



PUBLIC WORKS DEPARTMENT

TO: Borough Council

FROM: Public Works Department

RE: Public Works Report April 2025

DATE: May 16, 2025

Highlighted Activities

- PW Foreman and PW crew member attended the Penndot 2025 Municipal Road Maintenance and Safety Symposium. While attending the Symposium and learning about new PW technology and equipment we attended four training sessions along with the Roadmasters Roundtable. The training sessions PW crew attending were Assessing Conditions of Small Culverts, ABC's of Liquid Fuels Tax Funds, Prioritizing Road Repairs and Enforcing Effective Posted and Bonded Road Programs.
- Kehoe sub-contractor Moncole Constructions have performed concrete restoration work on York Road from the Peco Gas Main Replacement Project. The PW Foreman and Borough Manager noticed a damaged ADA Ramp at the intersection of York Road and Cloverly Avenue while performing inspections and worked with contractor to remove and construct ADA Rmp.
- Jenkintown Borough hosted the first free Electronic Dump Event sponsored by Junk King at the Jenkintown Library Lot. This event was a collaboration of all Borough's entities such as the Borough Administration, Police Department, PW Department and Library Staff. This event was a success filling 2 full dump trucks with electrical waste.
- PW Foreman and Borough Administration have worked together to issue a Street Sweeper Route Map and Schedule. The map and schedule have been posted online and is attached to the packet.
- PW Crew has attended LTAP Training Webinar for Penndot Traffic Calming Guidelines Update. This training was great for the crew and will benefit Public Works for future traffic studies and effective methods to use where traffic safety is concerned.
- PW crew members Anthony Mcalister and Kenneth Riggins have attended Temporary Traffic Control and Flagging training provided by Delaware Valley Workers Compensation Trust. This training is crucial for PW employees that perform daily duties in hazardous situations and are constantly at the mercy of motorists.

- Peco's subcontractor Kehoe Constructions have been performing asphalt restoration on York Road for the Peco Gas Main Replacement Project. This work has been performed at night per PennDOT's approval. Kehoe has saw-cut and repaved all trenches on York Road and all streets affected by this project. The final paving will be performed as soon as the weather clears up.
- Phase 2 of Jenkintown's 2025 Thermoplastic project has been completed. The following intersections have received pedestrian upgrades.
 1. Summit Avenue and Leedom Street
 2. Summit Avenue and Wyncote Road
 3. Mather Road and Wyncote Road
 4. Wyncote Road and Highland Avenue
 5. Wyncote Road and Washington Lane
 6. Cedar Street and West Avenue
 7. Johnson Street and Hillside Avenue
- PW Foreman and Borough Engineer have been performing ADA Ramp inspections for CDBG Grant and have put together a punch list and scheduled for contractor to perform corrections.
- Due to the abundance of rain and inclement weather over the last weeks the PW crew have been cleaning the surface inlets at a higher rate and removing grates and unclogging all problematic inlets.

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BOARD OF COMMISSIONERS**

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**MONTGOMERY COUNTY
PLANNING COMMISSION**

MONTGOMERY COUNTY • PO Box 311
NORRISTOWN, PA 19404-0311

610-278-3722
PLANNING@MONTGOMERYCOUNTYPA.GOV

SCOTT FRANCE, AICP
EXECUTIVE DIRECTOR

Date: May 16, 2025

SUBJECT: Implementation Priorities
TO: George Locke, Borough Manager and Jenkintown Borough Planning Commission
FROM: Claire Warner, Senior Community Planner, MCPC

OVERVIEW

As requested, this memo provides a list of the recommendations from the comprehensive plan that has been pared down and prioritized based on the prioritization within the comprehensive plan, the current planning context, and by type of deliverable. The context within the borough has changed since the adoption of the comprehensive plan, with new residential development and new businesses, that may further influence the priorities of the borough and projects that the Planning Commission would like to pursue.

INTERPRETING THE TABLE

The table beginning on page 3 is a pared-down version of the table from the comprehensive plan that summarizes the recommendations and strategies. The table organizes the recommendations and strategies in the same order that they are presented in the comprehensive plan and indicates the type of implementation strategy (e.g., regulatory control, capital investment) and other relevant information. When relevant, the table also shows the specific regulatory code/ordinance and deliverables. All strategies shown were listed in the comprehensive plan as high priority. To further narrow the list, the strategies that have already been completed were deleted.

