



JENKINTOWN BOROUGH COUNCIL

PUBLIC MEETING

June 28th, 2023 7:00 P.M.

700 Summit Avenue, Jenkintown Pennsylvania

(Also ZOOM, Live Streamed on Borough Facebook Page)

MINUTES

1. **Call to Order:** President J. Connors called to order the meeting at 7:07 PM
2. **Pledge of Allegiance:** Mayor G. Lerman led those present in the Pledge of Allegiance.
3. **Roll Call:**
 - **Council Members Present:** Councilor A. Khalil (ZOOM), Councilor A. MacHaffie, Councilor A. Bartlett, Councilor A. Narva, Councilor D. Ballard, President J. Connors, Vice President C. Soltysiak, Councilor D. Pancoe, Councilor J. Bruno, Councilor M. Marlowe
 - **Council Members Absent:**), Councilor K. McGlenn, Councilor C. Sperger
 - **Others Present:** Manager G. Locke, Chief T. Scott, Mayor G. Lerman, Solicitor P. Hitchens, Engineer K. Hassan
4. **Approval of Minutes: May 24th, 2023:** On motion made by President J. Connors, seconded by Vice President C. Soltysiak, the motion approving the May 24, 2023, council meeting minutes was approved unanimously.
5. **Approval of Payrolls dated June 1st and June 15th in the amount of \$70,098.73 and Invoices totaling \$570,736.11:** On the motion made by Councilor D. Ballard, seconded by Councilor J. Bruno, to approve the Payrolls dated June 1st and June 15th in the amount of \$70,098.73 and Invoices totaling \$570,736.11 was approved unanimously.
6. **Public Comment:** None.
7. **Presentations** - Heidi Shiver of PA Bird Towns, Borough to Receive PA Bird Town Signs. (Did not appear).
8. **Public Hearings** - None
9. **Committee Reports:**
 - **Administration and Finance:** Councilor D. Ballard gave the following updates:
 - **Borough Monthly Reporting**
 - Ms. Smith and the Borough Accountant have completed the May reconciliation and that financial report is available in the Borough Council packet.
 - **ACT 511 Business Tax – First Quarter Review**
 - Mgr. Locke gave the update as follows: This time last year we were at \$461,329.69. This year we are currently at \$730,971.26.
 - **Wells Fargo Financial Services tax reimbursement agreement**
 - The third payment of five payments was issued this month to Wells Fargo Financial Services in the amount of \$92,400.00.

