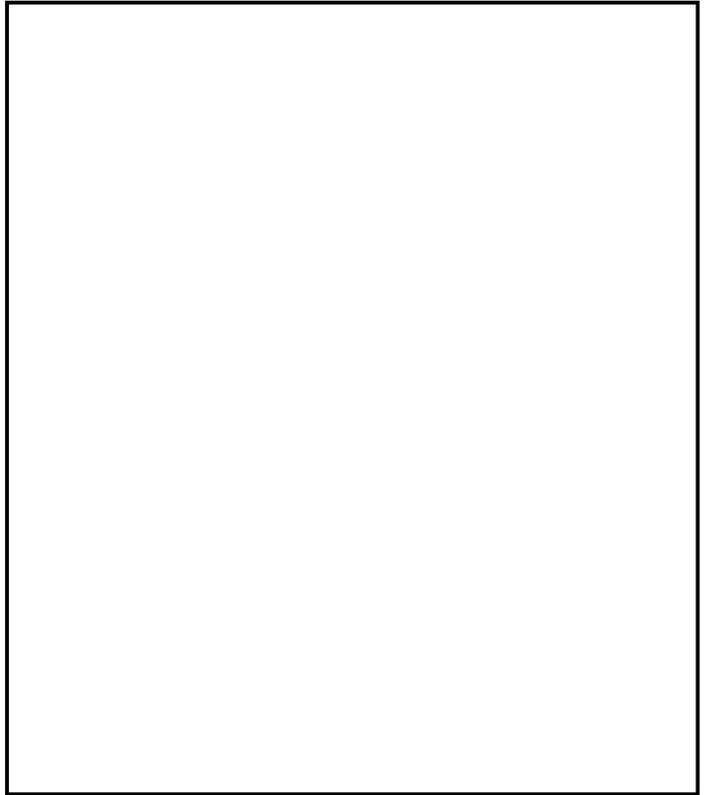
Community Context (5 Points)

Response

A large, empty rectangular box with a black border, intended for the student's response to the 'Community Context' criterion.

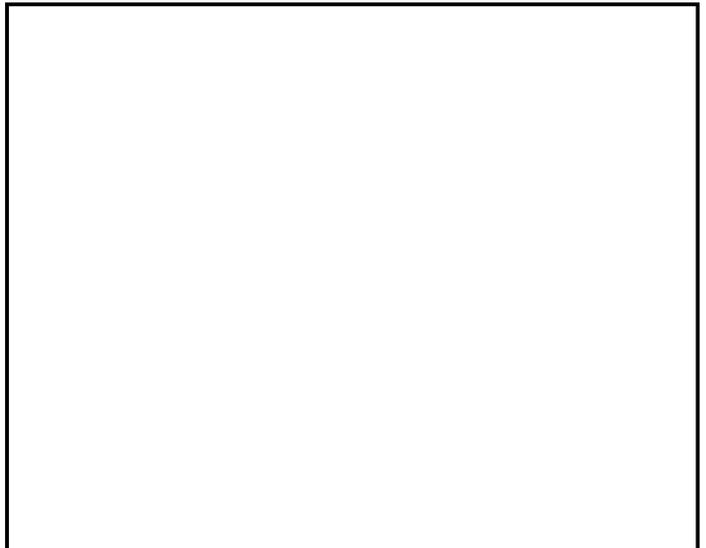
Collaboration with stakeholders (5 Points)

Response

A large, empty rectangular box with a black border, intended for providing a response to the question about collaboration with stakeholders.

