



COMMITTEE WORKSHOP

Wednesday June 21st, 2023

7:00 p.m.

700 Summit Avenue, Jenkintown, Pennsylvania

MINUTES

Call to Order: President J. Connors called the meeting to order at 7:10 PM

Council Members Present: President J. Connors, Vice President C. Soltysiak, Councilor A. Khalil, Councilor A. MacHaffie (ZOOM), Councilor A. Narva, Councilor D. Ballard, Councilor D. Pancoe, Councilor J. Bruno (ZOOM), Councilor M. Marlowe

Council Members Absent: Councilor A. Bartlett, Councilor K. Sperger, Councilor K. McGlenn

Others Present: Mgr. G. Locke, Engineer M. Bickerton, Foreman J. Riggins, Mayor G. Lerman, Chief T. Scott, Fire Chief K. Lynch

Public Comment: None.

Presentation: None.

Reports

- Public Works Department: J. Riggins gave the following updates:
 - Greenwood & York – signage has been ordered (Do Not Enter, No Right Turn, One Way)
 - PennDOT approved.
 - Juneteenth & Pride Flags have been raised.
 - The crew assists with Night Market prep each Tuesday.
 - Foreman Riggins joined Mgr. G. Locke at a meeting with the Engineers regarding the CDBG Grant
 - How many ramps will be needed for Vernon/Newbold?
 - Sunset 5K Run
 - Public Works crew helped with setting up and taking down barricades and helped direct traffic during the race.

Councilor A. Khalil thanked Jim for the planter repair.

President J. Connors thanked Jim for setting up the Library last Sunday.

- Engineer Report: Engineer M. Bickerton gave the following updates:
 - School Zone Extension
 - Pre-construction meeting scheduled for next week.

- Police Department: Chief T. Scott gave the following updates:
 - We are still looking for two more crossing guards.
 - The Towing Ordinance was approved last month. We will be accepting applications for a primary and secondary towing company.
 - We received a few part-time applications and will be conducting interviews soon. The current interview process for Civil Service list is on hold. We will be discussing the future of the process with the Civil Service Commission.
 - Body camera and Taser training has been completed. Axon trained select officers today on the Virtual Reality equipment and software. Chief plans on giving a presentation for Council in July.
 - We have submitted our first invoice for reimbursement to PCCD for the Body Cameras for \$111,000 and received the funds. We are waiting for full payment from the second grant. The vehicle cameras will be shipping in the next two weeks; 3-4 months ahead of the original expected date.
 - We still have steering wheel locks for Hyundai and Kia vehicles owned by Borough Residents.
 - We are looking to kick off the Summer Safety Program.
 - We are working on installing equipment boxes in all of the patrol vehicles to organize and protect the equipment that is now stored in the rear of each vehicle.
 - We donated 2 AEDs to the School District; looking to donate a third.
 - We installed two speed signs on York Road to gain valuable data regarding speed and possible targeted enforcement. We will be working with the Borough Administration to provide information for the bidding process on the Traffic Safety Grant process for York Road. We have provided price quotes for two more semi-permanent speed signs as part of that project. Lastly, we repainted the speed enforcement lines on York Road as part of this project.
 - We will be conducting training with the School District in July and August. In addition, we are working to schedule training with St. Christopher's in safety awareness and managing aggressive behaviors.
 - We assisted the Montgomery County DPS in conducting a security assessment of the School District. There were a few minor recommendations made for the security and safety of the campus.

- Jenkintown Fire Department: Chief K. Lynch gave the following updates:
 - July 4th Parade preparations are underway.

- Second Alarmers: No report (Noone present).

New Business/Items for Discussion

1. Administration & Finance

a. Borough Monthly Reporting

Ms. Smith and the Borough Accountant have completed the May reconciliation and that financial report is available in the Borough Council packet.

b. Environmental Advisory Committee – Report

Maureen Lucak - That Heidi Shiver of PA Bird Towns will be at the June Borough Council meeting to present the Bird Town signs to the Borough. The placement of the Bird Town signs (1) at Cedar St Park (2) at one of the Gateways. Update about the Block to Block that they held. The upcoming June Storm Drain marking event. The JEAC is having an informational table at the night market on the 2nd Tuesday of each month.

