



COMMITTEE WORKSHOP
Wednesday July 20th, 2022
7:00 p.m.
700 Summit Avenue, Jenkintown, Pennsylvania

MINUTES

Call to Order: President J. Conners called the meeting to order at 7:00 PM.

Councilors Present: Councilor A. Khalil, Councilor A. MacHaffie, Councilor A. Bartlett, Councilor A. Narva, Councilor D. Ballard, President J. Conners, Councilor D. Pancoe, Councilor J. Bruno, Councilor M. Marlowe

Councilors Absent: Vice President C. Soltysiak (Excused), Councilor C. Sperger (Excused), Councilor K. McGlenn (Excused)

Public Comment: None

Reports

- **Public Works Department:** Foreman Riggins gave the following updates:
 - The report was submitted via Drop Box.
 - He, along with crew members, Mgr. Locke, the Borough engineer and some Council members had a meeting with EVA to discuss the landscaping in Cedar Street Moretti Park.
 - 2022 Concrete and Sidewalk Inspection Project – 72% compliance (residents are obtaining permits/estimates for the necessary work).
 - He and Chief T. Scott drove around the school and town inspecting crosswalks to see if any need updating.

Councilor A. Khalil asked if the knowledge of the landscaping for Cedar Street Moretti Park could be used for Town Square. Foreman Riggins said yes. She also asked if animal waste from residents' dogs is presenting a problem in either Town Square or Cedar Street Moretti Park. He said no, as the bags are always made available. Finally, she mentioned unleashed dogs to which Foreman Riggins replied this is not a concern.

- **Engineer Report:** Engineer Khal Hassan gave the following updates:
 - The report was submitted via Drop Box.
 - Intersection of Washington & Greenwood – one final round of comments sent back to the engineer.
 - Cedar Street Moretti Park – final step is closing out the project which is underway.
 - They just received the traffic study for The Smoothie King business at 100 York Road.
- **Police Department:** Chief T. Scott gave the following updates:
 - The report was submitted via Drop Box.
 - He pointed out a typo in the statistics – other assaults total is 3, not 37.

- 219 Summit Ave – tragic house fire; resident passed away.
- Active Threat Trauma bags are all in and have been installed in the patrol cars.
- Working with the School District to update their Operations Plan.
- Planning to have training at the beginning of the school year with all the staff and safety team members.
- Each patrol car now has breaching equipment.
- Four open positions for crossing guards.
- Plan-It Software is up and running. District Court and Mayor G. Lerman have access to the platform.
- Traffic Signs are out on the 500 and 600 blocks of Runnymede.
- Operation Night Hawk – Aug 12 and 13 – two officers will be participating.
- Shauna Rivera and Linda Bennett brought the last six months' worth of tickets up to date and entered them as citations.

Councilor A. Khalil asked to clarify the Court having access to see the schedule (Plan-It). Chief T. Scott explained it is to ensure the District Court schedules hearings on days the officers are on daywork as opposed to nightwork or on vacation. This will decrease overtime.

Councilor D. Pancoe mentioned flashing stop signs seen in another jurisdiction that might be helpful in Jenkintown Borough. Chief T. Scott said he is familiar as Abington has some. He went on to explain some of the other items he and Foreman Riggins have been doing to update signs and crosswalks.

Councilor D. Ballard asked about the Runnymede statistics – Chief T. Scott said the majority of the drivers are well below the speed limit. They engaged in a discussion about speed limit and when an officer can enforce it (must be 11 mph or more than the speed limit).

- Jenkintown Fire Department: Chief K. Lynch gave the following updates:
 - The report was submitted via Drop Box.
 - All of the details including the incident report for the house fire at 219 Summit are including in his report.

Councilor A. Khalil asked about the process regarding the neighbors of the house fire incident. Chief K. Lynch said it is up to the insurance companies and adjusters have already been out to the properties.

Councilor D. Pancoe stated the fire was under investigation. Chief K. Lynch confirmed that all fires go through investigation.

