

Application Fee: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



## JENKINTOWN BOROUGH

### Electrical Permit Application

#### 1. LOCATION OF PROJECT

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

#### 2. IDENTIFICATION (To be completed by applicant)

##### OWNER:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

CONTRACTOR:  Same as Owner

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

APPLICANT:  Same as Owner  Same as Contractor

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

**3. ZONING INFORMATION:**

Parcel Number: \_\_\_\_\_ Zoning District: \_\_\_\_\_

- Residential                       Commercial

**4. TYPE OF IMPROVEMENT:**

- New Building                       Alteration/Addition                       Other

If other please explain: \_\_\_\_\_

Is the work being done part of a larger job?       Yes                       No

If yes; what is the permit number? \_\_\_\_\_

**5. DESCRIPTION OF WORK:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**6. BUILDING INFORMATION:**

Estimated Cost of Work: \_\_\_\_\_

Estimated Start Date: \_\_\_\_\_ Estimated End Date: \_\_\_\_\_

What is present use of the building: \_\_\_\_\_

What is the proposed use of the building:  Same \_\_\_\_\_

**7. GENERAL INFORMATION:**

Please note that State Law requires you to contact the Pennsylvania One Call System at 1-800-242-1776 at least three (3) working days prior to any digging or excavation activities either within the street right of way or on private property to allow utility companies to locate and mark their underground facilities.

Please note that once the Electrical Permit is issued it will be the Permit Holder's responsibility to schedule the required inspections with the Third Party Agency and submit proof of acceptance of the work by the Third Party Agency. This can be done by cut cards or inspection reports indicating the work has been inspected for code compliance and passed.

Filed with this Application is:

At least two copies of all construction plans (existing and proposed) and that the proposed plans have been reviewed and approved by a Third Party Electrical Inspection Agency and have been stamped by that Agency

All sub-contractor permit applications that are part of this electrical permit application

General Liability Insurance and Workers' Compensation Insurance with Jenkintown Borough named as the certificate holder or a notarized exemption form for each person(s) working on the job site not covered by Workers' Compensation

Does the applicant agree that all provisions of the Jenkintown Borough Building code will be complied with, whether specified herein or not?  Yes  No

Further, does the applicant certify that he/she is the owner of record of the named property, or that the proposed work is authorized by the owner of record and that he/she has been authorized by the owner to make this application as his/her authorized agent. In addition, if a permit for work described in this application is issued, he/she agrees that the authorized Code Official or that Official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.  Yes  No

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**NO WORK MAY BE STARTED WITHOUT APPROVAL**

**Borough Use Only:**

Departmental Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Building Code Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Building Code Official Print Name: \_\_\_\_\_  Approved  Denied

Permit Fee: \_\_\_\_\_ Payment Type: \_\_\_\_\_

Receipt Number: \_\_\_\_\_ Permit Number: \_\_\_\_\_