



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
November 22nd, 2021
Jenkintown School District – 325 Highland Avenue, Jenkintown Pennsylvania
(Also - Live Streamed ZOOM to Borough Facebook Page)**

MINUTES

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Mayor A. Dobbs led those present in the Pledge of Allegiance.
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President J. Conners, Councilor D. Ballard, Councilor J. Bruno, Councilor A. MacHaffie, Councilor M. Marlowe, Councilor K. McGlenn, Councilor C. Soltysiak, Councilor K. Farrell, and Councilor A. Khalil.
 - **Council members absent:** Councilor J. Lugar, Councilor C. Sperger,
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor P. Hitchens, Engineer K. Hassan, and Mayor A. Dobbs.
4. **Approval of Minutes: October 27th, 2021:** On motion of President D. Pancoe, seconded by Councilor J. Bruno, the motion approving the October 27th, 2021 council minutes were approved unanimously.
5. **Approval of Payrolls dated November 4th, and November 18th in the amount of \$149,816.59 and Invoices totaling \$260,921.69.** On motion of Councilor D. Ballard, seconded by Councilor J. Bruno, the motion approving payrolls dated November 4th, and November 18th in the amount of \$149,816.59 and Invoices totaling \$260,921.69 were approved unanimously.
6. **Public Comment:** None at this time.
7. **Presentations**
 - **Chief Albert DiValentino Retirement:** Various Councilors, Chiefs and members of the public spoke in honor of Chief DiValentino.
 - **Catalyst Experiential (610 York Road) – Request of Amendment to Zoning Ordinance:** Catalyst Experiential appeared before Council to discuss their request for an amendment to the Zoning Ordinance as it pertains to Monument Billboard signs.
8. **Committee Reports:**
 - **Administration and Finance:** Councilor D. Ballard noted that the monthly meeting materials were provided. Councilor D. Ballard noted that during the public budget meetings, the fees charged for rental licenses and annual fire inspections have been discussed. The base fees appear to cover the cost of administering these programs for base or typical units. Large or complicated units cost the Borough much more to administer / inspect causing the need to re-evaluate the fees for these programs as they apply to those type properties.
 - **Building, Zoning & Revitalization:** Councilor K. Farrell noted that the monthly meeting materials were provided. Councilor K. Farrell highlighted that the double Yellow Line and Stop bar Cottman and

Homestead, 25 MPH Legends, High Reflective signage. Added in locations that Pennoni traffic Engineer recommended in response to resident concerns raised.

- **Public Safety:** Councilor J. Bruno highlighted the monthly meeting materials were provided. Councilor J. Bruno noted that a member of the Fire Department is being sought to represent the Fire Department on the Borough Safety Committee. The position was left vacant by President Bill Adair's retirement and incoming President Gary Bachman is unable to serve. The Committee meets monthly on Tuesday mornings at Borough Hall and can be arranged virtually. Additionally, the CDC has approved the pediatric Pfizer for children ages 5 through 11. Like the Pfizer COVID-19 vaccine for individuals ages 12 and older, the COVID-19 vaccine for children ages 5 through 11 is administered as a two-dose series, with the second dose coming three weeks after the first. A dose of the Pfizer vaccine for ages 5 through 11 contains one-third the amount of active ingredient compared to the dose for ages 12 and older
 - **Public Works:** Vice President J. Conners noted that monthly meeting materials were provided. Vice President J. Conners highlighted that the Borough has signed the Contract for the 'Keystone Community Grant' and is awaiting issuance of the final signed copy for funding. Franco roofing confirmed issues in obtaining the required 2" rigid insulation. Additional core samples were taken to identify alternative means and methods. Re-roofing the entire roof was proposed, reviewed by the Borough Engineer and approved. The latest proposal is for \$52,800 which is a reduction of \$10,450 from the original proposal. The Project is expected to commence within two weeks. Additionally, two items remain on the State L&I compliance list; Roof replacement and duct cleaning. Manager Locke attended a State Labor & Industry hearing Nov. 9th requesting an extension of time to perform the roof project. Once these two items are completed the complaint will be closed out
 - **Jenkintown School District:** Vice President J. Conners noted that the Jenkintown School District has now been required to have masks be worn while in the building. Students will have the option to eat lunch outside, weather permitting.
 - **Jenkintown Community Alliance:** None at this time.
 - **Multi-Municipal Group:** No Report.
 - **Police Commission:** Councilor K. McGlenn noted that the Police Commission meets on a weekly basis and working regarding the Police Chief's retirement and what Council would like to see in the visioning of the Police Department.
8. **Engineers Report:** Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that work is ongoing with grading and utility installation in regards Cedar Street / Moretti Park. Additionally, Pennoni is working with PennDOT regarding the York Road Traffic Calming project.
9. **Public Works Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials.
10. **Solicitor's Report:** Solicitor S. Kilkenny noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing historic register update, zoning code updates. Additionally, Solicitor S. Kilkenny noted that they are working with the Borough on right to know submittals and other legal questions such as conditional use and land development requirements.
11. **Mayor's Report:** Mayor A. Dobbs wanted to note that there will be a plaque at the park commemorating Chief DiValentino.
12. **Police Chief's Report:** Police Chief A. DiValentino noted that there was a report with the monthly meeting materials. Police Chief A. DiValentino highlighted that the Police Department has completed the MIST training as well as the firearms training.
13. **Manager's Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that Borough placed the 94 Pierce Aerial Apparatus on Muncibid for