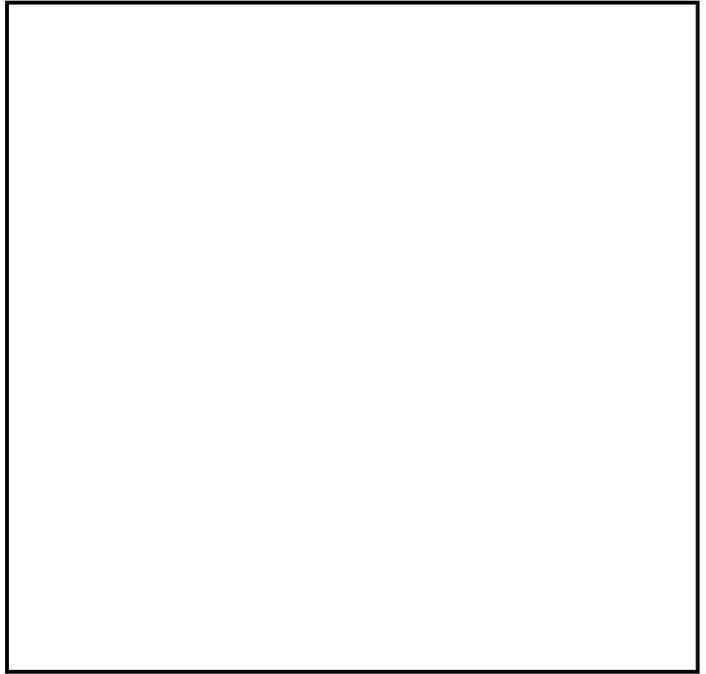
Leveraging of other projects or funds (5 Points)

Response

A large, empty rectangular box with a black border, intended for providing a response to the question about leveraging other projects or funds.

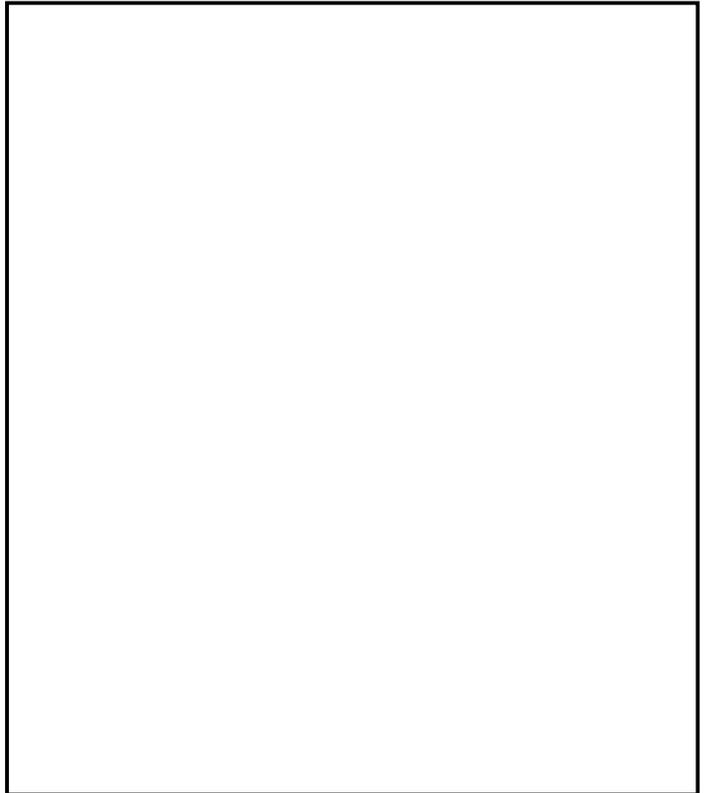
Cost Estimating (5 Points)

Response



Project Value (5 Points)

Response



**Area of Emphasis (30 Points)**

Safety (10 Points)

Response

A large, empty rectangular box with a black border, intended for a response.

Project Delivery (10 Points)

Response

A large, empty rectangular box with a black border, intended for a response.

PennDOT Connects environmental screening (10 Points)

Response

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**Funding**

Project Construction Cost Estimate

**Project Phase Costs Estimate**

Pre-Construction	Local Estimated Costs		Funding Source(s)
Preliminary Engineering			
Final Design			
Right-of-Way			
Utilities			
Pre-Construction Total	Pre-Construction Total		

Sources	Funding	Status	Phase List

Construction Costs Breakdown

Construction

--

Construction Inspection

--

Non-infrastructure Costs

--

Contingency

--

Inflation

--

Construction Total

--

Amount Requested

--

## Attachments

Click on the paperclip icon to attach documents that help support the application. The cost estimate should have been attached above, but may be attached here as well.

