



## **COMMITTEE WORKSHOP MEETING**

**Wednesday April 16<sup>th</sup>, 2025**

**7:00 P.M.**

### **DRAFT AGENDA**

#### **Call to Order**

#### **Public Comment**

#### **Reports**

- Jenkintown Fire Department Report
- Second Alarmers
- Police Department
- Public Works Department
- Engineer Report

#### **Public Works - New Business/Items for Discussion**

- 2025 PECO Gas Main Replacement Project – Homestead, Cottman Street & West Avenue (Work commencing late April/early May)
- Annual Thermoplastic Line Striping Project (intersections and location update)
- Proposed 2025 Road Paving Project – West Avenue (Florence to SEPTA) (Notifications sent, concrete curb and sidewalks inspected, Letters defining required repairs sent)
- Paving Repairs – PW / Harper Avenue Easement, Town Square / Borough Hall Lots and Greenwood Avenue (*completed*)
- ADA Ramp Project Completed (Grant close out will now take place)
- ADA ramp replaced at Walnut Street/West Avenue
- Public Works Staff Ongoing Training (Paving, Department Management, Traffic Calming, Signage, On Street Parking Management)
- Parking Inventory – Available parking evaluation of on and off-street by Traffic Engineer

#### **Public Works - Ongoing Business**

- 2024 PECO Gas Main Replacement Project (*York Road – installation completed, restoration paving to take place end of April*)
- PA Small Water Grant - Sanitary Sewer Meter Replacement / Repairs (Sewer Meters, Main Cleaning/Televising) - Grant application submitted.
- DCED – Flood Mitigation Program Grant - Shoemaker Avenue at Leedom Street Grant application submitted.
- York Road Traffic Device Control Sensors - York/Rydal Roads and Cloverly Avenue (*completed*)
- Newbold / Vernon Roads – Proposed Bike Share Lanes and Signage
- Noble Bridge Replacement PennDOT – Septa Project Update

### **Public Safety - New Business/Items for Discussion**

- SPS Fire Recovery and Testing Updates
- Fire Department – Updates
- Police Department Policies – Consideration of Approval  
**Motion: move to full Council for consideration of approval.**
- MONTCO 2040 Implementation Grant – Borough Wide Pedestrian and Traffic Safety Improvements. **Grant application submitted.**

### **Public Safety - Ongoing Business**

- Fire Department Apparatus Status – Engine 99 (Spartan Pumper) Repairs completed.
- Truck Traffic / Vehicle Concerns and Ordinance List of Streets
- Traffic Light Upgrade Runnymede and Walnut Street  
*(Right of Way Discussions w/ Affected Property Owners to be Scheduled)*

### **Administration & Finance - New Business/Items for Discussion**

- Borough Monthly Reporting – March Report Provided
- Borough Tax Collection Report – update
- EDU allocation Release – DEP Connection Management Plan  
(204 additional EDU's released to Jenkintown Borough through Connection Management)
- 2025 Municipal Liquid Fuel Allocation Received - \$119,389.44
- Montgomery County Fuel Consortium Bid – Borough estimate of use is 4,200 gallons of Diesel  
(The term of this contract shall be from September 1, 2025 through August 31, 2026, summer award expected)
- 2025/2026 Workers Compensation/ACT477 Heart & Lung – Policy Renewal
- 2023 ADA Curb Ramp Project – Albert G. Cipolloni & Sons, Inc.  
**Motion: move to full Council, authorization of payment request #3 (final) in the amount recommended by the Borough Engineer \_\_\_\_\_.**

### **Administration & Finance - Ongoing Business**

- Borough Financial, Billing and Building Code Software - *Edmunds Gov Tech Software (No Update)*
- Sanitary Sewer System Management Software – *WaterWorth Software (No update)*
- PA Dep 902 Grant – 300 Lidded Wheeled Recycling Toters  
(Recycle bins arrived/distributed grant closeout underway, reimbursement of \$12,973.00)
- LSA Grant – Rehabilitation of Borough Hall  
*(Process/progress update)*
- Governor's Center for Local Government Services  
*(STMP - Strategic Management Planning Program)*
- Committee and Commission openings  
*(Several opportunities currently exist)*  
*Planning Commission – received four letters of interest for one vacancy.*  
*Civil Service Commission. Recreation Board, Design Review Board, and the Shade Tree Commission still have multiple vacancies.*
- Employee Safety Manual  
*(update)*
- Personnel Policy & Procedure Manual Update  
*(update required to comply with most recent Federal and Labor Laws)*
- Right to Know requests – (Borough conflict attorney has completed projects)
- Sanitary Sewer Rate Study – Keystone Alliance Consulting

### **Building Zoning & Revitalization - New Business/Items for Discussion**

- Short Term Rental - Ordinance 2025-03.  
Ordinance has been publicly advertised and will come before Borough Council in April
- Planning Commission  
(Jenkintown Borough Code § 41-1 – possible increase to number of PC members)
- Zoning Hearing Board Hearings  
Monday, May 5<sup>th</sup> - 103 York Road – Addition, seeking rear yard setback variance. (continued)
- Current Development Updates
  - i. 501 Washington Lane – Apartment building - 24 Apts w/ Commercial/Retail on 1st floor – **Project substantially complete.**
  - ii. 821 Homestead Road – Proposed apartment building - 26 - 1 & 2-bedroom w/ Commercial/Retail on 1st floor. **Property being marketed.**
  - iii. 93 York Road – Jenkintown Commons Limited Partnership #3 and BAP Jenkintown, LLC – **Grocery Store Open.**
  - iv. 459/471 York Road – Retail / Apartments  
*Zoning & Conditional Use approved, Land Development process ongoing*
  - v. 604 West Avenue Immaculate Church – (3-bedroom apts/commercial first floor)  
**EDU/Planning Module approved by Pa DEP. Interior demo permit issued.**
  - vi. 610 York Road – ‘Coffee Shop’ and ‘Dessert Shop’  
*Preliminary Land Development Approved (No update)*
  - vii. 610 York Road – Zoning & Use ‘Tiny Town’ (No update)
  - viii. 610 York Road - Zoning & Use ‘Dogtopia’ Doggie day Care permit approved. (No update)

### **Building Zoning & Revitalization - Ongoing Business**

- Building Improvements Continue (401 York/700 block of West Avenue)
- Community Playground at JSD (Legacy Park update)
- Private / Public Parking Lot – 429 York Road  
*(Possible future opportunity)*
- Cedar Street / Greenwood Avenue Properties – Temporary Parking Agreement Ending

### **Other Business**

### **Adjournment**

## MEMORANDUM

**TO:** George Locke, Borough Manager

**FROM:** Khaled Hassan, PE., Borough Engineer

**DATE:** April 10, 2025

**SUBJECT:** Engineer's Report (JENK 0000) for April Council Meeting

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As requested, and in preparation for the April Council meeting, we prepared this engineer's report for your review and consideration:

**1. Sewer Lateral Reviews for Properties Being Sold in Borough**

To date, and since the requirements for sewer lateral inspections have been implemented, **361 lateral reviews** have been received and submitted. Summary reports based on video and written reports received have been completed.

**2. Mather Road Storm Sewer Culvert Failure - (No update since the last report)**

The major failure of the existing storm sewer culvert has been repaired 100%. The repair required the reconstruction of approximately 10 LF of the invert of the storm culvert, reconnection of two storm water laterals and reconnection of one sewer lateral to the to the sanitary main. The failure of the culvert resulted in a large area of the roadway being undermined and the failure of the three laterals. The undermined areas of the roadway have been restored with a combination of flowable fill and 2A stone compacted stone. The roadway has been patched with temporary asphalt and final paving will be placed in early fall. No additional updates (See Cedar to Walnut Storm Sewer project)

**3. 821 Homestead Drive**

Sanitary sewer pipe installed. Inspections of construction learned that no concrete encasement was installed around the sewer pipe under the concrete vault. Concrete encasement to be installed on April 18, 2024.

Concrete encasement has been installed. Construction is ongoing as of June 13, 2024

Construction at that site is mostly in and around the new building. As of June 11, 2024, they were working on installing the exterior of the building. There are still sidewalk improvements, paving, street light installation and fine grading that will need to be conducted.

Sewer and electrical vault have been completed. Sidewalk improvements have been installed along Homestead Drive.

**Topsoil being installed around the building.**

**Pending construction change for depicted changes to the building entrance for approval**

**Pending notice from Developer to start final inspection to prepare punchlist letter.**

#### **4. MS4 Annual Progress Report**

- a. Completed annual progress report and sent to PADEP on 9/30/21.
- b. Will keep Borough posted on any updated for to the MS4 permit for 2022.
- c. Performed outfalls screening and completed annual progress report and sent to PADEP on 9/30/22.
- d. Working on updating Stormwater Ordinance for review and approval by Planning Commission and then Borough Council for adoption prior to September 2023.
- e. Submitted Stormwater Ordinance to Borough Manager on April 21, 2023 for review. If there are no questions, have it go before the Planning Commission for recommendation to Council to approve for advertisement. Then go before Council for approval to advertise. Anticipated to be on PC meeting in May or June.
- f. Received comments from MCPC for stormwater ordinance update on June 6, 2023 for review and discussion with Borough Staff.
- g. Pending approval by Borough Council
- h. Stormwater ordinance was approved for advertisement for 2 weeks. Once completed will be on Council meeting to recommend adoption of stormwater ordinance possibly on August Council meeting.
- i. On September 6, 2023 the Borough Solicitor sent out an email of the legal advertisement for the Stormwater Ordinance. Once the advertisement has been posted for 2 weeks it will go before Council for adoption. This should be completed in October.
- j. The Borough has adopted the updates to the Stormwater Management Ordinance. A copy of the adopted Stormwater Management Ordinance has been included with the Year 5 MS4 annual report submission to PA DEP via UPS on 09/29/23. A hardcopy of the Year 5 MS4 annual report submission will be provided to the Borough.
- k. The Year 6 MS4 Annual Update summary was submitted to the Borough on 05/17/2024 for the June Council meeting.
- l. The next annual update will be in September.
- m. **The MS4 annual progress report was submitted to the PADEP on September 30, 2024.**

#### **5. Wyncote & York Road Grocery Store Land Development Application**

Construction is ongoing and inspections completed for construction and E&S.

Storm sewer improvements in Washington Lane were started on July 10, 2024 and completed. A Construction change to relocate the gas and water lines due to conflict with the new storm pipe in Washington was reviewed and approved and completed on July 12, 2024.