sale. The apparatus sold in the amount of \$36,000 to Olyphant Fire Company in Olyphant PA. The Borough has transferred the title and received payment for the truck. Additionally, the Borough Administration will be holding a fleet management meeting with the Police Department, the Officer in charge from the PD is not available until the end of November, 11/23. The Borough asked for the meeting to be held the week of the 8th for budgeting purposes but has not heard back

ORDER OF BUSINESS

1. **Resolution #2021-10: Police Chief DiValentino Retirement:** President D. Pancoe made a motion, seconded by Councilor K. Farrell to approve Resolution #2021-10, honoring Chief Albert DiValentino for his thirty-seven years of service and congratulate him on his retirement.
Motion approved 10-0
2. **Resolution #2021-11: PEMA Hurricane Ida Funding:** President D. Pancoe made a motion, seconded by Councilor K. Farrell, to approve Resolution #2021-11, authorizing Fire Marshal Kevin Lynch to execute all forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.
Motion approved 10-0
3. **Ordinance #2021-3: Zoning Ordinance Text Amendment Motion to Advertise:** Councilor J. Bruno made a motion, seconded by Councilor J. Bruno, to advertise Ordinance #2021-3, amending Chapter 181, Articles XII and XXI of the Borough of Jenkintown Zoning Ordinance to permit the erection of monument displays on properties located in the Gateway Commercial District; to provide a new definition of the term "monument display"; and to provide regulations for monument displays
Motion approved 10-0
4. **Zoning Ordinance Text Amendment: Jenkintown Planning Commission:** Councilor J. Bruno made a motion, seconded by Vice President J. Conners, motion to send this request for a Zoning Ordinance Text Amendment to the Jenkintown Borough Planning Commission. This request would amend Chapter 181, Articles XII, Gateway Commercial District, Section 181-59, Dimensional Standards, to modify building coverage, impervious coverage, and front yard setback, and Section 181-61, Design Standards to modify building façade requirements, parking and driveway standards, planting requirements, lighting standards, and screening requirement.
Motion approved 10-0
5. **2022 Meeting Schedule:** President D. Pancoe made a motion, seconded by Councilor J. Bruno to adopt the 2022 Council and Committee meeting schedule as presented
Motion approved 10-0
6. **2022 Paving Project:** Vice President J. Conners made a motion, seconded by Councilor J. Bruno, to approve the initial scope of work for the 2020 Paving Project to be Newbold Road between Rydal Road and Washington Lane as well as Vernon Road between Clement Road and Rydal Road The paving of these streets are in coordination with the infrastructure projects
Motion approved 10-0
7. **2022 Budget: Permission to Advertise:** Councilor D. Ballard made a motion, seconded by Vice President J. Conners, motion to advertise the 2022 operating budget. The budget will be available for public review at Borough Hall and the Jenkintown Library during normal business hours.
Motion approved 10-0
8. **Ordinance #2021-2: 2022 Tax Levy Permission to Advertise:** Councilor D. Ballard made a motion, seconded by Councilor J. Bruno to advertise the Ordinance #2021-2, setting the tax levy for 2022
Motion approved 10-0

NEW BUSINESS AND DISCUSSION: None at this time.

EXECUTIVE SESSION: President D. Pancoe noted that the Borough met this evening in executive session for matters of personnel.

ADJOURNMENT: On motion of Vice President J. Conners, seconded by Councilor D. Ballard, the motion adjourning the meeting passed unanimously.