



**JENKINTOWN BOROUGH COUNCIL  
PUBLIC MEETING**

**July 28<sup>th</sup>, 2021  
7:00 P.M.**

**Immaculate Conception Church, Father Conahan Hall, 602 West Ave., Jenkintown Pennsylvania  
(Also - Live Streamed ZOOM to Borough Facebook Page)**

**MINUTES**

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Chief A. DiValentino led those in the Pledge of the Allegiance.
3. **Roll Call:**
  - **Council members present:** President D. Pancoe, Vice President J. Conners, Councilor D. Ballard, Councilor J. Bruno, Councilor C. Soltysiak, Councilor J. Lugar, Councilor A. MacHaffie, Councilor K. Farrell, and Councilor A. Khalil.
  - **Council members absent:** Councilor M. Marlowe, Councilor K. McGlonn, and Councilor C. Sperger.
  - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, Engineer K. Hassan, Mayor A. Dobbs, and Director of Finance R. Ware.
4. **Approval of Minutes: June 23rd, 2021:** On motion of President D. Pancoe, seconded by Councilor J. Lugar, the motion approving the June 23rd, 2021, council minutes were approved unanimously.
5. **Approval of Payrolls dated July 1st and July 15th in the amount of \$150,459.35 and Invoices totaling \$342,201.01.** On motion of Councilor D. Ballard, seconded by Councilor J. Bruno, the motion approving payrolls dated July 1st and July 15th in the amount of \$150,459.35 and Invoices totaling \$342,201.01 were approved unanimously.
6. **Presentations:** Girl Scout Troop 7236 appeared before Council to present the project they completed. Girl Scout Troop 7236 completed a walk around the Borough and noted all the artwork / murals around town and interviewed the artists who completed them.
7. **Public Comment (Not pertaining to the Conditional Use Hearing):** None at this time.
8. **Public Hearing**
  - **821 Homestead Road Conditional Use:** President D. Pancoe made a motion, to open the public hearing for the Conditional Use hearing for 821 Homestead Road. Solicitor S. Kilkenny explained the public hearing policies and procedures prior to the commencement of the hearing itself. A Court Stenographer was in attendance and transcribed the hearing.  
  
President D. Pancoe made a motion, seconded by Councilor D. Ballard, to go back into the Borough's monthly meeting, and continue with the agenda items listed. The motion passed unanimously.
9. **Committee Reports**
  - **Administration and Finance:** Councilor D. Ballard noted that the monthly meeting materials were provided. Councilor D. Ballard noted that due to significant inclement weather, the Administration & Finance

meeting was canceled. Councilor D. Ballard noted that the Finance Director position has been filled with the hire of Joshua Seib. Additionally, the budget process will begin soon.

