



JENKINTOWN BOROUGH COUNCIL

PUBLIC MEETING

January 3rd, 2022

7:00 P.M.

700 Summit Avenue, Jenkintown Pennsylvania
(Also - Live Streamed ZOOM to Borough Facebook Page)

MINUTES

1. **Call to Order:** Councilor D. Sines Pancoe called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Mayor G. Lerman led those present in the Pledge of Allegiance
3. **Swearing in of Newly Elected Mayor:** Judge Elizabeth McHugh swore in Mayor Gabriel Lerman before those present.
4. **Swearing in of Newly Elected/Appointed Council Members:** Judge Elizabeth McHugh swore in Councilor Kimberly McGlenn, Councilor Deborra Sines Pancoe, Councilor Christian Soltysiak, Councilor Alexandria Khalil, Councilor Aliza Narva and Councilor Anne MacHaffie before those present.
5. **Roll Call:**
 - **Council members present:** Councilor D. Pancoe, Councilor D. Ballard, Councilor J. Bruno, Councilor J. Conners, Councilor A. Khalil, Councilor J. Lugar, Councilor M. Marlowe, Councilor C. Sperger, Councilor K. McGlenn, Councilor A. Narva, Councilor C. Soltysiak and, Councilor A. MacHaffie.
 - **Council members absent:** None.
 - **Others Present:** Manager G. Locke, Solicitor P. Hitchens, Engineer M. Bickerton, Interim Police Chief R. Smeal, and Finance Director G. Andre.
7. **Nomination and Election of Borough Council President:** Mayor G. Lerman entertained nominations for the office of Borough Council President. Councilor M. Marlowe made a motion to nominate Councilor Jay Conners as Jenkintown Borough Council President. Mayor G. Lerman asked if there were any other nominations, and with none being heard Mayor G. Lerman closed the nominations for Borough Council President.

The motion on the floor to nominate Councilor Jay Conners as Jenkintown Borough Council President which was made by Councilor M. Marlowe passed 12-0.

Upon the election of Jay Conners as President of Borough Council, Mayor G. Lerman turned the meeting over to the President.
8. **Nomination and Election of Borough Council Vice President:** President J. Conners entertained nominations for the office of Borough Council Vice President. Councilor A. Khalil made a motion to nominate Councilor Christian Soltysiak as Jenkintown Borough Council Vice President. President J. Conners asked if there was any other nominations, and with none being heard President J. Conners closed the nominations for Borough Council Vice President.

The motion on the floor to nominate Councilor Christian Soltysiak as Jenkintown Borough Council Vice President which was made by Councilor A. Khalil passed 12-0
9. **Nomination and Election of Borough Council President Pro Tem:** President J. Conners entertained nominations for the office of Borough Council President Pro Tem. Councilor A. MacHaffie made a motion to

nominate Councilor Deborra Sines Pancoe as Jenkintown Borough Council President Pro Tem. President J. Conners asked if there was any other nominations, and with none being heard President J. Conners closed the nominations for Borough Council President Pro Tem.

The motion on the floor to nominate Councilor Deborra Sines Pancoe as Jenkintown Borough Council President Pro Tem which was made by Councilor A. MacHaffie passed 12-0

1. **Appointment of Vacancy Board Chairperson:** President J. Conners appointed Shirley Curry as the Borough's Vacancy Board Chairperson.
2. **Appointment of Chairperson of the Administration and Finance Committee:** President J. Conners appointed Councilor D. Ballard as the chairperson of the Administration and Finance Committee.
3. **Appointment of Chairperson of Building, Zoning, and Revitalization Committee:** President J. Conners appointed Councilor J. Bruno as the chairperson of the Building, Zoning and Revitalization Committee.
4. **Appointment of Chairperson of Public Safety Committee:** President J. Conners appointed Vice President C. Soltysiak as the chairperson of the Public Safety Committee.
5. **Appointment of Chairperson of the Public Works Committee:** President J. Conners appointed Councilor D. Sines Pancoe as the chairperson of the Public Works Committee.
6. **Appointment of Liaison to the Jenkintown School District:** President J. Conners appointed Councilor A. Khalil as the Liaison to the Jenkintown School District.