- **Building, Zoning and Revitalization:** Councilor J. Bruno gave the following updates:
 - **501 Washington Lane – Apartment Building**
 - All approvals are in place. Interior demolition plan has been issued. UCC Building permits are under review. PaDep is reviewing the EDU application.
 - **821 Homestead Road – Proposed Apartment Building**
 - Stormwater Basin work 90% complete. Work in PennDOT right of way taking place, sidewalk detour on York Road in place. All approvals are in place (with the exception of the EDU release from the PaDep) Final building plans for UCC construction permits under review, applicant's Engineer is still working on required final EDU approval for sewer approval. Site work began at the end of March, the basin and sanitary sewer line are now being installed.
 - **415/425 Johnson Street- 419 York Road – Commercial / Apartments**
 - Project has Conditional Use approval for Apartment building use from Borough Council. The Zoning Hearing Board has granted the requested zoning relief (17 apartments). Approvals required remaining – 1) PaDep / Aqua - EDU releases, 2) Preliminary and final land development 3) Design review 4) UCC building permits.
 - **101 York Road – Take 5 Oil Change Facility**
 - Building permits have been issued. The sign permits have been submitted and review has been completed.
 - **93 York Road**
 - EDU was approved and a Resolution will be discussed under Order of Business later in tonight's meeting.
 - **459/471 York Road – Retail / Apartments**
 - No updates. Have appeared at PC and Committee received Engineer and Zoning PRE-submittal reviews. Plans and the application for conditional use have been submitted. Conditional Use hearing scheduled for July 26th.
 - **610 York Road – Zoning and Use received for a proposed Coffee Shop/Dessert Store)**
 - No update tonight. Conditional Use and SALDO Applications pending. Property owner and Engineer have discussed Land Development and Conditional Use application have been submitted. Conditional Use hearing scheduled for July 26th.
 - **610 York Road – Zoning and Use 'Tiny Town'**
 - Zoning & Use permit approved and PaDep EDU and UCC building applications can be filed.
 - **604 West Avenue Immaculate Church – Land Development Application**
 - Application has been received for the conversion of the structure to a three-unit apartment building. They already went in front of the Zoning Board and received the zoning relief.
 - **Vacant Property Registry/Tracking**
 - A list of all vacant properties has been created and shared between Code Enforcement and the JPD. The list includes ownership, contact, condition(s) and tracks progress of any ongoing issues. The list will provide up to date information that can be used by the various Departments that become involved with properties that are left vacant or unattended. The list has been developed and is an ongoing process to assure compliance of property maintenance by the property owners.
- **Public Safety:** Vice President C. Soltysiak gave the following updates:
 - **Fire Department – Updates**
 - Fire Commission met June 14, discussed consolidation of operations, ongoing internal Leadership meetings, training, vehicle repairs to 96 pumper and the FEMA Grant that pays for recruitment & retention of firefighters. Station #99 was decided as the new station number. Preliminary estimates for transition to the new numbering of equipment was \$6000.00.
 - **Fire Apparatus Pumper Truck 96**
 - It was voted on during the Public Safety Committee meeting to NOT repair the truck and discuss the possible sale of the truck in the future.
- **Public Works:** Councilor D. Sines Pancoe gave the following updates:
 - **Lindy Properties Parking Lot Agreement**
 - Carolyn Hirsh Lindy has proposed entering into a lease w/ the Borough similar to the lease the Borough and Lindy have for the 'Pump House' Leedom Street parking lot that would cover the Greenwood Avenue and Cedar Street Parking Lot. It would allow public parking during certain hours that would be negotiated. The Borough would maintain the lot

including signage & stripping and would be for a nominal fee. The Borough would enforce the parking regulations that were in place. Still working out details of the agreement.

- **Cedar Street Moretti Park Use Permit**
 - Requests are being made by residents concerning a permit to hold special events at Cedar Street Moretti Park, like the permit that is issued to reserve Town Square. If Borough Council desires a permit can be designed, and a calendar made to mirror the Town Square event permit/calendar schedule. Need to discuss the details of permit process and limitations and protection of the plants and property for the permits.
- **Newbold / Vernon Roads – Proposed Bike Share Lanes and Signage**
 - Abington received the grant and will be working with the Borough to install signage and pavement markings for the involved roads - Abington Township has submitted a MONTCO Grant application for share / bike lanes with pavement markings and signage. The plans connect Washington Lane to Rydal Road through Newbold Road and Vernon Roads as part of the larger MONTCO/Township coordinated effort on Bike paths.

- **Jenkintown School District:** Councilor A. Narva – No updates to report.
- **Jenkintown Community Alliance:** Councilor C. Sperger (Absent) – No report
- **Jenkintown Human Rights Commission:** Councilor A. Khalil – No updates to report.

10. Engineer’s Report: Khal Hassan, Pennoni gave the following updates:

- **93 York Road**
 - Referred to the resolution for the sewer planning module later in the agenda under order of business to be voted on by Council.
- **School Zone Extension Project**
 - A pre-construction meeting was held last night. The work will begin in July and is expected to be tested and completed in time for the new school year.
- **Paving Projects**
 - Contracts have been given to the Contractor; once signed a copy will be given to the Borough.

11. Public Works’ Department Report: Jim Riggins (Excused) – Updates will be provided by Manager G. Locke with Manager’s Report.

- Foreman Riggins ordered the trash/recycle cans with the \$30,000 grant money received from Representative Nelson. 30 additional cans will be dispersed throughout the Borough.
- Public Works crew members have encountered a lot of cleanup due to the heavy storms we’ve had recently.
- There has been an increased amount of bulk pickup lately.

12. Solicitor’s Report: Solicitor P. Hitchens stated his office continues to offer legal services on an as needed or as requested basis.