- **Building, Zoning and Revitalization:** Councilor K. Farrell noted that the monthly meeting materials were provided. Councilor K. Farrell also noted that due to significant inclement weather, the Building Zoning & Revitalization meeting was canceled. Councilor K. Farrell noted that she is hopeful Borough Manager G. Locke can provide an update regarding the various properties on Wyncote Road. Borough Manager G. Locke provided an update regarding the Wyncote Road properties.
  - **Public Safety:** Councilor J. Lugar highlighted the monthly meeting materials were provided. Councilor J. Lugar noted that Midgard Properties LP appeared to discuss the four parking meters located at the entrance of the UPS Store at the corner of York Road and Summit Avenue be removed and replaced with 20-minute parking signs. The 20-minute parking signs would support the deliveries UPS receives daily. Additionally, conversation began in regards to the request by Mr. Mermelstein in changing the pedestrian light in front of 440 York Road into a full traffic light.
  - **Public Works:** Vice President J. Conners noted that monthly meeting materials were provided. Vice President J. Conners highlighted that the Electronic Vehicle Charging stations are in place and there is discussion regarding mapping the charging stations to let drivers know they are here. Vice President J. Conners highlighted that the boy scouts completed their annual Town Square clean up with the assistance of Public Works. The Borough has awarded the paving project to Joseph Sucher and is waiting for the extension from Penn DOT to allow for paving.
  - **Jenkintown School District:** No report.
  - **Jenkintown Community Alliance:** Councilor K. Farrell noted that the JCA will be holding the Arts Fest on September 19<sup>th</sup>. Councilor K. Farrell noted that the plans for Arts Fest are going well including spreading out the vendors and artists at Arts Fest.
  - **Multi-Municipal Group:** No Report.
  - **Police Commission:** Councilor J. Bruno noted that the Police Commission has been meeting almost weekly to begin the search for the new Police Chief as Chief A. DiValentino is retiring.
8. **Engineers Report:** Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that Pennoni has assisted the Borough in Traffic related matters in the last few weeks in addition to providing assistance for the Cedar Street Morretti Park and the land development for the Summit House Apartments.
9. **Public Works Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke will be reporting the Public Works report within the Borough Manager's report.
10. **Solicitor's Report:** Solicitor S. Kilkenny noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing historic register update, zoning code updates. Additionally, Solicitor S. Kilkenny noted that they are working with the Borough on right to know submittals and other legal questions such as conditional use and land development requirements.
11. **Mayor's Report:** Mayor A. Dobbs noted that she was grateful that she was able to participate via ZOOM and wanted to thank Council for allowing that to happen. Mayor A. Dobbs wanted to thank Immaculate Church for allowing the Borough to hold their meetings within the church. Mayor A Dobbs did participate in the fourth of July parade and wanted to thank the Jenkintown Fire Department and the Jenkintown Police Department for this event.
12. **Police Chief's Report:** Police Chief A. DiValentino noted that there was a report with the monthly meeting materials. Police Chief A. DiValentino wanted to note that the Jenkintown Police Department has been accredited for the sixth time and wanted to extend his thanks to everyone for their assistance in such.

**13. Manager's Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that the Cedar Street Morretti Park is moving along well. Additionally, a Public Works employee, Mark Fregoni, has resigned from the Public Works Department. Borough Manager G. Locke wanted welcome Joshua Seib as the new Finance Director as of July 6<sup>th</sup>. Borough Manager G. Locke has been working hard to put the Keystone Communities Grant for the roof replacement as well as the County Transportation Grant to fund a portion of next years paving project on Newbold Road and the remaining portion on Vernon Road.

### **ORDER OF BUSINESS**

- 1. Resolution #2021-7: Keystone Communities Program Grant:** President D. Panocoe made a motion, seconded by Councilor J. Bruno, to approve Resolution #2021-7, making application to the Pennsylvania Department of Community and Economic Development for the Keystone Communities Program Grant in the amount of \$50,000. These funds if awarded will be used to replace the failing roof on Borough Hall.  
Motion approved 9-0
- 2. Permission to Advertise – Ordinance #2021-1 Parks Ordinance:** Councilor K. Farrell made a motion, seconded by Councilor J. Bruno, to advertise Ordinance #2021-1, amending the code of Ordinances of the Borough of Jenkintown to establish a new Chapter 130 titled "Parks and Recreation" to establish Borough parks and related park matters including permitting and fee requirements for certain use, tobacco free zones, rules and regulations and penalties for violations and authorize George Locke, Borough Manager and David Ballard, Councilor / Administration & Finance Chair to execute any and all agreements necessary to administer this grant.  
Motion approved 9-0
- 3. Proposed Decommissioning & Sale of Public Works Vehicle: 2004 - F250:** Councilor D. Ballard made a motion, seconded by Councilor A. Khalil, to decommission the 2004 Ford, F250, Public Works Truck and place the vehicle on Municibid for sale.  
Motion approved 9-0

**NEW BUSINESS AND DISCUSSION:** None at this time.

**EXECUTIVE SESSION:** President D. Pancoe noted that earlier in the evening, Council held an executive session for discussion of matters of litigation and personnel on Tuesday, July 6<sup>th</sup> 2021.

On motion of President D. Pancoe, seconded by Councilor J. Lugar, the motion to move into Executive Session for discussion of matters of personnel.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of personnel. A motion made by Councilor J. Bruno seconded by Councilor C. Soltysiak to go back into the public meeting passed unanimously

**ADJOURNMENT:** On motion of Vice President J. Connors, seconded by Councilor J. Lugar, the motion adjourning the meeting passed unanimously.