The following deliverables were listed under various recommended implementation strategies and have been highlighted as potential projects for the Planning Commission to consider as part of the ongoing comprehensive plan implementation work.

Deliverables/Projects	Description
Zoning updates	Reviewing and updating the zoning code as needed is a priority strategy for a number of housing, economic development, and transportation related recommendations. An audit of certain zoning districts could be considered in order to meet the borough's development goals and ensure uses and design standards are up-to-date.
Walkability Audit & Wayfinding Plan	A number of projects have been completed to improve walkability in the borough. As walkability is a perennial issue, a borough-wide walkability audit to inventory the location and condition of all sidewalks and crosswalks could help to identify future projects.
Parking Study	A parking study was conducted in 2016 and produced potential policy changes and physical improvements that could improve the efficient use of the parking



	resources. However, the parking context has changed over the last 9 years, and as the borough evaluates the parking regulations, conducting another parking study could be considered.
Design work	A number of priority strategies are related to design work, including: a street tree inventory, historic resources inventory for residential properties, storefront design guidelines and outdoor dining guidelines.

Recommendation & Strategy Number	Recommendations & Strategies	Implementation Type						Relevant Regulatory Code/Ordinance	Deliverable
		Regulatory Control	Capital investment & Staffing	Additional planning	External Coordination	Private Development	Education and outreach		
NEIGHBORHOOD PRESERVATION THEME									
RESIDENTIAL LAND USE & HOUSING ELEMENT									
NP1	Preserve the diverse range of housing types that represent different architectural styles and building materials and contribute to the historic identity of the residential community.								
NP1a	Monitor proposed and completed developments, conversions, variance requests, etc. and draft ordinance amendments as needed to protect the scale and character of residential areas.	x						zoning	
NP2	Provide sufficient housing for Jenkintown’s forecasted population growth over the next 20-30 years.								
NP2a	Encourage new development or redevelopment in the Town Center area to be mixed use by incorporating residential units on the upper floors of buildings.	x				x		zoning	
NP2d	Draft ordinance language to encourage residential development near the Noble Train Station as part of a transit-oriented development.	x			x	x		zoning	
NP3	Implement historic preservation strategies and review procedures to increase protection of the community’s historic structures and neighborhoods.								
NP3a	Complete a Borough-wide historic resource inventory of residential properties			x					Historic Resource Inventory (Residential)
ECONOMIC DEVELOPMENT THEME									
COMMERCIAL LAND USE ELEMENT									
ED2	Encourage the establishment of a strong mix of retail, office, and residential uses within the Borough’s commercial areas.								
ED2a	Support existing businesses and encourage new businesses that enhance the established arts and entertainment scene in the Town Center character area.	x			x	x	x	zoning	
ED2b	Ensure that new development and redevelopment within the Neighborhood Commercial character areas is designed in such a way to balance the need to accommodate vehicular circulation and parking while also ensuring the continuity of the pedestrian environment	x				x	x	zoning	
ED2c	Ensure that new development and redevelopment within the Gateway Commercial character areas prioritizes pedestrian movement through enhanced site layout and streetscape design that provides connections to transit nodes and the Town Center.	x				x	x	zoning	
ED2d	Draft a zoning ordinance update to include a transit-oriented development overlay district for the area around the Noble Train Station.	x			x	x		zoning	
PLACEMAKING & BEAUTIFICIATION ELEMENT									
ED4	Establish uniform storefront design guidelines to create a streamlined look that brands and unifies all of the businesses as belonging to Jenkintown and contributing to a sense of place and belonging.								
ED4a	Draft uniform storefront design guidelines to ensure storefront and signage design complements the Borough’s established historic character and scale.	x		x	x	x	x	zoning	Storefront Design Guidelines
ED4b	Strengthen the design review process by creating a consistent meeting schedule and reporting system between the Design Review Board, Planning Commission, and Borough Council.	x					x	zoning, other	
ED5	Encourage the preservation and reuse of Jenkintown’s unique commercial building stock and the Borough’s centrally-located and traditionally-scaled shopping district.								
ED5d	Implement a recognition program to formally acknowledge property owners who are preserving the historic character of their commercial property.						x		
ED6	Highlight the place-based assets of the community through promotion and advertisement of the numerous events and amenities that the Borough has to offer.								
ED6a	Partner with community organizations to establish a branding campaign to promote existing cultural features and entertainment opportunities.			x	x				
ED6c	Coordinate with business owners to promote outdoor dining, where appropriate. Create design guidelines and a permitting process that is simple and business-friendly.	x		x			x	zoning	Outdoor Dining Design Guidelines and Permit
ED7	Create a streetscape enhancements plan to provide guidelines for the design of signage, landscaping, lighting, and other streetscape elements that improve the Borough’s walkability, comfort, sense of place, and safety.								
ED7a	Draft an updated wayfinding signage plan to identify locations for gateway signs, pedestrian-oriented signs, and vehicular-oriented signs.		x	x					Wayfinding Signage Plan
PARKING ELEMENT									
ED8	Implement strategies to manage and monitor existing public parking resources more efficiently.								
ED8a	Conduct a full parking study to evaluate parking need and supply in the main commercial areas, as well as the residential areas adjacent to commercial areas and the train station. Evaluate whether regulatory changes are needed to reflect parking constraints.	x		x				zoning	Parking Study
ED8b	Identify and address missing or incomplete parking resources such as missing or uneven striping and missing or broken meters. Evaluate whether additional metered spaces are warranted, and install accordingly.		x	x					Parking Study
ED8c	Evaluate the stored data from the central parking kiosk payment system to understand historical trends in parking availability and use.			x					Parking Study
ED8e	Evaluate residential and monthly parking permit fees, distribution, and policies. Evaluate the need for changes in the permit fees to discourage over parking of certain areas of the Borough.	x		x			x		Parking Study
ED8f	Evaluate parking enforcement methods and policies.			x			x		Parking Study
ED9	Evaluate parking costs and fines and implement changes based on the policies and priorities of the Borough.								
ED9a	Evaluate existing parking revenue and expenditure patterns to determine the full cost of providing public parking.			x					Parking Study
SUSTAINABILITY THEME									
ECOLOGICAL STEWARDSHIP ELEMENT									
S1	Protect and enhance Jenkintown's diverse and established tree canopy.								
S1a	Complete a street tree inventory. Identify and prioritize areas in the Borough that have missing trees.			x			x		Street Tree Inventory
S1c	Continue to conduct outreach to property owners to encourage the planting of new trees through programs such as TreeVitalize.						x		
TRANSPORTATION THEME									
VEHICULAR TRANSPORTATION ELEMENT									