- Second Alarmers: Noone was present – no report.

President J. Conners – Introduction of Resolution, to Full Council

“Council’s Commitment to Valuing Reproductive Rights”

President J. Conners mentioned this will be brought up and read at next week’s Borough Council Meeting. Councilor A. MacHaffie confirmed it is in the Drop Box.

New Business/Items for Discussion

1. Administration & Finance

a. **Jenkintown Borough 457 Savings Plan**

The employees of the Borough brought forward a Municipal savings plan that they would like implemented that would complement the Borough pension payment upon retirement. The plan would be managed through CBIZ InR Advisory Services, LLC. The Borough's contact and Plan Representative would be Christopher J. Tomlinson. The plan has no minimum investment to become involved and information is in the packets. The decision to implement the plan will need to go before the Council for approval to proceed.

Councilor D. Ballard made a motion, seconded by Councilor D. Pancoe to move to Full Council the Jenkintown Borough 457 Savings Plan. Motion Approved 9 – 0.

b. **American Rescue Plan Act (ARPA) Fund – Update on deposit of funds**

The Pennsylvania Association of Boroughs has notified the Borough that we could be receiving the second round of funding this week. The last of the funding had been slated to be distributed in June of this year and has been delayed. As you will recall the Federal American Rescue Plan Act (ARPA) fund amount to the Borough (\$462,637.92) was divided in to two equal payments and was to be made to the Borough in 2021 and 2022 one year apart approximately in June. These funds were plugged in to our annual Borough budget as revenue and will not be available in 2023.

c. **Inter-Municipal Cost Sharing Sewer Maintenance Agreement**

- Maintenance agreement with Abington Township to share cost to flush, video and grout joints were needed of 18" sewer line shown as Runnymede Avenue sanitary sewer trunk line on plan.
- Job is estimated to be under \$25,000 total cost and Borough would be responsible for 50% of that cost.
- The sanitary line runs behind and parallel to Runnymede and Stuart Avenues and carries only those respective Municipalities sewage East to the Aqua (Cheltenham) conveyance system so it can be sent to Interceptor A and on to Philadelphia.
- Abington Township is bidding on a much larger project of the same nature and would include this project as part of the larger project but delineate it for quantity and bid/cost purposes. Our Solicitor is working to finalize the details of the agreement with the Solicitor from Abington.
- This will need to go before Council to be approved.

d. **Dilworth Paxson, Law LLP – Final Payment of invoices \$12,610.00**

The annotation below is provided from JENNIFER PLATZKERE SNYDER communication and ARE NOT meant for public consumption, I've provided them to you as background. The bottom line of a 20% discount bringing the bill down to \$12,610 could be mentioned but the employees and hours were definitely not meant to be. It should be kept in mind while this is the Final payment it is in addition to the other 25K in billing they were paid.

Per our discussion this morning, attached please find our Firm's two outstanding invoices to the Borough of Jenkintown in connection with the investigation we conducted last year. The first invoice is in the amount of \$5,427.50 and covers the period November 2020-February 2021. The second invoice is in the amount of \$10,562.50 and covers the period from March-August 2021. Collectively, these invoices total \$15,990.00.

During the period represented by these invoices, I conducted 12 witness interviews and attended three separate executive sessions of borough council to discuss the investigation progress and my conclusions. I also consulted with the Borough's various outside counsel and leadership on various issues that arose throughout this 9-month period.

As I advised, please convey to the Borough that I am willing to write off my entry of 1.5 hours on August 25, 2021 (value of \$487.50) since I did not complete a final written report of my findings. Likewise, as a courtesy to the Borough, and in the interest of getting these long-outstanding invoices paid, we are willing to write off Margaret Persico's time (value of \$2,177.50), and Katherine Hartman's time (value of \$715.00).

These adjustments bring the total due down to \$12,610.00, more than a 20% discount off of our already discounted rates.