President J. Conners made a motion, seconded by Councilor A. Khalil to adjourn the order of business to receive any comments from members of the audience and other elected officials.

Motion passed 12-0

President J. Conners made a motion, seconded by Councilor D. Sines Pancoe to reconvene the order of business for the appointment of Borough Officials.

Motion passed 12-0

ORDER OF BUSINESS

1. **Appointment of Borough's Solicitor:** President J. Conners made a motion, seconded by Vice President C. Soltysiak to appoint the Law Offices of Sean Kilkenny as the Borough's Solicitor.
Motion passed 12-0
2. **Borough Manager's Employment Agreement:** President J. Conners made a motion, seconded by Vice President C. Soltysiak, to approve the Borough Manager's Agreement between Jenkintown Borough and George Locke which will be in effect from January 1 2022 until December 31 2023.
Motion passed 12-0
3. **Appointment of Borough Secretary/Manager:** President J. Conners made a motion, seconded by Councilor M. Marlowe to appoint George Locke as the Borough's Secretary and Manager.
Motion passed 12-0
4. **Appointment of Borough's Zoning Officer:** President J. Conners made a motion, seconded by Vice President C. Soltysiak to appoint George Locke as the Borough's Zoning Officer
Motion passed 12-0
5. **Appointment of Borough's Building Code Official:** President J. Conners made a motion, seconded by Vice President C. Soltysiak to appoint George Locke as the Borough's Building Code Official.
Motion passed 12-0
6. **Appointment of Borough's Treasurer:** President J. Conners made a motion, seconded by Councilor J. Bruno to appoint George Locke as the Borough's Treasurer.
Motion passed 12-0
7. **Appointment of Borough's Municipal Engineer:** President J. Conners made a motion, seconded by Vice President C. Soltysiak to appoint Pennoni Associates as the Borough's Municipal Engineer.

Motion passed 12-0.

- 8. Appointment of Borough's Traffic Engineer:** President J. Conners made a motion, seconded by Vice President C. Soltysiak to appoint Pennoni Associates as the Borough's Traffic Engineer.
Motion passed 12-0.
- 9. Appointment of Borough's Sewer Engineer:** President J. Conners made a motion, seconded by Councilor A. MacHaffie to appoint Pennoni Associates as the Borough's Sewer Engineer.
Motion passed 12-0.
- 10. Appointment of Borough's Auditor:** President J. Conners made a motion, seconded by Vice President C. Soltysiak to appoint Barbicane, Thorton & Company as the Borough's Auditing Firm.Engineer.
Motion passed 12-0.
- 11. Appointment of Borough's Police Chief:** President J. Conners made a motion, seconded by Councilor A. MacHaffie to appoint appoint the firm of W.R. Smeal and Associates as the Borough's Interim Police Chief for the Jenkintown Police Department.
Motion passed 12-0.
- 12. Appointment of Borough's Fire Chief:** President J. Conners made a motion, seconded by Vice President C. Soltysiak to appoint Ken Lynch from Independent Fire Company as the Borough's Fire Chief.
Motion passed 12-0
- 13. Appointment of Borough's Deputy Fire Chief:** President J. Conners made a motion, seconded by Councilor A. MacHaffie to appoint Nick Pettinati from Pioneer Fire Company as the Borough's Deputy Fire Chief.
Motion passed 12-0
- 14. Appointment of Borough Fire Marshal:** President J. Conners made a motion, seconded by Vice President C. Soltysiak to appoint Kevin Lynch as the Borough's Fire Marshal.
Motion passed 12-0
- 15. Appointment of Labor Counsel:** President J. Conners made a motion, seconded by Councilor A. MacHaffie to appoint Obermeyer Rebmann Maxwell and Hippel LLP as the Borough's Labor Counsel.
Motion passed 11-1
- 16. Appointment of Bond Counsel:** President J. Conners made a motion, seconded by Councilor A. MacHaffie to appoint Obermeyer Rebmann Maxwell and Hippel LLP as the Borough's Bond Counsel.
Motion passed 11-1
- 17. Appointment of Special Counsel:** President J. Conners made a motion, seconded by Vice President C. Soltysiak to appoint Rudolph Clarke LLC as the Borough's Special Counsel.
Motion passed 12-0
- 18. Appointment of Municipal Accountant:** President J. Conners made a motion, seconded Councilor A. Khalil to appoint Tom Josiah Consulting LLC as the Borough's Municipal Accountant.
Motion passed 12-0
- 19. Resolution #2022-1 General Fee Schedule:** President J. Conners made a motion, seconded by Councilor A. MacHaffie, to approve Resolution #2022-1 adopting the 2022 General Fee Schedule as presented.
Motion passed 12-0
- 20. Resolution #2022-2 Zoning Hearing Board Appointment:** President J. Conners made a motion, seconded by Vice President C. Soltysiak, to adopt Resolution #2022-2, appointing Anne Brennan & Vincent McCabe to the Jenkintown Borough Zoning Hearing Board.
Motion passed 11-0 with 1 abstention