Stormwater improvement onsite are being installed as of July 16, 2024

Base and binder for road widening were installed on August 1, 2024

Curbing and entrance have been installed

Milling and Overlay of Washington Lane will be completed after installation of stormwater improvements by the Borough and completion of the sidewalk and curb along the frontage of the 501 Washington project.

Curbing was installed internally at the lower end of the site last week in addition to stone base in preparation for paving.

Change in the profile of Washington Ln will need to be reviewed and approved before the mill and overlay is conducted.

Project closeout projected for January – February timeframe.

Paving of Washington Lane to be completed on the week of November 18, 2024.

Final signal inspection held on 2/11/2025. Contractor to address punchlist. Final PennDOT roadway improvements inspection is scheduled on 2/20/2025.

**Updated punchlist received on 3/25/2025. Outstanding punchlist items still need to be addressed. Contractor to coordinate with Pennoni when all items are completed. Final inspection will be performed once completed.**

## 6. Chapter 94 Report

We have prepared the 2021 Chapter 94 Report. The Report was submitted the PADEP on March 31, 2022. This is completed for year 2021.

Email sent out to provide Manager on February 6, 2023 to give heads up on preparation of Chapter 94 2022 submission for March 2023.

Chapter 94 Report 2022 submission was completed and set out on March 31, 2023.

**Received flow data and calibration reports from the Borough on 3/10/25. 2024 Chapter 94 report was submitted to PA DEP online on 3/31/25. Two (2) copies of the report were hand delivered to the Borough on 4/8/25.**

## 7. 501 Washington Lane LD (Preliminary/Final)

**Construction is still in progress of the building.**

Construction of the sidewalk and curb along Washington St will be held off until the stormwater pipe and inlets are installed along Washington Lane.

Construction of curb, sidewalk and handicap ramp are in progress along Cedar Ave. Curb and Sidewalk along Washington Lane will not start until completion of stormwater improvements by the Borough which should be completed by September 6, 2024, weather dependent.

The curb and sidewalk have been completed along Washington Lane and Cedar St.

Landscaping is on schedule to stabilize rain garden banks.

Applicant is anticipating requesting a Temporary Certificate of Occupancy in November – December timeframe with project completion in January – February timeframe.

Submitted a reviewed escrow release #1 to the Borough on January 2, 2025.

The release is on the Committee agenda 1/5 to be moved to full Council for approval 1/22.

**Punchlist review and DRAFT maintenance bond review completed and sent to Borough for review on 3/28/2025. Punchlist and DRAFT maintenance bond review sent to Contractor and Applicant on 4/2/2025.**

**As-built plan received on 2/24/2024. Review completed and sent to Applicant on 4/1/2025.**

**8. 2023 Green-Light-Go Grant Application (Year 8)**

Assisted Borough staff preparing and refining the grant application due on January 31, 2023. The scope of work includes upgrades to the Walnut & Runnymede traffic signal including a new controller and a new mast-arm, as well as other minor upgrades such as signal heads and retroreflective backplates.

Awards were announced on August 11, 2023. The Borough was awarded \$51,160 to fund Phase 1 upgrades to the Walnut & Runnymede Traffic Signal.

The final intersection configuration plans have been finalized and provided to the Borough for review. Next steps include evaluating the Traffic Signal Easements and advancing the Phase 1 approvals and bid package. Working with the Borough Manager to advance this coordination.

**Advancing the plans and bid package for the Green Light Go funded improvements (Phase 1) while traffic signal easements are advanced concurrently.**

**9. 101 York Road**

This project is the proposal of a Take Five Oil Change business. This project went in front of Council at their regularly scheduled meeting on February 22, 2023 and was granted a waiver of land development.

**Project is prepared to start construction of the new business when they have obtained the applicable permits from the Borough.**

**10. 604 West Avenue**

Planning Module submitted to DEP from Applicant's engineer first week of December. DEP had comments on the submission of the Planning Module regarding the CMP. Pending response from the Borough in addressing the DEPs comments.

Pennoni finalizing review of plans and outstanding items with Applicant's engineer in preparation of recommendation for recording of the plans during week of December 10<sup>th</sup>.

Pennoni complete the sanitary sewer capacity letter and the recording plan review letter and submitted to the Borough on January 2, 2024.

Sent Planning Module completion of Sections G and J to the applicant's engineer on March 4, 2024.

Sent Sewer Flow Map Plan to applicant's engineer on April 1, 2024.

Pending completion of CMP form and component 4A as part of the PM submission.

Borough submitted DEP checklist form to Engineer preparing the PM submission. Pending the Resolution from Council to finalize for submission of PM to the DEP.

**Borough submitted on March 6, 2025 to the engineer, a signed copy of the checklist, signed copy of the submittal letter and the most recent CMP approved by the PaDEP. Applicant's sewer engineer to submit packet to DEP for review and approval.**

#### **11. 219 Washington Avenue**

Removed row of hedges along existing driveway and installed modified stone in lieu of hedges approximately 9" in width and 25-ft in length for an approximate increase in impervious area of 20-sf. Completed a high level zoning review and submitted to staff on March 22, 2023 for comment from the Borough Staff.

**No update since last report.**

#### **12. 610 Old York Road**

Received Land Development Application on June 29, 2023 for review.

Completed land development review and pending any comment from the Borough on July 28, 2023.

Borough Planning Commission submitted a review of the Conditional Use application on October 23, 2023.

Conditional Use for drive-thru use and orientation of drive-thru was approved at the Council meeting on November 20, 2023.

Received revised plans for review on March 29, 2024. Land Development and Traffic Review letter will be completed week of April 22, 2024.

Submitted a LD Plan review (2<sup>nd</sup> Submission) on May 13, 2024 to the Borough and Applicant.

Received request for a sewer will serve on July 2, 2024.

Waiting on the request to provide sewer flows separated out for each use from the engineer on August 13, 2024. As of August 22, 2024 we are still waiting on the detailed sewer flows for this project for review and preparation of a will serve letter.

Pennoni had a meeting with the Applicant's engineer to discuss what is needed for detailed sewer flows to complete a review of the Available Capacity Letter. Still Pending sewer flows for review from the Applicant's engineer.

Obtained sewer flows from Applicant's engineer on January 22, 2025. Review will be completed on week of February 17, 2025.



**13. Borough Hall Renovations**

Local share grant for \$900,000 was approved for submission on November 27, 2023 Special Council Meeting and the grant was submitted on 11/30/23.

**Renovations have not been started yet as of March 10, 2025**

**14. Cedar & Washington Stormwater Improvements**

Base Plan being updated and will be completed by April 19, 2024 for submission to the Borough.

Bid dates will be determined at the time of submission of plan to the Borough on April 19, 2024.

Pre-Bid meeting was completed on June 11, 2024 at 10:00am.

Meeting minutes for the Pre-bid meeting were sent June 11, 2024

The RFI will be cut off on June 17, 2024 at 12:00pm. The Bids will be due June 21, 2024 at 11:00am.

Letter of intent to award was sent out to the Borough to Award the project to Jurich, Inc for the base bid amount of \$195,192.00 on June 28, 2024.

Award letter was sent to Jurich, Inc on July 26, 2024

A Pre-Construction meeting was held on August 1, 2024 and the meeting minutes were sent out to everyone on August 9, 2024.

Construction is scheduled to begin tentatively on the week of August 26, 2024 to prep and install on the week of September 3, 2024.

**Stormwater improvements along Cedar St and Washington Lane have been completed. Final payment application paid and project in warranty period.**

**15. 2024 Paving project**

Final Award letter send out July 25, 2024 to Glasgow, Inc. for the base bid amount of \$144,237.00.

On August 8, 2024, sent approved JMF for Jenkintown paving project to contractor. Pennoni will be sending them to Penndot along with other documents in order to obtain a Project # from Penndot.

Received contract documents from Contractor on August 13, 2024 and dropped off at the Borough on August 14, 2024 for signature. The signed contracts from the Borough were picked up on August 22, 2024. Additional signatures required on the documents. Contract documents dropped off the Boro on August 27, 2024 and picked up on September 4, 2024. Signed contract docs sent to PennDOT for approval. Pending PennDOT approval.

Bids were rejected and project rebid with bid opening scheduled for 10/15/24.

Bid award letter sent to Borough on 10/15/24. Borough Council approved the award of the contract to Glasgow at the 10/22/24 Council Meeting. Award Letter sent to contractor on 10/23/24. Contract Documents received 11/1/24 and signed by Borough.

Notice to proceed sent to contractor 11/11/24.

Construction is substantially complete as of 11/14/2024.

**Change order #1 for final quantities adjustment sent to Contractor on 12/6/2024 for signature.**

**Pending signed change order, contract closeout documents, and payment application for review and approval.**

#### **16. Washington & Walnut Pedestrian Improvements**

We are developing a plan to incorporate traffic calming features to improve pedestrian access at this intersection. Specific improvements targeted include a raised crosswalk, and a curb extension (bump-out) along with associated pavement markings and signage. Currently coordinating the improvements with adjacent projects. Draft sketch has been provided to Borough Manager. **Location included in Montco 2040 grant application submitted 3/3/2025. No update since the grant submission.**

#### **17. School Playground Equipment Safety Inspection/Review**

Received request for “certified” playground inspection on 9/4/24 from the Borough regarding safety concerns at the Playground. Began coordination with Pennoni staff for “certified” playground inspector. Received school structures report on 9/6/24 of school playground equipment. Structures report review completed.

#### **18. Wyncote and Summit Crosswalk upgrades and All-Way Stop evaluation**

Responding to a request to evaluate the subject intersection to improve the crosswalks and evaluate for an all-way stop. Desk evaluation complete, field evaluation complete. Waiting on data collection from JPD. Draft sketch with a raised crosswalk provided to Borough Manager. **Location included in Montco 2040 grant application submitted 3/3/2025.**

#### **19. Vernon & Vista Intersection Improvements**

Updated sketch and provided a final version to Borough Manager with quantities. Curb extension was completed with the CDBG ADA Ramps project. Additional intersection improvements included in Montco 2040 grant application submitted 3/3/2025. **No update since the last report. No update since the grant submission.**

#### **20. CDBG ADA Ramp Project**

CDBG Bids were received and approved by CDBG and award recommendation and bid tab was prepared and provided to the Borough.

Intent to award letter sent to Borough on 10/10/24. Borough Council approved the award of the contract to Albert G. Cipolloni Jr. & Sons, Inc. at the 10/22/24 Council meeting. Award Letter sent to contractor on

10/24/24. Contract documents received 11/7/24 and dropped off to Boro for signatures. Pending Boro signatures.

