



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
May 27th, 2020
7:00 P.M.
700 Summit Avenue, Jenkintown Pennsylvania
MINUTES**

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Mayor A. Dobbs led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President J. Conners, Councilor K. Farrell, Councilor A. MacHaffie, Councilor K. McGlonn, Councilor C. Soltysiak, Councilor D. Ballard, Councilor C. Sperger, Councilor M. Marlowe, Councilor J. Bruno, Councilor J. Lugar and Councilor A. Khalil.
 - **Council members absent:** None at this time.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, Engineer K. Hassan, Public Works Foreman K. Riggins, Mayor A. Dobbs, and Director of Finance R. Ware.
4. **Approval of Minutes: April 22nd, 2020:** On motion of President D. Pancoe, seconded by Councilor M. Marlowe, the motion approving the April 22nd, 2020 council minutes were approved unanimously.
5. **Approval of payrolls dated April 23rd, May 7th, and May 21st in the amount of \$252,229.90 and invoices totaling \$370,852.59.** On motion of Councilor D. Ballard, seconded by Councilor J. Lugar, the motion approving payrolls dated April 23rd, May 7th, and May 21st in the amount of \$252,229.90 and invoices totaling \$370,852.59 approved unanimously.
6. **Public Comment:** Councilor A. Khalil wanted to “give a shout out” to Mark Gorsky who is an emergency nurse at the University of Pennsylvania and Egypt Schmitt is a health care worker at Abington. Councilor A. Khalil wanted to extend the thanks of Borough Council to those who are health care workers.

7. Committee Reports

- **Administration and Finance:** Councilor D. Ballard noted that the committee meeting information can be found in the packets. Councilor D. Ballard noted that all Borough Departments are functioning and wanted to extend the appreciation of Council for their continued support and dedication to the Borough. As a part of Council response to the COVID-19 pandemic and the affects it has on businesses, there has been discussion, which is on the agenda for tonight, to the way business taxes can be paid. Councilor D. Ballard wanted to thank the School District for their cooperation in the tax changes.
- **Building, Zoning and Revitalization:** Councilor K. Farrell noted that the committee meeting information can be found in the packets. Councilor K. Farrell highlighted that developments of various projects have continued. Councilor K. Farrell noted that many summer events will not be taking place this summer such as the summer music series and the farmers market. JCA has also made the difficult decision to cancel the Annual Arts Fest in September. On a positive note, Councilor K. Farrell highlighted that the Sunset 5K has been temporarily rescheduled to the Fall of 2020.
- **Public Safety:** Councilor J. Lugar noted that the committee meeting information can be found in the packets. Councilor J. Lugar highlighted that the Emergency Management Coordination team continues to meet three times a week. Councilor J. Lugar highlighted that the Police Department and Fire Department

assisted in the color day parade last week. Finally, Councilor J. Lugar noted that the Borough is keeping a close eye on the Governor's plan to reopen businesses and yesterday there was an accident where a car crashed into a building along the 100 block of York Road. Councilor C. Sperger asked if everyone was okay at the accident, Councilor J. Lugar noted that everyone was. Councilor K. Farrell wanted to thank the Fire Department for the response on the incident today across from her home. President D. Pancoe wanted to note that there is the discussion of moving into the yellow phase, however still only allows groups of 25 or less.

- **Public Works:** Vice President J. Conners noted that the committee meeting information can be found in the packets. Vice President J. Conners highlighted that the Public Works Department is fully staffed and the trash, recycling and yard waste will continue as scheduled. Vice President J. Conners noted that the Borough is beginning the discussion of reopening, however the Borough is looking to implement a plan including the changing / safety of the counter. PECO is moving along with the gas main replacement project. Borough Manager G. Locke noted that the Public Works Department will begin bulk item pickups for two dates in June, both dates being Wednesday, June 3rd and June 17th. Councilor A. Khalil noted that there were mattresses in the parking lot of Mattress Firm and wanted it to be removed. Borough Manager G. Locke noted that he can reach out to the business owner of Mattress Firm and asked that it be removed. Additionally, Councilor C. Sperger noted that the area behind the ACME is covered in empty beer bottles and trash. Borough Manager G. Locke noted he would reach out to Abington Township and inform them.
- **Jenkintown School District:** Councilor K. McGlenn noted that she along with Borough Manager G. Locke will be meeting with the School District tomorrow, January 23rd. There have been concerns raised that the School District is not shoveling their sidewalk, which Councilor K. McGlenn noted that she will be discussing with the School District.
- **Jenkintown Community Alliance:** Councilor K. Farrell noted that Jenkintown Community Alliance currently has a full board and will be hosting a community meeting at Church of Our Saviour on March 3rd at 7:00 PM. Additionally, the JCA is working to complete their budget.
- **Multi-Municipal Group:** No Report.

