



FIRE COMMISSION MEETING
July 19th, 2023
6:00 P.M.
ZOOM / LIVESTREAM BOROUGH FACEBOOK
IN PERSON at BOROUGH HALL

MINUTES

1. **Call to order:** Vice President C. Soltysiak called the meeting to order at 7:04 PM.
 - a. **Members Present:** Vice President C. Soltysiak, President J. Conners, Councilor D. Ballard, Councilor D. Pancoe, Councilor, Chief K. Lynch, G. Bachman (ZOOM), J. Connolly, G. West (ZOOM)
 - b. **Members Absent:**
 - c. **Others Present:** Chief T. Scott, Mgr. G. Locke, Mayor G. Lerman (ZOOM)

2. **Public Comment:** None

3. **New Items/Items for Discussion**
 - Fire Department Reports – all were delivered to Dropbox.
 - Fire Department Organization Chart:
 - B. Pross stated there is no change. Chief K. Lynch said they are still working on it; delayed by life events. **(00:04:46)** A discussion took place between Chief K. Lynch, Vice President C. Soltysiak, Chief T. Scott, Councilor D. Pancoe and J. Connolly. Deadline for organizational chart is requested for September by Vice President C. Soltysiak.
 - Additional discussion around monthly maintenance between Vice President C. Soltysiak, Councilor D. Pancoe and J. Connolly: Kaler won't come out until the Borough sends a letter requesting monthly maintenance. B. Pross asked if the library parking lot would be available for the inspection of the apparatus.
 - Leadership Meeting Update(s):
 - **(00:14:49)** G. West said the By-Laws are almost complete and should be ready to present to the Department in September. Once any revisions are made based on the first review, they should be ready to present to the Fire Commission in October.
 - **(00:16:33)** Chief K. Lynch stated \$800.00 for last part of graphics for apparatus. In total, approximately \$7000.00 in total to update graphics.
 - 90 days from August 1st they anticipate being up and running under new station number; working with county DPS. **(00:20:13)** Chief K. Lynch went on to describe the nature of the graphic changes.
 - **(00:24:23)** Chief K. Lynch mentioned some upcoming training:

- Accredited classes planned for fall.
 - Six new members enrolled in FF I Class.
 - Certificates sent to Fire Marshal.
 - Training spreadsheet should be improving.
- In addition, J. Connolly reported taking a webinar through Madeline Dean's office to learn about grant writing. G. West confirmed participating in this call. They are wanting to get more gear through the grant process.
- July 4th Parade Follow Up:
 - **(00:27:58)** Chief K. Lynch mentioned it being a light turnout; holiday was on a Tuesday this year and a lot of people were away. Conversely, Glenside's parade was very large.
- **(00:30:20)** K. Lyons from Independent asked if the 04 Fund will go back to full funding. Mgr. G. Locke explained how taxes will replenish the fund. There was a discussion between Mgr. G. Locke, K. Lyons, Chief K. Lynch and J. Connolly.
- **(00:35:44)** J. Connolly presented an idea for a short-term fix to the pumper issue. He described a used 2004 truck to replace Engine 96. **(00:37:53)** G. Bachman asked for authorization to send two reps out to Knox, Pa (other side of Clarion, Pa) look at this truck. Vice President C. Soltysiak asked if we could first get a full description about the used truck; getting more specs and spell out what we need so it can be presented to Council. Chief K. Lynch described what they need along with some of the specs. Continued discussion on this topic between Councilor D. Pancoe, Councilor D. Ballard, Chief K. Lynch, and Vice President C. Soltysiak.
 - **(00:56:28)** Mgr. G. Locke asked about performing a full inspection of Engine 96-1. J. Connolly, Chief K. Lynch and Mgr. G. Locke discussed further. Additional discussion between G. West, J. Connolly, G. Bachman, Councilor D. Ballard and Vice President C. Soltysiak about using budget money to travel whenever a possible truck comes available for purchase that fits their needs.
- Grant Funding Opportunities Update

4. Ongoing Items (01:07:14) Table these until September as Committee Meeting is about to start.

- Fire Station Number (Progress)
- Kaler Motors – Deposit by Pioneer, Request Submitted
- Officer Training Requirements / Continuing Education / Training Standards (Update)
- Training Update
- SAFER FEMA Grant – Update (yard signs in BH lobby)

5. Next Fire Commission Meeting

Time – 7:00 PM

Date – Wednesday - Sept 13th, 2023**

**** (01:05:34)** This was changed to Wednesday, September 20, 2023, at 6 PM as the Fire Department has their meeting on the 18th. This would allow them to have updates to bring to the Fire Commission meeting as requested at tonight's meeting. October's meeting will change to October 18, 2023, at 6 PM.

- 6. Adjournment:** Vice President C. Soltysiak adjourned the meeting at 7:09 PM.