## Terms & Conditions

Was a coordination meeting previously held with the District or Planning Partner? If so, please describe.

**Jenkintown Borough Expense Accounting**

**Report Date 09/08/25**

**Expenditures Register  
GENERAL FUND  
GL-2509-26914**

**PAGE 1**

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>01 GENERAL FUND</b>											
7175	16242	1	01407	110 APPLIED MICRO SYSTEMS LTD MAINT AND SUPPORT invoice 71010	71010		09/08/25	09/08/25	09/08/25	60000	1,138.24
7834	16236	1	01410	122 BRETT HAMILTON GENERAL EXPENSES reimbursement			09/08/25	09/08/25	09/08/25	60001	24.95
7835	16238	1	01410	029 Clarke Gallagher Barbiero Amuso Glassman LEGAL - LABOR COUNSEL invoice 35028	35028		09/08/25	09/08/25	09/08/25	60002	432.00
6975	16245	1	01487	030 Delaware Valley Health Trust HOSP./MAJOR MEDICAL UNIFORM invoice 29875	29875		09/08/25	09/08/25	09/08/25	60003	16,210.36
	16245	2	01487	031 HOSP/Major Med Non Uniform invoice 29875	29875		09/08/25	09/08/25	09/08/25	60003	12,736.71
7651	16241	1	01410	127 FITZGERALDS TIRE & AUTO SERVICE MAINTENANCE/REPAIR invoice KC8308	KC8308		09/08/25	09/08/25	09/08/25	60004	67.15
528	16247	1	01430	200 HOME DEPOT CREDIT SERVICES MATERIALS/SUPPLIES invoice 2011423			09/08/25	09/08/25	09/08/25	60005	76.04
	16247	2	01430	200 MATERIALS/SUPPLIES invoice 1020821			09/08/25	09/08/25	09/08/25	60005	104.70
	16247	3	01400	100 MATERIALS/SUPPLIES invoice 4012661			09/08/25	09/08/25	09/08/25	60005	21.96
	16247	4	01430	200 MATERIALS/SUPPLIES invoice 7013793			09/08/25	09/08/25	09/08/25	60005	16.74
	16247	5	01430	200 MATERIALS/SUPPLIES invoice 4280250			09/08/25	09/08/25	09/08/25	60005	17.35
	16247	6	01400	100 MATERIALS/SUPPLIES invoice 2022545			09/08/25	09/08/25	09/08/25	60005	29.37
7219	16234	1	01414	300 KILKENNY LAW LLC LEGAL ZONING AND PLANNING invoice 17699			09/08/25	09/08/25	09/08/25	60006	1,224.00
	16234	2	01400	290 LEGAL SERVICE invoice 17699			09/08/25	09/08/25	09/08/25	60006	1,088.00
	16234	3	01400	290 LEGAL SERVICE invoice 17700			09/08/25	09/08/25	09/08/25	60006	102.00
	16234	4	01414	243 Legal Fees Reimbursed - Escrow invoice 17701			09/08/25	09/08/25	09/08/25	60006	323.00
7810	16244	1	01400	200 MINUTES SOLUTIONS INC GENERAL EXPENSES invoice 44340			09/08/25	09/08/25	09/08/25	60007	220.00
	16244	2	01400	200 GENERAL EXPENSES invoice 43739			09/08/25	09/08/25	09/08/25	60007	220.00