(00:33:20) Councilor J. Bruno asked about the 20% discount and whether it was a negotiated discount. This led to a discussion between Councilors D. Ballard, D. Pancoe, and Mgr. G. Locke. (00:34:54) Councilor A. Khalil added that one of the recommendations made was how the HRC came to fruition which serves three functions: 1.) Discrimination 2.) Human Resources and 3.) Landlord/Tenant Mediation.

e. Administration Restructuring

- With the official retirement of Rick Ware on June 12th, the Borough has restructured the administration.
- With the assistance of the Borough's Accountant, Tom Josiah, the Borough will continue to complete most finances in-house.
- Ms. Smith has been promoted to Office Manager and has assumed financial duties assigned to her as well as continuing some of the tasks to the Building and Code Department.
- The Administration has completed the monthly closeout for June close out which was the first Month with Shelby performing the Journal entries, deposits and working with the Borough Account on the monthly reconciliation.
- The Borough Accountant, Tom Josiah, is optimistic that the system will be successful and gave Ms. Smith high grades for the first month of the new processes to her.
- Mr. Josiah has stated we will work each month to reduce his time as Ms. Smith becomes acclimated to the processes and procedures.
- The time spent monthly by the Borough Accountant and by Ms. Smith is being evaluated as accurately as possible so that the restructuring can be finalized.

2. Building Zoning & Revitalization

a. Planning Commission

- i. They met last night but did not have any land use applications under review. They did discuss off premises sign ordinance. They reviewed the comments and feedback from Montgomery County Planning Commission. The next steps will be to incorporate the comments and reissue a clean copy of the ordinance for review by the Borough Solicitor. They also looked at the Rooming House ordinance and reviewed the Borough's proposed changes and the PC is on board with what was proposed. The third item that was discussed was a Fence Ordinance to make clearer guidelines. **(00:48:16)** Mgr. G. Locke provided additional details explaining why wire mesh fence is not allowed. He also brought to the Full Council's attention additional wording about vinyl and plastic materials being considered not permissible as well.

a. **Borough Sub-Division Land Development Ordinance (Rewrite)**

- The Planning Commission has rewritten the SALDO Sub-Division Land Development Ordinance. Coordinating efforts with the County Planner Marley Bice, Borough Engineer, Borough Solicitor, Council Members and Borough Manager, they presented to Council in June and the Revised SALDO was provided to Council, Solicitor and Engineer for comment.
- The next step in the process will be for Council to consider advertising for a Public Hearing to consider adoption of the Sub-Division and Land Development Ordinance.

b. **Current Development Update**

i. **501 Washington Lane – Proposed apartment building**

Zoning for 24 apartments and two Commercial stores on the ground floor has been approved. The applicant is submitting a Land Development Application. In addition, the applicant has begun the EDU process with the Borough, AQUA and the DEP. Council has approved the revision to the Act 537 plan and EDU's for this specific project have been listed by the PaDep for release upon their approval of the submittals. Currently, the applicant is working with the Borough to submit the above information.

Councilor D. Pancoe asked if a traffic study would be done at this location. Both Engineer

ii. **821 Homestead Road – Proposed apartment building**

The Final Land Development application was approved at the May 25th Council Meeting. Currently, the applicant has submitted revised Final plans complying with all comments on the Engineers review letter. The Applicant will be submitting plans for construction as well as holding a pre-construction meeting. In addition, the applicant has begun the EDU process with the Borough, AQUA and the DEP. EDU's for this specific project have been listed by the PaDep for release upon their approval of the submittals.

iii. **610 York Road – Zoning and Use received for a proposed Starbucks**

The Borough received a Zoning & Use application to construct a Starbucks on the lower parking lot of 610 York Road. The Borough Administration has completed a Zoning review of the application. The proposed restaurant is a permitted use while the proposed drive through is a conditional use and will require a conditional use

approval. Although they can move forward with the proposed conditional use, this would not relieve the applicant of all zoning relief.

iv. 100 York Road – Smoothie King

The Borough approved a Zoning & Use application for a proposed Smoothie King at 100 York Road. The Sign/Zoning application has been reviewed. The UCC Construction review has been completed and Contractors are responding to the review letters. The Traffic Study that Council members requested has been provided and sent to the Borough Engineer for comment. The next steps include the EDU approval process. Council has approved the revision to the Act 537 plan and EDU's for this specific project have been listed by the PaDep for release upon their approval of the submittals. Currently, the applicant is working with the Borough to submit the above information.