T1	Ensure roadway infrastructure adequately and safely serves all roadway users by implementing targeted traffic calming strategies.							
T1b	Install additional signage and traffic controls in order to encourage drivers to obey traffic laws. Continue to focus speed enforcement and traffic safety improvements around the School property.		x		x		x	
WALKABILITY ELEMENT								
T4	Maintain Jenkintown’s comprehensive and interconnected sidewalk network and require or encourage new development and redevelopment projects to incorporate improvements that enhance the walkability of the Borough.							
T4a	Conduct a Borough-wide walkability audit to inventory the location and condition of all sidewalks and crosswalks.			x				Walkability Audit
T4b	Ensure that the zoning ordinance and SALDO include appropriate dimensional and quality standards related to the Borough’s pedestrian network.	x		x		x		zoning, saldo Walkability Audit
T5	Ensure proper maintenance of the Borough’s sidewalk network.							
T5b	Pursue funding opportunities to install ADA ramps at intersections and crosswalks as part of sidewalk replacement projects. Require the installation of ADA ramps as part of new developments or redevelopments.	x	x	x		x		zoning Walkability Audit
PUBLIC TRANSPORTATION ELEMENT								
T8	Increase the safety and convenience of public transportation options.							
T8b	Implement improvements, such as creative pavement markings, specific wayfinding signage, and community walking maps, to enhance the pedestrian environment connecting the Jenkintown-Wyncote Train Station and the Uptown commercial area.		x					Walkability Audit