13. Mayor’s Report: Mayor G. Lerman gave the following updates:

- July 4th Parade starting at 10 AM
- Fireworks – Use safety precautions
- Pride Flag was raised in Townsquare.

14. Police Chief’s Report: Chief T. Scott gave the following updates:

- Seven of our officers have been trained in the basic Crisis Intervention Training done through Montgomery County. The goal is to have all officers trained through to the Advanced Level.
- One officer completed the Gracie Survival Tactics Training this past week with the goal of having all officers trained in this as well.
- The Police Department will be present to assist as needed with the 4th of July parade.

15. Manager’s Report: Manager G. Locke gave the following updates:

- **York Road Pedestrian Traffic Calming Plan**
 - Permission was granted to go to bid.
- **School Zone Extension**
 - Meeting with PennDOT scheduled for July 7 – Foreman Riggins and Chief Scott will be in attendance.
 - Councilor D. Pancoe asked about the safety of the workers on-site where construction is taking place. Mgr. Locke said it is the responsibility of the contractor as per the contract.
- **Memorandum of Understanding with Code Inspectors in Horsham, Pa**
 - The Borough is considering using a third-party entity for commercial property plan review.

- **Pioneer Fire Company Hired a Grant Writer**

- Mgr. G. Locke will be meeting with her within the next couple of weeks.
- One of the members from Pioneer who belongs with the Fire Commission reached out to Mgr. Locke explaining what they are applying for: new roof, floor, windows, and generator.
- The grant is a \$100k grant with no match.
- **(00:29:46)** Mgr. G. Locke explained the budgetary expenditures to the Fire Company.

(00:31:50) Councilor D. Pancoe asked about the recent flooding on Cedar Street. Mgr. G. Locke went on to explain the way the piping is laid out in relation to an alley behind 93 and 101 York Road. **(00:37:38)** Engineer K. Hassan added to the explanation specific to 93 York and 501 Washington Lane.

ORDER OF BUSINESS

- 1. Resolution 2023-14 Sewer Planning Module Approval:** Councilor J. Bruno made a motion, seconded by Councilor D. Ballard to approve Resolution 2023-14 Sewer Planning Module (*Act 537 Plan Revision for Land development - 93 York Road, Grocery Store*).
Motion Approved 10 - 0
- 2. Resolution 2023-15 Sewer Planning Module Approval:** Councilor J. Bruno made a motion, seconded by Vice President C. Soltysiak, to approve Resolution 2023-15 Sewer Planning Module (*Act 537 Plan Revision for Land Development – 501 Washington Lane, Apartment Building*).
Motion Approved 10 – 0
- 3. JPD Transferring Ownership of Grant Replaced Taser Equipment:** Vice President C. Soltysiak made a motion, seconded by Councilor D. Ballard, to approve JPD transferring of grant replaced taser equipment to Tullytown Borough (*In addition to the donation of the taser to Tullytown Borough, the Department will be selling the three Taser X2 devices and cartridges to another Department in need.*).
Motion Approved 10 – 0
- 4. 604 West Avenue - Subdivision/Land Development Application:** President J. Connors made a motion, seconded by Councilor J. Bruno, to approve (Apartment Building) The Land Development application has been accepted and now the official application and plans will be distributed to the Borough Engineer, Solicitor, Planning Commission and appropriate Borough Committees as well as the Montgomery County Planning Commission for review and comment so that a Public Hearing can be scheduled.
Motion Approved 10 – 0
- 5. 610 York Road - Subdivision/Land Development Application:** President J. Connors made a motion, seconded by Councilor J. Bruno to approve (Coffee/Café w/drive thru and frozen dessert stand) The Land Development application has been accepted and now the official application and plans will be distributed to the Borough Engineer, Solicitor, Planning Commission and appropriate Borough Committees as well as the Montgomery County Planning Commission for review and comment so that a Public Hearing can be scheduled.
Motion Approved 10 – 0

NEW BUSINESS AND DISCUSSION – None at this time.

EXECUTIVE SESSION: President J. Connors mentioned there was an executive session held before tonight's meeting to discuss personnel matters.

ADJOURNMENT: President J. Connors adjourned the meeting at 7:47 PM.