(00:59:48) Councilor J. Bruno asked Engineer Khal Hassan about the traffic study. He provided an update.

3. Public Safety

a. Appreciation of the Valiant Service - Fire Department(s), EMTs and Police the night of July 1st.

- On Friday, July 1st there was a fatal fire at 219 Summit Avenue.
- It was an extremely hot evening and the conditions made controlling the fire difficult, without hesitation every attempt was continually made to save life and property.
- This involved entering and climbing on to a burning building to do so. Several Jenkintown Fire Fighters were taken to the hospital during this process.
- The Borough Fire Marshal, Kevin Lynch suffered what the surgeons have stated would have been a fatal heart attack if not for the two Cheltenham EMT's that were by his side and immediately began life saving measures and transport to Abington Memorial. Mr. Lynch is recovering and is itching to return to work and service.
- Several Fire Companies from neighboring Municipalities responded to assist the Jenkintown Fire Department.
- All of our Fire Fighters are recovering and those injured will be returning to service after recovery.

b. Resolution 2022-## - MONTCO County Transportation Grant (CTP)

- This Resolution will be for the submittal of a grant application in the amount of \$52,000 to implement to RT 611 / York Road Traffic Calming Plan.
- This is the Plan that Council, Business owners and Residents along with our Traffic Engineer worked on for over a year and PennDOT has approved.
- Having a "shovel ready" project should look favorably on the Borough by the review Committee.

c. Memorandum of Understanding / Montgomery County Swat Agreement

- MOU that the Montgomery County SWAT East Region Team is looking to sign with the Bucks County South Central Team.

- The basis of the MOU is to provide support to each team if there is a need to replace or provide additional personnel for any incident where one of the teams have been activated.
- Currently, we pay the East Region team for SWAT response in Jenkintown Borough if ever needed. This MOU would authorize the team leadership to utilize personnel from Bucks County if needed for an incident within the coverage area of the East Region Team, vice versa, the East Team could provide personnel to Bucks County if they needed. In the past, both teams have utilized specialized personnel for sniper/designated marksman response when needed. All of the nine other Departments are ok with this MOU.
- This will need our Council approval for our Police Department to agree to this MOU.

President J. Conners made a motion, seconded by Councilor D. Ballard, to move to Full Council to request approval for our Police Department to agree to the Memorandum of Understanding / Montgomery County Swat Agreement. Motion Approved 9 – 0.

d. Fire Truck Pumper 96 - Appraisal

- The appraisal was emailed from Pioneer President Bachman and is in your packets.

e. Noise Complaint / Mechanical Breakdown 101 Greenwood Avenue

- A temporary a/c chiller has been rented and utilized so the building can continue to be utilized until permanent repairs can be made.
- Several complaints have been registered from a resident at Beaver Hill.
- The PD and Code Enforcement have been monitoring the situation and coordinating with the building Engineer at 101 Greenwood Avenue.
- Measured decibel readings have been taken by the JPD and the situation is being evaluated for the appropriate action.
- The repair parts have been ordered and delivery is delayed due to supply chain issues.
- A google Doc/Web Page has been set up to provide updates to residents.

f. Borough Towing and Storage Ordinance

- Chief Scott has reviewed the towing and associated Ordinances and has identified issues that need to be updated and made current as far as locations and businesses used.
- There are other updates proposed that the Chief can discuss in more detail.

(01:07:01) Chief T. Scott described the current status of where impounded vehicles are stored and how this related to our need to update the Towing Ordinance.

(01:10:04) One of the Fire Company volunteers added additional details about two appraisals received regarding Pumper 96.

