

Application Fee: _____

Date: ____/____/____



JENKINTOWN BOROUGH

Mechanical Permit Application

1. LOCATION OF PROJECT

Address: _____

City: _____ State: _____ Zip: _____

2. IDENTIFICATION (To be completed by applicant)

OWNER:

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

CONTRACTOR: Same as Owner

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

APPLICANT: Same as Owner Same as Contractor

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____ Phone: _____

3. ZONING INFORMATION:

Parcel Number: _____ Zoning District: _____

- Residential Commercial

4. TYPE OF IMPROVEMENT:

- New Building Alteration/Addition Other

If other please explain: _____

Is the work being done part of a larger job? Yes No

If yes; what is the permit number? _____

5. DESCRIPTION OF WORK: _____

6. BUILDING INFORMATION:

Estimated Cost of Work: _____

Estimated Start Date: _____ Estimated End Date: _____

What is present use of the building: _____

What is the proposed use of the building: Same _____

7. GENERAL INFORMATION:

Please note that State Law requires you to contact the Pennsylvania One Call System at 1-800-242-1776 at least three (3) working days prior to any digging or excavation activities either within the street right of way or on private property to allow utility companies to locate and mark their underground facilities.

Please note that 24 hours' notice must be given for any inspections. Inspections take place Tuesdays and Thursdays from 8:30am to 3pm. A list of required inspections will be given to you when the permit has been approved.

Filed with this Application is:

At least two copies of all construction plans (existing and proposed) including the manufacturers specifications for each unit being installed.

All sub-contractor permit applications that are part of this building permit application

General Liability Insurance and Workers' Compensation Insurance with Jenkintown Borough named as the certificate holder or a notarized exemption form for each person(s) working on the job site not covered by Workers' Compensation

Does the applicant agree that all provisions of the Jenkintown Borough Building code will be complied with, whether specified herein or not? Yes No

Further, does the applicant certify that he/she is the owner of record of the named property, or that the proposed work is authorized by the owner of record and that he/she has been authorized by the owner to make this application as his/her authorized agent. In addition, if a permit for work described in this application is issued, he/she agrees that the authorized Code Official or that Official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit. Yes No

Applicant Signature: _____

Date: _____

NO WORK MAY BE STARTED WITHOUT APPROVAL

Borough Use Only:

Departmental Notes: _____

Building Code Official Signature: _____ Date: _____

Building Code Official Print Name: _____ Approved Denied

Permit Fee: _____ Payment Type: _____

Receipt Number: _____ Permit Number: _____