Jenkintown Borough Expense Accounting

Report Date 05/21/25

Expenditures Register GENERAL FUND GL-2505-26385

PAGE 1

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND										
6963				ADVANCE AUTO PARTS							
	15945	1	01430	200 MATERIALS/SUPPLIES			05/19/25	05/21/25	05/19/25	59738	37.98
7727				BENCHMARK INDUSTRIAL INC							
	15938	1	01400	200 GENERAL EXPENSES	157262314		05/19/25	05/21/25	05/19/25	59739	77.50
				invoice 157262314							
1703				BERKHEIMER OUT SOURCING							
	15947	1	01403	310 LOCAL ENABLING TAX COMMISSION	25040031		05/19/25	05/21/25	05/19/25	59741	111.61
				invoice 25040031							
1659				COMCAST							
	15936	1	01400	300 TELEPHONE EXPENSE			05/19/25	05/21/25	05/19/25	59742	149.96
				acct 8499 10 140 0037401							
7651				FITZGERALDS TIRE & AUTO SERVICE							
	15939	1	01410	127 MAINTENANCE/REPAIR	KC5068		05/19/25	05/21/25	05/19/25	59744	1,854.00
				invoice KC5068							
	15940	1	01410	127 MAINTENANCE/REPAIR	KC4931		05/19/25	05/21/25	05/19/25	59744	782.53
				invoice KC4931							
	15941	1	01410	127 MAINTENANCE/REPAIR	KC5049		05/19/25	05/21/25	05/19/25	59744	60.77
				invoice KC5049							
7425				MARK FREGONI							
	15946	1	01430	440 UNIFORMS			05/19/25	05/21/25	05/19/25	59747	59.96
				reimbursement							
1382				MARK WELSH							
	15948	1	01486	260 POLICE DEDUCTIBLE			05/21/25	05/21/25	05/21/25	59748	1,500.00
				reimbursement Grand View Health							
7365				MONTGOMERY COUNTY LAW LIBRARY							
	15937	1	01414	300 LEGAL ZONING AND PLANNING			05/19/25	05/21/25	05/19/25	59749	25.00
				ordinance 2025-3							
1645				OFFICE BASICS							
	15932	1	01400	200 GENERAL EXPENSES	2721737		05/19/25	05/21/25	05/19/25	59750	103.98
				invoice 2721737							

Report Date 05/21/25

Expenditures Register
FIRE PROTECTION TAX
GL-2505-26385

PAGE 2

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Grant	Req Date	Check Dte	Recpt Dte	Check#	Amount
03	FIRE PROTECTION TAX										
473	15358	2	03411	371 GLENSIDE LAWN & GARDEN INC. VEHICLE MAINTENANCE to replace ck# 59229 never received by vendor			11/21/24	05/14/25	05/14/25	59229 p	-106.38
130	15943	1	03411	800 BERGEYS/ COMMERCIAL TIRE DIVIS FIRE DEPARTMENT OPERATIONS invoice TK743413R	TK743413R		05/19/25	05/21/25	05/19/25	59740	1,779.24
7616	15935	1	03411	800 ESI APPARATUS DIVISION FIRE DEPARTMENT OPERATIONS invoice 25-322	25-322		05/19/25	05/21/25	05/19/25	59743	320.00
473	15929	1	03411	371 GLENSIDE LAWN & GARDEN INC. VEHICLE MAINTENANCE to replace ck# 59229 inv 113438 check never received by vendor			05/14/25	05/21/25	05/14/25	59745	106.38
	15934	1	03411	371 VEHICLE MAINTENANCE interest charges for invoice 113438 (check lost in mail)			05/19/25	05/21/25	05/19/25	59745	4.80
7322	15942	1	03411	800 KALER MOTOR COMPANY LLC FIRE DEPARTMENT OPERATIONS invoice 7686	7686		05/19/25	05/21/25	05/19/25	59746	1,817.68
7021	15930	1	03411	371 SUBURBAN PROPANE-2751 VEHICLE MAINTENANCE to account for not doing budget split monthly			05/15/25	05/21/25	05/15/25	59751	518.78
7006	15944	1	03411	800 WITMER PUBLIC SAFETY GROUP INC FIRE DEPARTMENT OPERATIONS invoice 677215	677215		05/19/25	05/21/25	05/19/25	59752	226.84
											9,430.63
											9,430.63
										1 Prepays, totaling	-106.38
										15 Printed, totaling	9,537.01

