



JENKINTOWN BOROUGH COUNCIL

PUBLIC MEETING

January 6th, 2020

7:00 P.M.

700 Summit Avenue, Jenkintown Pennsylvania

MINUTES

1. **Call to Order:** Mayor A. Dobbs called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Mayor A. Dobbs led those present in the Pledge of Allegiance
3. **Swearing in of Newly Elected/Appointed Council Members:** Judge Elizabeth McHugh swore in Councilor David Ballard, Councilor Joanne Bruno, Councilor Jay Conners, Councilor Alexandria Khalil, Councilor Jennifer Lugar, Councilor Maxine Marlowe, Councilor Chelsea Sperger before those present.

4. Roll Call:

- **Council members present:** Councilor D. Pancoe, Councilor D. Ballard, Councilor J. Bruno, Councilor J. Conners, Councilor A. Khalil, Councilor J. Lugar, Councilor M. Marlowe, Councilor C. Sperger, Councilor K. McGlenn, Councilor K. Farrell, Councilor C. Soltysiak and, Councilor A. MacHaffie.
- **Council members absent:** None.
- **Others Present:** Manager G. Locke, Director of Finance R. Ware, Chief A. DiValentino and Mayor A. Dobbs.

7. Nomination and Election of Borough Council President: Mayor A. Dobbs entertained nominations for the office of Borough Council President. Councilor J. Conners made a motion to nominate Councilor Deborra Pancoe as Jenkintown Borough Council President. Mayor A. Dobbs asked if there was any other nominations, and with none being heard Mayor A. Dobbs closed the nominations for Borough Council President.

The motion on the floor to nominate Councilor Deborra Pancoe as Jenkintown Borough Council President which was made by Councilor J. Conners passed 12-0.

Upon the election of Deborra Pancoe as President of Borough Council, Mayor A. Dobbs turned the meeting over to the President.

8. Nomination and Election of Borough Council Vice President: Mayor A. Dobbs entertained nominations for the office of Borough Council Vice President. Councilor C. Soltysiak made a motion to nominate Councilor Jay Conner as Jenkintown Borough Council Vice President. Mayor A. Dobbs asked if there was any other nominations, and with none being heard Mayor A. Dobbs closed the nominations for Borough Council Vice President.

The motion on the floor to nominate Councilor Jay Conners as Jenkintown Borough Council Vice President which was made by Councilor C. Soltysiak passed 12-0

9. Nomination and Election of Borough Council President Pro Tem: President D. Pancoe entertained nominations for the office of Borough Council President Pro Tem. Councilor A. MacHaffie made a motion to nominate Councilor Christian Soltysiak as Jenkintown Borough Council President Pro Tem. President D. Pancoe asked if there was any other nominations, and with none being heard President D. Pancoe closed the nominations for Borough Council President Pro Tem.

The motion on the floor to nominate Councilor Christian Soltysiak as Jenkintown Borough Council President Pro Tem which was made by Councilor A. MacHaffie passed 12-0

President D. Pancoe noted that it has been Council has had a very busy year in 2019, putting a to focus on redevelopment and economic sustainability, and will continue along that line. Jenkintown is a small community, a first ring suburb with an aging infrastructure. President D. Pancoe also wanted to applaud the Borough staff on securing 1.3 million dollars in grant funding, this funding does not include the 1 million dollar grant with Abington Township.

President D. Pancoe made a motion, seconded by Councilor J. Lugar to adjourn the order of business to receive any comments from members of the audience and other elected officials.

Motion passed 12-0

President D. Pancoe made a motion, seconded by Councilor J. Conners to reconvene the order of business for the appointment of Borough Officials.

Motion passed 12-0

ORDER OF BUSINESS

1. **Appointment of Vacancy Board Chairperson:** Councilor A. MacHaffie made a motion, seconded by Councilor J. Lugar to appoint Shirley Curry as the Borough's Vacancy Board Chairperson.
Motion passed 11-0
2. **Appointment of Chairperson of the Administration and Finance Committee:** President D. Pancoe made a motion, seconded by Councilor J. Bruno to appoint Councilor D. Ballard as the chairperson of the Administration and Finance Committee.
Motion passed 11-0
3. **Appointment of Chairperson of Building, Zoning, and Revitalization Committee:** President D. Pancoe made a motion, seconded by Councilor C. Soltysiak to appoint Councilor K. Farrell as the chairperson of the Building, Zoning and Revitalization Committee.
Motion passed 11-0
4. **Appointment of Chairperson of Public Safety Committee:** President D. Pancoe made a motion, seconded by Councilor A. MacHaffie to appoint Councilor J. Lugar as the chairperson of the Public Safety Committee.
Motion passed 11-0
5. **Appointment of Chairperson of the Public Works Committee:** President D. Pancoe made a motion, seconded by Councilor D. Ballard to appoint Vice President J. Conners as the chairperson of the Public Works Committee.
Motion passed 11-0
6. **Appointment of Borough's Solicitor:** President D. Pancoe made a motion, seconded by Vice President J. Conners to appoint the Law Offices of Sean Kilkenny as the Borough's Solicitor.
Motion passed 10-1
7. **Borough Manager's Employment Agreement:** President D. Pancoe made a motion, seconded by Councilor A. MacHaffie, to approve the Borough Manager's Agreement between Jenkintown Borough and George Locke which will be in effect from January 6 2020 until January 4 2022.
Motion passed 11-0
8. **Appointment of Borough Secretary/Manager:** President D. Pancoe made a motion, seconded by Councilor J. Bruno to appoint George Locke as the Borough's Secretary and Manager.
Motion passed 11-0
9. **Appointment of Borough's Zoning Officer:** Councilor K. Farrell made a motion, seconded by Councilor J. Lugar to appoint George Locke as the Borough's Zoning Officer
Motion passed 11-0