- 21. Resolution #2022-3 Fire Commission Appointment:** President J. Conners made a motion, seconded by Vice President C. Soltysiak adopt Resolution #2022-3, appointing four Independent Representatives as well as four Pioneer Representatives to the Jenkintown Borough Fire Commission.
Motion passed 12-0
- 22. Resolution #2022-4: Planning Commission Appointment:** President J. Conners made a motion, seconded by Vice President C. Soltysiak, to adopt Resolution #2022-4, appointing Allison Danilak and three others to the Jenkintown Borough Planning Commission.
Motion passed 12-0
- 23. Resolution #2022-5: Environmental Advisory Committee:** President J. Conners made a motion, seconded by Councilor A. MacHaffie, to adopt Resolution #2022-5, appointing Mimi Satterthwaite to be appointed to the Jenkintown Borough Environmental Advisory Committee.
Motion passed 12-0
- 24. Resolution #2022-6: Non-Uniform Pension Committee:** President J. Conners made a motion, seconded by Councilor A. Khalil to adopt Resolution #2022-6, appointing Christian Soltysiak and one Borough Administration Employee to the Non-Uniform Pension Committee.
Motion passed 12-0
- 25. Resolution #2022-7: Uniform Pension Committee:** President J. Conners made a motion, seconded by Councilor A. Khalil, to adopt Resolution #2022-7 appointing Christian Soltysiak to the Uniform Pension Commission.
Motion passed 12-0
- 26. Resolution #2022-8: Shade Tree Committee:** President J. Conners made a motion, seconded by Councilor J. Bruno, to adopt Resolution #2022-8, appointing Bill McMahon and Louisa Garrido to the Jenkintown Borough Shade Tree Committee.
Motion passed 12-0
- 27. Resolution #2022-9: Recreation Board Committee:** Councilor A. MacHaffie made a motion, seconded by Councilor D. Sines Pancoe, to adopt Resolution #2022-9, appointing Pam Lynch to the Jenkintown Borough Environmental Action Committee. (2 of the nine have to be school board).
Motion passed 12-0
- 28. Resolution #2022-10: Civil Service Commission:** President J. Conners made a motion, seconded by Councilor A. Khalil, to adopt Resolution #2022-10, appointing Christopher Durkin and Maxine Marlowe to the Jenkintown Borough Civil Service Commission.
Motion passed 12-0
- 29. Resolution #2022-11: Design Review Board:** President J. Conners made a motion, seconded by Councilor A. MacHaffie, to adopt Resolution #2022-11, appointing Allison Danilak and Michael Quigg to the Jenkintown Borough Design Review Board.
Motion passed 12-0
- 30. Resolution #2022-12: UCC Appeals Board:** President J. Conners made a motion, seconded by Councilor M. Marlowe, to adopt Resolution #2022-12, appointing Jeff Orkin, Steven Beltz and Gary Bachman to the Jenkintown Borough UCC Appeals Board.
Motion passed 12-0

NEW BUSINESS AND DISCUSSION: Borough Manager G. Locke noted that the COVID Policy has been updated and provided to Council. This is being moved forward to full Council at the end of January.

EXECUTIVE SESSION: None at this time.

ADJOURNMENT: On motion of President J. Conners, seconded by Vice President C. Soltysiak, the motion adjourning the meeting passed unanimously.