



PUBLIC WORKS COMMITTEE
April 13th, 2022
7:00 p.m.
700 Summit Avenue, Jenkintown, Pennsylvania

MINUTES

Call to Order: Councilor D. Pancoe called the meeting to order at 7:00 PM

Councilors Present: Vice President C. Soltysiak, Councilor D. Pancoe, Councilor A. Khalil

Councilors Absent:

Others Present: Manager G. Locke, J. Riggins, Engineer M. Bickerton, Chief T. Scott, Fire Marshal K. Lynch

Public Comment: None at this time.

REPORTS

- Public Works Department: J. Riggins gave the following updates:
 - Winterizing; getting ready for Spring.
 - There were a lot of sewer lines that needed repair along with potholes.
 - Public Works has been working along side of K. Lynch on the wall in Cedar Street Park. It is 84 inches long and 14 inches tall.

- Engineers Report: M. Bickerton will wait until the Public Safety meeting to provide updates.

NEW BUSINESS/Items for Discussion

1. Linden Street – AQUA Pennsylvania Watermain Replacement

- The Borough was notified by Aqua Pennsylvania that Caddick Utilities, a subcontractor of Aqua Pennsylvania, will be replacing the watermain on Linden Street.
- The project Officially began Monday, February 7th with an expected final paving restoration date in May.
- The water main replacement has been completed. The individual water services and line testing has now commenced and work is ongoing.
- Aqua replaced 392-feet of aging cast iron pipe with new ductile iron watermain. The watermain in place was 70 years old.
- Work will generally take place Monday through Friday 7:00 AM to 4:00 PM. However, in some cases crews may need to work on Saturdays.
- Access will be provided to Emergency, mail and trash services. Residents will have access to their properties but may face intermittent delays due to construction taking place.
- Due to the limited width of Linden Street there will be No Parking on the street during daytime hours, beginning on Monday, February 7th and continuing until the excavation and installation of the new watermain can be completed, at this time this phase is projected to last two weeks (weather permitting).

- AQUA will notify customers ahead of any planned water service interruptions and will provide 48 hours advance notice of any scheduled service interruption greater than 30 minutes.

2. Cedar Street Moretti Park

- The Park project is substantially complete. Final touches will be taking place over the next month.
- Some plantings are taking place this week that could not be done before the winter weather.
- The concrete retaining wall is being installed along the South property line starting the week of April 18th, once completed the fence will be installed as per plan on that property line.
- An as-built plan of all plantings is being produced so that a planting guide can be made to be displayed at the Park providing a guide and description of all plants, shrubs and trees.
- *There is a 'Cedar Street Moretti Park' Opening Scheduled for Friday May 20th at 10:00 AM.*
- A request for a three (3) month extension to the June 2022 expiration date of the 2019 Greenways, Trails and Recreation Program Grant was granted through the DCED. This will allow the Contractor to complete the work and all grant closeout paperwork to be completed and filed prior to September 30th.
- Two partial invoices have been approved and payments issued in the amount of \$82,800 and \$95,455.
- The application for re-imbursement request was completed and filed for the 2019 MONTCO 2040 Implementation Grant to pay for the Contracted work in the amount of \$91,862.00 based on the second invoice paid to the Contractor. (2019 Montco 2040 Grant Total \$99,850). The County is still in the process of requesting additional information before reimbursing the funds expended.
- A payment request for a third payment has been received from the Contractor and is being processed by the Borough Engineer (\$75K of that the third invoice will be reimbursed by the 2019 Greenways, Trails and Recreation Program Grant awarded through the DCED).
- The installation of the remaining section of fence along the South property line had been delayed due to an unforeseen condition and a conflict on the adjacent property line.
- It is notable that 100% of the construction costs are being provided through State and County Grants and that there is NO ADA rest room being constructed at the park during this phase of the construction project.
- A final punch list of items requiring attention has been issued to the Contractor, G&B Construction. Park Construction will be completed now that the spring weather has arrived.

3. PA Dep Chapter 94 - Connection Management Plan: (00:10:37) Councilor D. Pancoe turned it over to Manager G. Locke who went into detail as to what is included in this report.

- Annual submission of Chapter 94 Connection management plan was completed prior to the deadline.
- Plan includes all work performed, EDU flow calculations for all current, future and possible projects within the Borough.

4. PennDOT - Traffic Signal Maintenance Agreement: (00:16:29) Councilor D. Pancoe asked for input from Mgr. G. Locke who turned it over to Engineer M. Bickerton to explain.

Motion: Consider motion to full Council for consideration by Council to adopt resolution. (00:17:35) – Motion passed unanimously.