M. Lucak mentioned most of the storm drain marking is completed; only part of the business district is left to be completed. They will be collecting cell phones, eyeglasses, batteries and other terracycling items.

c. Authorize Issuance of Final Award 2023 Paving Project Contract to Apparent Ted Shiefer Contractors Inc.

Based on review and recommendations from the Borough Solicitor & Engineer for the Borough's Responsible Contractor Ordinance.

Motion: Councilor D. Ballard made a motion, seconded by Vice President C. Soltysiak to issue the intent to award the 2023 Paving Project to Ted Shiefer Contractors Inc.

Motion Approved 9 – 0

d. Borough Council Junior Council Program

- i. Councilor D. Ballard asked to move to Full Council consideration to re-open the Borough Council Junior Council Program. President J. Conners seconded the motion, and it was approved 9 – 0.

e. ACT 511 Business Tax – First Quarter Review

Last month, memo was provided in the meeting packets. A summary review has shown that following the first quarter of 2023 we are trailing 2022 in all Act 511 tax categories except for LST (Local Service Tax). **(00:14:09)** Councilor D. Ballard gave a description of the taxes received. This led to a discussion about BPT. Councilor Pancoe asked if staff will be verifying the information. Mgr. G. Locke confirmed that S. Smith will be doing this.

f. Permission to advertise the CDBG ADA curb ramps for public bid for Vernon Rd and Newbold Rd.

Motion: Councilor D. Ballard made a motion, seconded by Councilor J. Bruno to advertise the CDBG ADA curb ramps located on Vernon Rd and Newbold Rd. for public bid.

Motion Approved 9 – 0

g. 93 York Sewer Planning Module Approval

Mr. Adelman will be appearing before the Council on June 28 to get reapproval of the sewage planning module for the new grocery store at 93 York Road. Resolution 2023-14 Act 537 Plan Revision will be part of the business agenda at Borough Council meeting on

June 28. **(00:18:04)** Mgr. G. Locke gave an explanation about the description for this approval as well as the one for 501 Washington Lane Apartment Building.

h. **501 Washington Lane Apartment Building**

Mr. Emory will be before the Council on June 28 to get reapproval of the sewage planning module for the new grocery store at 93 York Road. Resolution 2023-15 Act 537 Plan Revision will be part of the business agenda at Borough Council meeting on June 28.

Councilor M. Marlowe asked for clarification about the EDUs: 13 EDUs for 93 York, how many will there be for 501 and 610 York? Mgr. G. Locke answered 5-7.

Councilor A. Khalil asked how many EDUs for York/Cherry. There are 51 apartments and each one is ½ of an EDU, so about 25.

i. **Wells Fargo Financial Services tax reimbursement agreement**

The third payment of five payments was issued this month to Wells Fargo Financial Services in the amount of \$92,400.00.

Skipped to Public Works (00:23:03)

2. Building Zoning & Revitalization

a. **Planning Commission**

i. Met on Tuesday June 20th at 6:30 PM. The Design Review Board meets before the PC on the same evening on an as needed basis. There were no projects on the DRB June agenda. Two presentations were given:

1. 610 York Road – Coffee House and Frozen Dessert place

a. **(00:58:49)** Conditional use for the drive through sparked s discussion between Councilors J. Bruno, D. Pancoe, A. Khalil, D. Ballard, Engineer M. Bickerton and Mgr. G. Locke.

2. 459/471 York Road – Apartment Building presentation – 51 apartments

b. **Current Development Update**

i. **501 Washington Lane – Apartment building**

All approvals are in place. Interior demolition plan has been issued. UCC Building permits are under review. PaDep is reviewing the EDU application.

ii. **821 Homestead Road – Proposed apartment building**

Stormwater Basin work 90% complete. Work in PennDOT right of way taking place, sidewalk detour on York Road in place. All approvals are in place (with the exception of the EDU release from the PaDep. Final building plans for UCC construction permits under review, applicant’s Engineer is still working on required final EDU approval for sewer approval. Site work began at the end of March, the basin and sanitary sewer line are now being installed.

iii. **415/425 Johnson Street- 419 York Road – Commercial / Apartments**

Project has Conditional Use approval for Apartment building use from Borough Council. The Zoning Hearing Board has granted the requested zoning relief (17 apartments).

