



## **COMMITTEE WORKSHOP MEETING**

**Wednesday April 17<sup>th</sup>, 2024**

**7:00 P.M.**

### **DRAFT AGENDA**

#### **Call to Order**

#### **Public Comment**

#### **Reports**

- Public Works Department
- Engineer Report
- Police Department
- Jenkintown Fire Department
- Second Alarmers

#### **New Business/Items for Discussion**

##### **1. Administration & Finance**

- a. Borough Monthly Reporting
- b. Borough 2023 Annual Audit
- c. ACT 511 Business Tax
- d. Borough Employment Opportunities – Parking Enforcement, Public Works and Finance Manager
- e. Numerous Right to Know requests causing a staff workload issue.
- f. Multi-Purpose Facilities Program Funding Grant – Borough Hall and Facilities Update and Rehabilitation

##### **2. Building Zoning & Revitalization**

- a. Land Development Application Received – 610 York Road – ‘Coffee Shop’ and ‘Dessert Shop’. Applicant will appear before Borough Council on Wednesday, May 22<sup>nd</sup> at 7:00 PM.
- b. Planning Commission
- c. Zoning Hearing Board – 400 York Road, STEM Education / Day Care - Hearing on Thursday May 18<sup>th</sup>, 7:00 PM
- d. Carminati’s Creamery 740 Yorkway Place – celebrated their grand opening

- e. J-Town Market has passed their Certificate of Occupancy inspection at 620 Greenwood Avenue and are now expected to open for business
- f. GrandMa Jennah's Ice cream shop 723 West Avenue held their grand opening on April 13<sup>th</sup>.
- g. Cedar Street / Greenwood Avenue Properties Planning
- h. Current Development Update
  - i. 501 Washington Lane – Apartment building - 24 Apts w/ Commercial/Retail on 1st floor
  - ii. 821 Homestead Road – Proposed apartment building - 26 (1 & 2 bedroom) w/ Commercial/Retail on 1st floor
  - iii. 93 York Road – Jenkintown Commons Limited Partnership #3 and BAP Jenkintown, LLC – Grocery Store
  - iv. 459/471 York Road – Retail / Apartments
  - v. 610 York Road – 'Coffee Shop' and 'Dessert Shop' - Land Development Application Received
  - vi. 610 York Road – Zoning & Use 'Tiny Town'
  - vii. 610 York Road – Zoning & Use 'Dogtopia' Doggie day Care permit
  - viii. 604 West Avenue Immaculate Church – EDU release request filed w/ Pa DEP. 3 (3-bedroom apts)
- i. Electronic Submission of Permits and Billing

### **3. Public Safety**

- a. Former PD Employee(s) Recognition of Service – Borough Council, 7:00 PM, Thursday April 25<sup>th</sup>.
- b. Jenkintown Borough Public Safety Services – Strategic and Capital Planning
- c. Fire Department - Updates
- d. Fire Department Apparatus Replacement – 1996 Spartan Pumper
- e. Fire Department Apparatus Assessment – Camarda Training and Consulting, Review/Recommendation
- f. Parking Ordinance Chapter 174 – Parking of Trailers on Borough and State Roads.
- g. Parking Ordinance Chapter 174 – No Parking Zone Homestead Road
- h. Police Interceptor – 2024 Explorer Interceptor, Gas Model (proposed #3301).
- i. Police, Public Safety & Emergency Management Multi Use Vehicle - 2024 F250 - Proposed #3305
- j. Police Vehicle #3303 – temporarily out of service
- k. York Road Traffic Calming Plan

### **4. Public Works**

- a. Town Square Project(s)
  - Gazebo rehab, Eagle Scout Project discussion/planning. Project commenced April 7<sup>th</sup> and continued April 14<sup>th</sup>.
  - Information Kiosk – rehab update.
- b. 2024 Road Paving Project – Permission to advertise.

**Motion:** I make a motion to move to full Council consideration to advertise the 2024 Road Paving project for Public Bid.

- c. 2023 F250 – Public Works Pick-up Truck
- d. The 2024 PECO Gas Main Replacement Project
- e. Proposed Line Striping (Phase two)
- f. Sanitary Sewer Access Cover – 100 Block of Runnymede Avenue
- g. 2021 PaDep 902 Grant (Cycle 60 Application) – Leaf Collection Trailer
- h. 2024 PaDep 902 Grant (Cycle 62 Application) – Wheeled. Lidded Recycling Toters

**Motion:** I make a motion to full Council consideration to submit the PaDep 902 Grant application for the purchase of 300 Recycling Toters.

- i. CDBG Grant - ADA Curb Ramps
- j. Greenwood and Washington Lane – Phase 2 of the Jenkintown/Abington Connections Project

## Ongoing Business

### 5. Administration & Finance

- a. Interceptor 'A' Construction Project Billing Closeout w/Cheltenham
- b. Borough IT Services
- c. Statewide Local Share Assessment Grant - Submitted
- d. Borough Financial, Billing and Building Code Software Applied Microsoft System
- e. Sanitary Sewer Rate Study – Keystone Alliance Consulting
- f. Website – Updates Continue
- g. Collection Efforts of Past Due Solid Waste Accounts
- h. Large Commercial Property Reassessment Case

### 6. Building Zoning & Revitalization

- a. Short Term Rental of Property Ordinance
- b. Parking Lot Leases – Greenwood/Cedar Lots

### 7. Public Safety

- a. PennDOT / Multi-Municipal Coordination Meeting
- b. Traffic Light Upgrade Runnymede and Walnut Street

### 8. Public Works

- a. SEPTA - Flood Mitigation, Stream Restoration Project (Update)
- b. Newbold / Vernon Roads – Proposed Bike Share Lanes and Signage
- c. 2018 DCED Grant Cedar to Walnut Street Storm Water Grant
- d. Noble Bridge Replacement PennDOT – Septa Project

## Other Business

## Adjournment