**Jenkintown Borough Expense Accounting**

**Report Date 09/08/25**

**Expenditures Register  
GENERAL FUND  
GL-2509-26914**

**PAGE 2**

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
7365				MONTGOMERY COUNTY LAW LIBRARY							
	16246	1	01414 300	LEGAL ZONING AND PLANNING ord 2025-1 (8.27.2025)			09/08/25	09/08/25	09/08/25	60008	25.00
1383				PECO							
	16239	24	01409 110	UTILITIES 1168668000			09/08/25	09/08/25	09/08/25	60009	239.11
	16239	27	01409 110	UTILITIES 9719898000			09/08/25	09/08/25	09/08/25	60009	326.38
938				PENNONI ASSOCIATES INC							
	16233	1	01400 285	Engineering			09/08/25	09/08/25	09/08/25	60010	393.25
	16233	2	01414 242	ENGINEERING FEES REIMBURSED-ESCROW August 2025			09/08/25	09/08/25	09/08/25	60010	5,347.25
	16233	3	01436 313	STORMWATER ENGINEERING August 2025			09/08/25	09/08/25	09/08/25	60010	171.00
7064				SHERWIN-WILLIAMS							
	16235	1	01400 100	MATERIALS/SUPPLIES invoice 8345-2	8345-2		09/08/25	09/08/25	09/08/25	60011	41.95
1726				WAGEWORKS							
	16243	1	01487 035	HEALTH SAVINGS ACCOUNT invoice 8165348	8165348		09/08/25	09/08/25	09/08/25	60012	102.50
7006				WITMER PUBLIC SAFETY GROUP INC							
	16240	1	01410 125	POLICE EQUIPMENT PURCHASE invoice 739939	739939		09/08/25	09/08/25	09/08/25	60014	1,016.13

Expenditures Register  
**STREET LIGHTING TAX**  
**GL-2509-26914**

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>02</b>	<b>STREET LIGHTING TAX</b>										
1383				PECO							
	16239	1	02434	310 JENKINTOWN SIGN ELECTRIC 5903226000			09/08/25	09/08/25	09/08/25	60009	16.03
	16239	2	02434	300 STREET LIGHTING ELECTRIC 4845428000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	4	02434	300 STREET LIGHTING ELECTRIC 4956725000			09/08/25	09/08/25	09/08/25	60009	22.73
	16239	5	02434	300 STREET LIGHTING ELECTRIC 5475484111			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	6	02434	300 STREET LIGHTING ELECTRIC 6144717000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	7	02434	300 STREET LIGHTING ELECTRIC 6038143000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	8	02434	300 STREET LIGHTING ELECTRIC 1237867000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	9	02434	300 STREET LIGHTING ELECTRIC 1252587000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	10	02434	300 STREET LIGHTING ELECTRIC 2026666111			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	11	02434	300 STREET LIGHTING ELECTRIC 2082981222			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	12	02434	300 STREET LIGHTING ELECTRIC 6847122000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	13	02434	300 STREET LIGHTING ELECTRIC 2405786000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	14	02434	300 STREET LIGHTING ELECTRIC 8355065111			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	15	02434	300 STREET LIGHTING ELECTRIC 3109595000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	16	02434	300 STREET LIGHTING ELECTRIC 3684503000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	17	02434	300 STREET LIGHTING ELECTRIC 3443014000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	18	02434	300 STREET LIGHTING ELECTRIC 3916054000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	19	02434	300 STREET LIGHTING ELECTRIC 9106336000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	20	02434	300 STREET LIGHTING ELECTRIC 0226383000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	21	02434	300 STREET LIGHTING ELECTRIC 0311462000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	22	02434	300 STREET LIGHTING ELECTRIC 9992025000			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	23	02434	300 STREET LIGHTING ELECTRIC 9933462222			09/08/25	09/08/25	09/08/25	60009	10.35
	16239	26	02434	401 LEEDOM ST PARK ELECTRIC 2187604000			09/08/25	09/08/25	09/08/25	60009	137.66

Expenditures Register  
**FIRE APPARATUS RESERVE**  
**GL-2509-26914**

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>04 FIRE APPARATUS RESERVE</b>											
7833				WHITE ROSE SAFETY LLC							
	16237	1	04411 741	Fire Apparatus Consolidation invoice 2605			09/08/25	09/08/25	09/08/25	60013	92,035.02
	16237	2	04411 741	Fire Apparatus Consolidation invoice 2602			09/08/25	09/08/25	09/08/25	60013	3,569.40