Approvals required remaining – 1) PaDep / Aqua - EDU releases, 2) Preliminary and final land development 3) Design review 4) UCC building permits.

iv. 101 York Road – Take 5 Oil Change Facility

Building permits have been issued. The sign permits have been submitted and review has been completed.

v. 93 York Road – Jenkintown Commons Limited Partnership #3 and BAP Jenkintown, LLC – Grocery Store

Received Final land development approval. Going through PennDOT traffic, Montco Conservation District and Design Review Board approvals. Final EDU approval by PaDep for initial development phase has been granted. The property owner is working to exchange this EDU approval (Mr. Adelman will be appearing June 28 for reapproval of sewage planning module) for the grocery store use approval. Pre-Construction meeting was held and Developer hopes to be under construction in mid-summer. **(01:08:17)** Councilor M. Marlowe asked when demolition is expected to start. Mgr. G. Locke said September 11 with construction starting in November.

vi. 459/471 York Road – Retail / Apartments

No updates. Have appeared at PC and Committee received Engineer and Zoning PRE-submittal reviews. Plans and application for conditional use have been submitted. Conditional Use hearing scheduled for July 26th.

vii. 610 York Road – Zoning and Use received for a proposed Coffee Shop

No update tonight. Conditional Use and SALDO Applications pending. Property owner and Engineer have discussed Land Development and Conditional Use application have been submitted. Conditional Use hearing scheduled for July 26th.

viii. 610 York Road – Zoning and Use ‘Tiny Town’

Zoning & Use permit approved and PaDep EDU and UCC building applications can be filed.

ix. 604 West Avenue Immaculate Church – Land Development Application

Application has been received for the conversion of the structure to a three-unit apartment building. The hearing date has not been set.

(01:09:11) Councilor D. Pancoe mentioned 404 York Road – the sign is falling down. Can we ask the owner to take it down. Mgr. G. Locke said we can write him a letter tomorrow.

3. Public Safety

a. Fire Department - Updates

Fire Commission met June 14, discussed consolidation of operations, ongoing internal Leadership meetings, training, vehicle repairs to 96 pumper and the FEMA Grant that pays for recruitment & retention of firefighters. Station #99 was decided as the new station number. Preliminary estimates for transition to the new numbering of equipment was \$6000.00.

b. Police Department received Virtual Reality Training and Equipment

The Police Department has received training from Axon on the Virtual Reality training equipment and software. This device will be valuable in scenario-based training for all officers in use of force and other related training.

c. Police Department has purchased four rifle suppressors.

The Police Department purchased HUXWRX OSS FLOW Rifle suppressors for noise reduction and hearing protection for training and functional use of the patrol rifles the Department currently owns.

d. **Speed Signs were placed on York Road and Enforcement lines repainted.**

Speed signs were placed in the 100 blk of south bound York Rd and the 400 Blk of north bound York Rd. We have received valuable information regarding speed and possible enforcement priorities moving forward. In addition, as part of the 2040 Grant we received pricing for semi-permanent signs that are solar powered for York Road Traffic Calming project. The speed enforcement lines were repainted along York Road. **(01:31:45)** Councilor D. Pancoe asked about the reporting provided by Chief T. Scott related to the statistics at these two locations. Chief T. Scott explained the findings and additional plans to hopefully reduce these speeds.

e. **Old Taser donation and sale.**

The Police Department will be transferring ownership of our Taser 26 device to Tullytown Borough. In addition, the Department will be selling the three Taser X2 devices and cartridges to another Department who is in need.

f. **Fire Apparatus Pumper Truck 96**

Chief Lynch has received a repair quote from Campbell Equipment who performed the Pumper evaluation. That quote is being disseminated to Council in your packet. The quote lists the repair to be between \$15,000 to \$45,000.00 to repair the Truck appropriately.

(01:13:18) Vice President C. Soltysiak discussed the various estimates received and further explained some of the reasons for these various prices. Vice President C. Soltysiak made a motion, seconded by Councilor M. Marlowe, to NOT repair the truck and to discuss the possible sale of the truck in the future. Councilor A. Khalil asked about having mutual aide. Vice President C. Soltysiak said yes, we have mutual aide. This truck has not been functioning in the capacity to put out fires, but it is still safe to be on the roads acting as a means to transport firefighters. Councilor D. Pancoe suggested putting together a plan for the future, including the possible sale, timeline, purchase a new truck and where the funds will come from (fundraising). Motion Approved 9 – 0

4. Public Works (00:23:03)

a. **Storm Water Ordinance – Update as required by MS4 Permit**

Memo provided in packet. As a requirement of the MS4 permitting, Jenkintown will need to update their Stormwater Management Ordinance to the latest 2022 PA DEP Model Ordinance. Jenkintown Borough had at some time in the past adopted their stormwater management ordinance under the PA Stormwater Management Act of 1978 (a.k.a. Act 167). Since the Amendments to the Jenkintown Borough Stormwater Management Ordinance, in 2022, the PA DEP updated their Stormwater Model Ordinance for Municipalities to adopt updates to their current stormwater ordinance as part of the MS4 Program protocol and permitting requirements.

