



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING**

June 23rd, 2021

7:00 P.M.

**Immaculate Conception Church, Father Conahan Hall, 602 West Ave., Jenkintown Pennsylvania
(Also - Live Streamed ZOOM to Borough Facebook Page)**

MINUTES

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Councilor A. Khalil led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Councilor D. Ballard, Councilor J. Bruno, Councilor C. Soltysiak, Councilor J. Lugar, Councilor C. Sperger, Councilor A. MacHaffie, Councilor M. Marlowe, Councilor K. McGlone, Councilor K. Farrell, and Councilor A. Khalil.
 - **Council members absent:** Vice President J. Conners.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, and Engineer K. Hassan.
4. **Approval of Minutes: May 26th, 2021:** On motion of President D. Pancoe, seconded by Councilor J. Bruno, the motion approving the May 26th, 2021 council minutes were approved unanimously.
5. **Approval of Payrolls dated June 3rd and June 17th in the amount of \$155,630.18 and Invoices totaling \$142,245.33.** On motion of Councilor D. Ballard, seconded by Councilor J. Bruno, the motion approving payrolls dated June 3rd and June 17th in the amount of \$155,630.18 and Invoices totaling \$142,245.33 were approved unanimously.

President D. Pancoe wanted to recognize Adrienne Redd for her leadership and continued dedication as chair of the EAC. Adrienne Redd is stepping down as chair and resigning from the EAC.

6. **Public Comment (Not pertaining to the Conditional Use Hearing):** None at this time.
7. **Presentation**
 - **Catalyst Experiential - Offsite Electronic Advertising - 610 (L) Jenkintown Land Holdings LLC 3400 West Chester Pike, Suite 100, Newtown Square, PA 19073:** Thaddeus Bartkowski from Catalyst Experiential appeared before Council to discuss an offsite electronic advertising proposal located at 610 York Road.
8. **Public Hearing**
 - **821 Homestead Road Conditional Use:** President D. Pancoe made a motion, to open the public hearing for the Conditional Use hearing for 821 Homestead Road. Solicitor S. Kilkenny explained the public hearing policies and procedures prior to the commencement of the hearing itself. A Court Stenographer was in attendance and transcribed the hearing.

President D. Pancoe made a motion, seconded by Councilor D. Ballard, to go back into the Borough's monthly meeting, and continue with the agenda items listed. The motion passed unanimously.

9. Committee Reports

- **Administration and Finance:** Councilor D. Ballard noted that the monthly meeting materials were provided. Councilor D. Ballard noted that Jenkintown Borough is eligible for an allocation of up to \$462,637.92 from federal funding, which will be funded in two equal parts in 2021 and 2022. Additionally, the Borough Administration continues to work with Keystone Alliance Consulting to provide all applicable information to complete the sanitary sewer rate study.
 - **Building, Zoning and Revitalization:** Councilor K. Farrell noted that the monthly meeting materials were provided. Councilor K. Farrell highlighted that the notice to proceed was issued June 14th for the Cedar Street Morretti park which is a 90 day contract. The exterior retaining walls were grouted and parged by our PW Dept. Additionally, conversation continued about the vacant properties ordinance as well as the Parks Ordinance.
 - **Public Safety:** Councilor J. Lugar highlighted the monthly meeting materials were provided. Councilor J. Lugar noted that on May 30th, the Department of Health announced reminded residents of Pennsylvania that beginning on May 31st, 2021, the state's restaurants, stores, and others businesses can open at 100% capacity, and crowd-size limits will be lifted on indoor and outdoor gatherings. Additionally, the current order requiring masks for unvaccinated and partially vaccinated individuals will expire June 28th or when 70% of Pennsylvanians 18 and older receive their second dose of Pfizer or Moderna or the single does of Johnson & Johnson.
 - **Public Works:** Councilor J. Lugar noted that monthly meeting materials were provided. Councilor J. Lugar highlighted that the Borough held a pre-construction meeting with G&B Construction on April 27th for the Cedar Street Moretti Park and construction began June 11th. Additionally, Councilor J. Lugar noted that response to concerns raised by residents about traffic disobeying the one way and do not enter signage on one-way streets, the Borough has coordinated with the Borough Engineer to install pavement markings of Directional Arrows to provide an additional visual notification of the allowable direction of traffic. Mr. Riggins is obtaining pricing and will schedule the work as soon as possible once pricing is known.
 - **Jenkintown School District:** No Report.
 - **Jenkintown Community Alliance:** Councilor C. Sperger noted that the JCA did not meet in June due to a lot of the board members having graduated seniors. If anyone local is looking to perform on the second stage at the Arts Festival, please reach out to the Arts Festival board.
 - **Multi-Municipal Group:** No Report.
 - **Police Commission:** Councilor K. McGlenn noted that they have begun the conversation regarding the transition of the new Chief and understanding the function of the role and the decisions that the Commission should be making. Councilor K. McGlenn noted that this potentially could be a nationwide search.
8. **Engineers Report:** Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that Pennoni has assisted the Borough on Engineering related matter.
9. **Public Works Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke noted that the Public Works Department report will be included with his Managers Report.
10. **Solicitor's Report:** Solicitor S. Kilkenny noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing historic register update, zoning code updates. Additionally, Solicitor S. Kilkenny noted that they are working with the Borough on right to know submittals and other legal questions such as conditional use and land development requirements.
11. **Mayor's Report:** No Report.
12. **Police Chief's Report:** Police Chief A. DiValentino noted that there was a report with the monthly meeting materials. Police Chief A. DiValentino noted that he has been receiving emails and phone calls regarding speed humps and speeding. The Police Department will be doing speed studies on this road and will be provided during the July public safety meeting.

13. Manager's Report: Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that the paving project has been completed and a payment is on the order of business tonight. New stop bars were also installed at Cherry & Leedom Street. Additionally, Borough Manager G. Locke highlighted the Borough has a grant opportunity under the order of business so that the Borough can apply for the grant to pave Newbold & Vernon Road. Borough Manager G. Locke noted that the Borough is still going through the process of hiring a new Finance Director.

ORDER OF BUSINESS

1. Resolution #2021-6: County Transportation Program Grant (CTP): President D. Pancoe made a motion, seconded by Councilor J. Bruno, to approve Resolution #2021-6, making application to Montgomery County for the County Transportation Program Grant in the amount of \$95,000 with matching funds of \$61,550. These funds if awarded will be used for the 2021 Road Paving Project to pave Newbold Road and the remainder of Vernon Road.

Motion approved 11-0

2. 2020 Paving Project Payment Release #1 – Sucher & Sons Paving Inc: Councilor D. Ballard made a motion, seconded by Councilor J. Lugar, to approve payment release #1 as approved by the Borough Engineer, Pennoni Associates, Inc. to Sucher & Sons Paving Inc. in the amount of \$109,723.50.

Motion approved 11-0

NEW BUSINESS AND DISCUSSION: None at this time.

EXECUTIVE SESSION: On motion of President D. Pancoe, seconded by Councilor J. Lugar, the motion to move into Executive Session for discussion of matters of personnel.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of personnel. A motion made by Councilor J. Bruno seconded by Councilor C. Soltysiak to go back into the public meeting passed unanimously

ADJOURNMENT: On motion of Councilor J. Bruno, seconded by Councilor J. Lugar, the motion adjourning the meeting passed unanimously.