



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
September 23rd, 2020
7:00 P.M.
700 Summit Avenue, Jenkintown Pennsylvania
MINUTES**

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Due to live streaming the meeting, the Pledge of the Allegiance did not take place.
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President J. Conners, Councilor D. Ballard, Councilor J. Bruno, Councilor C. Soltysiak, Councilor A. MacHaffie, Councilor M. Marlowe, Councilor K. Farrell, Councilor K. McGlenn, and Councilor A. Khalil.
 - **Council members absent:** Councilor C. Sperger and Councilor J. Lugar.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, Engineer K. Hassan, Mayor A. Dobbs, and Director of Finance R. Ware.
4. **Approval of Minutes: August 26th, 2020:** On motion of President D. Pancoe, seconded by Councilor A. MacHaffie, the motion approving the August 26th, 2020 council minutes were approved unanimously.
5. **Approval of payrolls dated August 27th and September 10th in the amount of \$165,816.59 and Invoices totaling \$512,562.75.** On motion of Councilor D. Ballard, seconded by Councilor J. Bruno, the motion approving payrolls dated August 27th and September 10th in the amount of \$165,816.59 and invoices totaling \$512,562.75 approved unanimously.
6. **Public Comment:** None at this time.
7. **Public Hearing**
 - **Koty Nyman, 741 Yorkway Place: Conditional Use:** President D. Pancoe made a motion, seconded by Councilor A. MacHaffie, to open the public hearing for the Conditional Use hearing for 741 Yorkway Place. Solicitor P. Hitchens explained the Public hearing policies and procedures prior to the commencement of the hearing itself. A Court Stenographer was in attendance and transcribed the hearing.
 - **Jeff Lustig, Midgard Properties, 303 York Road: Conditional Use:** President D. Pancoe made a motion, to open the public hearing for the Conditional Use hearing for 303 York Road. Solicitor P. Hitchens explained the Public hearing policies and procedures prior to the commencement of the hearing itself. A Court Stenographer was in attendance and transcribed the hearing.

President D. Pancoe made a motion, seconded by Councilor D. Ballard, to go back into the Borough's monthly meeting, and continue with the agenda items listed. The motion passed unanimously.

Committee Reports

- **Administration and Finance:** Councilor D. Ballard noted that the monthly meeting materials were provided. Councilor D. Ballard noted that the Borough staff is continuing to work during these difficult times and wanted to thank them for such. Councilor D. Ballard also noted that the budget process for 2021 and

a memo has been placed with the monthly meeting materials regarding the public budget workshop schedule.

- **Building, Zoning and Revitalization:** Councilor K. Farrell noted that the monthly meeting materials were provided. Councilor K. Farrell highlighted that 610 Summit Avenue is continuing to move along and possibly looking for Temporary Certificate of Occupancies. Councilor K. Farrell wanted to also second Councilor D. Ballard's appreciation regarding thanking the Borough staff.
 - **Public Safety:** The monthly meeting materials were provided. Mayor A. Dobbs noted that the Committee discussed the request made from the School District regarding the assistance of the Police Department in residential address verification. Councilor K. McGlonn noted that she along with Councilor J. Lugar met with Dr. Takacs regarding the request and Councilor K. McGlonn noted that she would bring the request back to the body and discuss it. Dr. Takacs was invited to tonight's meeting. This item will be moved back to the committee and Dr. Takacs will be invited to discuss.
 - **Public Works:** Vice President J. Conners noted that monthly meeting materials were provided. Vice President J. Conners highlighted that there will be paving taking place on Vernon and Homestead Roads and Hillside Avenue. AQUA and PECO will be paying for 50% of the cost of paving. Vice President J. Conners highlighted that the Noble Train Bridge construction will be taking place in Spring 2021. Councilor A. Khalil asked the either Vice President J. Conners or Borough Manager G. Locke discuss the smell coming from the sewer lining along the 100 block of Cedar Street and how they intend to prevent it in the future. Borough Manager G. Locke noted that the scheduled is sent out daily and the smell that was encountered was not harmful as per the Engineers reports of the chemical.
 - **Jenkintown School District:** Councilor K. McGlonn noted that the Jenkintown School District meeting was discussed during the public safety portion of the meeting.
 - **Jenkintown Community Alliance:** Councilor K. Farrell noted that the JCA has hosted drive in movie nights and has received positive feedback from residents regarding these movie nights. Councilor K. Farrell wanted to thank the Borough Staff for all of their assistance before, during and after these events. Councilor K. Farrell noted that the JCA is very interested in working with the Jenkintown Education Fund.
 - **Multi-Municipal Group:** No Report.
8. **Engineers Report:** Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that Pennoni continues to assist the Borough with the Cedar Street Moretti Park plans. Additionally, Engineer K. Hassan noted that the paving project is out to bid.
9. **Public Works Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke noted that PECO's subcontractor, Miller Brothers, has raised 22 of the access boxes in the sidewalks along York Road and West Avenue that were tripping hazards. Borough Manager G. Locke noted that Public Works Foreman K. Riggins is continuing the coordination with PECO's subcontractor, Henkles & McCoy, regarding the gas infrastructure project and paving will take place after the work is completed. Borough Manager G. Locke along with Finance Director R. Ware are working with Public Works Foreman K. Riggins regarding the Public Works Department's 2021 budget.
10. **Solicitor's Report:** Solicitor P. Hitchens noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing historic register update, zoning code updates. Additionally, Solicitor P. Hitchens noted that they are working with the Borough on right to know submittals and other legal questions such as conditional use and land development requirements.
11. **Mayor's Report:** Mayor A. Dobbs highlighted that there are other ways to additionally support local businesses. Pulley & Buttonhole Theatre Company are doing plays via ZOOM. Additionally, the Hiway Theatre is still open and / or receiving donations. The Jenkintown Food Cupboard is also looking for additional volunteers. Mayor A. Dobbs noted that she, along with the Fire Marshal and Emergency Management group, discussing guidelines and recommendations regarding the Halloween festivities.

