



BUILDING, ZONING, & REVITALIZATION COMMITTEE
MEETING MINUTES
January 15th, 2020
7:00 p.m.

Call to Order: Chairperson K. Farrell called the meeting to order.

Attendance:

- **Committee members present:** Chairperson K. Farrell, Councilor M. Marlowe, Councilor J. Bruno, Councilor C. Sperger, Councilor A. MacHaffie, and Councilor A. Khalil.
- **Committee member absent:** Councilor D. Ballard.
- **Others present:** President D. Pancoe, and Finance Director R. Ware.

Public Comment: Maureen Lucak, 115 Cedar Street, appeared before the committee to ask when the project will be continued / completed that takes place behind her house. Chairperson K. Farrell noted that the committee will check the timeline and inform her of the proposed project timeline.

Kathy, Junior at Abington Friends School, appeared before the committee to discuss the possibility of Jenkintown Borough offering a service patch for the girl scouts. Kathy is working with Mayor A. Dobbs to create the program and the patch and will be reporting the information through the committees.

Jean Brillman, Owner of White Horse Coffee, appeared before the committee to update regarding the proposed farmers market. Ms. Brillman noted that each vendor would have to pull a license with the Health Department, which would be \$130 for the whole season, unless they have a food truck that is registered within Montgomery County. Additionally, Ms. Brillman noted that the insurance has been updated and that the insurance would cover the market. There is still discussion if the vendors would have a percentage of sales that would go back to the JCA or if it would be a flat fee. President D. Pancoe asked if there would be a point person each week on behalf of the market. Ms. Brillman responded that there would be a representative from JCA there each week and would be possibly on a rotating schedule. Additionally, President D. Pancoe asked if the JCA has received any pushback from the businesses surrounding town square. Ms. Brillman noted that she has not reached out to all businesses at this point in time. Fire Marshal K. Lynch would like to learn about / discuss the safety plan for the proposed market / series as there are currently a lot of attendees. Ms. Brillman will review and advise.

Reports

- **Jenkintown Planning Commission Report** – No written report, Planning Commission meeting will take place next Tuesday, January 21st at 6:30 PM.
- **Building Department** – Information has been provided with the monthly meeting materials.

New Business

- **Current Development and Potential Projects** – Chairperson K. Farrell highlighted that the structural steel has been completed. Currently, the contractors are working to complete the

second through fourth floor framing. The Borough along with Cowan Associates (Third Party Special Inspector) and Penonni Associates are completing the required onsite inspections are taking place at 610 Summit Avenue.

- **PECO Gas AGIMP 2020 Planned Infrastructure Improvements** – Chairperson K. Farrell noted PECO has informed the Borough that they will be continuing replacement of the aging gas main/service infrastructure within the Borough. PECO is currently in year five of their twenty-year plan to replace and upgrade their gas main system. PECO is scheduled to commence this project in February and work will begin on Runnymede, Florence and Cheltenham Avenues. Most roads on this project will fall within the Restoration Ordinance. Roads have been paved in the last five years. PECO will be notifying the residents via US Mail and the Borough will begin notifications on social media platforms. The currently scheduled start date is February 3rd, 2020.
- **Verizon Utility Pole Removal – Update** – Chairperson K. Farrell noted PECO's subcontractor has removed all utility poles that had the wires detached. Currently, there are five (5) poles remaining that require wire transfer and removal. The Borough is still working with PECO to discuss the restoration of the poles as well as the restoration costs incurred by Public Works and the Borough.
- **AQUA Kickoff Meeting – Cheltenham Sewer** – Chairperson K. Farrell stated that Jenkintown Borough will be meeting with AQUA along with Abington and Springfield Township regarding the sale of Cheltenham's sewer system on January 21st. This meeting is to serve as a kick off meeting to allow for open lines of communication, since the closing of the Cheltenham sanitary sewer system acquisition last month. Information will be updated through the committee.
- **Stanley Smith Foundation Grant** – Chairperson K. Farrell noted the Borough was not awarded the Stanley Smith horticulture grant. The funds if awarded were to be used for the rain garden, meadow plantings and educational pieces of the Cedar Street Moretti park project.
- **2017 - 2040 Implementation Grant** – Chairperson K. Farrell noted that the Borough has received the incorrect poles by the manufacturer and is working with the distributor to expedite the correct work order. A final grant extension was requested from the County to allow for this final delay.