- PennDOT has revised its policies regarding traffic signal maintenance agreements, PennDOT now requires a "Master Agreement" to be on file.
- This Master Agreement would put in place this resolution authorizing the Borough Manager to execute all future TE-160 forms. This would significantly simplify all future traffic signal upgrades when needed as a new resolution will not have to be passed each time.

5. Borough Hall – Emergency Roof Replacement

- The roof construction began in January, has been completed and passed final inspection.

- The Borough Engineer is working with the Contractor on Certified Payroll submittal.
- The payment request in the amount of \$52,800 was received and payment was issued to the Contractor, Franco Roofing.
- The application for a Funding reimbursement for the Contracted work in the amount of \$50K (Total 50K) is being coordinated through the Keystone Communities Program Grant administrator.

6. 2022 Road Paving Project – Newbold Road and Vernon Road.

- 2022 Road Paving Project – Newbold Road (entire length), Vernon Road (Clement to Rydal Road)
- The concrete inspection program of curb and sidewalk on road paving projects was on hold during the pandemic and has resumed. Inspections began late February and notices to residents were delivered.
- Some meetings have been held and residents/contractors have called to discuss the permit process.

7. 2022 Community Development Block Grant (CDBG)

- The grant application was submitted with the County prior to the deadline.
- This was on PW agenda as well and positively received by Councilors.
- Discuss merits of submitting application for the 2022 Montco CDBG grant, in the amount of 225k
- This funding if awarded would fund the installation of ADA Accessible ramps on the recently paved roads of Newbold Road, Vernon Road, Clement Road, Homestead Road.
- This grant has No match but does not pay for Engineering costs.
- As in years past on this grant, the Borough and Engineer have opted on a process to bid the project as “design build” so the Contractor is responsible for the Engineering.

8. 2009 Goodwin By-Pass Pump – Surplus Equipment

- Due to the previous bidder not following through on the sale, the Borough relisted the Pump on Muni-bid auction website.
- The Pump sold for \$5,600. The winning bidder picked up the pump and paid with a Cashiers Check which was deposited in the Borough bank account.
- Final bid was accepted in the amount of \$4,350. The Contractor has not picked up and paid for the pump at this time.
- The pump has sat in the PW yard storage for years. Having no need for the by-pass pump, a real need for funds and very limited storage space, PW has now listed it for sale on Muni-Bid a Government auction site.

9. Interceptor A Conveyance Pipe – Abington/Jenkintown

- There is a 12” sanitary sewer conveyance line that runs in Abington Township parallel to Runnymede Avenue.
- Jenkintown’s Runnymede Avenue sewer meter station and Abington’s Stuart Avenue sewer meter station tie into this line to be carried to Cheltenham. The meters leaving this line are exceeding the flow entering this line.
- The two Municipalities have begun researching records and plans but all indications are that it may be jointly owned by Abington/Jenkintown and not Aqua as previously thought.
- There is a manhole cover close to the creek that was found dislodged and open to external flow when Forman Riggins walked the entire length of the conveyance line with the Abington Engineer. The Borough is going to install a bolt down cover on that manhole to keep external flow out of the system.
- Abington has a current contract to video and grout/reline sanitary sewer in the Township and their Engineer is going to investigate using that contract to video inspect this line to determine its condition. The cost will be determined and brought back to Council if the Borough is asked to share in that cost.

10. 2018 DCED Grant Cedar to Walnut Street Storm Water Grant

- Plans have been finalized for bidding, scope was reduced to reflect budget constraints while keeping possible impending development. Publicly bidding for construction will be the next phase of the project and that is expected after the winter weather.
- The Borough requested and was granted a one (1) year extension from the DCED to complete the construction and close out the grant by June 2023. The work will focus on Cedar Street in the area and limited to work covered by the grant provided through the DCED (100K) with a \$15,000 match.
- The alternative plan has been completed. Costs and availability have changed substantially revisions are reflective of that.
- Care is to be taken to take into consideration as to what might be developed at that intersection. Project documentation is being finalized.
- Updates will be brought through this Committee, Administration and Finance Committee and to full Council.

ONGOING BUSINESS

1. Bike Repair Station – Proposal to investigate installation within Borough

- No update this evening.
- Previously discussed. Search for funding. Logistics discussion (Steve Spindler, County Planner, JPC)
- Next Steps.