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>08 SEWER</b>											
1383				PECO							
	16239	3	08429	360 PUBLIC UTILITY SERVICES 5014207000			09/08/25	09/08/25	09/08/25	60009	8.32
	16239	25	08429	360 PUBLIC UTILITY SERVICES 0099014000			09/08/25	09/08/25	09/08/25	60009	38.08
938				PENNONI ASSOCIATES INC							
	16233	4	08429	210 ENGINEERING August 2025			09/08/25	09/08/25	09/08/25	60010	2,653.15
	16233	5	08429	210 ENGINEERING August 2025			09/08/25	09/08/25	09/08/25	60010	35.75

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>31 CAPITAL PROJECTS</b>											
938	16233	6	31430	310 PENNONI ASSOCIATES INC ENGINEERING/INSPECTION August 2025			09/08/25	09/08/25	09/08/25	60010	420.00
											140,858.28
											140,858.28
								18 Printed, totaling		140,858.28	

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	41,715.14	GENERAL FUND
02	01	383.42	STREET LIGHTING TAX
04	01	95,604.42	FIRE APPARATUS RESERVE
08	01	2,735.30	SEWER
31	01	420.00	CAPITAL PROJECTS
		140,858.28	

PERIOD SUMMARY

Period	Amount
2509	140,858.28
	140,858.28

Legend:  
 Expenditures Register Spooling to Windows Prompt  
 Print those ready to UPDATE  
 Sorting by fund  
 Printing for GL Period 2509  
 Doing a page break  
 Archiving to Expenditures Register-2509.txt  
 MARP05 run by Yvonne Bullock 2 : 35 PM

**Jenkintown Borough Expense Accounting**

**Report Date 09/03/25**

**Expenditures Preview**

**PAGE 1**

**GL-2509**

Vendor	Vendor Name	Budget#	Sub#	Description	Invoice	Due Date	Req #	Check#	Amount
6963	ADVANCE AUTO PARTS	01410	127	invoice 6604523240386				16223	24.60
77	AQUA PA	01409	110	000277204 0277204				16210	137.32
		01409	110	000227214 0277214				16210	22.40
		01409	110	000279941 0279941				16210	219.66
									379.38
7501	AQUA PA WASTEWATER	08429	230	invoice J2025-025	j2025-025			16220	88,597.26
1430	AT&T MOBILITY	01407	111	999848996x08242025				16208	81.19
177	C&C TECHNOLOGIES	01414	401	invoice 10143	10143			16214	2,995.00
213	CHELTHENHAM TOWNSHIP	01410	128	invoice 9000	9000			16228	1,871.91
1659	COMCAST	01400	300	8499 10 140 0033806				16209	138.01
		01400	300	8499 10 138 0356557				16209	108.32
		01407	112	8499 10 140 0021116				16209	23.18
		01407	112	8499 10 140 0041379				16209	10.51
									280.02
253	CONSTRUCTION DEMOLITION RECYC	09427	501	invoice 087749	087749			16222	346.50
290	DAVIDHEISERS INC	01410	124	30223	30223			16216	104.00
7651	FITZGERALDS TIRE & AUTO SERVI	01410	127	invoice KC7835				16225	995.93
		01410	127	invoice KC7912				16225	559.72
									1,555.65
517	HAZTEC TRAINING SERVICES INC	03411	800	invoice 48615	48615			16231	74.69
7322	KALER MOTOR COMPANY LLC	03411	800	invoice 7750	7750			16232	800.00
7474	LETHAL PEST SOLUTIONS	01421	410	PEST CONTROL				16217	73.00
1645	OFFICE BASICS	01400	100	invoice 2780801				16221	102.27
		01410	100	MATERIAL/SUPPLIES				16221	60.00