Pre-construction meeting scheduled for 11/15/24.

Payment Application #1 received on 12/4/24. Review completed and recommendation for payment application #1 sent to Borough on 12/6/24.

Payment Application #2 received on 2/4/25.

Change order #1 completed and signed by Borough on 2/26/25.

**Pay Application reviewed and recommendation for Payment #2 sent to Borough on 3/3/25. Payment #2 has been processed, punch list and final pending**

**Payment Application #3 (Final) received on 3/20/2025. Pending punchlist inspection with Borough to determine any outstanding punchlist items. Contractor to submit required closeout documents and address punchlist items prior to release of pay app #3 (Final).**

#### **21. 459-471 Old York Road Mixed Use Development**

Received sanitary sewer EDU and flow path inquiry from the Applicant on 12/23/24. A map highlighting the sewer flow path was provided to the Borough on 12/24/24.

Sent Borough review of the sanitary sewer flow calculations on January 9, 2025.

Pending completion of Land Development review for submission to the Borough in time for PC meeting.

Pennoni received and began review of Applicant's PennDOT Highway Occupancy Permit (HOP) Cycle 2 Submission.

**Revised sewer facilities planning module (SFPM) submission received on 3/7/25. SFPM Component 3 Section J and 4A mark-ups were provided to the Borough on 3/31/25.**

**Submitted Preliminary LD Plan review letter (1str Submission) on March 28, 2025.**

#### **22. Montco 2040 Grant**

Evaluating the updated program criteria and begin preparing a cost estimate for a Borough-wide Pedestrian Enhancements & Traffic Calming project. This would be based on the previously completed evaluations such as Washington & Walnut, Wyncote & Summit, etc. Assisted Borough Manager with completing the grant application, submitted on 3/3/2025.

**Advancing additional intersection layout options for the Linda Vista & Cheltena intersection.**

#### **23. Leedom Street & Shoemaker Avenue Flooding**

Pennoni attended meeting with Borough on 2/24/25. Concept plan and cost estimate preparation currently under review.

**24. Borough Wide Truck Restrictions Studies**

**There are 13 streets that have posted truck restrictions but no ordinance which makes the restriction not enforceable. We are finalizing PennDOT's Engineering and Traffic Study for Restrictions forms to justify the restriction so they can be added to the municipal ordinance.**

If you have any questions or comments, please do not hesitate to contact me. Thanks, Khal

# Second Alarmers Snapshot



## Jenkintown Borough

March 2025

### Calls for service in Jenkintown in: February

Previous Month ▾ Feb 1, 2025 - Feb 28, 2025 ▾

Filters ⚙

Trend Lines ▾

57%

#### TRANSPORTS

Percentage of Patient Encounters

10%

#### NON TRANSPORTS

Percentage of Patient Encounters

27%

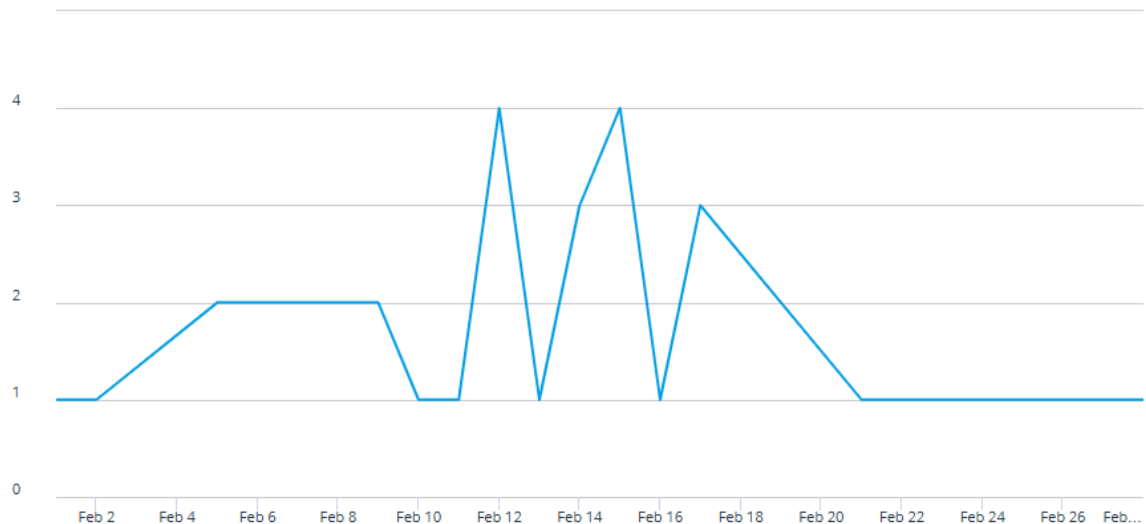
#### OTHER DISPOSITIONS

Percentage of Patient Encounters

30

#### RECORDS

In Selected Time Slice



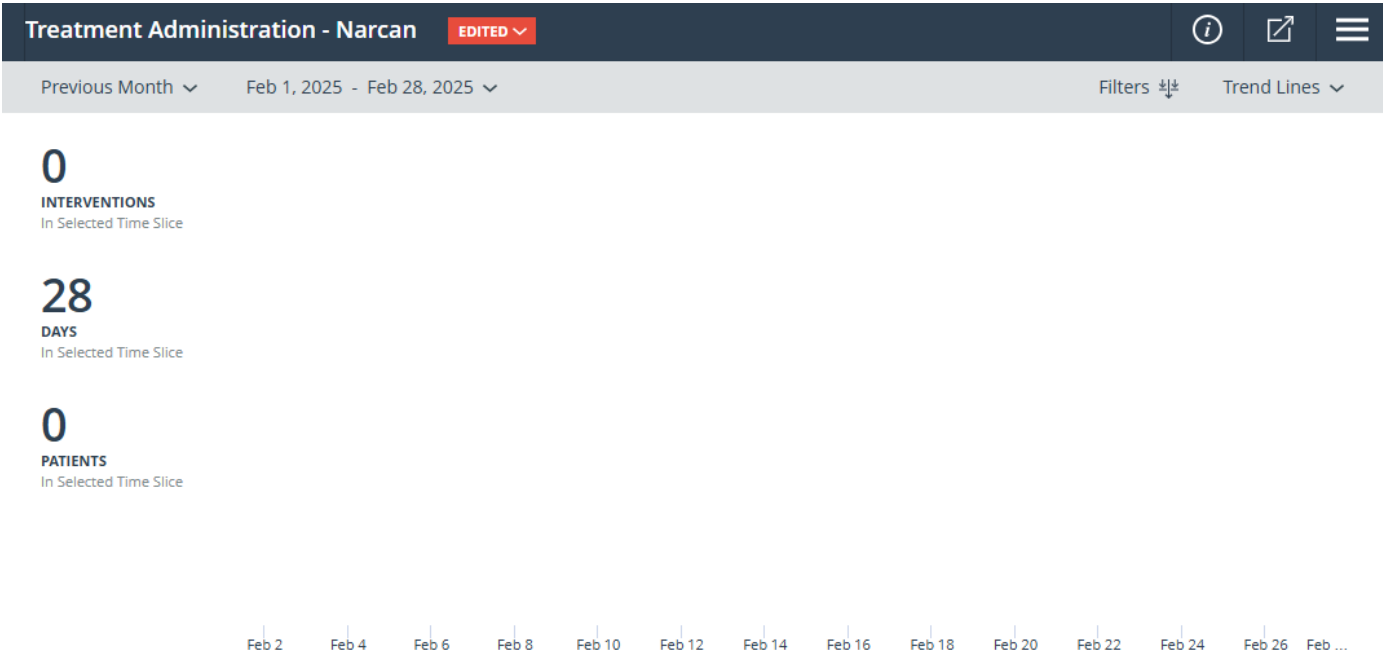
Week Ending	12/1/24	12/8/24	12/15/24	12/22/24	12/29/24	1/5/25	1/12/25	1/19/25	1/26/25	2/2/25	2/9/25	2/16/25	2/23/25	Total
Assist, Public	3	4	5	1	3	-	-	-	-	-	-	-	-	16
Cancelled (No Patient Contact)	1	3	17	9	13	5	-	-	-	-	-	-	-	48
Cancelled (Prior to Arrival at Scene)	1	1	5	-	3	2	-	-	-	-	-	-	-	12
Cancelled on Scene/No Patient Found	-	1	2	1	1	-	-	-	-	-	-	-	-	5
Patient Dead on Scene - Resuscitation Attempted (Without Transport)	-	1	-	-	-	-	-	-	-	-	-	-	-	1
Patient Evaluated, No Treatment/Transport Required	-	1	1	1	2	-	-	-	-	-	-	-	-	5
Patient Refused Evaluation/Care (Without Transport)	-	2	4	5	3	1	-	-	-	-	-	-	-	15
Patient Treated, Released (AMA)	-	-	-	1	-	-	-	-	-	-	-	-	-	1
Patient Treated, Released (per protocol)	-	-	1	1	-	-	-	-	-	-	-	-	-	2
Patient Treated, Transferred Care to Another EMS Professional/Unit	-	-	-	-	1	-	-	-	-	-	-	-	-	1
Patient Treated, Transported by Private Vehicle	-	-	-	1	-	-	-	-	-	-	-	-	-	1
Transported Lights/Siren	8	42	46	39	44	10	-	-	-	-	-	-	-	189
Transported No Lights/Siren	-	5	4	2	5	1	-	-	-	-	-	-	-	17
NULL	1	1	-	1	6	-	-	-	-	-	-	-	-	9
Total	14	61	85	62	81	19	-	-	-	-	-	-	-	322

**\*Note ESO is not currently showing an accurate reflection of transport mode so the number of transports using lights and sirens and the number not using lights and sirens are not accurate.**

February detail staffing:

DATE	BLS/ALS	DETAILS (Volunteer or Career)
2-21	BLS	PR Detail "Fire & Ice" – Career

February 2025 Naloxone Administration Report- Upper Moreland



February Staffing Report:

February ALS Full Staffing = 2025- 2988 2024-3132\*

February 2025	February 2024
ALS Actual Staffing = 2739 hours	ALS Actual Staffing = 2992 hours
Downgrade to BLS staffing = 159 hours	Downgrade to BLS staffing =58 hours
Downgrade to no status = 60 hours	Downgrade to no status = 71.5 hours

**Notable news:**

13 new LP35 monitors have been placed in service after members attended training on their use

On February 2nd A/C Davidson and a few colleagues from the AA-PA met with Representatives Cooper Borowski, Gillen and members of the insurance lobby in Harrisburg to discuss legislation aimed at establishing both a statewide fee schedule and balance billing protections.