The Engineer reviewed and compared the Jenkintown Borough's current stormwater management ordinance with the most recent DEP Stormwater Model Ordinance and have made updates as follows: The Engineer will speak to the current status of the ordinance.

Councilor D. Pancoe asked to move to Full Council permission to advertise the new Storm Water Ordinance. There was a second by Vice President C. Soltysiak. Motion Approved 9 – 0

b. **Greenwood Avenue / York Road – Enhanced Directional Signage**

Traffic Engineer made site observations and produced sketch of additional directional and do not enter signage at Greenwood Avenue. Sketch has been approved by PennDOT. Signs are ordered.

Ongoing Business

5. Administration & Finance

a. **Library Roof Repair**

- i. Work was completed and the permit fees to the Borough are forthcoming.
- ii. Working on Vista Road entrance to the Library (upgrade and make it look more presentable) via a grant.

b. **Interceptor 'A' Construction Project Billing Closeout w/Cheltenham**

31K Payment made to Cheltenham Township as fair payment of JB monies owed while bill is finalized. Abington and Borough have issued an offer to Cheltenham Township Solicitor for disputed work billed from the Interceptor A construction project. Cheltenham is in receipt of the offer, and it is under consideration. The payment of \$31,000 was submitted to Cheltenham Township.

c. **2019, 2020, 2021 & 2022 Borough Pension Audits**

Audits have been completed on site and the auditor will now complete the remainder of the audit remotely. There were a few minor notifications of issues that will need to be addressed but no apparent major issues or violations and any issues noted will assist in developing a more permanent procedure for payment and reporting moving forward.

The payments to be reimbursed, first is \$19,956.00 to Commonwealth of Pa for overpayment of MMO for Chief DiValentino. The second is a contribution to the non-uniform pension plan for \$6,762.60 for failure to make deposit to pension plan by December 31, 2022. The deposit was made in February of 2023. The last is \$25,353.46 for failure to deposit to the uniform pension plan by December 31, 2022. The deposit occurred in February 2023. These payments are to reimburse the interest that would have been gained from the deposits. **(01:41:44)** Councilor D. Ballard asked about the amounts

being just for the interest. Mgr. G. Locke explained the timing in which the deposits were not made in 2022, the interest starts being accrued January 1st of the year it was received.

d. **Borough Server, Hardware, Software and IT Services**

Server, Gateway, Switches and Firewall have been replaced and configured. Work is ongoing setting up workstations and back office. A portion of these upgrades may be available for reimbursement through the PD Grant NIBRS upgrade. If allowed this will be a cost savings on a budgeted expense in the 2023 Borough budget. This upgrade has placed all Borough Departments on the same network server and significantly increased speed and security for the Borough. The new server is functioning well and the Borough Administration will be transferring all email over to the new system in the coming weeks.

e. **Sanitary Sewer Rate Study – Keystone Alliance Consulting**

No Updates - Needs to be completed with Keystone using latest Construction estimates from Aqua Pennsylvania. Once completed a fair and sustainable sewer rate can be established.

f. **Website – Upgrades Continue**

Calendar updated to include Library meetings. Pages being updated.

g. **Collection Efforts of Past Due Solid Waste Accounts**

Efforts are ongoing and the collection program is returning positive results for the solid waste fund balance.

h. **Library Investigating Installation of EV Charging Station**

Funding sources provided to the library staff. The Borough will be working to share the information gathered during the grant funding and installation process of the Borough EV charging stations with the sub-committee of the Library employees who are handling the EV project. The Borough has identified a Grant opportunity through the DVRPC that will allow the Borough to apply for the Library's EV stations as long as certain factors were met such as having access to the EV stations.

i. **Large Commercial Property Reassessment Case**

No updates. Case has been closed. Judge's decision expected shortly. Legal bill received and payment processed.

