



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
November 23rd, 2020
7:00 P.M.
700 Summit Avenue, Jenkintown Pennsylvania
MINUTES**

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Due to live streaming the meeting, the Pledge of the Allegiance did not take place.
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President J. Conners, Councilor D. Ballard, Councilor J. Bruno, Councilor C. Soltysiak, Councilor J. Lugar, Councilor C. Sperger, Councilor A. MacHaffie, Councilor M. Marlowe, Councilor K. McGlenn, Councilor K. Farrell, and Councilor A. Khalil.
 - **Council members absent:** None at this time.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor P. Hitchens, Engineer K. Hassan, Mayor A. Dobbs, and Director of Finance R. Ware.
4. **Approval of Minutes: October 28th, 2020:** On motion of President D. Pancoe, seconded by Vice President J. Conners, the motion approving the October 28th, 2020 council minutes were approved unanimously.
5. **Approval of payrolls dated November 5th, and November 19th in the amount of \$176,819.90 and invoices totaling \$210,579.82.** On motion of Councilor D. Ballard, seconded by Councilor J. Bruno, the motion approving payrolls dated November 5th, and November 19th in the amount of \$176,819.90 and invoices totaling \$210,579.82 were approved unanimously.
6. **Public Comment:** None at this time.
7. **Committee Reports**
 - **Administration and Finance:** Councilor D. Ballard noted that the monthly meeting materials were provided. Councilor D. Ballard noted that the Sanitary sewer system valuation report has been completed. Councilor D. Ballard intends to have the report discussed in January's executive session as there is no urgency to this report. President D. Pancoe wanted to thank Councilor D. Ballard, Councilor A. Khalil and Councilor J. Bruno for working with Borough Manager G. Locke and Finance Director R. Ware for forming the budget and the budget proposal.
 - **Building, Zoning and Revitalization:** Councilor J. Bruno noted that the monthly meeting materials were provided. Councilor J. Bruno highlighted that the conversation began about the vacant properties ordinance. This conversation will be discussed again in January 2021.
 - **Public Safety:** Councilor J. Lugar highlighted the monthly meeting materials were provided. Councilor J. Lugar noted that the Emergency management Coordination meeting is continuing biweekly. Additionally, the Borough is working with the Recreation Board and the Fire Department regarding Light Up the Square and Santa visit.
 - **Public Works:** Vice President J. Conners noted that monthly meeting materials were provided. Vice President J. Conners highlighted that the Electronic Vehicle Charging stations are in place and there is discussion regarding mapping the charging stations to let drivers know they are here. Vice President J.

Conners highlighted that the boy scouts completed their annual Town Square clean up with the assistance of Public Works. The Borough has awarded the paving project to Joseph Sucher and is waiting for the extension from Penn DOT to allow for paving.

- **Jenkintown School District:** Councilor K. McGlonn noted that the Jenkintown School District has been working to keep the District open. meeting was discussed during the public safety portion of the meeting.
- **Jenkintown Community Alliance:** Councilor C. Sperger noted that the JCA is doing a gingerbread ornament decoration. These ornaments can be picked up from any local store, decorated and returned by December 4th which will then be placed on the holiday tree in Town Square for tree / ornament decorations. Additionally, the JCA has put on hold the lighting of the trees in Town Square until January. Councilor C. Sperger highlighted that the JCA is working to provide a scholarship to a Jenkintown Senior who participates in the Arts. Once more information is gathered, Councilor C. Sperger will provide the information. Finally, JCA will be funding the badges for the clean up of Town Square for the Boy Scouts and Girl Scouts.
- **Multi-Municipal Group:** No Report.