Also on February 2nd A/C Davidson and a smaller group met with Representative Causer to discuss language in legislation he was proposing that may be necessary to assist some EMS agencies on other parts of the state but that could have had unintended consequences for systems in our area.

On February 17th SARS and multiple mutual aid companies responded with Weldon Fire Company and over 60 mutual aid fire companies to a large industrial fire at SPS Technologies located at 301 Highland Ave. in Abington Township. SARS had multiple units in service supporting the fire operation for 114 consecutive hours.

Fortunately, and amazingly, there were no injuries or fatalities as a result of this event and the singular patient that was transported was a patient with pre-existing medical issues that was taken to the hospital during the partial evacuation that took place on February 18th.

**JENKINTOWN FIRE DEPARTMENT**  
**MONTHLY CHIEF'S REPORT**  
**March 1 – March 31, 2025**

30 calls for the Department, 21 Incidents within the Borough of Jenkintown and 9 Mutual Aid Incidents

12 Automatic Fire Alarm	2 Vehicle Accident Stand by	1 Gas Odor Outside
4 Dwelling	1 Apartment	1 Investigation
4 Gas Odor Inside	1 Appliance	1 Vehicle
2 Elevator Rescue	1 Commercial	

**Mutual Aid Responses: 9**

25-070	03/01	2007 S. John Russell Cir.	Apartment	Cheltenham Township
25-077	03/06	1036 Rock Creek Dr.	Dwelling	Cheltenham Township
25-080	03/11	411 Valley Rd.	Dwelling	Cheltenham Township
25-081	03/12	172 Linden Dr.	AFA	Cheltenham Township
25-087	03/20	609 Ashbourne Rd.	Dwelling	Cheltenham Township
25-090	03/22	1460 Stockton Rd.	AFA	Abington Township
25-091	03/24	301 Highland Ave	Commercial	Abington Township
25-094	03/27	1420 Academy Ln.	Dwelling	Cheltenham Township
25-097	03/29	101 Washington Ln.	AFA	Abington Township

**Mutual Aid Received: 7**

25-069	03/01	100 West Ave.	Gas Leak Inside	L-100, E-200, E-302, E-1
25-073	03/02	309 Florence Ave	Elevator Rescue	R-300
25-074	03/04	309 Florence Ave	Elevator Rescue	R-300
25-076	03/05	410 Linden St.	Gas Odor Inside	L-100, E-303, E-200
25-085	03/19	310 Wyncote Rd.	Vehicle	E-303
25-095	03/27	100 West Ave	Gas Odor Inside	L-100, E-303, E-200
25-098	03/29	100 West Ave	Gas Odor Inside	L-100, E-303, E,200

The Fire Department had 385 Members respond to 30 calls and was in service for 11 hours 37 minutes. Of those 385 Members, Per the adopted Borough Training Standard 287 of them were certified firefighters, the remaining were support personnel and Juniors. Of those 287 firefighters, 205 of them responded to the scene of the Incident either on the apparatus or POV, the remainder were at the station.

**EQUIPMENT USED:** 35 air packs, Thermal Imagine Camera, Misc. hand tools, Air Monitoring Meters, PPV fans, Battery Operated Rescue Tool.

**HOSE USED:** 50' 5" Supply Line, 50' 3" Supply line, 200' 2" Attack Line, 100' 1 ¾" Attack Line  
**LADDERS RAISED:** 100' Main Ladder, 20' Ground

**INJURIES:** 0



EQUIPMENT DAMAGED: 0

FUEL USAGE:

Quint 99: 51.4 Gallons Diesel

Tac 99: 8 Gallons Diesel

Engine 99-1: 22.3 Gallons Diesel

Special Service 99: 0 Gallons Diesel

Traffic 99: 0 Gallons Gasoline

Estimated civilian insurance loss for the month: \$ 0.00

Estimated Civilian insurance loss for the year: \$ 400,000.00

During the month of March Members Drilled on Water Supply, and did a walk through of the new Giant

Respectfully submitted:

Kenneth Lynch

Fire Chief

JENKINTOWN FIRE DEPARTMENT  
ABRIVATION LIST

**ALARM ABRIATIONS**

AFA – AUTOMATIC FIRE ALARM  
RIT. RAPID INTERVENTION TEAM  
STANDBY- RELOCATION TO ANOTHER STATION TO COVER THAT STATIONS CALLS  
CO DETECTOR- CARBON MONOXIDE DETECTOR.  
BLD. INVESTIGATION- BUILDING INVESTIGATION

### **APPARATUS ABRIATION**

L- Ladder Truck  
Sqd- Squad  
E- Engine  
TAC- Tactical Support Truck  
Res- Rescue  
SS- Special Service  
EM- Emergency Management  
FM- Fire Marshall

### **STATION ASSIGNMENTS**

99a Pioneer Fire Company  
99b Independent Fire Company  
100 Abington Fire Company  
200 McKinley Fire Company  
300 Weldon Fire Company  
400 Edgehill Fire Company  
500 Roslyn Fire Company  
1 Glenside Fire Company  
2 Lamott Fire Company  
3 Elkins Park Fire Company  
4 Cheltenham Fire Company  
9 Rockledge Fire Company  
35 Willow Grove Fire Company  
82 Wyndmoor Fire Company  
19 Fettermills Fire Company

Jenkintown Borough  
Cash Analysis  
March 31, 2025

Fund Name	Fund #	Parking	Parking	Pooled Accounts	Shade Tree	Petty Cash	Payroll	Land Develop. Escrow	Rec Board	Sewer Reserve	Capital Projects	Liquid Fuels	Liquid Fuels Loan	Uniform Mellon Investments	Non-Uniform Mellon Investments	Police Donation	EAC	Total Cash
General Fund	01	82,143	12,899	688,056	1,719	200	4,007	170,252	4,887									964,164
Street Light	02	-	-	10,499														10,499
Fire Protection	03	-	-	6,732														6,732
Fire Apparatus	04	-	-	318,297														318,297
Library	05	-	-	34,408														34,408
Sewer	08	-	-	383,212						115,046								498,259
Solid Waste	09	-	-	354,706														354,706
Ambulance	10	-	-	1,711														1,711
Street Tax	18	-	-	33,646														33,646
Sinking Fund	20	-	-	26,976														26,976
Capital Projects	31	-	-	-							5,761							5,761
Liquid Fuels	35											132,329	183					132,512
Police Pension	60	-	-	34,234										6,570,936				6,605,169
Non-Uniform Pension	65	-	-	7,795											1,355,474			1,363,269
Police Donations	95															1,421		1,421
EAC	96																158	158
		82,143	12,899	1,900,273	1,719	200	4,007	170,252	4,887	115,046	5,761	132,329	183	6,570,936	1,355,474	1,421	158	10,357,688

Fund Name	Fund #	Cash @ 12/31/2024	Other Assets/Liabilities	For Period ended 02/28/2025 Revenue	Expenditures	Cash @ 3/31/2025	Cash @ 3/31/2024	2025 YTD to 2024 YTD
General Fund	01	1,051,407	(170,250)	1,046,640	(1,134,768)	964,164	1,348,287	(384,123)
Street Light	02	14,279	-	6,306	(10,085)	10,499	(10,254)	20,753
Fire Protection	03	16,288	-	20,908	(30,464)	6,732	(3,765)	10,497
Fire Apparatus	04	347,908	-	4,766	(34,378)	318,297	367,987	(49,690)
Library	05	3,825		30,583	-	34,408	47,698	(13,290)
Sewer	08	639,507		41,542	(182,790)	498,259	748,020	(249,761)
Solid Waste	09	164,029		356,638	(165,961)	354,706	195,629	159,077
Ambulance	10	276	-	1,435	-	1,711	2,068	(357)
Street Tax	18	53,510	-	8,345	(28,209)	33,646	77,322	(43,676)
Sinking Fund	20	(40,080)		77,515	(10,460)	26,976	63,331	(36,355)
Capital Projects	31	98,027	-	98,359	(190,625)	5,761	(150,415)	156,176
Liquid Fuels	35	153,718	-	529	(21,734)	132,512	156,525	(24,013)
Police Pension	60	6,711,517	-	(18,464)	(87,884)	6,605,169	6,363,424	241,746
Non-Uniform Pension	65	1,381,070		(6,322)	(11,479)	1,363,269	1,280,329	82,940
Police Donations	95	1,412		9	-	1,421	2,147	(726)
EAC	96	148	-	10	-	158	(405)	562
Total		10,596,839	(170,250)	1,668,799	(1,908,836)	10,357,688	10,487,928	(130,239)

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>01 GENERAL FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$219,601.14	\$243,432.32	\$340,167.13	\$2,147,514	\$1,904,081.68	11.34%	(\$96,734.81)
LOCAL TAX ENABLING ACT	\$156,424.75	\$306,446.49	\$375,987.86	\$1,430,000	\$1,123,553.51	21.43%	(\$69,541.37)
LICENSES & PERMITS	\$18,169.90	\$63,789.32	\$316,104.31	\$310,040	\$246,250.68	20.57%	(\$252,314.99)
OTHER	\$27,867.43	\$432,971.47	\$398,363.65	\$893,347	\$460,375.53	48.47%	\$34,607.82
<b>TOTAL GENERAL FUND REVENU</b>	<b>\$422,063.22</b>	<b>\$1,046,639.60</b>	<b>\$1,430,622.95</b>	<b>\$4,780,901</b>	<b>\$3,734,261.40</b>	<b>21.89%</b>	<b>(\$383,983.35)</b>
Expenditures							
ADMINISTRATION	\$60,631.43	\$204,332.81	\$192,621.30	\$691,977	\$487,644.19	29.53%	\$11,711.51
POLICE & FIRE	\$128,085.10	\$458,190.76	\$477,074.65	\$1,801,350	\$1,343,159.24	25.44%	(\$18,883.89)
PLANNING & ZONING	\$16,869.45	\$71,655.77	\$57,650.79	\$211,687	\$140,031.23	33.85%	\$14,004.98
PUBLIC WORKS	\$39,849.79	\$122,427.93	\$104,291.90	\$472,690	\$350,262.07	25.90%	\$18,136.03
DEBT PRINCIPAL	\$0.00	\$0.00	\$0.00	\$350,000	\$350,000.00	0.00%	\$0.00
OTHER	\$60,918.71	\$278,161.00	\$143,021.52	\$1,787,817	\$1,509,656.00	15.56%	\$135,139.48
<b>TOTAL GENERAL FUND EXPENDI</b>	<b>\$306,354.48</b>	<b>\$1,134,768.27</b>	<b>\$974,660.16</b>	<b>\$5,315,521</b>	<b>\$4,180,752.73</b>	<b>21.35%</b>	<b>\$160,108.11</b>

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BUDGET - The amount budgeted in the respective category.