6. Building Zoning & Revitalization

a. **Vacant Property Registry/Tracking**

A list of all vacant properties has been created and shared between Code Enforcement and the JPD. The list includes ownership, contact, condition(s) and tracks progress of any ongoing issues. The list will provide up to date information that can be used by the various Departments that become involved with properties that are left vacant or unattended. The list has been developed and is an ongoing process to assure compliance of property maintenance by the property owners.

a. **Short Term Rental of Property Ordinance**

Still under discussion at the Planning Commission. Air BnB type rentals being discussed at PC and information provided by County Planner for discussion.

7. Public Safety

a. **Revision of Borough Towing Ordinance 2023-5 Towing Ordinance**

The towing ordinance was approved last month. The Borough and Police Department will be accepting applications for the new approved primary and secondary tow companies in the next month.

b. **Washington Lane 6 Ton Weight Limit Borough Ordinance**

The Police Department was advised that to enforce the 6 Ton weight limit on Washington Lane there needs to be a Borough Ordinance since the road is Borough owned. The ownership of the road appears to have been transferred back in 1984. Abington Township will be proposing an ordinance for their portion of the road. We will be developing an ordinance for Council to consider in the coming months. Abington has approved an ordinance for their portion of the roadway. We will be presenting a similar ordinance for our portion of the roadway next month. **(01:23:49)** Councilor A. Khalil asked about looking into any concerns with Greenwood Ave. Chief T. Scott explained why Greenwood Ave is the best path for trucks making deliveries are transporting materials to a construction site.

c. **Award of School Safety Zone Project**

Pre-construction meeting will be scheduled to discuss plan and progression of project.

d. **Borough - MONTCO 2040 Implementation Grant – application submitted for York Road (RT 611) Safety Plan**

Grant awarded to the Borough. Working with Borough Engineer to advertise bid for the contract and it will be placed on PennBid - This Engineered plan was designed and approved by PennDOT. It was originally submitted to the County under the Transportation Grant program but was not approved. The plan was put together working with Business owners, residents, Borough Council and the Borough Traffic Engineer. It incorporates many different safety features including larger signage, pavement markings, non-static programmable electronic speed limit signage, pavement markings and rumble striping at crosswalks. The Borough has been successful at being awarded funding under this specific grant program for three other projects within the Borough and having a pre-approved PennDOT plan and a shovel ready project should look favorable on this project funding application as well.

e. **PennDOT / Multi-Municipal Coordination Meeting**

No updates. A second coordination meeting set up by Napoleon Nelson's office with PennDOT and Municipal Managers and staff to discuss issues that have developed or are ongoing that the Borough could benefit by speaking with PennDOT, County and adjacent municipalities directly. The meeting was held and PennDOT has conducted a survey and analysis of Walnut Street and Hillside, as well as Walnut/Rodman. York Road traffic calming plan was discussed and an alternative 48x48 (larger) reduced Speed Zone Ahead signs were approved at each end of the Borough limits entering the Borough and the 25 MPH speed zone.

f. **School Safety Zone – Site Observations**

Additional and updated Safety Signs (20) have been received and will now be installed at the busiest pedestrian intersections nearest the school. Safety striping quotes received. Striping will be scheduled now that warmer weather has arrived.

g. Traffic Light Upgrade Runnymede and Walnut Street

No Update on Grant Award - Green Light Go Fund applied for with PennDOT to begin upgrades to this traffic-controlled intersection. The system is over 50 years old. This upgrade will improve the safety and was designed to be within the Borough's limited budget. The application was reviewed by PennDOT, revised and resubmitted.

8. Public Works

a. Lindy Properties Parking Lot Agreement

Carolyn Hirsh Lindy has proposed entering into a lease w/ the Borough similar to the lease the Borough and Lindy have for the 'Pump House' Leedom Street parking lot that would cover the Greenwood Avenue and Cedar Street Parking Lot. It would allow public parking during certain hours that would be negotiated. The Borough would maintain the lot including signage & striping and would be for a nominal fee. The Borough would enforce the parking regulations that were in place. Still working out details of the agreement.