- 10. Appointment of Borough's Building Code Official:** Councilor K. Farrell made a motion, seconded by Councilor D. Ballard to appoint George Locke as the Borough's Building Code Official.
Motion passed 11-0
- 11. Appointment of Borough's Treasurer:** Councilor D. Ballard made a motion, seconded by Councilor J. Lugar to appoint George Locke as the Borough's Treasurer.
Motion passed 11-0
- 12. Appointment of Borough's Municipal Engineer:** Vice President J. Conners made a motion, seconded by Councilor C. Soltysiak to appoint Pennoni Associates as the Borough's Municipal Engineer.
Motion passed 11-0.
- 13. Appointment of Borough's Traffic Engineer:** Vice President J. Conners made a motion, seconded by Councilor D. Ballard to appoint Pennoni Associates as the Borough's Traffic Engineer.
Motion passed 11-0.
- 14. Appointment of Borough's Auditor:** Councilor D. Ballard made a motion, seconded by Councilor J. Bruno to appoint Pennoni Associates as the Borough's Traffic Engineer.
Motion passed 11-0.
- 15. Appointment of Borough's Police Chief:** Councilor J. Lugar made a motion, seconded by Councilor K. Farrell to appoint Albert DiValentino as the Borough's Police Chief.
Motion passed 11-0.
- 16. Appointment of Borough's Fire Chief:** Councilor J. Lugar made a motion, seconded by Councilor M. Marlowe to appoint Ken Lynch from Independent Fire Company as the Borough's Fire Chief.
Motion passed 11-0
- 17. Appointment of Borough Fire Marshal:** Councilor J. Lugar made a motion, seconded by Vice President J. Conners to appoint Kevin Lynch as the Borough's Fire Marshal.
Motion passed 11-0
- 18. Appointment of Labor Counsel:** President D. Pancoe made a motion, seconded by Vice President J. Conners to appoint Obermeyer Rebmann Maxwell and Hippel LLP as the Borough's Labor Counsel.
Motion passed 11-0
- 19. Appointment of Municipal Accountant:** Councilor D. Ballard made a motion, seconded Councilor K. Farrell to appoint Tom Josiah Consulting LLC as the Borough's Municipal Accountant.
Motion passed 11-0
- 20. Resolution #2020-1 General Fee Schedule:** President D. Pancoe made a motion, seconded by Councilor K. Farrell, to approve Resolution #2020-1 adopting the 2020 General Fee Schedule as presented.
Motion passed 11-0
- 21. Resolution #2020-2 Zoning Hearing Board Appointment:** Councilor A. MacHaffie made a motion, seconded by Councilor J. Lugar, to adopt Resolution #2020-2, appointing Penelope Cutler to the Jenkintown Borough Zoning Hearing Board.
Motion passed 11-0
- 22. Resolution #2020-3 Fire Commission Appointment:** Councilor J. Lugar made a motion, seconded by Vice President R. Bunker adopt Resolution #2020-3, appointing Independent Representatives Bill Pross and Chris O'Neill as well as Pioneer Representatives Annabelle Moreno and Gary Hutnick to the Jenkintown Borough Fire Commission.
Motion passed 11-0

NEW BUSINESS AND DISCUSSION

Borough Manager G. Locke noted that the Borough has discussed a Police Department study. Borough Manager G. Locke noted that the conversation of a study began back during the Budget workshops in November and December and has also been discussed during Collective Bargaining Agreements. Borough Manager G. Locke highlighted that this study is very similar with the study completed for the Fire Department. Borough Manager G. Locke completed his due diligence and requested that WR Smeal meet with Council representatives to discuss the possibility of a proposal. Borough Manager G. Locke noted that there was a memo in their packets.

Memorandum of Understanding with the Jenkintown Police Benevolent Association. The renewal was received for the Union Health Insurance, which included minimal changes to the policy. These changes have to be covered by the Borough, which has been included in the packets.

President D. Pancoe made a motion, seconded by Councilor D. Ballard, to approve the Memorandum of Understanding with the Jenkintown Police Benevolent Association.

Motion passed 11-0

EXECUTIVE SESSION: On motion of President D. Pancoe, seconded by Councilor C. Soltysak, the motion to move into Executive Session for discussion of matters of real estate and litigation.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of real estate and litigation. A motion made by Vice President J. Conners seconded by Councilor C. Soltysiak to go back into the public meeting passed unanimously

ADJOURNMENT: On motion of President D. Pancoe, seconded by Vice President J. Conners, the motion adjourning the meeting passed unanimously.