8. Engineers Report: Engineer K. Hassan noted that there was a report with the monthly meeting materials.

9. Public Works Report: Public Works Foreman. K. Riggins noted that there was a report with the monthly meeting materials. Public Works Foreman. K. Riggins highlighted that PECO has removed all but five utility poles and completed temporary restoration. The five poles remaining still have wires attached, and the wires must be removed prior to the pole being removed and restoration completed. Additionally, Public Works Foreman. K. Riggins noted that he has been PECO on the splice boxes along York Road and the tripping hazards the boxes were creating. Public Works Foreman. K. Riggins has a meeting with a PECO representative to show them the boxes along York Road.

10. Solicitor's Report: Solicitor S. Kilkenny noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing historic register update, zoning code updates. Additionally, Solicitor S. Kilkenny noted that they are working with the Borough on right to know submittals and other legal questions such as conditional use and land development requirements.

11. Mayor's Report: Mayor A. Dobbs highlighted that she has been a part of the PA Montco Counts initiative for the 2020 Census. Mayor A. Dobbs notes that she will be sending out information via social media blasts regarding the Census.

12. Police Chief's Report: Police Chief A. DiValentino noted that there was a report with the monthly meeting materials. Police Chief A. DiValentino noted that the accreditation compliance report can be found with the monthly meeting materials.

13. Manager's Report: Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that National Water Main Cleaning Company has begun the sewer lining project in town. The Borough will be notifying residents via email blasts and social media posts as well as door knob hangers will be placed on the properties directly affected. Borough Manager G. Locke highlighted that this project is non-excavation and completed with grant funding.

ORDER OF BUSINESS

1. **Certificate of Payment #2: National Water Main Cleaning Company (PA Small Water Grant):** Councilor D. Ballard made a motion, seconded by Vice President J. Conners, to pay National Water Main Cleaning Company in the amount of \$89,066.78 as per the Pennoni Associates Inc. recommendation. To date, the Borough has paid \$54,382.75 and will have a balance of \$234,360.78 remaining after this payment.
Motion approved 11-0
2. **205 West Avenue Assessment Appeal Settlement:** Councilor D. Ballard made a motion, seconded by Councilor A. Khalil, to approve the assessment appeal settlement for the property located at 205 West Avenue
Motion approved 11-0
3. **169 Greenwood Avenue Assessment Appeal Settlement:** Councilor D. Ballard made a motion, seconded by Councilor A. Khalil, to approve the assessment appeal settlement for the property located at 169 Greenwood Avenue
Motion approved 11-0
4. **Resolution #2020-17: Business Tax Payment Proposed Reduction:** Councilor D. Ballard made a motion, seconded by Councilor A. Khalil, to approve Resolution #2020-17 allowing for the payment of estimated business taxes due by July 15, 2020 for the 2020 tax year to be estimated at the reduced rate of 80% of 2019 revenues
Motion approved 11-0

NEW BUSINESS AND DISCUSSION:

Councilor J. Lugar made a motion, seconded by President D. Pancoe, to appoint W.R. Smeal Consulting to complete an assessment and study of the Jenkintown Police Department.

After no public comment received, motion approved 11-0

EXECUTIVE SESSION: On motion of President D. Pancoe, seconded by Councilor J. Bruno, the motion to move into Executive Session for discussion of matters of real estate and litigation.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of real estate and litigation. A motion made by Vice President J. Conners seconded by Councilor A. MacHaffie to go back into the public meeting passed unanimously

ADJOURNMENT: On motion of Vice President J. Conners, seconded by Councilor J. Lugar, the motion adjourning the meeting passed unanimously.