2. Sanitary Sewer Rate Study – Keystone Alliance Consulting

- No update this evening.
- Aqua held a meeting with the Borough, Abington and Cheltenham to discuss some downstream Engineering modeling that may produce some Engineering estimates of probable cost for the final phase construction.
- During that meeting EDU releases were discussed as well as the Chapter 94 Connection Management Plan.
- Aqua is still analyzing the flow data coming into the downstream pipe from Philadelphia to determine how to address the final phase of the conveyance system.
- The Borough Administration provided the requested information and is working with Keystone Alliance Consulting to provide the latest information available.
- During the May Council meeting, Borough Council approved the proposal from Keystone Alliance Consulting to perform a sewer rate study that would update borough information to reflect the appropriate costs of sewer costs.
- A sewer rate study allows a Municipality to set a fair sewer rate that allows for upkeep of the system and future construction needs of the conveyance system downstream.
- Additional information is being sought from Aqua Pennsylvania on the future construction costs of the downstream conveyance system (Interceptor 'A' final phase) to be provided for accurate rate modeling.
- Rate Study is still progressing, the administration is in communication with the consultant while Aqua Pennsylvania is working to provide the Engineers estimate of probable construction cost for the final phase of the downstream conveyance system in Cheltenham (Interceptor 'A').
- Once Aqua Pennsylvania provides the Engineers estimate of probable cost, this rate study can be completed and presented to Council at a Public meeting.

3. 2021 PaDep 902 Grant (Cycle 60 Application) – Leaf Collection Trailer

- These grant awards were expected to be announced at the end of 2021 but have not been released at this time.
- No new updates this evening.

- PW and the Administration has been working with the Dep and the Equipment Manufacturer to put the grant application together.
- The Leaf Collection Trailer is nearing the end of it's life cycle, having the transmission removed 3 times and the clutch replaced twice. Year before last it broke down during leaf season and we were fortunate to have another Municipality lend us a machine while we repaired ours.
- The cost of a new leaf collection trailer is approximately \$140,000.
- The Grant is a 90% / 10% Match Grant. The Grant Submittal is Due September 24th, 2021.
- Council will be asked to support and commit to the grant at the September 23rd Borough Council meeting so that the application can be made.
- Council voted to support the submittal of the grant and the grant was submitted prior to the deadline.

4. Homestead Road - Safety Pavement Markings and Signage

- Double Yellow Line and Stop bar Cottman and Homestead, 25 MPH Legends, High Reflective signage. Added in locations that Pennoni traffic Engineer recommended in response to resident concerns raised.
- Traffic studies were performed and submitted by the developer during the Conditional Use process.
- Traffic counts have been performed by JPD in conjunction w/ the Borough Traffic Engineer.
- The Conditional Use Hearing placed traffic safety review as part of the conditions. Additional measures to be proposed and reviewed during the ongoing Land Development phase of 821 Homestead Road project.

5. 2020 Liquid Fuel Paving Project

- All pavement marking / line striping has now been completed and this project can be closed out.
- There is a punchlist of items for the Contractor, Sucher and Sons to complete the project.
- PW Foreman Riggins has met with the striping crew and gone over the striping that is required to be installed.
- An estimate for the remaining work was obtained from Abington Township. The work was removed from the Liquid Fuel Funding portion of the project, this allows the 2021 Liquid Fuels report to be closed out, this is also necessary in case it needs to be removed from the contract in the future.
- A letter will now be issued by the Engineer requiring immediate action to complete the work or the work will be performed and monies deducted from contract.
- The Concrete inspection program for curb and sidewalk on road paving projects was placed on hold during the pandemic and has been resumed, notices and deficient concrete will again be marked for repair or replacement when roads are paved.
- The roads that were paved on the 2020 Paving project were Homestead Road, Vernon Road (Washington to Clement) and Hillside Avenue (Walnut to Highland) and will now be inspected for compliance.

6. SEPTA proposed access improvements at the Jenkintown Train Station

- No updates this evening - Septa had presented their proposed plans that were 90% complete. The areas of improvement are limited to the drop-off area, storm water drainage, accessible crossing and covered walkways to the scheduled ADA accessible upgrades to be constructed on the Cheltenham side of the Lawrence Curry PennDOT bridge.
- Updates will be brought through this Committee and to full Council when the Borough becomes aware of them.

7. Noble Train Bridge Construction – SEPTA/PennDOT Project

- No updates this evening - Borough Council along with the Borough Engineer continue to work with SEPTA and PennDOT to provide the most up to date and current information.

- Recently, the Borough has been informed that this project is scheduled to be bid in the late summer of 2022.
- Work will include closure of two lanes of the four-lane bridge during the project making one lane in both directions. While the reduction of York Road to one lane may negatively affect the Borough, PennDOT has no planned detours within Jenkintown Borough. Borough Council will continue to work with PennDOT and SEPTA to release a press release to allow residents and businesses as much lead time as possible.
- Updates will be brought through this Committee and to full Council.

(00:26:03) Manager G. Locke mentioned in an effort to retain the current Public Works employees, he is looking to reassess the pay scale. At this time, we are down two crew members.

ADJOURNMENT: Councilor D. Pancoe adjourned the meeting at 7:30 PM