BUDGET REMAINING - The difference between the year-to-date revenue/expenditures and the amount budgeted in the respective category.

% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>02 STREET LIGHTING TAX FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$5,641.36	\$6,263.27	\$8,008.43	\$55,099	\$48,835.73	11.37%	(\$1,745.16)
OTHER	\$12.21	\$42.56	\$0.00	\$6,125	\$6,082.44	0.69%	\$42.56
TOTAL STREET LIGHTING REVEN	\$5,653.57	\$6,305.83	\$8,008.43	\$61,224	\$54,918.17	10.30%	(\$1,702.60)
Expenditures							
OTHER	\$3,668.16	\$10,085.21	\$14,298.33	\$44,505	\$34,419.79	22.66%	(\$4,213.12)
DEBT PRINCIPAL	\$0.00	\$0.00	-	\$0	\$0.00	#DIV/0!	\$0.00
DEBT INTEREST	\$0.00	\$0.00	-	\$0	\$0.00	#DIV/0!	\$0.00
TRANSFER TO GENERAL FUND	\$0.00	\$0.00	-	\$0	\$0.00	#DIV/0!	\$0.00
TOTAL STREET LIGHTING EXPEN	\$3,668.16	\$10,085.21	\$14,298.33	\$44,505	\$34,419.79	22.66%	(\$4,213.12)

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**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>03 FIRE PROTECTION FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$18,869.50	\$20,895.21	\$26,760.46	\$183,433	\$162,537.79	11.39%	(\$5,865.25)
OTHER	\$7.83	\$12.79	\$7.09	\$350	\$337.21	3.65%	\$5.70
TOTAL FIRE PROTECTION FUND	\$18,877.33	\$20,908.00	\$26,767.55	\$183,783	\$162,875.00	11.38%	(\$5,859.55)
Expenditures							
OTHER	\$4,974.39	\$30,463.53	\$50,159.74	\$193,424	\$162,960.47	15.75%	(\$19,696.21)
TOTAL FIRE PROTECTION FUND	\$4,974.39	\$30,463.53	\$50,159.74	\$193,424	\$162,960.47	15.75%	(\$19,696.21)

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>04 FIRE APPARATUS RESERVE FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$3,056.86	\$3,387.04	\$4,337.73	\$122,269	\$118,881.96	2.77%	(\$950.69)
OTHER	\$370.08	\$1,379.42	\$1,547.36	\$3,500	\$2,120.58	39.41%	(\$167.94)
FIRE APPARATUS RESERVE FUNI	\$3,426.94	\$4,766.46	\$5,885.09	\$125,769	\$121,002.54	3.79%	(\$1,118.63)
Expenditures							
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0	\$0.00	#DIV/0!	\$0.00
OTHER	\$0.00	\$34,377.60	4,099.82	\$46,966	\$12,588.40	73.20%	\$30,277.78
FIRE APPARATUS RESERVE EXPE	\$0.00	\$34,377.60	\$4,099.82	\$46,966	\$12,588.40	73.20%	\$30,277.78

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>05 LIBRARY TAX FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$27,619.09	\$30,524.40	\$38,843.17	\$269,000	\$238,475.60	11.35%	(\$8,318.77)
OTHER	\$40.01	\$58.76	\$43.74	\$200	\$141.24	29.38%	\$15.02
TOTAL LIBRARY TAX FUND REVE	\$27,659.10	\$30,583.16	\$38,886.91	\$269,200	\$238,616.84	11.36%	(\$8,303.75)
Expenditures							
OTHER	\$0.00	\$0.00	\$0.00	\$270,349	\$270,349.00	0.00%	\$0.00
TOTAL LIBRARY TAX FUND EXPE	\$0.00	\$0.00	\$0.00	\$270,349	\$270,349.00	0.00%	\$0.00

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.



**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>08 SEWER FUND</b>							
Revenues							
OTHER	\$32,021.56	\$41,541.71	\$54,487.92	\$561,100	\$519,558.29	7.40%	(\$12,946.21)
TOTAL SEWER FUND REVENUES	\$32,021.56	\$41,541.71	\$54,487.92	\$561,100	\$519,558.29	7.40%	(\$12,946.21)
Expenditures							
SANITATION EXPENDITURES	\$4,796.35	\$182,790.42	\$84,611.28	\$525,000	\$342,209.58	34.82%	\$98,179.14
OTHER	\$0.00	\$0.00	\$405.95	\$161,597	\$161,597.00	0.00%	(\$405.95)
TOTAL SEWER FUND EXPENDITL	\$4,796.35	\$182,790.42	\$85,017.23	\$686,597	\$503,806.58	26.62%	\$97,773.19

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>09 SOLID WASTE COLLECTION FUND</b>							
Revenues							
INTEREST	\$412.41	\$1,558.92	\$768.85	\$500	(\$1,058.92)	311.78%	\$790.07
COLLECTION FEES	\$16,692.00	\$355,078.84	\$320,552.38	\$540,200	\$185,121.16	65.73%	\$34,526.46
STATE CAPITAL & OPERATING G	\$0.00	\$0.00	\$0.00	\$14,000	\$14,000.00	0.00%	\$0.00
OTHER	\$0.00	\$0.00	\$0.00	\$0	\$0.00	0.00%	\$0.00
TOTAL SOLID WASTE REVENUES	\$17,104.41	\$356,637.76	\$321,321.23	\$554,700	\$198,062.24	64.29%	\$35,316.53
Expenditures							
OTHER	\$42,989.54	\$165,960.63	\$214,479.19	\$556,450	\$390,489.37	29.82%	(\$48,518.56)
TOTAL SOLID WASTE EXPENDITURE	\$42,989.54	\$165,960.63	\$214,479.19	\$556,450	\$390,489.37	29.82%	(\$48,518.56)

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>10 AMBULANCE FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$1,320.77	\$1,432.26	\$0.00	\$12,500.00	\$11,067.74	11.46%	\$1,432.26
OTHER	\$1.99	\$3.12	\$0.00	25.00	\$21.88	12.48%	\$3.12
TOTAL STREET TAX REVENUES	\$1,322.76	\$1,435.38	\$0.00	\$12,525	\$11,089.62	11.46%	\$1,435.38
Expenditures							
OTHER	\$0.00	\$0.00	\$0.00	\$12,525.00	\$12,525.00	0.00%	\$0.00
TOTAL STREET TAX EXPENDITUR	\$0.00	\$0.00	\$0.00	\$12,525	\$12,525.00	0.00%	\$0.00

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>18 STREET TAX FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$7,400.98	\$8,216.89	\$10,506.72	\$71,816	\$63,599.11	11.44%	(\$2,289.83)
OTHER	\$39.12	\$128.41	\$228.95	\$10,750	\$10,621.59	1.19%	(\$100.54)
TOTAL STREET TAX REVENUES	\$7,440.10	\$8,345.30	\$10,735.67	\$82,566	\$74,220.70	10.11%	(\$2,390.37)
Expenditures							
OTHER	\$3,250.00	\$28,208.52	\$10,567.05	\$105,500	\$77,291.48	26.74%	\$17,641.47
TOTAL STREET TAX EXPENDITUR	\$3,250.00	\$28,208.52	\$10,567.05	\$105,500	\$77,291.48	26.74%	\$17,641.47

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>20 SINKING FUND</b>							
Revenues							
REAL PROPERTY TAXES	\$30,488.28	\$33,285.05	\$37,597.95	\$340,154	\$306,868.95	9.79%	(\$4,312.90)
OTHER	\$31.36	\$44,230.43	\$141.69	\$1,000	(\$43,230.43)	4423.04%	\$44,088.74
TOTAL SINKING FUND REVENUE	\$30,519.64	\$77,515.48	\$37,739.64	\$341,154	\$263,638.52	22.72%	\$39,775.84
Expenditures							
DEBT PRINCIPAL	\$2,231.99	\$8,298.93	\$8,470.48	\$249,855	\$241,556.07	3.32%	(\$171.55)
DEBT INTEREST	\$648.48	\$2,160.99	\$1,648.24	\$54,738	\$52,577.01	3.95%	\$512.75
ACT 511 EXPENDITURES	-	-	-	-	\$0.00	#DIV/0!	\$0.00
TOTAL SINKING FUND EXPENSES	\$2,880.47	\$10,459.92	\$10,118.72	\$304,593	\$294,133.08	3.43%	\$341.20

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>31 CAPITAL PROJECTS FUND</b>							
Revenues							
INTEREST	\$78.39	\$297.27	\$103.28	\$500	\$202.73	59.45%	\$193.99
SANITARY SEWER EDU FEES	\$0.00	\$0.00	\$0.00	\$0	\$0.00	#DIV/0!	\$0.00
904 RECYCLING PERFORMANCE	\$86,410.89	\$98,061.59	\$0.00	\$1,411,160	\$1,313,098.41	6.95%	\$98,061.59
OTHER	\$0.00	\$0.00	\$0.00	\$101,510	\$101,510.00	0.00%	\$0.00
TOTAL CAPITAL PROJECTS REVENUE	\$86,489.28	\$98,358.86	\$103.28	\$1,513,170	\$1,414,811.14	6.50%	\$98,255.58
Expenditures							
PUBLIC WORKS	\$103,313.90	\$190,624.79	181,063.90	\$1,557,560	\$1,366,935.21	12.24%	\$9,560.89
DEBT PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0	\$0.00	#DIV/0!	\$0.00
OTHER	\$0.00	\$0.00	\$0.00	\$0	\$0.00	#DIV/0!	\$0.00
TOTAL CAPITAL PROJECTS EXPENDITURES	\$103,313.90	\$190,624.79	\$181,063.90	\$1,557,560	\$1,366,935.21	12.24%	\$9,560.89

**Key**

MTD - Month to Date

YTD - Year to Date

VARIANCE - The difference between revenue/expenditures from this year compared to the previous year.

