



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
December 9th, 2020
7:00 P.M.
700 Summit Avenue, Jenkintown Pennsylvania
MINUTES**

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Due to live streaming the meeting, the Pledge of the Allegiance did not take place.
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President J. Conners, Councilor D. Ballard, Councilor J. Bruno, Councilor C. Soltysiak, Councilor K. McGlonn, Councilor J. Lugar, Councilor C. Sperger, Councilor A. MacHaffie, Councilor K. Farrell, and Councilor A. Khalil.
 - **Council members absent:** Councilor M. Marlowe.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor P. Hitchens, Engineer K. Hassan, Mayor A. Dobbs, and Director of Finance R. Ware.

President D. Pancoe noted that Borough Council held an executive session on Tuesday, December 8th, 2020 to discuss matters of personnel, salary, and employment.

4. **Approval of Minutes: November 23rd, 2020:** On motion of Councilor J. Lugar, seconded by Vice President J. Conners, the motion approving the November 23rd, 2020 council minutes were approved unanimously.
5. **Approval of payrolls dated December 3rd in the amount of \$89,769.81 and invoices totaling \$175,287.56.** On motion of Councilor D. Ballard, seconded by Councilor J. Bruno, the motion approving payrolls dated December 3rd in the amount of \$89,769.81 and invoices totaling \$175,287.56 were approved unanimously.
6. **Presentations:**
 - **Meresam LLC, 352 / 354 Walnut Street: Subdivision / Land Development:** Meredith Fazio appeared before Council to discuss the property she bought at 352 / 354 Walnut Street. Ms. Fazio noted that the twin had two separate parcels that were never completely subdivided at the County level and is just finalizing the subdivision, creating the two separate properties.

7. **Public Comment:** None at this time.

8. **Committee Reports:** During the month of December, no Committee meetings were held. Vice President J. Conners noted that the 2020 Paving project would need an amendment as the weather would not be above paving temperatures. Councilor D. Ballard wanted to thank everyone who contributed to the 2021 Budget process. Although this year was a tough budget planning year, it wouldn't have been able to be completed without each department and Council.

- **Jenkintown School District:** Councilor K. McGlonn noted that the Jenkintown School District has been working to keep the District open.
- **Jenkintown Community Alliance:** Councilor K. Farrell noted that the JCA is working to complete fun holiday activities such as the gingerbread ornaments and decoration of Town Square.

- **Multi-Municipal Group:** No Report.

- 9. Engineers Report:** Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan noted that due to the weather, the 2020 paving project will be moved to the spring 2021. Engineer K. Hassan will be informing the contractor and continually inform the residents as information becomes available. The Cedar Street Moretti Park bids will be opened January 5th and will be brought before Council during the January 13th Special Council Meeting.
- 10. Public Works Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke noted the brine tank is full and ready for any inclement weather that may arise. There are two weeks left to the leaf season and then the leaf trailer will be winterized.
- 11. Solicitor's Report:** Solicitor P. Hitchens noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing historic register update, zoning code updates. Additionally, Solicitor P. Hitchens noted that they are working with the Borough on right to know submittals and other legal questions such as conditional use and land development requirements.
- 12. Mayor's Report:** Mayor A. Dobbs wanted to remind the public to take extra care during the Holiday season in regard to the Coronavirus outbreak. Mayor A. Dobbs also wanted to thank the Fire Department, Police Department and Recreation Board specifically Pam Lynch for the Light Up the Square and Santa event. Additionally, Mayor A. Dobbs wanted to thank the Police Department for their Letters to Santa campaign.
- 13. Police Chief's Report:** Police Chief A. DiValentino noted that there was a report with the monthly meeting materials. Police Chief A. DiValentino wanted to thank the families who wrote letters to Santa program. This program is continuing, and residents can drop off letters to Santa in the lobby and the Police Department delivers to the North Pole as well as receives the letter back from Santa and takes it to the resident who wrote the letter.
- 14. Manager's Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted the work on the 2021 budget and noted that these items are on the order of business. The pre-bid meeting for the Cedar Street Moretti park will be held on December 21st with the bid opening on January 5th, 2021.

ORDER OF BUSINESS

- 1. 2021 Budget:** Councilor D. Ballard made a motion, seconded by Councilor J. Bruno, to adopt the 2021 operating budget as advertised.
Motion approved 11-0
- 2. Ordinance #2020-1: 2021 Tax Levy Permission:** Councilor D. Ballard made a motion, seconded by Councilor A.Khalil, to adopt Ordinance #2020-1, setting the tax levy for 2021.

General Fund	6.000 mills
Street Light Fund	0.202 mills
Fire Protection Fund	0.600 mills
Fire Apparatus Reserve	0.100 mills
Library Tax Fund	0.726 mills
Street Tax Fund	0.265 mills
Debt Service Fund	0.660 mills
 Total Tax Rate	 8.553 mills

Motion approved 11-0

- 3. Resolution #2020-21 Tax Revenue Anticipation Note (TRAN):** President D. Pancoe made a motion, seconded by Councilor D. Ballard, to approve Resolution #2020-21, authorizing and approving a Tax Revenue Anticipation Note for \$350,000 with Univest Bank.
Motion approved 11-0

4. **Resolution #2020-22 352 / 354 Subdivision / Land Development:** Councilor K. Farrell made a motion, seconded by Councilor J. Lugar, to approve Resolution #2020-22 granting a waiver of land development to Meresam, LLC for a two-lot subdivision at 352-354 Walnut Street with the condition that 352 Walnut Street shall not have more than two bedrooms and 354 Walnut Street shall not have more than three bedrooms as it currently exists.
Motion approved 10-1. Councilor A. Khalil voted in opposition.

NEW BUSINESS AND DISCUSSION:

1. **Resolution #2020-23 Agreement Authorization of Retired Canine to Richard Tucker:** President D. Pancoe made a motion, seconded by Councilor J. Lugar, to approve Resolution #2020-23 authorizing / directing certain annual budgeting by the Jenkintown Police Department for retired canine benefits and execution of an agreement for transfer of ownership of retired canine to Richard Tucker.
After no public comment, the motion was approved 11-0
2. **Resolution #2020-24 Agreement Authorization of Retired Canine to Anthony Matteo:** President D. Pancoe made a motion, seconded by Councilor A. MacHaffie, to approve Resolution #2020-24 authorizing / directing certain annual budgeting by the Jenkintown Police Department for retired canine benefits and execution of an agreement for transfer of ownership of retired canine to Anthony Matteo.
After no public comment, the motion was approved 11-0
3. **Memorandum of Understanding Jenkintown Police Benevolent Association:** President D. Pancoe made a motion, seconded by Councilor J. Lugar, to approving the memorandum of Understanding between Jenkintown Borough and the Jenkintown Police Benevolent Association.
After no public comment, the motion was approved 11-0
4. **2021 – 2023 Montgomery County Planning Commission Contract:** President D. Pancoe made a motion, seconded by Councilor J. Bruno, to approve the Montgomery County Community Planning Assistance contract between the Borough of Jenkintown and the Commissioners of Montgomery County for the period of January 1, 2021 through December 31, 2023.
After no public comment, the motion was approved 11-0

EXECUTIVE SESSION: None at this time.

ADJOURNMENT: On motion of Vice President J. Conners, seconded by Councilor J. Lugar, the motion adjourning the meeting passed unanimously.