



**JENKINTOWN BOROUGH COUNCIL  
PUBLIC MEETING**

**Wednesday, August 28<sup>th</sup>, 2024**

**7:00 P.M.**

**700 Summit Avenue, Jenkintown Pennsylvania**

**(Also - Live Streamed via ZOOM to the Borough Facebook Page)**

**MINUTES**

**1. Call to Order:** President J. Connors called the meeting to order at 7:11 PM.

**2. Pledge of Allegiance:** Mayor G. Lerman led those present in the Pledge of Allegiance.

President J. Connors mentioned an Executive Session took place prior to tonight's meeting to discuss matters of personnel.

**3. Roll Call:**

- **Council Members Present:** Councilor A. Khalil, Councilor A. MacHaffie, Councilor A. Bartlett, Councilor D. Ballard, President J. Connors, Vice President C. Soltysiak, Councilor D. Pancoe, Councilor G. Lewis, Councilor S. Spindler, Councilor J. Bruno, Councilor M. Marlowe
- **Council Members Absent:** Councilor A. Narva (Excused)
- **Others Present:** Mgr. G. Locke, Chief T. Scott, Solicitor P. Hitchens, Engineer K. Hassan, Forman J. Riggins, Fire Chief K. Lynch, and Y. Bullock

**4. Approval of Minutes – July 17<sup>th</sup> and July 24<sup>th</sup>:** Councilor D. Pancoe made a motion, seconded by Councilor J. Bruno to approve the minutes dated July 17<sup>th</sup> and July 24<sup>th</sup>.

**5. Approval of Payrolls dated July 26<sup>th</sup>, August 9<sup>th</sup> & August 23<sup>rd</sup> in the amount of \$250,644.15 and invoices totaling \$155,853.82:** Councilor D. Ballard made a motion, seconded by Councilor J. Bruno to approve payrolls dated July 26<sup>th</sup>, August 9<sup>th</sup> & August 23<sup>rd</sup> in the amount of \$250,644.15 and invoices totaling \$155,853.82.

**6. Public Comment: (00:03:34)** Mary Jane Reilly had comments about Leadership and Park Mobile.

**7. Public Hearing Liquor License Transfer – Giant Company LLC (00:06:11)**

Proposed transfer of restaurant liquor license NO. R-19288 into the Borough of Jenkintown for use by the Giant Company, LLC

**Conditional Use Hearing – 400 York Road (00:16:35)**

Apartment Building Use – SJ Lustig, PO Box 2211, Jenkintown, PA – The applicant is seeking conditional use approval under section 181- 41 B (1) of the Jenkintown Zoning Ordinance in order to construct six (6) apartments on the newly constructed second floor of the existing building.

## **Reports (00:40:08)**

**8. Engineer's Report:** Khal Hassan P.E. , Pennoni gave the following updates:

- Cedar/Washington Storm Water project – starting next week.

**9. Solicitor's Report:** Solicitor P. Hitchens gave the following update;

- His office continues to provide legal services on an as needed or requested basis.

**10. Mayor's Report:** Mayor G. Lerman gave the following updates:

- State Representative Nelson is hosting a Town Hall tomorrow night at the library from 6:30 to 8:00 PM.
- Heading back to school next week

**11. Police Chief's Report:** Chief of Police T. Scott gave the following updates:

- We are continuing to remind all residents and visitors of the current ordinances for permit parking, and also the standard law for parking with the flow of traffic. The Parking Enforcement team is working with Borough Council to make suggestions for improving the current ordinances and improve the language, so the ordinances are understandable and easy to explain.
- We have updated the signage in the Municipal lots to notify customers of the Park Mobile application and have publicized the transition to a more automated system in preparation for the removal of all meters.
- We have experienced malfunctions with the three kiosks and have had repairs completed, but the need to replace these machines now is a prudent decision before Council this month.
- We participated in a meeting with our current banking service. They have confirmed that they will be ceasing their customer support service of counting coins at the end of the year. This will expedite our plan regarding how many options will be available for parking payments.
- We have filled the two Crossing Guards vacancies. In addition, we have a person who is willing to assist with filling any absences that may occur throughout the year. With this assistance and having our Administrative Assistant available, the use of Police Officers filling these roles will be limited for this school year.
- We are planning for a meeting with the DCED to discuss the progress of their analysis and plan for a public meeting where the representatives can explain their report when completed.
- We are continuing to prepare for the Arts Festival and we are working with the JCA for all of the upcoming community events that are scheduled for the year. In addition, we received \$1000.00 donation from the JCA for the purchase of UHF portables that will be utilized at the Arts Festival.
- We continue to work with the Borough Administration with assisting in the payroll process, contract negotiations, and to resolve pending grievances and other pending legal matters, including numerous RTK requests.
- We believe that we have a new mounting device to mount to two solar powered speed/radar signs that are located in the 400 Block of York Road. We anticipate having both signs mounted and providing us data on speed and providing message notification to the motoring public.
- Policies and procedures review is continuing. The project has been slowly moving forward, we anticipate the Code of Discipline policy to be presented to the Council and PBA in September.