BUDGET - The amount budgeted in the respective category.

BUDGET REMAINING - The difference between the year-to-date revenue/expenditures and the amount budgeted in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

2025		2024	BUDGET	BUDGET REMAINING	% OF BUDGET	VARIANCE
MTD	YTD	YTD				

% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>35 HIGHWAY/LIQUID FUEL TAX FUND</b>							
Revenues							
OTHER	\$152.58	\$528.97	\$551.77	\$118,064	\$117,535.03	0.45%	(\$22.80)
TOTAL HIGHWAY/LIQUID FUEL F	\$152.58	\$528.97	\$551.77	\$118,064	\$117,535.03	0.45%	(\$22.80)
Expenditures							
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$1,000	\$1,000.00	0.00%	\$0.00
PUBLIC WORKS	\$0.00	\$14,225.85	\$9,004.97	\$122,000	\$107,774.15	11.66%	\$5,220.88
OTHER	\$2,502.83	\$7,508.49	\$7,508.49	\$30,034	\$22,525.51	25.00%	\$0.00
TOTAL HIGHWAY/LIQUID FUEL E	\$2,502.83	\$21,734.34	\$16,513.46	\$153,034	\$131,299.66	14.20%	\$5,220.88

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BUDGET - The amount budgeted in the respective category.

BUDGET REMAINING - The difference between the year-to-date revenue/expenditures and the amount budgeted in the respective category.

% OF BUDGET - The percentage of the budgeted amount used in the respective category.



**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>60 POLICE PENSION FUND</b>							
Revenues							
INTEREST EARNINGS	(\$165,905.76)	(\$56,778.48)	\$249,025.45	\$76,000	\$132,778.48	-74.71%	(\$305,803.93)
OTHER	\$28,638.95	\$38,314.42	\$17,808.42	\$378,563	\$340,248.58	10.12%	\$20,506.00
TOTAL POLICE PENSION REVENL	(\$137,266.81)	(\$18,464.06)	\$266,833.87	\$454,563	\$473,027.06	-4.06%	(\$285,297.93)
Expenditures							
OTHER	\$28,032.24	\$87,883.58	\$89,126.42	\$338,802	\$250,918.42	25.94%	(\$1,242.84)
TOTAL POLICE PENSION EXPENS	\$28,032.24	\$87,883.58	\$89,126.42	\$338,802	\$250,918.42	25.94%	(\$1,242.84)

**Key**

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BUDGET - The amount budgeted in the respective category.

BUDGET REMAINING - The difference between the year-to-date revenue/expenditures and the amount budgeted in the respective category.

% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>65 NON-UNIFORMED EMPLOYEES PENSION FUND</b>							
Revenues							
INTEREST EARNINGS	(\$33,879.39)	(\$11,555.74)	\$50,558.80	\$10,750	\$22,305.74	-107.50%	(\$62,114.54)
OTHER	\$1,665.59	\$5,233.96	\$4,689.04	\$110,556	\$105,322.04	4.73%	\$544.92
TOTAL NON-UNIFORMED PENSI	(\$32,213.80)	(\$6,321.78)	\$55,247.84	\$121,306	\$127,627.78	-5.21%	(\$61,569.62)
Expenditures							
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0	\$0.00	#DIV/0!	\$0.00
OTHER	\$3,830.52	\$11,478.87	\$11,845.96	\$47,012	\$35,533.13	24.42%	(\$367.09)
TOTAL NON-UNIFORMED PENSI	\$3,830.52	\$11,478.87	\$11,845.96	\$47,012	\$35,533.13	24.42%	(\$367.09)

**Key**

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BUDGET REMAINING - The difference between the year-to-date revenue/expenditures and the amount budgeted in the respective category.

% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>95 POLICE DONATION FUND</b>							
Revenues							
OTHER	\$2.69	\$9.19	\$7.21	\$5	(\$4.19)	183.80%	\$1.98
 TOTAL POLICE DONATIONS FUN	\$2.69	\$9.19	\$7.21	\$5	(\$4.19)	183.80%	\$1.98
 Expenditures							
POLICE	\$0.00	\$0.00	\$0.00	\$0	\$0.00	#DIV/0!	\$0.00
 TOTAL POLICE DONATIONS EXPI	\$0.00	\$0.00	\$0.00	\$0	\$0.00	#DIV/0!	\$0.00

**Key**

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BUDGET - The amount budgeted in the respective category.

BUDGET REMAINING - The difference between the year-to-date revenue/expenditures and the amount budgeted in the respective category.

% OF BUDGET - The percentage of the budgeted amount used in the respective category.

**Jenkintown Borough**  
**Summary of Revenue and Expenditure by Fund**  
**Financial Data through March 31, 2025**

	2025		2024		BUDGET	% OF	
	MTD	YTD	YTD	BUDGET	REMAINING	BUDGET	VARIANCE
<b>96 EAC</b>							
Revenues							
OTHER	\$0.18	\$9.51	0.32	\$0	(\$9.51)	#DIV/0!	\$9.19
 TOTAL EAC FUND REVENUES	 \$0.18	 \$9.51	 \$0.32	 \$0	 (\$9.51)	 #DIV/0!	 \$9.19
 Expenditures							
OTHER	\$0.00	\$0.00	\$0.00	\$0	\$0.00	#DIV/0!	\$0.00
 TOTAL EAC FUND EXPENDITURE	 \$0.00	 \$0.00	 \$0.00	 \$0	 \$0.00	 #DIV/0!	 \$0.00

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% OF BUDGET - The percentage of the budgeted amount used in the respective category.

Jenkintown Borough  
Long Term Debt  
03/31/2025

Description	Interest Rates Rate	Original Issue	02/28/25 Balance	Additions	Refunds	Mar-25 Principal	03/31/25 Balance	Year-to-Date Interest
Republic Bank - 2015 GON (Liquid Fuels)	1.61%	\$400,000.00	\$160,132.18			1,941.90	\$158,190.28	\$1,824.19
Republic Bank - 2015 GON Series A	2.10%	2,789,602.51	1,127,102.51			-	1,127,102.51	-
Republic Bank - 2016 Cedar Street Pocket Park	3.50%	250,000.00	134,336.59			1,270.63	133,065.96	1,695.49
Republic Bank - 2019 Sewer Construction	4.12%	1,400,000.00	1,015,000.00			-	1,015,000.00	-
US Bancorp - 2019 Fire Apparatus	2.61%	300,000.00	161,040.39			-	161,040.39	-
US Bancorp - 2020 Police Car Capital Lease	2.30%	54,845.18	1,547.42			-	1,547.42	9.25
US Bancorp - 2023 Police Cars/Public works Capit	6.147%	196,827.57	117,816.98			-	117,816.98	-
US Bancorp - 2024 Police Car		56,760.80	48,368.49			961.36	47,407.13	355.85
2025 Tax Anticipation Note		350,000.00	350,000.00			-	350,000.00	1,625.36
						-		
Totals			\$3,115,345	\$0	\$0	4,173.89	\$3,111,171	\$5,510



# Pennsylvania Department of Environmental Protection

## TRANSMITTED VIA EMAIL

April 3, 2025

Fred Gerloff, P.E., Project Engineer  
Aqua Pennsylvania  
762 W. Lancaster Ave  
Bryn Mawr, PA 19010

Re: Clean Water Program / Sewage  
Cheltenham Township Sanitary Sewer System  
Cheltenham Township  
Montgomery County

Dear Mr. Gerloff,

This is in response to your January 29, 2025, correspondence concerning corrective actions for the hydraulic overload in the sanitary sewer system that serves Cheltenham Township and neighboring municipalities. Aqua Pennsylvania (Aqua) is requesting a revision of the Connections Management Plan (CMP) that will add a total of 371 Equivalent Dwelling Units (EDUs) of future connections to the CMP. According to your submission, the requested connections are intended to be used for the following purposes:

- Cheltenham Township: 110 EDUs for specific projects as indicated, and 45 EDUs for “miscellaneous” unspecified projects to be determined later.
- Jenkintown Borough: 174 EDUs for specific projects as indicated, and 30 EDUs for “miscellaneous” unspecified projects to be determined later.
- Abington Township: 5 EDUs for a specific project as indicated, and 7 EDUs for “miscellaneous” unspecified projects to be determined later.

DEP hereby approves the request.

Please note the following comments that are specific to this approval.

1. For future CMP updates, please continue to submit your reports in the format suggested by DEP in our June 24, 2022, CMP approval.
2. Thank you for your timely submission of your Chapter 94 report for calendar year 2024 and for your corrective action plan update. DEP will review these documents

and provide comments to you under separate cover.

Please be advised that DEP's interpretation of the relevant provisions of Act 537 is that no exemptions from sewage facilities planning can be processed for projects proposed in areas tributary to an overloaded facility, and that projects requiring Act 537 Planning approval (for new land development or a change in use) must be consistent with an approved CMP.

Any person aggrieved by this action may appeal the action to the Environmental Hearing Board (Board), pursuant to Section 4 of the Environmental Hearing Board Act, 35 P.S. § 7514, and the Administrative Agency Law, 2 Pa.C.S. Chapter 5A. The Board's address is:

Environmental Hearing Board  
Rachel Carson State Office Building, Second Floor  
400 Market Street  
P.O. Box 8457  
Harrisburg, PA 17105-8457

TDD users may contact the Environmental Hearing Board through the Pennsylvania Relay Service, 800-654-5984.

Appeals must be filed with the Board within 30 days of receipt of notice of this action unless the appropriate statute provides a different time. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decisional law.

A Notice of Appeal form and the Board's rules of practice and procedure may be obtained online at [www.ehb.pa.gov](http://www.ehb.pa.gov) or by contacting the Secretary to the Board at 717-787-3483. The Notice of Appeal form and the Board's rules are also available in braille and on audiotape from the Secretary to the Board.

**IMPORTANT LEGAL RIGHTS ARE AT STAKE. YOU SHOULD SHOW THIS DOCUMENT TO A LAWYER AT ONCE. IF YOU CANNOT AFFORD A LAWYER, YOU MAY QUALIFY FOR FREE PRO BONO REPRESENTATION. CALL THE SECRETARY TO THE BOARD AT 717-787-3483 FOR MORE INFORMATION. YOU DO NOT NEED A LAWYER TO FILE A NOTICE OF APPEAL WITH THE BOARD.**

**IF YOU WANT TO CHALLENGE THIS ACTION, YOUR APPEAL MUST BE FILED WITH AND RECEIVED BY THE BOARD WITHIN 30 DAYS OF RECEIPT OF NOTICE OF THIS ACTION.**

If you have any questions about the contents of this letter, please contact me by email at [emahoney@pa.gov](mailto:emahoney@pa.gov) or by telephone at 484-250-5190.