**Jenkintown Borough Expense Accounting**

**Report Date 09/03/25**

**Expenditures Preview**

**PAGE 2**

**GL-2509**

Vendor	Vendor Name	Budget#	Sub#	Description	Invoice	Due Date	Req #	Check#	Amount
									162.27
895	ORKIN ELECTRIC SYSTEMS INC	01409	400	invoice 25276	25276			16213	394.00
903	PA State Assoc of Boroughs	01414	900	invoice R73347				16224	25.00
		01414	900	invoice R73346				16224	25.00
									50.00
1383	PECO	01409	110	9875139000				16212	36.38
		01409	110	6762479000				16212	1,158.72
		02434	401	2109211222				16212	63.53
									1,258.63
7823	Primo Brands Blue Triton Bran	01410	122	invoice 05H8720092389	05H8720092			16215	117.22
7145	REPUBLIC SERVICES #320	09427	450	invoice 0320-004588560	0320-00458			16226	41,193.75
7064	SHERWIN-WILLIAMS	01400	100	invoice 8256-1	8256-1			16219	45.99
7415	USbankcorpGovernment Leasing	20472	350	invoice 562256198	562256198			16218	265.37
		20471	350	invoice 562256198	562256198			16218	962.36
		20472	350	DEBT INTEREST - POLICE VEHICLES	562256198			16218	24.56
									1,252.29
7780	Utica National Insurance Grou	03411	380	INSURANCE				16229	787.00
1578	VERIZON WIRELESS	01410	126	invoice 6121967483	6121967483			16211	240.08
7006	WITMER PUBLIC SAFETY GROUP IN	01410	125	invoice 731757	731757			16227	169.99
									142,854.42
									142,854.42

36 Printed, totaling 142,854.42

**Jenkintown Borough Expense Accounting**

**Report Date 09/03/25**

**Expenditures Preview**

**PAGE 3**

**GL-2509**

Vendor            Vendor Name            Budget# Sub#            Description            Invoice    Due Date Req #    Check#    Amount

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FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	9,739.40	GENERAL FUND
02	01	63.53	STREET LIGHTING TAX
03	01	1,661.69	FIRE PROTECTION TAX
08	01	88,597.26	SEWER
09	01	41,540.25	SOLID WASTE
20	01	1,252.29	SINKING
		<hr/>	
		142,854.42	

Legend:  
Expenditures Preview Spooling to Windows Prompt  
Print those ready to pay  
Sorting by Vendor Name  
Printing for GL Period 2509  
Doing a page break  
Archiving to Expenditures Preview-2509.txt  
MARPO6 run by Yvonne Bullock 2 : 09 PM

JENKINTOWN BOROUGH  
MS4 UPDATE - Year 7

- The Borough's MS4 permit became effective on March 16, 2018. Year 7 of the permit ends on June 30, 2025. The DEP has administratively extended the MS4 General Permit until March 15, 2026, with annual progress report due September 30, 2026.
- Six (6) Minimum Control Measures are required to be met to be in compliance with the MS4 permit:
  - Public Education & Outreach
  - Public Involvement & Participation
  - Illicit Discharge Detection & Elimination
  - Construction Site Runoff Control
  - Post-Construction Runoff Control
  - Pollution Prevention/Municipal Good Housekeeping
- Stormwater information is available on the Borough's website.
- All stormwater outfalls in the Borough are required to be screened once before the permit expiration in 2025 has been completed and submitted in the Year 5 annual report to PA DEP.
- DEP has issued a draft of the new MS4 permit requirements. It is anticipated that the new permit cycle will start on October 1, 2026 and end on September 30, 2031.
- Under the new permit, a Volume Management Plan (VMP) based on a Volume Management Objective (VMO), which is determined by DEP's Maximum Extent Practicable (MEP) calculator, will be required to be submitted to DEP by September 30, 2028 and subject to DEP approval. The VMP must be completed by September 30, 2031, unless otherwise authorized by DEP.