- We have agreed to an internship with a Penn State Abington Criminal Justice Student. The internship will be working on updating and replacing policies and procedures as well as collecting data for a workload analysis of staffing requirements.
- The new initiative with a commitment to two hours of traffic enforcement per shift has shown improvement to officer performance. The marked increase in calls for service is directly related to this initiative.

We would like to commend the officers who have embraced this new initiative with their performance and interacting with the motoring public to change their behaviors and awareness. We are working with officers to explain in detail the expectations and the goals of this initiative.

- We have completed our mid-year reviews with all officers and addressed any concerns and reinforced with encouragement the sustaining of good performance.
- We are scheduled for firearms training on September 3rd and 5th at the County Range
- We will be conducting our mandatory defensive tactics/control tactics in the months of September, October, and November.
- We want to thank Ofc. Ashley McHenry for her service to the Borough as a part-time officer over the last year and half. Ashley has agreed to accept a full-time position as a police officer at Buckingham Township Police Department. We want to wish her success in her new position.

**12. Manager's Report:** Borough Manager G. Locke gave the following updates:

- Insurance was renewed this month: \$8,000 increase for Fire and \$40,000 increase for Police.
  - Mgr. G. Locke explained.
- Kiosks, Park Mobile and Metric will be discussed later in the agenda. We meet with Metric tomorrow.
- **(01:05:16)** Mgr. G. Locke explained and addressed misinformation regarding DCED assistance.
  - **(01:07:05)** Vice President C. Soltysiak commented about the insurance and how we are paying to cover vehicles not used in fire calls any longer.
    - Councilor D. Pancoe asked about voting on it. Mgr. G. Locke explained it can be brought to everyone's attention tonight, then added to the next agenda as an action item.

**(01:13:13)** Councilor D. Pancoe made a comment about the increase in parking enforcement was to help with community safety, not to raise money. Chief T. Scott explained.

**(01:15:17)** Councilor D. Ballard commented about the misinformation regarding the budget which will be addressed now that we are going into budget season.

**(01:17:58)** Jean Thompson mostly talked about overtaxing by School District and being taxed out of her home.

## ORDER OF BUSINESS

1. **(00:36:21) 400 York Road - Conditional Use 181-43 B (1) Apartment Building Use, (6) apartments – SJ Lustig, PO Box 2211, Jenkintown, PA:** Councilor J. Bruno made a motion, seconded by Councilor A. Bartlett to approve conditional use under Section 181-43 B (1) of the Jenkintown zoning ordinance in order for SJ Lustig, PO Box 2211, Jenkintown, PA to construct 6 apartments on the newly constructed second floor of the existing building located at 400 York Road.

**Motion Approved: 11 - 0**

2. **(01:23:13) CDBG Grant - ADA Curb Ramps - Public bid advertisement:** Councilor D. Sines Pancoe made a motion, seconded Councilor J. Bruno to grant permission to re-advertise the CDBG grant / ADA Curb Ramp project for public bid.

**Motion Approved 11 – 0**

3. **(00:15:35) Resolution 2024-22 Approving the Transfer of Liquor License:** Councilor D. Ballard made a motion, seconded by Councilor M. Marlowe to approve Resolution 2024-22 approving the transfer of restaurant liquor license NO. R-19288 into the Borough of Jenkintown for use by the Giant Company, LLC.

**Motion Approved 11 – 1 (Recused)**

4. **Replacement of Existing Parking Kiosks (3):** Councilor D. Ballard made a motion, seconded Councilor A. Khalil to table consideration to contract w/ T2 Systems a Verra Mobility Co. for the replacement of the three existing parking kiosks in the existing municipal parking lots.

**Motion Approved 11 – 0**

5. **Cheltenham Township Zoning Appeal NO. 24-3763:** President J. Connors made a motion, seconded by Councilor A. Khalil to authorize the Borough Solicitor to attend and present Jenkintown Borough as a party to the hearing at the Cheltenham Township Zoning Hearing Board on this matter. **(01:29:03)** Mgr. G. Locke explained the case.

**Motion Approved 11 – 0**

## **NEW BUSINESS AND DISCUSSION**

Councilor D. Pancoe asked about the paving on Walnut – start date. Engineer K. Hassan said mid-September.

Councilor J. Bruno mentioned consideration to review Public Works compensation.

Solicitor P. Hitchens mentioned he CANNOT represent the Borough at Cheltenham Zoning Hearing as Rudolph Clarke has to.

Councilor A. MacHaffie stated the two-minute duration was announced on Facebook. It is Present Connors call to announce the time limit for Public Comment.

**ADJOURNMENT:** President J. Connors adjourned the meeting at 8:46 PM.