Sincerely,

*Elizabeth Mahoney*

Elizabeth Mahoney  
Environmental Group Manager  
Clean Water Program

cc. Alyson Elliott, Cheltenham Township  
Henry Sekawungu, Jenkintown Borough  
George Wrigley, Abington Township  
Benjamin Jewell, Philadelphia Water Department  
Roger Phillips, Gannett Fleming TranSystems  
Mr. Magge  
Ms. Gray  
Ms. Rittenhouse-Loughery  
Re 30



**BOROUGH OF JENKINTOWN  
MONTGOMERY COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 2025-2**

**AN ORDINANCE OF THE BOROUGH OF JENKINTOWN, MONTGOMERY COUNTY AMENDING CHAPTER 181, TITLED “ZONING” TO PERMIT, BY SPECIAL EXCEPTION, SHORT TERM RENTAL USE IN THE TRADITIONAL RESIDENTIAL INFILL OVERLAY AND THE TOWN CENTER DISTRICTS ONLY AND ESTABLISHING CRITERIA FOR THE GRANTING OF SAID SPECIAL EXCEPTION USE; AND AMENDING CHAPTER 142 TITLED “RENTAL PROPERTY” TO SET FORTH ADDITIONAL LICENSURE AND REGULATION REQUIREMENTS FOR THE OPERATION OF RENTALS INCLUDING SHORT TERM RENTAL UNITS WITHIN THE BOROUGH; PROVIDING A SEVERABILITY CLAUSE AND A REPEALER CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Borough of Jenkintown (“Borough”), pursuant to the Borough Code, 8 P.A. C.S.A. §§ 101 *et seq.*, and the Pennsylvania Municipalities Planning Code, 53 P.S. §§ 10101 *et seq.*, is authorized to make and adopt Ordinances that revise or amend the Borough’s Zoning Ordinance and to require licensure and regulation of business activities such as short term rentals unless otherwise prohibited by law; and

**WHEREAS**, the Borough Planning Commission has recommended revising the Borough Zoning Ordinance to allow, by special exception, short term rental uses in the Traditional Infill Overlay and Town Center Districts only, and has also recommended adopting a new Chapter of the Code of the Borough of Jenkintown to establish licensing and regulation requirements for short term rental operations; and

**WHEREAS**, the Borough, after due consideration at an advertised public meeting and a public hearing, has determined that the health, safety, and general welfare of the residents of Jenkintown Borough will be served by this amendment to the Borough Zoning Ordinance and the adoption of a new Chapter to require licensure and regulation of short term rentals within the Borough.

**NOW THEREFORE**, be it, and it is hereby **ORDAINED** by the Jenkintown Borough Council, and it is hereby **ENACTED** and **ORDAINED** by authority of same as follows:

**SECTION I.** The Code of the Borough of Jenkintown, Chapter 181, titled “Zoning,” Article II, titled “Definitions and Word Usage,” Section 181-4 is hereby amended *to add* the following terms in appropriate alphabetical order:

***SHORT-TERM RENTAL***

*Any rental dwelling unit owned or managed by a person, firm or corporation that is rented for a period of less than 30 consecutive days, but not more than 120 days in any calendar year. Rooming units and rooming house are included in this definition when rented for a period of less than 30 consecutive days, but not more*

*than 120 days in any calendar year. Any rental dwelling unit rented for a period of less than 30 consecutive days for 120 or more days in any calendar year shall be deemed a hotel.”*

**SECTION 2.** The Code of the Borough of Jenkintown, Chapter 181, titled “Zoning,” Article IV, titled “TR Traditional Residential Infill Overlay District,” Section 181-10 titled “Permitted Uses” is hereby amended to add a new Subsection “I” to state as follows with regard to short term rental use to be permitted by special exception:

*I. Any of the following purposes when authorized as a special exception:*

*(1) Short term rentals provided the following additional criteria are met:*

- a. A minimum of one (1) off-street parking space per two (2) rentable bedrooms shall be provided. Such parking spaces may be on-site, in permitted street parking (renters to receive a permit for their use), or in nearby off-site parking facilities, to be approved by the Code Enforcement Officer as part of the short term rental license application.*
- b. For efficiency dwelling units, one-bedroom dwelling units, and bedrooms rented in owner-occupied units, street parking will be considered sufficient if no off-street parking is available.*
- c. Overnight renters’ and guests’ parking shall not obstruct spaces in any public street, curbing, sidewalk, pathway, easement of other right-of-way or be located on any lawns or vegetated areas.*
- d. Short-term rental use shall comply with all applicable federal, state and local government laws, rules, ordinances and/or regulations, including without limitation, applicable International Property Maintenance Code, International Fire Code, International Building Code, PA UCC, and any requirements under the Jenkintown Code relating to licensure and reporting requirements as applicable to short term rental operators.*
- e. The number of bedrooms permitted for a short-term rental shall not exceed the number of bedrooms approved for the dwelling unit on the sewage permit issued for such property. Where there is no sewage permit on record, the short-term rental shall be limited to three bedrooms unless proof is provided that the septic system is adequate to handle additional flows. Any short-term rental advertising more than three bedrooms shall provide proof when applying for the Special Exception that the septic system is adequate to handle such flows.*

- f. *Overnight occupancy of a short-term rental shall be limited to lesser of the occupancy limit as permitted by the current Pennsylvania Uniform Construction Code, as amended from time to time, ("UCC"), or as set forth in the following chart:*

<i>Bedroom occupied by one (1) person</i>	<i>Not less than 70 sq. ft.</i>
<i>Bedroom occupied by two (2) people</i>	<i>Not less than 100 sq. ft.</i>
<i>Bedroom occupied by three (3) people</i>	<i>Not less than 150 sq. ft.</i>
<i>Bedroom occupied by four (4) people</i>	<i>Not less than 200 sq. ft.</i>
<i>Efficiency unit occupied by one (1) person</i>	<i>Not less than 120 sq. ft. clear area</i>
<i>Efficiency unit occupied by two (2) people</i>	<i>Not less than 220 sq. ft. clear area</i>
<i>Efficiency unit occupied by three (3) people</i>	<i>Not less than 320 sq. ft. clear area</i>

- g. *Overnight use and occupancy of recreational vehicles, camper trailers, temporary shelters, and tents, and otherwise, outdoor overnight sleeping, at the subject property where the short term rental is located, are prohibited.*
- h. *A property used for short term rental use shall not have any outside appearance indicating a change of use from the surrounding residential uses. No exterior signage or exterior visible advertising posted shall be permitted anywhere on the property or building.*
- i. *All short term rentals shall be equipped with working smoke detectors in each bedroom; and smoke detectors outside each bedroom in common hallways; and smoke detectors on each floor; and a carbon monoxide detector if open flame (oil or gas) furnace, gas or wood fireplace, or wood-burning stove, or any fuel fired appliance, is present and operational; and a carbon monoxide detector if a garage is attached; and a fire extinguisher in the kitchen*
- j. *All short term rentals shall be have GFI outlets for outlets located within six feet of all water sources.*

- k. *All short term rentals shall have aluminum or metal exhausts from dryers.*
- l. *All stairs (indoor and/or outdoor) that are accessible to or used as part of the short term rental shall be in good condition.*
- m. *All swimming pools, hot tubs and spas that are accessible to or used as part of the short term rental shall meet the barrier requirements as indicated in 2018 International Swimming Pool and Spa Code.*
- n. *The owner shall agree to maintain at all times that the property is being used for short term rental use a notice posted within the dwelling unit on or adjacent to or in closest proximity to the front door that contains the following information:*
  - i. *The name of the owner, and if applicable, the person in charge, together with the telephone number(s) at which they can be reached on a twenty-four-hour basis.*
  - ii. *The E-911 address of the property where the short term rental is located.*
  - iii. *The maximum number of overnight renters, and guests, permitted to stay in the short term rental unit at any one time.*
  - iv. *The maximum number of all vehicles allowed to be on the property and the requirement that all vehicles must be parked in the available parking areas on the property and not on any lawn or vegetated area on the property. On-lot parking should be used before street parking.*
  - v. *The trash and recycling pick-up day, and notification that trash and recycling shall not be left or stored on the exterior of the property except in appropriate containers until pick-up day.*
  - vi. *Notification that an overnight renter(s) or guest(s) may be cited and fined for any violation of the Code of Jenkintown Borough.*

**SECTION 3.** The Code of the Borough of Jenkintown, Chapter 181, titled “Zoning,” Article X, titled “TC Town Center District,” Section 181-41 titled “Permitted Uses” is hereby amended to add a new Subsection “D” to state as follows with regard to short term rental use to be permitted by special exception:

*D. Special Exception uses.*

*(1) Short term rentals provided the following additional criteria are met:*

- a. *A minimum of one (1) off-street parking space per two (2) rentable bedrooms shall be provided. Such parking spaces may be on-site, in permitted street parking (renters to receive a permit for their use), or in nearby off-site parking facilities, to be approved by the Code Enforcement Officer as part of the short term rental license application.*
- b. *For efficiency dwelling units, one-bedroom dwelling units, and bedrooms rented in owner-occupied units, street parking will be considered sufficient if no off-street parking is available.*
- c. *Overnight renters' and guests' parking shall not obstruct spaces in any public street, curbing, sidewalk, pathway, easement of other right-of-way or be located on any lawns or vegetated areas.*
- d. *Short-term rental use shall comply with all applicable federal, state and local government laws, rules, ordinances and/or regulations, including without limitation, applicable International Property Maintenance Code, International Fire Code, International Building Code, PA UCC, and any requirements under the Jenkintown Code relating to licensure and reporting requirements as applicable to short term rental operators.*
- e. *The number of bedrooms permitted for a short-term rental shall not exceed the number of bedrooms approved for the dwelling unit on the sewage permit issued for such property. Where there is no sewage permit on record, the short-term rental shall be limited to three bedrooms unless proof is provided that the septic system is adequate to handle additional flows. Any short-term rental advertising more than three bedrooms shall provide proof when applying for the Special Exception that the septic system is adequate to handle such flows.*
- f. *Overnight occupancy of a short-term rental shall be limited to lesser of the occupancy limit as permitted by the current Pennsylvania Uniform Construction Code, as amended from time to time, ("UCC"), or as set forth in the following chart:*