4. Public Works

a. Colonial Striped (Piano Keys) Crosswalk Striping

- Resident requested researching striping crosswalks at Leedom, Cedar, Maple and Linden Streets with the Colonial Striped cross walks.
- PW Foreman Riggins and Chief Scott evaluated several crosswalks.
- PW Foreman Riggins and Admin worked on estimated costs for review.

b. Cedar Street Moretti Park

- The Native Plant specialists, Verdant Earth Educators had met with the Borough on a ZOOM call last month and agreed to attend a site meeting to assist the Borough in fine tuning the final as-built plan with the General Contractor of the Park.
- The meeting went extremely well covering the documentation of the bulb plantings including location and care.
- V.E.E. worked identifying and pulling weeds with PW Foreman Riggins and the PW employee Mark Fergoni, who Mr. Riggins has appointed to the Park up-keep.
- The planned landscape maintenance plan was discussed and planned. It was determined the best use of the budgeted landscape care money would be on training and the landscape plan.
- An all hands PW training/work session has been scheduled for July 21st at 7:00 AM, with two (2) V.E.E. employees, Eva Monheim and Louisa Clarke.
- They will be providing two comprehensive weed books for Jim and Mark and handouts for all. Each employee will receive a folder with other resources and their handouts.
- This two hour training/work session should work wonders on getting the park into shape – while showing our PW team how to go about making the work easy to confront and mitigate for the future.

Ongoing Business

5. Administration & Finance

a. Keystone Community Grant – Borough Roof (Funds Received)

The reimbursement funds were received for the \$50,000 that was spent on the Borough Hall emergency roof replacement in February.

This money was provided through the State Keystone Communities Grant and Senator Art Haywood was a big help in acquire that funding.

b. End of Year Financial Report / 2021 Borough Audit

Barbicane, Thorton & Company has completed the 2021 Audit. The Borough will be informed when report has been completed and Auditor will be invited to Council to provide report.

c. Liquid Fuel Audit

The Borough has received word that the Liquid Fuel Audit has been completed. This audit was for the 2021 liquid fuel funds received by the Commonwealth.

d. Summer Workshop Schedule

The Borough continues the new hybrid committee schedule similar to the Jenkintown School Board. The hybrid meeting model has streamlined the process and the information being

provided / discussed and make reporting less redundant during work that traditionally took place during the Committee meetings and as the agenda for the Borough Council meeting is established. Council will decide if it will be continued after the summer months trial period.

(01:15:35) Councilor D. Pancoe asked Mgr. G. Locke if anything under Ongoing Business for Public Works needs Council approval or further discussion. Mgr. G. Locke said we can talk about the bidding process with the Paving Project. **(01:21:04)** Councilor D. Ballard asked about the increased prices. Engineer Khal Hassan explained further leading to a discussion between himself, Councilors D. Ballard, D. Pancoe, President J. Conners and Mgr. G. Locke.

6. Building Zoning & Revitalization

- a. **Curative Amendment Hearing Continued until June 29th – 103 York Road & 111 York Road**
A petition was filed by 103 & 111, L Jenkintown LC, LLC of 3400 West Chester Pike, Newtown Square, respectively relating to the 'Off-premises advertising signs'. The applicant is challenging the validity of the current Zoning Code and requesting to install a monopole billboard at both of these two locations. The Public Hearings were held before Borough Council on Wednesday, May 4th and June 1st at 7:00 PM both in person at Borough Hall and virtually. The hearing was continued until June 29th at 7:00 PM both in person at Borough Hall and virtually. The Borough has hired Michael Clarke and Gregory R. Heleniak, from Rudolph Clarke as conflict Counsel to represent the Borough in the matter.
The Public Hearings were held before Borough Council on Wednesday, June 29th at 7:00 PM both in person at Borough Hall and virtually. The applicant's request to continue the hearing was granted until a further date. The date chosen has been Wednesday, August 24th at 7:00 PM both in person at Borough hall and virtually before the regularly scheduled Borough Council meeting. The Borough has hired Michael Clarke and Gregory R. Heleniak, from Rudolph Clarke as conflict Counsel to represent the Borough in the matter.
- b. **Case No. 394 Continued until August 15th – Substantive Validity Challenge 440 York Road**
A petition was filed for Substantive Validity Challenge Petition filed by Mr. Larkin on behalf of 440, L Jenkintown LH, LLC of 3400 West Chester Pike, Newtown Square. The applicant is challenging the validity of the current Zoning Code and requesting to install a monopole billboard at the above location. The hearing before the Jenkintown Borough Zoning Hearing Board was held on June 9th at 7:00 PM both in person at Borough Hall and virtually. The hearing was continued until August 15th at 7:00 PM both in person at Borough Hall and virtually. At this time, there are only three members of the Zoning Hearing Board that will be in attendance. The Borough has hired Michael Clarke and Gregory R. Heleniak, from Rudolph Clarke as conflict Counsel to represent the Borough in the matter.