- 12. Police Chief's Report:** Police Chief A. DiValentino noted that there was a report with the monthly meeting materials. Police Chief A. DiValentino noted that the Police Department is scheduling their mandatory in service trainings. Additionally, the Police Department is working to collect non-perishable food for the donation drive for the Office of Children and Youth for the Thanksgiving holiday.
- 13. Manager's Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that the Borough has submitted the minor subdivision plans to the County Planning Commission for review. This application will come before Council next month. TruMark Financial Credit Union is looking to lease 600 York Road and are looking to appear before Design Review Board, Planning Commission and Zoning Hearing Board to request a height variance for signage. Finally, Borough Manager G. Locke noted that he along with the Borough Engineer has met with SEPTA and Engineering team regarding their ada project which includes changing the crosswalk and island.

ORDER OF BUSINESS

- 1. 741 Yorkway Place: Conditional Use:** President D. Pancoe made a motion, seconded by Councilor D. Ballard, to approve the application submitted by Koty Nyman for the property located at 741 Yorkway Place to operate a tattoo studio in conformity of the testimony and exhibits presented with regard to the matters that were identified in the application.
Motion approved 10-0
- 2. 303 York Road: Conditional Use:** Councilor J. Bruno made a motion, seconded by Councilor D. Ballard, to table the application submitted by Jeff Lustig on behalf of Midgard Properties LP for the property located at 303 York Road to operate a "smoke shop / tobacco & accessories" until the October 28th Borough Council meeting.
Motion approved 10-0
- 3. 2021 Budget Schedule: Permission to Advertise:** Councilor D. Ballard made a motion, seconded by Councilor M. Marlowe, to advertise the 2021 public budget workshop meeting schedule as presented.
Motion approved 10-0
- 4. Minimum Municipal Obligation (MMO):** Councilor D. Ballard made a motion, seconded by Councilor J. Lugar, to approve the Minimum Municipal Obligation (MMO) as it pertains to funding of the uniform and non-uniform pensions.
Motion approved 10-0

NEW BUSINESS AND DISCUSSION: No new business.

EXECUTIVE SESSION: President D. Pancoe noted that earlier in the evening, Council held an executive session for discussion of matters of personnel.

On motion of President D. Pancoe, seconded by Councilor J. Bruno, the motion to move into Executive Session for discussion of matters of personnel.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of real estate and litigation. A motion made by Vice President J. Conners seconded by Councilor A. MacHaffie to go back into the public meeting passed unanimously

ADJOURNMENT: On motion of Vice President J. Conners, seconded by Councilor J. Lugar, the motion adjourning the meeting passed unanimously.