<i>Bedroom occupied by one (1) person</i>	<i>Not less than 70 sq. ft.</i>
<i>Bedroom occupied by two (2) people</i>	<i>Not less than 100 sq. ft.</i>
<i>Bedroom occupied by</i>	<i>Not less than 150 sq.</i>

<i>three (3) people</i>	<i>ft.</i>
<i>Bedroom occupied by four (4) people</i>	<i>Not less than 200 sq. ft.</i>
<i>Efficiency unit occupied by one (1) person</i>	<i>Not less than 120 sq. ft. clear area</i>
<i>Efficiency unit occupied by two (2) people</i>	<i>Not less than 220 sq. ft. clear area</i>
<i>Efficiency unit occupied by three (3) people</i>	<i>Not less than 320 sq. ft. clear area</i>

- g. Overnight use and occupancy of recreational vehicles, camper trailers, temporary shelters, and tents, and otherwise, outdoor overnight sleeping, at the subject property where the short term rental is located, are prohibited.*
- h. A property used for short term rental use shall not have any outside appearance indicating a change of use from the surrounding residential uses. No exterior signage or exterior visible advertising posted shall be permitted anywhere on the property or building.*
- i. All short term rentals shall be equipped with working smoke detectors in each bedroom; and smoke detectors outside each bedroom in common hallways; and smoke detectors on each floor; and a carbon monoxide detector if open flame (oil or gas) furnace, gas or wood fireplace, or wood-burning stove, or any fuel fired appliance, is present and operational; and a carbon monoxide detector if a garage is attached; and a fire extinguisher in the kitchen*
- j. All short term rentals shall be have GFI outlets for outlets located within six feet of all water sources.*
- k. All short term rentals shall have aluminum or metal exhausts from dryers.*
- l. All stairs (indoor and/or outdoor) that are accessible to or used as part of the short term rental shall be in good condition.*
- m. All swimming pools, hot tubs and spas that are accessible to or used as part of the short term rental shall meet the barrier requirements as indicated in 2018 International Swimming Pool and Spa Code.*

- n. *The owner shall agree to maintain at all times that the property is being used for short term rental use a notice posted within the dwelling unit on or adjacent to or in closest proximity to the front door that contains the following information:*
  - i. *The name of the owner, and if applicable, the person in charge, together with the telephone number(s) at which they can be reached on a twenty-four-hour basis.*
  - ii. *The E-911 address of the property where the short term rental is located.*
  - iii. *The maximum number of overnight renters, and guests, permitted to stay in the short term rental unit at any one time.*
  - iv. *The maximum number of all vehicles allowed to be on the property and the requirement that all vehicles must be parked in the available parking areas on the property and not on any lawn or vegetated area on the property. On-lot parking should be used before street parking.*
  - v. *The trash and recycling pick-up day, and notification that trash and recycling shall not be left or stored on the exterior of the property except in appropriate containers until pick-up day.*
  - vi. *Notification that an overnight renter(s) or guest(s) may be cited and fined for any violation of the Code of Jenkintown Borough.*

**SECTION 4.** The Code of the Borough of Jenkintown Chapter 142 titled “Rental Property” shall be amended in its entirety to state as follows:

*Chapter 142. Rental Property*

*§ 142-1. Establishment of an annual license fee for rental units.*

*A. All owners of single-family detached dwellings, two-family buildings, single-family semidetached dwellings, two-family detached dwellings, single-family attached dwellings, townhouses, multifamily dwellings, apartment houses, and any other building, renting their property or a portion of their property as a dwelling unit or as a short term rental as defined in the Borough Zoning Ordinance within the Borough of Jenkintown to nonfamily members shall make application to the office of Code Enforcement of the Borough of Jenkintown for licensing on an annual basis. Forms shall be available for inspection at the Borough of Jenkintown.*

*B. This article shall not apply to owners of dwellings established by declaration of condominium so long as they own no more than two dwellings within the Borough. If the aforesaid owner exceeds the aforesaid limits, that said owner shall comply with Subsection A. This article shall also not apply to an inn, bed and breakfast, hotel, or group home, as such uses are interpreted or defined under the Borough Zoning Ordinance*

*C. At the time of application, the owner shall complete an application that shall be submitted to Code Enforcement and that may require the following information be provided:*

*(1) The name, address, telephone numbers and email address of the owner. If the owner will be located over 20 linear miles from the location of the rental property, the owner must appoint and engage a person in charge to fully act on the owner's behalf for any matters pertaining to the short term rental during that period. The owner must provide to the Borough the name, address, twenty-four-hour telephone number and email address of the person in charge who will respond to Borough inquiries in the owner's absence.*

*(2) A copy of the current recorded deed for the subject property establishing ownership.*

*(3) A list of current or proposed tenants for the calendar year. That tenant list may include the full legal name of any and all occupants of the dwelling to include those under the age of 18 and any known aliases and address. If a tenant vacates the rental property and is replaced by a new tenant, the owner is obligated to notify the Borough within sixty (60) days and to provide the information required in the aforesaid tenant list about the new tenant to Code Enforcement.*

*(4) If the rental property is a short-term rental, then the total number of bedrooms and maximum number of overnight renters and guests of any duration, for each dwelling unit to be used as a short term rental.*

*(5) A diagram or photograph showing the location and number of on-site parking spaces.*

*(6) A floorplan showing the number, location, and dimensions of living spaces, bedrooms, and bathrooms available to renters.*

*(7) A certification subject to the provisions of 18 Pa.C.S.A. § 4904 that states that the owner is aware of and intends to comply with the applicable Property Maintenance Code, Fire Code, Uniform Construction Code, and all other Jenkintown Borough*



*ordinances relating to the use, occupancy, and maintenance of the property such as the Jenkintown Zoning Ordinance.*

*(8) Proof of compliance with the Borough Business Privilege Tax or any other applicable local taxes.*

*(9) If applicable, proof of written notice to the rental property's condominium, co-operative, or homeowner's association, indicating the intent to make application for and use the subject property as a rental or as a short term rental, or in the case of a leased property, additional proof of written permission from the lessor to allow a sublease for rental or short term rental use.*

*(10) Signature of the owner acknowledging receipt, review, understanding of, and agreement to comply with this Section.*

*D. Applications for rental licenses shall be made on or before November 15 of each year. At the time of the application, each owner needing a license to operate a rental property shall pay a rental license fee on an annual basis as set by resolution of the Borough Council. Notwithstanding any other provisions in this chapter to the contrary, if a person to whom the provisions of this chapter apply fails to obtain a rental license, the Borough may impose a late fee penalty, which penalty shall also be established by resolution of Borough Council. The Borough shall not impose a late fee penalty for failure to comply with the provisions of this chapter until after December 31 of the applicable year.*

*E. At the time of application, if the owner has had his license suspended or revoked in the previous 365 days, the Code Enforcement Officer reserves the right to deny issuance of the rental license for the following year, which denial may be appealed to the Borough Manager.*

*F. A separate rental license must be obtained for each rental property. For two-family or multifamily dwellings, a separate rental license shall be required for each dwelling unit being rented or offered as a short term rental. In a multi-family building or residential complex of four (4) or more dwelling units, no more than one (1) short term rental will be allowed per ten (10) dwelling units. So, for example, in a twenty-five (25) unit apartment building only two short term rental licenses may be issued for that building at one time.*

*G. Upon the application of the owner for a rental license or renewal thereof, Code Enforcement may conduct an inspection of the property to determine and ensure that the residential rental dwelling and each unit contained therein is not a public nuisance or substandard and meets all*

*applicable zoning, health, safety, and building requirements of Lansdale Borough as well as general applicable law. All inspections shall conform to the protections guaranteed property owner(s) and/or individuals in the Constitution(s) of the United States and the Commonwealth of Pennsylvania.*

*§142-2. Definitions and Interpretation.*

*A. This article is not intended to, and does not, excuse any landowner from compliance with any other chapters, sections or subsections of the Zoning Ordinance, as amended from time to time. Whenever possible, this section and the Zoning Ordinance should be construed and interpreted as being consistent, and not in conflict.*

*B. It is the intent of this article that the words and terms as used herein shall comport with the International Property Maintenance Code of 2003, the Borough of Jenkintown Zoning Ordinance, and the Borough of Jenkintown Subdivision and Land Development Ordinance.*

*§ 142-3. Penalties for noncompliance.*

*A. Whenever the Code Enforcement Officer determines that there is or has been a violation of any provision of this article, or of other applicable codes or ordinances, or of any rules or regulations adopted pursuant thereto, he shall give notice to the owner, operator, occupant, or other responsible person, as the case may be, of such determined violation. Said notice shall be in writing, signed by the Code Enforcement Officer or his agent, and shall include the following:*

*(1) A statement of the determined violation and the action or actions necessary for compliance.*

*(2) A reasonable period of time, as determined by the Code Enforcement Officer or his agent, but not less than 10 days' notice, for correction of the determined violation or violations, unless, in the opinion of the Code Enforcement Officer, an emergency condition exists or the violation or violations constitute an immediate threat to the health, safety, or welfare of any individual or individuals.*

*B. Any person who fails to correct a violation or take a remedial action as ordered by the Code Enforcement Officer or his agent with any requirement of this article or of any of the other applicable codes and ordinances shall be liable, upon conviction, to pay a fine of not more than*

*\$1,000 plus costs of prosecution, and in default of payment of such fine and costs, to imprisonment not exceeding 30 days, for each and every day the violation exists, which shall be determined to be a separate violation, at the discretion of the Magisterial District Judge or the Court of Common Pleas of Montgomery County*

**SECTION 5. SEVERABILITY.** In the event that any section, sentence, clause, or word of this Ordinance shall be declared illegal, invalid or unconstitutional by any Court of competent jurisdiction, such declaration shall not prevent, preclude or otherwise foreclose the validity of the remaining portions of this Ordinance.

**SECTION 3. REPEALER.** All ordinances or resolutions or parts thereof inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall take effect and be in force immediately from and after its approval unless otherwise as required by law.

**ORDAINED AND ENACTED** by the Borough Council of the Borough of Jenkintown, Montgomery County, Pennsylvania this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

JENKINTOWN BOROUGH COUNCIL

\_\_\_\_\_  
GEORGE LOCKE, MANGER

\_\_\_\_\_  
JAY CONNERS  
BOROUGH COUNCIL PRESIDENT

APPROVED:

\_\_\_\_\_  
GABRIEL LERMAN, MAYOR