7. Public Safety

- a. **School Safety Zone – Site Observations**
 - The Chief of Police and Public Works Foreman are meeting to observe the current striping and signage at the school safety zones to determine what upgrades can be made to improve safety for pedestrians in those areas.
- b. **Borough Traffic Calming**
Areas of concern being discussed and evaluated.

1. Residents on Homestead Road are beginning the process of providing a petition of residents to have a traffic study performed to evaluate various traffic calming measures that may be implemented.
2. A resident on Highland Avenue has notified the Borough of suspected speeding on Highland Avenue and the desire for a speed hump on that street leading to the cul-de-sac at the school. The process will be explained so the resident can begin to have the road evaluated per the Borough traffic calming handbook as well.
3. A resident appeared last month to voice a concern about speeding on Division Street. Chief Scott and Foreman Riggins have inspected Division Street for traffic calming ideas. Foreman Riggins relocated the Child at Play sign and ordered a new High Reflective sign.

c. Purchase of 2023 Police Vehicle

- The planned purchase of a PD vehicle to replace the vehicle coming off lease must begin much earlier due to the supply chain issues faced in the new car inventory.
- Chief Scott has discussed the hybrid vehicle purchase with the administration to evaluate the feasibility of acquiring the Borough's first hybrid vehicle for the PD patrol vehicles.
- The order may have to be placed as soon as August 2022 for the 2023 purchases. No funds would be expended in the 2022 budget.
- The purchase of a 2023 Police vehicle is a planned purchase, the early order and possible increase in cost would be the two changes from the planned purchase. Two Police Department vehicles come off Lease in 2023.
- Permission to place the order will need to be approved by Council.

d. Body Camera Grant – Federal Grant

- Chief Scott had identified a federally funded grant opportunity to fund PD body worn cameras.
- The grant was submitted by the deadline and funding would pay for 50% of the approximate 65K project and additional monies are being pursued to lessen the match for the Borough.

e. Police Department Scheduling Software – PlanIt

- The Police Department, with the support of the Borough Administration, has begun implementing PlanIt.
- The PD has begun using features of PlanIt including the time punch system. PlanIt also offers time off and a communication feature which allows the ability to post company announcements with logged acknowledgement, automatically notify staff when their schedule changes, send emails/text blasts to your entire agency or to just your patrol platoon, and even use voice blasts to call each employee with important messages.
- PlanIt is also compatible with the payroll program, allowing for ease between the two functions.

(01:39:50) A question asked by one of the firemen regarding the status of the Pumper 96 repairs prompted a discussion amongst Councilors A. Khalil, D. Pancoe, A. MacHaffie, President J. Conners, Mgr. G. Locke, Chief T. Scott and Chief K. Lynch.