- 8. Engineers Report:** Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that Pennoni has contacted PennDOT District 6 and made a request to extend the paving period. PennDOT's initial reaction was to not extend however after further discussion PennDOT appears to be open to the idea of paving.
- 9. Public Works Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke noted that all the snowflakes have been installed along York Road and will be working to decorate in Town Square and will have it done by weeks end. Additionally, Public Works Foreman K. Riggins has been working with PECO's subcontractor, Henkles & McCoy regarding the gas main infrastructure project.
- 10. Solicitor's Report:** Solicitor P. Hitchens noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing historic register update, zoning code updates. Additionally, Solicitor P. Hitchens noted that they are working with the Borough on right to know submittals and other legal questions such as conditional use and land development requirements.
- 11. Mayor's Report:** Mayor A. Dobbs wanted to thank the Fire Department and the Police Department for the Halloween festivities that took place in the Borough. Additionally, Mayor A. Dobbs wanted to encourage residents to shop locally.
- 12. Police Chief's Report:** Police Chief A. DiValentino noted that there was a report with the monthly meeting materials. Police Chief A. DiValentino wanted to thank the residents for all the donations for the food drive for the Office of Children and Youth. Additionally, the Police Department completed a letters from Santa program where residents can drop off letters to Santa in the lobby and the Police Department delivers to the North Pole as well as receives the letter back from Santa and takes it to the resident who wrote the letter. This month the Police Department is participating in No Shave November. This program, the Police Officers contribute a donation in turn to grow their facial hair. The donations received will go to The Breathing Room Foundation.
- 13. Manager's Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that Borough Hall will be closed Thursday and Friday November 26th and 27th for the Thanksgiving Holiday. Additionally, the trash and recycling will be collected on Saturday November 28th due to the Holiday. Borough Hall will continue to be open by appointment only from 10 am until 2 pm. The Holiday parking begins on Small Business Saturday, November 28th. There will be free metered parking in the Borough lots and on the streets every Wednesday after 4 pm and all day Saturday and Sunday.

ORDER OF BUSINESS

- 1. Resolution #2020-20: Public Meeting Policy & Procedure:** Councilor D. Ballard made a motion, seconded by Councilor J. Bruno, to adopt Resolution #2020-20, establishing policies and procedures for public meetings.

Councilor A. Khalil asked for clarification if Council members can still receive public comment and read it on behalf of the Public. Solicitor P. Hitchens noted that Council could still read their public comment received, however this provides one central hub for all public comment.

Motion approved 12-0

- 2. 2021 Budget: Permission to Advertise:** Councilor D. Ballard made a motion, seconded by Councilor J. Lugar, to advertise the 2021 operating budget. The budget will be available for public review online, at Borough Hall and the Jenkintown Library during operational business hours.

Finance Director R. Ware projected the budget and conversation took place regarding the budget process, fund millage and possibility of furloughs. As mentioned, the Jenkintown Police Benevolent Association and Police Chief A. DiValentino are working with Borough Administration to reduce the budgetary impacts that could possibly cause furloughs of union employees. Councilor J. Bruno noted that the non-union employees are not receiving a raise this year and there is a possibility of furloughs of non-union employees.

Motion approved 12-0

- 3. Ordinance #2020-1: 2021 Tax Levy Permission to Advertise:** Councilor D. Ballard made a motion, seconded by Councilor A. Khalil, to advertise Ordinance #2020-1, setting the tax levy for 2021.

Motion approved 12-0

- 4. 2021 Meeting Schedule:** Councilor D. Ballard made a motion, seconded by Councilor J. Bruno, to adopt and advertise the 2021 Council and Committee meeting schedule as presented.

Motion approved 12-0

NEW BUSINESS AND DISCUSSION:

Young Lungs at Play

Borough Manager G. Locke noted that Young Lungs at Play is a program prohibiting the use of tobacco in recreational areas, parks and playgrounds and providing penalties for violation thereof. This program is adopted by Ordinance and the Borough has worded the Ordinance so that it pertains to the Borough however the Borough Administration needs direction regarding violations and penalties. The Borough is looking to enact this Ordinance at Town Square and at Cedar Street Morretti Park.

After much discussion, this item will continue to be discussed during the January 2021 Building, Zoning & Revitalization committee meeting with the Ordinance and penalties in place.

Randy Garbin, 99 Runnymede Avenue, posted via facebook that he thought the new public comment resolution disallowed questions, can we ask questions now?

Rafiel Campo, posted via facebook that he believed an average of \$150 per household is a fair amount of shared sacrifice from the Jenkintown Community to guarantee the continued safety of all that call Jenkintown home.

Bill News, 431 Newbold Road, posted via facebook that he believes that people who are caught smoking should have to make a donation to the Library

EXECUTIVE SESSION: President D. Pancoe noted that earlier in the evening, Council held an executive session for discussion of matters of personnel.

ADJOURNMENT: On motion of Vice President J. Connors, seconded by Councilor J. Lugar, the motion adjourning the meeting passed unanimously.