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	4,763.29	GENERAL FUND
03	01	4,667.34	FIRE PROTECTION TAX
		9,430.63	

PERIOD SUMMARY

Period	Amount
2505	9,430.63
	9,430.63

Print those ready to UPDATE

Sorting by fund

Printing for GL Period 2505

Doing a page break

Archiving to Expenditures Register-2505.txt

MARP05 run by Yvonne Bullock 2 : 54 PM

Second Alarmers Snapshot

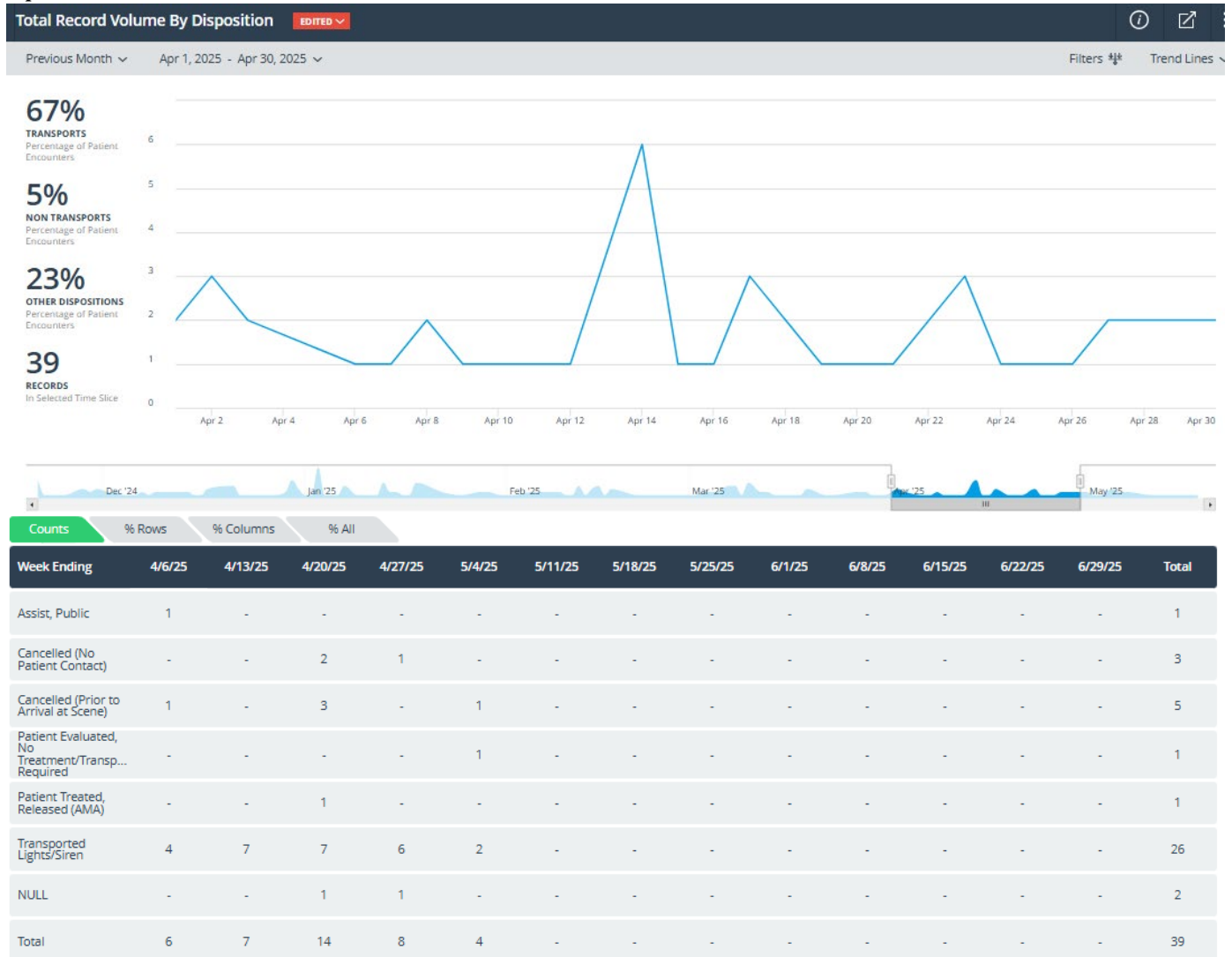


Jenkintown Borough

May 2025

Calls for service in Jenkintown in:

