



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
December 7th, 2022 6:30 P.M.
700 Summit Avenue, Jenkintown Pennsylvania
(Also - Live Streamed ZOOM to Borough Facebook Page)**

MINUTES

1. **Call to Order:** President J. Conners called the meeting to order at 6:30 p.m.
2. **Pledge of Allegiance:** Mayor G. Lerman led the Pledge of the Allegiance.
3. **Roll Call:**
 - **Council members present:** President J. Conners, Vice President C. Soltysiak, Councilor D. Ballard, Councilor A. MacHaffie, Councilor J. Bruno, Councilor M. Marlowe, Councilor A. Narva, Councilor K. McGlonn and Councilor A. Khalil.
 - **Council members absent:** Councilor A. Bartlett, Councilor D. Pancoe, and Councilor C. Sperger
 - **Others Present:** Borough Manager G. Locke, Chief T. Scott, Solicitor P. Hitchens, Engineer K. Hassan, and Mayor G. Lerman.
4. **Approval of Minutes: November 22nd, 2022:** On motion of President J. Conners, seconded by Vice President C. Soltysiak, the motion approving the November 22nd, 2022, council minutes were approved unanimously.
5. **Approval of payrolls dated December 1st in the amount of \$93,310.29 and Invoices totaling \$69,712.20.** On motion of Councilor D. Ballard, seconded by Councilor J. Bruno, the motion approving payrolls dated December 1st in the amount of \$93,310.29 and invoices totaling \$69,712.20 were approved unanimously.
6. **Public Comment:** Maureen Lucak, 115 Cedar Street, appeared before Council on behalf of the residents of the Summit House, 610 Summit Avenue, as they would like to place Christmas decorations in the planter's outside Borough Hall. Borough Council did not have an issue with the decorations.

Councilor A. Khalil noted that there are residents that did not know that they could attend the public hearing via ZOOM. Solicitor P. Hitchens noted that for a public hearing they need to be present, however if it is a Borough Council meeting they can participate via ZOOM. Solicitor P. Hitchens noted that if there are any accommodations that need to be made, that the requestor should reach out to Borough Manager G. Locke to discuss those accommodations.

8. Committee Reports (No December Committee Meetings)

- **Administration and Finance:** No meeting this month. Councilor D. Ballard noted that the last few months that the Borough had been through the budget process and wanted to thank the staff for their responsiveness and assistance on the 2023 Borough budget. Councilor A. Khalil noted that there was a contract between Pioneer Fire Co. and the Borough for the storage of the antique fire truck and they have never paid, in the amount of approximately \$140,000. Councilor A. Khalil wants to hold an executive session to discuss the process of collection on the rent due. Councilor A. Khalil wants to also discuss the possibility of "reopening the zoning" as it pertains to residential zoning and building height / stories.
- **Building, Zoning and Revitalization:** No meeting this month.
- **Public Safety:** No meeting this month.

- **Public Works:** No meeting this month. Vice President C. Soltysiak noted that the Boy Scouts and Public Works Foreman J. Riggins were in Town Square over the weekend doing a clean up. Additionally, Vice President C. Soltysiak wanted to note that the lights, tree and decorations in Town Square look great.
 - **Jenkintown School District:** No Report. Councilor A. Khalil noted that she has an issue with the fee that the School District charges. Councilor A. Khalil just wants the residents to not feel as though the School District is “double or triple dipping”. Councilor A. Narva noted that she does not have answers at this moment for Councilor A. Khalil but can have a conversation with her after the meeting to discuss.
 - **Jenkintown Community Alliance:** None at this time.
 - **Police Commission:** No Report.
9. **Engineers Report:** Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that his office continues to work with the applicants of 93 York Road and 501 Washington Ln regarding their various submittals.
 10. **Public Works Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials.
 11. **Solicitor’s Report:** Solicitor P. Hitchens noted that the Solicitors Office is working with the Borough regarding various projects. Additionally, Solicitor P. Hitchens noted that they are working with the Borough on submittals and other legal questions / advisory.
 12. **Mayor’s Report:** Mayor G. Lerman wanted to remind residents to keep the holiday spirit in mind when communicating with others. Additionally, Mayor G. Lerman wanted to thank staff, residents and Borough Council for their contributions.
 13. **Police Chief’s Report:** Police Chief T. Scott noted that there was a report with the monthly meeting materials. Police Chief T. Scott highlighted that the Police Department completed active shooter training, which was well attended and well received. Police Chief T. Scott highlighted that they have hired their eighth crossing guard. The Police Consortium test is being conducted on January 5th and January 7th at the Spring-Ford School District. Finally, Police Chief T. Scott noted that Ofc. Tuffy and Det. Sangree were involved in a fraud investigation at Trumark Financial.
 14. **Manager’s Report:** Borough Manager G. Locke highlighted that the Public Works Department has been working through the storm continuing to make sure the inlets are clear while also installing the decorations around Town Square and York Road. Borough Manager G. Locke noted that the Light Up The Square, Santa Visit, and market. Borough Manager G. Locke noted that Captain Brian Levine was in the audience on behalf of Second Alarmers. Borough Manager G. Locke noted that the Borough is proposing a Fund 10 for Ambulance Services in the 2023 budget.

ORDER OF BUSINESS

1. **Ordinance #2022-5: 2023 Tax Levy:** Councilor D. Ballard made a motion, seconded by Councilor A. Khalil, to amend Ordinance #2022-5 setting the tax levy for 2023.

General Fund	8.070 mills
Street Light Fund	0.202 mills
Fire Protection Fund	0.680 mills
Fire Apparatus Reserve	0.110 mills
Library Tax Fund	0.826 mills
Ambulance Service Fund	0.050 mills
Street Tax Fund	0.265 mills
Debt Service Fund	0.960 mills

Total Tax Rate

11.163 mills

Motion approved 9-0

2. **2023 Budget:** Councilor D. Ballard made a motion, seconded by Councilor J. Bruno, to table the 2023 operating budget as advertised.
Motion approved 9-0
3. **2023 Audit Engagement Letter / Contract:** Councilor D. Ballard made a motion, seconded by Councilor J. Bruno, to approve the 2023 Audit Engagement Letter with Barbicane, Thorton & Company for the 2023 Audit.
Motion approved 9-0
4. **Solid Waste / Recycling Curbside Collection Fee:** Councilor D. Ballard made a motion, seconded by Councilor A. MacHaffie, to set the collection fee at \$400 annually for weekly pickup.
Motion approved 9-0
5. **Resolution #2022-35 Fee Schedule:** Councilor D. Ballard made a motion, seconded by Councilor A. MacHaffie, to approve Resolution #2022-35, updating the fee schedule pertaining to the solid waste / recycling curbside collection fee.
Motion approved 9-0
6. **Resolution #2022-36 Tax Revenue Anticipation Note (TRAN):** President J. Conners made a motion, seconded by Councilor J. Bruno, to *approve Resolution #2022-36, authorizing and approving a Tax Revenue Anticipation Note for \$350,000 with Republic Bank.*
Motion approved 9-0.

NEW BUSINESS AND DISCUSSION: None at this time.

EXECUTIVE SESSION: None at this time.

ADJOURNMENT: On motion of Vice President C. Soltysiak, seconded by Councilor A. Khalil, the motion adjourning the meeting passed unanimously.