



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
August 26th, 2020
7:00 P.M.
700 Summit Avenue, Jenkintown Pennsylvania
MINUTES**

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Due to live streaming the meeting, the Pledge of the Allegiance did not take place.
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President J. Conners, Councilor D. Ballard, Councilor J. Bruno, Councilor A. MacHaffie, Councilor C. Sperger, Councilor M. Marlowe, Councilor K. Farrell, Councilor K. McGlenn, Councilor J. Lugar and Councilor A. Khalil.
 - **Council members absent:** Councilor C. Soltysiak.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor P. Hitchens, Engineer K. Hassan, Mayor A. Dobbs, and Director of Finance R. Ware.
4. **Approval of Minutes: July 22nd, 2020:** On motion of Councilor J. Bruno, seconded by Councilor A. MacHaffie, the motion approving the July 22nd, 2020 council minutes were approved unanimously.
5. **Approval of payrolls dated July 30th and August 13th in the amount of \$169,847.59 and invoices totaling \$182,974.62.** On motion of Councilor J. Bruno, seconded by Councilor C. Sperger, the motion approving payrolls dated July 30th and August 13th in the amount of \$169,847.59 and invoices totaling \$182,974.62 approved unanimously.
6. **Public Comment:** None at this time.
7. **Public Hearing**
 - **Stuart Tollen & Brian Bowens, 435 Johnson Street: Conditional Use:** President D. Pancoe made a motion, to open the public hearing for the Conditional Use hearing for 435 Johnson Street. Solicitor P. Hitchens explained the Public hearing policies and procedures prior to the commencement of the hearing itself. A Court Stenographer was in attendance and transcribed the hearing.

President D. Pancoe made a motion, seconded by Councilor D. Ballard, to go back into the Borough's monthly meeting, and continue with the agenda items listed. The motion passed unanimously.

Committee Reports

- **Administration and Finance:** Councilor D. Ballard noted that there was no committee meeting this month. Councilor D. Ballard noted that Finance Director R. Ware has been gathering budget information from all Departments and Councilor D. Ballard noted that there was no committee meeting this month. all Borough Departments are functioning and work effectively within the new rules and regulations. Councilor D. Ballard also noted that the budget process for 2021 will be beginning shortly due to the COVID pandemic.
- **Building, Zoning and Revitalization:** Councilor K. Farrell noted that there was no committee meeting this month. Councilor K. Farrell highlighted that the Borough continues to process permits and developments of various projects are continuing.

- **Public Safety:** Councilor J. Lugar noted that there was no committee meeting this month. Councilor J. Lugar highlighted that the Emergency Management Coordination team continues to meet as well as monitor the COVID situation. Councilor A. Khalil asked Police Chief A.DiValentino to be cognizant to the police cars running with the canines inside the car and asked that the canines be brought inside the station with the handlers.
 - **Public Works:** Vice President J. Conners noted that there was no committee meeting this month. Vice President J. Conners highlighted that trash, recycling, yard waste and bulk items are continuing as scheduled.
 - **Jenkintown School District:** None at this time.
 - **Jenkintown Community Alliance:** Councilor K. Farrell noted that the JCA has hosted drive in movie nights and has received positive feedback from residents regarding these movie nights. Councilor K. Farrell noted that there is one more movie night planned for next Saturday, September 5th. Councilor K. Farrell wanted to thank the Borough Staff for all of their assistance before, during and after these events.
 - **Multi-Municipal Group:** No Report.
8. **Engineers Report:** Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that Pennoni continues to assist the Borough with drainage issues as well as assisted the Borough in the submission of the RCAP Grant. Finance Director R. Ware wanted to thank Engineer K. Hassan and Pennoni for their assistance with the RCAP Grant.
 9. **Public Works Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke noted that the Public Works Department continues to collect yard waste and bulk item pick up. Borough Manager G. Locke noted that Public Works Foreman K. Rigigns is continuing the coordination with PECO's subcontractor, Henkles & McCoy, regarding the gas infrastructure project as well as PECO's subcontractor, Miller Brothers, regarding the access boxes in the sidewalks along York Road and West Avenue.
 10. **Solicitor's Report:** Solicitor P. Hitchens noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing historic register update, zoning code updates. Additionally, Solicitor P. Hitchens noted that they are working with the Borough on right to know submittals and other legal questions such as conditional use and land development requirements.
 11. **Mayor's Report:** Mayor A. Dobbs highlighted that the library is having a fundraiser on Friday, August 28th which will adhere to the Commonwealth's guidelines. Mayor A. Dobbs is encouraging residents to go to votespa.com if they will be voting remotely and request the ballot as soon as possible. Additionally, Mayor A. Dobbs noted that the polling places will be the same locations as the primary elections. Mayor A. Dobbs noted there was one more month left of the Census. Jenkintown Borough's response rate is 70.5%, which is slightly behind Montgomery County. Councilor A. Khalil noted that the Census is having a lot of issues with apartment reporting.
 12. **Police Chief's Report:** Police Chief A. DiValentino noted that there was a report with the monthly meeting materials. Police Chief A. DiValentino noted that he would like to remind residents to protect their bank information as the Police Department is seeing an increase in bank fraud.
 13. **Manager's Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that he along with the Borough Engineer has met with SEPTA and Engineering team regarding their ada project which includes changing the crosswalk and island.

