



**JENKINTOWN BOROUGH COUNCIL  
PUBLIC MEETING  
October 27<sup>th</sup>, 2021  
7:00 P.M. Borough Hall - 700 Summit Avenue, Jenkintown Pennsylvania  
(Also - Live Streamed ZOOM to Borough Facebook Page)**

**MINUTES**

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Mayor A. Dobbs led those present in the Pledge of Allegiance.
3. **Roll Call:**
  - **Council members present:** President D. Pancoe, Vice President J. Conners, Councilor D. Ballard, Councilor J. Bruno, Councilor C. Sperger, Councilor A. MacHaffie, Councilor M. Marlowe, Councilor K. McGlenn, Councilor C. Soltysiak, Councilor K. Farrell, and Councilor A. Khalil.
  - **Council members absent:** Councilor J. Lugar
  - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, Engineer K. Hassan, and Mayor A. Dobbs.
4. **Approval of Minutes: September 23<sup>rd</sup>, 2021:** On motion of President D. Pancoe, seconded by Councilor J. Bruno, the motion approving the September 23rd, 2021 council minutes were approved unanimously.
5. **Approval of Payrolls dated September 23rd, September 7th and October 21st in the amount of \$233,242.03 and Invoices totaling \$413,647.75.** On motion of Councilor D. Ballard, seconded by Councilor J. Bruno, the motion approving payrolls dated September 23rd, September 7th and October 21st in the amount of \$233,242.03 and Invoices totaling \$413,647.75 were approved unanimously.
6. **Public Comment:** Gary Bachman, 427 Hillside Avenue, appeared before Council to discuss the Fire Marshal's email in regards to response to an incident at 707 Washington Lane.
7. **Committee Reports:**
  - **Administration and Finance:** Councilor D. Ballard noted that the monthly meeting materials were provided. Councilor D. Ballard noted that the Finance Director search has been re-opened. Former Finance Director Ware will continue to temporarily work part time remotely through the transition period. Through a professional consultant agreement Budget preparation duties and responsibilities have been reassigned to Mr. Ware
  - **Building, Zoning & Revitalization:** Councilor K. Farrell noted that the monthly meeting materials were provided. Councilor K. Farrell highlighted that the Double Yellow Line and Stop bar Cottman and Homestead, 25 MPH Legends, High Reflective signage. Added in locations that Pennoni traffic Engineer recommended in response to resident concerns raised. Additional measures to be designed during the anticipated land development phase of 821 Homestead Road project that just went through the Conditional Use hearing as part of those conditions..
  - **Public Safety:** Councilor C. Soltysiak highlighted the monthly meeting materials were provided. Councilor C. Soltysiak noted that Borough Administration along with the Police Department, Fire Companies, Public Works Department, Fire Marshal, Mayor and Council Representatives meet to review the current Borough State of Affairs as it pertains to all Emergency Management and the COVID-19 crisis. The property owner

of 441 York Road, Mr. Mermelstein asked that the committee consider petitioning PennDOT to “intervene with PennDOT to change the existing light to eliminate the current impossible enter /exit from my property.” The Engineer has prepared a recommendation and also some recommendations for Mr. Mermelstein to address that will improve safety at his property.

- **Public Works:** Vice President J. Conners noted that monthly meeting materials were provided. Vice President J. Conners highlighted that the first partial payment for \$82,800 approved at the September 23rd Council meeting and made to the Contractor. Reimbursement will now be filed with the granting authority. The remaining section of this fence along the South property line has been delayed due to a conflict with an unforeseen condition and conflict on the adjacent property line. The log stepper and play area, seating wall, rain garden has been installed, the porous walkway, trees, plants and shrubs are scheduled to be installed this month. Some plant conflicts were identified, and tree substitutions were required to ensure the health and longevity of the trees that are being planted.
- **Jenkintown School District:** No Report.
- **Jenkintown Community Alliance:** No Report.
- **Multi-Municipal Group:** No Report.
- **Police Commission:** Councilor K. McGlenn noted that the Police Commission meets on a weekly basis and working regarding the Police Chief's retirement and what Council would like to see in the visioning of the Police Department.

**8. Engineers Report:** Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that work is ongoing with grading and utility installation in regards Cedar Street / Moretti Park. Additionally, Pennoni is working with PennDOT regarding the York Road Traffic Calming project.

**9. Public Works Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials.

**10. Solicitor's Report:** Solicitor S. Kilkenny noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing historic register update, zoning code updates. Additionally, Solicitor S. Kilkenny noted that they are working with the Borough on right to know submittals and other legal questions such as conditional use and land development requirements.

**11. Mayor's Report:** No Report.

**12. Police Chief's Report:** Police Chief A. DiValentino noted that there was a report with the monthly meeting materials.

**13. Manager's Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that the permits to install updated No Truck (except local delivery) signage at York Road and Washington Lane and Reduced Speed Ahead signage at Route 73 crossing over Township Line Road and entering Washington Lane from Cheltenham Township have been submitted. The permits were submitted 10/11/21 and PennDOT has agreed to expedite the approval process so signage can be installed without delay.

## ORDER OF BUSINESS

**1. Resolution #2021- 9 Disposal of Surplus Borough Equipment:** Vice President J. Conners made a motion, seconded by Councilor A. MacHaffie adopt Resolution 2021-9 Disposal of Surplus Borough Equipment on the Public Auction Site Muni-Bid. The equipment, the 2009 Goodwin by-pass sewer pump will not be sold for less than \$4,350 and the 94 Pierce Aerial Apparatus (Former JFD Ladder Truck) will not be sold for less than \$36,000.

Motion approved 11-0

**2. Separation / Retirement Agreement, Chief A. DiValentino:** President D. Pancoe made a motion, seconded by Councilor K. Farrell, to approve the Separation / Retirement Agreement with Chief DiValentino.

Motion approved 11-0

3. **Interim Police Chief, W.R. Smeal & Associates:** Councilor K. McGlonn made a motion, seconded by Councilor J. Bruno, to appoint the firm of W.R. Smeal and Associates for the Position of 'Interim Chief of Police under the arrangement of the proposed contract – rates therein

Motion approved 11-0

4. **Police Chief Search, W.R. Smeal & Associates:** Councilor K. McGlonn made a motion, seconded by Vice President M. Marlowe, to appoint the firm of W.R. Smeal and Associates to perform the candidate search for the Position of 'Chief of Police'.

Motion approved 11-0

5. **OTTO Environmental Systems NA, INC:** Councilor D. Ballard made a motion, seconded by Vice President Conners to issue payment in the amount of \$56,540 to OTTO E.S. NA, INC., this invoice is for the recycle bins, once paid the funds will be reimbursed through the PaDep 902 Grant

Motion approved 11-0

**NEW BUSINESS AND DISCUSSION:** None at this time.

**EXECUTIVE SESSION:** On motion of President D. Pancoe, seconded by Councilor J. Lugar, the motion to move into Executive Session for discussion of matters of personnel.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of personnel. A motion made by Councilor J. Bruno seconded by Councilor C. Soltysiak to go back into the public meeting passed unanimously

**ADJOURNMENT:** On motion of Vice President J. Conners, seconded by Councilor J. Lugar, the motion adjourning the meeting passed unanimously.