(00:28:40) Councilor A. Khalil asked if the other parking lot is in play. Councilor D. Pancoe confirmed it was just one. This led to a discussion about the property and the work completed for improvements.

b. Cedar Street Moretti Park Use Permit

Requests are being made by residents concerning a permit to hold special events at Cedar Street Moretti Park, like the permit that is issued to reserve Town Square. If Borough Council desires a permit can be designed, and a calendar made to mirror the Town Square event permit/calendar schedule. Need to discuss the details of permit process and limitations and protection of the plants and property for the permits. **(00:30:36)** Councilor D. Pancoe asked if Borough Staff ironed out yet the permit requirements. Mgr. G. Locke said he is looking to Council for input. Vice President C. Soltysiak said we should mirror what we do for Town Square; show liability coverage. Councilor A. Khalil asked why Liability? Vice President C. Soltysiak said to prevent any lawsuits involving the Borough in case of an injury. This led into another discussion between Councilors A. Khalil, D. Pancoe, D. Ballard, Foreman J. Riggins and Vice President C. Soltysiak about the trash problem, the possibility of a deposit, and concern about the fragility of the newly planted landscape. Councilor J. Bruno recommended Councilor D. Pancoe discuss with Foreman J. Riggins and Mgr. G. Locke rather than in front of Full Council.

c. SEPTA - Flood Mitigation, Stream Restoration Project (Update)

The work for the creek restoration and flood mitigation work and communication continues. SEPTA's contractor is still planning to start the 24-hour jack-and-bore operation but gave notice of a delay in the start date by notifications to adjacent property owners. This round-the-clock work is expected to take approximately 24 days to complete.

Any notices will take place by SEPTA to affected neighbors as well as to the public in general through the Borough email blast and social media postings.

d. Newbold / Vernon Roads – Proposed Bike Share Lanes and Signage

Abington received the grant and will be working with the Borough to install signage and pavement markings for the involved roads - Abington Township has submitted a MONTCO Grant application for share / bike lanes with pavement markings and signage. The plans connect Washington Lane to Rydal Road through Newbold Road and Vernon Roads as part of the larger MONTCO/Township coordinated effort on Bike paths.

Councilor D. Pancoe made a suggestion about notifying the residents about the bike lanes.

- e. **#23 GMC 2007 Dump Truck – Temporarily out of service – (Last year of service)**
Still out of service. Hydraulic brake lines have been received but not installed. All efforts are being made to utilize the truck safely through 2023 with minimal repair costs.
- f. **2021 PaDep 902 Grant (Cycle 60 Application) – Leaf Collection Trailer**
Borough will be placing order for \$145K trailer, receive trailer and pay, wait 60/90 days for reimbursement from DEP (State).
- g. **Streetlights – Deficiency Survey Completed**
No Update. Streetlights were checked for operation and damage. Those that could be repaired were or had parts ordered. \$10,000 in light poles ordered from manufacturer. Legal is working through insurance cases on knock downs going through insurance claim process. June 13th court date w/ York Road case. Project ongoing.
- h. **Phase 2 of the Jenkintown/Abington Connections Project**
No Update. Work was set to begin but has not begun at this time. Intersection and traffic light at Greenwood/Washington Lane, Storm Water Washington Lane
Borough will owe \$117K grant match to Abington once substantially complete. Project phasing out of order due to grant funding delays.
- i. **Concrete Compliance on 2023 Road Project**
Two properties working to gain compliance. Believed to be three (3) properties. 821 Homestead property will be addressing their sidewalk during development project. PW Foreman Riggins will update status of required repairs.
Mgr. G. Locke answered Councilor D. Pancoe's question about timing by stating the company would like to start as soon as possible; perhaps as soon as the school year is done.
- j. **2018 DCED Grant Cedar to Walnut Street Storm Water Grant**
Extension was granted for an additional year. Project must be bid. Discussions with 501 Washington Lane and 93 York Road have taken place. There is a 15% match with this grant. Borough must pay periodic Construction payments and file for re-imbursements from County grant authority approximately \$100K.
- k. **Noble Bridge Replacement PennDOT – Septa Project**
No Update. Project will now be bid at the end of 2023 and will tentatively take place in the Spring of 2024. **(00:53:16)** Councilor M. Marlowe mentioned being in the parking lot located near this bridge and how unsafe it looks. This led into a discussion between Engineer M. Bickerton, Mayor G. Lerman, Vice President C. Soltysiak, and Mgr. G. Locke.

Other Business: None

Adjournment: President J. Conners adjourned the meeting at 8:56 PM.