ORDER OF BUSINESS

1. **435 Johnson Street: Conditional Use Hearing:** President D. Pancoe made a motion, seconded by Councilor D. Ballard, to approve the application submitted by Stuart Tollen and Bryan Bowens for the property located at 435 Johnson Street to install a mural in conformity of the testimony and exhibits presented on the condition that

the applicants also receive a favorable zoning determination with regard to the two matters that were identified in the application relating to the colors and relating to the text.

Motion approved 11-0

2. **Resolution #2020-19: Upset Tax Sale Delay:** Councilor D. Ballard made a motion, seconded by Councilor J. Bruno, to approve Resolution #2020-19 delaying the upset tax sale until 2021.
Motion approved 11-0
3. **Appointment of Special Labor Counsel:** President D. Pancoe made a motion, seconded by Councilor M. Marlowe, to appoint Dilworth Paxson LLP as special labor counsel for matters of labor and personnel.
Motion approved 11-0
4. **Permission to Advertise: Cedar Street / Moretti Park Construction Documents:** Councilor K. Farrell made a motion, seconded by Councilor J. Lugar, to advertise the bid documents for the construction of the Cedar Street / Moretti Park.
Motion approved 10-1. Councilor A. Khalil opposed.
5. **Certificate of Payment #3: National Water Main Cleaning Company (PA Small Water Grant):** Councilor D. Ballard made a motion, seconded by Councilor J. Bruno, to pay National Water Main Cleaning Company in the amount of \$96,609.11 as per the Pennoni Associates Inc. recommendation. To date, the Borough has paid \$143,449.62 and will have a balance of \$137,751.67 remaining after this payment.
Motion approved 11-0
6. **Certificate of Payment: Cheltenham Township Interceptor A:** Councilor D. Ballard made a motion, seconded by Councilor M. Marlowe, to pay Cheltenham Township in the amount of \$249,041.17 for the construction of Interceptor A in Cheltenham Township.
Motion approved 11-0

NEW BUSINESS AND DISCUSSION: President D. Pancoe made a motion, seconded by Councilor K. Farrell, accept Penelope Culter's resignation from Jenkintown Borough Zoning Hearing Board effective August 26th, 2020.,
Motion approved 11-0

President D. Pancoe made a motion, seconded by Councilor J. Lugar, to approve Resolution #2020-20 appointing Aaron Javsicas to the Jenkintown Borough Zoning Hearing Board for the unexpired term vacated by Penelope Culter.

Motion approved 11-0.

EXECUTIVE SESSION: President D. Pancoe noted that earlier in the evening, Council held an executive session for discussion of matters of personnel.

On motion of President D. Pancoe, seconded by Councilor J. Bruno, the motion to move into Executive Session for discussion of matters of real estate and litigation.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of real estate and litigation. A motion made by Vice President J. Conners seconded by Councilor A. MacHaffie to go back into the public meeting passed unanimously

ADJOURNMENT: On motion of Vice President J. Conners, seconded by Councilor J. Lugar, the motion adjourning the meeting passed unanimously.