April 2025



***Note ESO is not currently showing an accurate reflection of transport mode so the number of transports using lights and sirens and the number not using lights and sirens are not accurate.**

April detail staffing:

Date	BLS/ALS	Detail – Career or Volunteer
26 th	BLS	Pennypack 5K - Career
26 th	ALS	Legacy 5K - Career

April 2025 Naloxone Administration Report- Jenkintown



April Staffing Report:

ALSALS Full Staffing = 3240

April 2025

April 2024

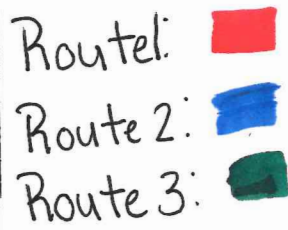
ALS Actual Staffing = 3153 hours	ALS Actual Staffing = 3100 hours
Downgrade to BLS staffing = 75 hours	Downgrade to BLS staffing = 77 hours
Downgrade to no status = 12 hours	Downgrade to no status = 63 hours

Notable news:

- Recently HB 1152 was introduced by Representative's Cooper & Borowski and co-sponsored by many other representatives including Representative Guenst. This legislation could be one of the most pivotal laws considered to help save EMS agencies across the state and would provide for patient protections from balance billing. The law would require that insurance companies pay EMS agencies directly for 911 related services and that they pay a minimum amount established by a statewide fee schedule.
 - We are asking everyone to please reach out to Representative Guenst and thank her for supporting this legislation and to encourage her to continue to work to make sure the bill is passed.
- SARS 2025-26 fund drive has started. Email reminders were sent out the week of April 28th and print mailings will go out the last week in May. Residents can visit our website www.sars.org for more information.
- SARS next EMT class will be starting June 24th. Please visit our website www.sars.org for more information
- SARS will be running a trauma active/threat training day with approximately 30 students from the Eastern Center, protective services program on Friday April 25th.

Route 1	Route 2	Route 3
Walnut st.- All	Rydal rd.- All	West ave.- 100- 300 blk
West ave.- 400 - 700 blk	Clement rd.- All	Florence ave.- All
Greenwood ave.- 100-700 blk	Vernon rd.- All	Highland ave.- All
Summit ave.- All	Newbold rd.- All	Runnymede ave.- All
Cedar st.- 100- 400 blk	Vista rd.- All	Rodman ave.-All
Harper ave.- All	Homestead rd.- All	Myrtle ave.- All
Willow st.- All	West ave.- 800 & 900 blk	Cheltena ave.- All
Leedom st.- 200- 400 blk	Cottman st.- All	Elm ave.- All
Maple st.- All	Nice ave.- All	Linda Vista ave.- All
Cherry st.- All	Greenwood ave.- 800 & 900 blk	Cloverly ave.- All
Johnson st.- All	Township line- All	Hillside ave.- All
	Washington lane- All	Linden st.- All
	Mather rd.- All	Shoemaker ave.- All
	Wyncote rd.- All	Leedom st.- 500 blk
	Highland ave.- 100- 300 blk	Cedar st.- 500 blk
Route 1 Dates	Route 2 Dates	Route3 Dates
6/09, 6/23, 7/07, 7/21, 8/04, 8/18, 9/03, 9/15, 9/29	6/11, 6/25, 7/09, 7/23, 8/06, 8/20, 9/04, 9/17, 10/01	6/12, 6/26, 7/10, 7/24, 8/07, 8/21, 9/05, 9/18, 10/02
The Borough will be doing a Special Sweeper Route in the		
Business District for Memorial Day Holiday		
5/23, 5/28, 5/29		

G
SYLVANIA



PREPARED BY
PENNONI ASSOCIATES, INC.
NOVEMBER, 2001