8. Public Works

a. Phase 2 of the Jenkintown/Abington Connections Project

- This project includes storm water along Washington Lane, and Traffic light upgrade at Washington and Greenwood Avenue.
- The work has been delayed and no new updates are available on the start of this work at this time.

b. Radar Speed Limit Signs

- The signs have been received and training has been scheduled. The signs have been placed at Runnymede and observed while the program is being set up to be implemented.
- Chief Scott has assigned an Officer to work on the computer programming and report generation and has included PW Foreman Riggins in that training as well.

c. Cedar Street Moretti Park

- The third payment request is being finalized to be submitted to the Borough for payment.
- The Contractor has the As-Built plans which will be used for the landscape maintenance plan and planting identification markings.
- The Funding Signage is being ordered and will be installed. The Park sign will need to be designed and installed. The final inspection is being scheduled with Department Conservation and Natural Resources.
- The Grant Funding from the DCNR and DCED will need to be finalized and closed out. The MONTCO funding has been closed out.
- The Mosaic tiles will need to be installed on the seating wall.
- The light poles and fixtures have been quoted and can be ordered once funding is identified.

d. 2022 MONTCO 2040 Grant Walnut/Hillside School Zone

- Grant agreement was signed and County will now counter sign and return before project process can begin.

e. 2022 Community Development Block Grant (CDBG)

- The Borough has been notified it has made it through the first round of approvals for the \$200,000 in funding for the installation of ADA Accessible ramps on the recently paved roads of Newbold Road, Vernon Road, Clement Road, Homestead Road.
- This grant has No match but does not pay for Engineering costs. As in years past on this grant, the Borough and Engineer have opted on a process to bid the project as “design build” so the Contractor is responsible for the Engineering.

f. 2022 Concrete Compliance on Road Project

- There are fifty properties on the road paving project that have had concrete marked as deficient.
- Twenty-two have completed that work. Another fourteen have completed their estimates or applied for permits for the work. There is currently one resident disputing the work that is required but that street was paved last year.

- Additional meetings and documentation have been scheduled and provided to residents.

g. 2022 Road Paving Project – Newbold Road and Vernon Road

- The Borough will be paving Newbold Road (entire length), Vernon Road (Clement to Rydal Road). Project Announcement letters have been sent to these residences. The Borough has marked the deficient and issued letters to the affected properties. Residents have begun requesting meetings to discuss the process.
- The Borough advertised the bid specification for the 2022 paving project. The Project was listed on PENNBid, on July 12th a pre-bid meeting was held that no bidders attended. Public bids were opened July 19th and those bids are currently being evaluated. The apparent Low Bidder will be named at the July 27th Council meeting and the Solicitor and Engineer will review the bid submittals. Currently, the Borough is still looking to pave prior to the school year and in this paving season.

h. 2018 DCED Grant Cedar to Walnut Street Storm Water Grant

- Plans have been finalized for bidding, scope was reduced to reflect budget constraints while keeping possible impending development. Publicly bidding for construction will be the next phase of the project and that is expected after the winter weather.
- The Borough requested and was granted a one (1) year extension from the DCED to complete the construction and close out the grant by June 2023. The work will focus on Cedar Street in the area and limited to work covered by the grant provided through the DCED (100K) with a \$15,000 match.
- The alternative plan has been completed. Costs and availability have changed substantially revisions are reflective of that.
- Care is to be taken to take into consideration as to what will be developed at that intersection. Project documentation is being finalized.
- Updates will be brought through this Committee Workshop and to full Council.

i. Noble Bridge Replacement PennDOT – Septa Project

- No updates this evening - Borough Council along with the Borough Engineer continue to work with SEPTA and PennDOT to provide the most up to date and current information.
- Recently, the Borough has been informed that this project is scheduled to be bid in the late summer of 2022.
- Work will include closure of two lanes of the four-lane bridge during the project making one lane in both directions. While the reduction of York Road to one lane may negatively affect the Borough, PennDOT has no planned detours within Jenkintown Borough. Borough Council will continue to work with PennDOT and SEPTA to release a press release to allow residents and businesses as much lead time as possible.
- Updates will be brought through this Committee workshop and to Full Council.

Other Business: None

Adjournment: President J. Conners adjourned the meeting at 8:53 PM.