



JENKINTOWN BOROUGH COUNCIL

PUBLIC MEETING

January 2nd, 2024

7:00 P.M.

700 Summit Avenue, Jenkintown Pennsylvania
(Also - Live Streamed ZOOM to Borough Facebook Page)

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Swearing in of Newly Elected Council Members

Judge E. Madden

- Steve Spindler, Ward 1
- Joanne Bruno, Ward 2
- Maxine Marlowe, Ward 2
- David Ballard, Ward 3
- Jay Conners, Ward 4
- Alex Bartlett, Ward 4

4. Roll Call

5. Nomination and Election of Borough Council President

Mayor G. Lerman

- Mayor Lerman shall entertain nominations for the office of Borough Council President.
- (Nominations do not require a second and shall be voted on in the order they are received.)
- Mayor Lerman shall entertain a motion to close the nominations for the office of Borough Council President.
- Voting shall be by show of hands or by roll call vote.

Upon the election of Borough Council President, Mayor G. Lerman shall turn the gavel (and the meeting) over to the President of Borough Council.

6. Nomination and Election of Borough Council Vice-President

President of Council

- President of Council shall entertain nominations for the office of Borough Council Vice President.
- (Nominations do not require a second and shall be voted on in the order they are received.)
- President of Council shall entertain a motion to close the nominations for the office of Borough Council Vice President.
- Voting shall be by show of hands or by roll call vote.

7. Nomination and Election of Borough Council President Pro Tem

President of Council

- President of Council shall entertain nominations for the office of Borough Council President Pro Tem.
- (Nominations do not require a second and shall be voted on in the order they are received.)
- President of Council shall entertain a motion to close the nominations for the office of Borough Council President Pro Tem.
- Voting shall be by show of hands or by roll call vote.

8. Presidents Message

President of Council

Motion: *I make a motion to adjourn the order of business to receive any comments from members of the audience and other elected officials.*

Motion: *I make a motion to reconvene for appointment of Borough Officials.*

9. Public Comment

ORDER OF BUSINESS

1. **Appointment of Vacancy Board Chairperson** **President of Council**
Motion: I make a motion to appoint _____ as the Borough's Vacancy Board Chairperson.
2. **Appointment of Chairperson of Administration and Finance Committee** **President of Council**
Motion: I make a motion to appoint _____ as the chairperson of the Administration and Finance Committee.
3. **Appointment of Chairperson of Building, Zoning, and Revitalization Committee** **President of Council**
Motion: I make a motion to appoint _____ as the chairperson of the Building, Zoning, and Revitalization Committee.
4. **Appointment of Chairperson of Public Safety Committee** **President of Council**
Motion: I make a motion to appoint _____ as the chairperson of the Public Safety Committee.
5. **Appointment of Chairperson of Public Works Committee** **President of Council**
Motion: I make a motion to appoint _____ as the chairperson of the Public Works Committee.
6. **Appointment of Liaison to the Jenkintown School District** **President of Council**
Motion: I make a motion to appoint _____ as the liaison to the Jenkintown School District.
7. **Appointment of Borough's Solicitor** **President of Council**
Motion: I make a motion to appoint The Law Offices of Sean Kilkenny as the Borough's Solicitor.
8. **Borough Manager's Employment Agreement** **President of Council**
Motion: I make a motion to approve the Borough Manager's Agreement between Jenkintown Borough and George Locke which will be in effect from January 1, 2024, until December 31, 2025.
9. **Appointment of Borough's Secretary/Manager** **President of Council**
Motion: I make a motion to appoint George Locke as the Borough's Secretary and Manager.
10. **Appointment of Borough's Zoning Officer** **President of Council**
Motion: I make a motion to appoint George Locke as the Borough's Zoning Officer.
11. **Appointment of Borough's Building Code Official** **President of Council**
Motion: I make a motion to appoint George Locke as the Borough's Building Code Official.
12. **Appointment of Borough's Treasurer** **President of Council**
Motion: I make a motion to appoint George Locke as the Borough's Treasurer.
13. **Appointment of Borough's Municipal Engineer** **President of Council**
Motion: I make a motion to appoint Pennoni Associates as the Borough's Municipal Engineer.
14. **Appointment of Borough's Traffic Engineer** **President of Council**
Motion: I make a motion to appoint Pennoni Associates as the Borough's Traffic Engineer.
15. **Appointment of Borough's Sewer Engineer** **President of Council**
Motion: I make a motion to appoint Pennoni Associates as the Borough's Sewer Engineer.
16. **Appointment of Borough's Auditor** **President of Council**
Motion: I make a motion to appoint Barbicane, Thorton & Company as the Borough's Auditing Firm.
17. **Appointment of Borough's Police Chief** **President of Council**
Motion: I make a motion to appoint Thomas Scott as the Borough's Police Chief for the Jenkintown Police Department.
18. **Addendum to Borough's Police Chief's Contract** **President of Council**
Motion: I make a motion to approve the attached addendum to the Police Chief's contract to address the temporary vehicle reassignment.

- 19. Appointment of Borough's Fire Chief** **President of Council**
Motion: I make a motion to appoint Ken Lynch as the Borough's Fire Chief.
- 20. Appointment of Borough Fire Marshal** **President of Council**
Motion: I make a motion to appoint Kevin Lynch as the Borough's Fire Marshal
- 21. Appointment of Labor Counsel** **President of Council**
Motion: I make a motion to appoint Obermeyer Rebmann Maxwell and Hippel LLP as the Borough's Labor Counsel.
- 22. Appointment of Bond Counsel** **President of Council**
Motion: I make a motion to appoint Obermeyer Rebmann Maxwell and Hippel LLP as the Borough's Bond Counsel.
- 23. Appointment of Special Counsel** **President of Council**
Motion: I make a motion to appoint Rudolph Clarke LLC as the Borough's Special Counsel.
- 24. Appointment of Municipal Accountant** **President of Council**
Motion: I make a motion to appoint Tom Josiah Consulting LLC as the Borough's Municipal Accountant.
- 25. Resolution #2024-1 General Fee Schedule** **President of Council**
Motion: I make a motion to adopt Resolution #2024-1 approving 2024 General Fee Schedule as presented.
- 26. Resolution #2024-2: Zoning Hearing Board Appointment** **President of Council**
Motion: I make a motion to adopt Resolution #2024-2, appointing Robert Hudson to the Jenkintown Borough Zoning Hearing Board.
- 27. Resolution #2024-3: Environmental Advisory Committee** **President of Council**
Motion: I make a motion to adopt Resolution #2024-3, appointing Mary Mertens, Mimi Satterwaite, Judith Levicoff, Jennifer Poole and Suzanne Hunter to the Jenkintown Borough Environmental Advisory Committee.
- 28. Resolution #2024-4: Non-Uniform Pension Committee** **President of Council**
Motion: I make a motion to adopt Resolution #2024-4, appointing David Ballard and George Locke to the Jenkintown Borough Non-Uniform Pension Committee.
- 29. Resolution #2024-5: Uniform Pension Committee** **President of Council**
Motion: I make a motion to adopt Resolution #2024-5, appointing David Ballard to the Jenkintown Borough Uniform Pension Committee.
- 30. Resolution #2024-6: Shade Tree Commission** **President of Council**
Motion: I make a motion to adopt Resolution #2024-6, appointing Louisa Terry Garrido to the Jenkintown Borough Shade Tree Commission.
- 31. Resolution #2024-7: Recreation Board** **President of Council**
Motion: I make a motion to adopt Resolution #2024-7, appointing Pam Lynch, Alex Bartlett and Daniel Veres to the Jenkintown Borough Recreation Board. (two of the nine should be school board)
- 32. Resolution #2024-8: Fire Commission Appointments** **President of Council**
Motion: I make a motion to adopt Resolution #2024-8, appointing Ken Lynch, Kevin Lyons, Bill Pross and Chris O'Neill (Independent Fire Company) as well as Gary Bachman, Gerry West, Joe Connolly and Robert Zigmund (Pioneer Fire Company) to the Jenkintown Borough Fire Commission.
- 33. Resolution #2024-9: Human Relations Commission** **President of Council**
Motion: I make a motion to adopt Resolution #2024-9, appointing Lisa Smith and Melissa Jackson-Schmitt to the Jenkintown Borough Human Relations Commission.
- 34. Resolution #2024-10: Design Review Board** **President of Council**
Motion: I make a motion to adopt Resolution #2024-10, appointing Susan Yanessa, Kevin Poirot, Phil Zimmerman and Michael Quigg to the Jenkintown Borough Design Review Board.

35. Resolution #2024-11: UCC Appeals Board

President of Council

***Motion:** I make a motion to adopt Resolution #2024-11, appointing Mark Brunner, Christopher McGeehan, Jeff Orkin, Steven Beltz and Gary Bachman to the Jenkintown Borough UCC Appeals Board.*

36. Resolution #2024-12 Tax Revenue Anticipation Note (TRAN)

President of Council

***Motion:** I make a motion to approve Resolution #2024-12, authorizing and approving a Tax Revenue Anticipation Note in the amount of \$350,000.*

NEW BUSINESS AND DISCUSSION

EXECUTIVE SESSION

ADJOURNMENT