Ongoing Business

- **Aqua Pennsylvania Projects** – Chairperson K. Farrell noted the phase 2 AQUA water main replacement project taking place on Newbold Road (Rydal to Washington), Vernon Road (Rydal to Washington) and Homestead Road (York to Newbold) has been completed. AQUA's subcontractor, Caddick Utilities, is currently completing permanent restoration to roadway areas disturbed during water service and main installations. Final paving of the roadways will take place in 2020 on Vernon Road and 2021 on Newbold and Homestead Roads.
- **2019 PECO Green Region Grant** – Chairperson K. Farrell noted there are no new updates. The Borough applied for the 2019 PECO Green Region Grant. If awarded, the funding will assist with funding the ADA porous paving walkway at Cedar Street Moretti Park. Awards are now expected in Spring 2020.

- **Parking Meters along the 100 block of West Avenue** – Chairperson K. Farrell noted the Borough approved the Ordinance to place ten (10) parking meters along West Avenue and remove the metered parking from the 300 block of Cottman Street. Public Works has removed the parking meters from Cottman Street and contacted the meter manufacturer to rent the calibration tool to recalibrate the meters for installation on West Avenue.
- **2019 PECO Green Region Grant Bonus Round** – Chairperson K. Farrell noted there are no new updates. The Borough has applied for the 2019 PECO Green Region 15th Anniversary Bonus Round Grant. If awarded, the funding will assist with plantings at Cedar Street Moretti Park. Awards are expected in Summer 2020.
- **2018 DCED Grant Cedar to Walnut Street Storm Water Grant** - Chairperson K. Farrell stated that four test pits were dug on October 14th to verify existing conditions. Plans are being updated based on information collected. Plan for improvement has been completed and will be covered by grant funding provided by the DCED (100K).
- **DCED Greenways, Trails and Recreation Program (GTRP) and the Community Conservation Partnership Program (C2P2) Grants** - Chairperson K. Farrell stated that the Borough was recently awarded \$139,000 from the DCED Community Conservation Partnership Program (C2P2) Grants. In addition, the Borough was also awarded \$75,000 with the Greenways, Trails and Recreation Program (GTRP), for the construction of the Cedar Street Moretti Park. Project is set to begin in 2020
- **RFI - Borough Property Development Proposals** - Chairperson K. Farrell stated that there are no further updates at this time. The Borough entered into a contract with the Redevelopment Authority to manage the possible sale of Borough property. Proposals have been delivered to RDA. Meetings are being held with the RDA and members of the RFI sub-committee.
- **Noble Train Bridge Construction – SEPTA/PennDOT Project** – Chairperson K. Farrell noted that there are no new updates. Last month, SEPTA has assigned a new project team and they are reviewing the existing plans prior to proceeding. Plans are still to bid this project in 2020 and work will include close two lanes of the four-lane bridge during the project making one lane in both directions. Current detour plan has been provided and detours are shown in Abington Township.

Chairperson K. Farrell noted that the Borough received the first certificate of payment for National Water Main Cleaning Company. National Water Main Cleaning Company has been performing the sanitary sewer lining work. Chairperson K. Farrell made a motion, seconded by Councilor A. Khalil, to move the first certificate of payment in the amount of \$54,382.75 to full Council. Motion passed unanimously. Chairperson K. Farrell noted that this project was being completed under the 2018 Small Water Grant the Borough received.

Councilor A. Khalil noted that she wanted to continue the conversation regarding Commercial business parking. Due to Borough Manager G. Locke not being in attendance, this item was tabled until the February Building, Zoning & Revitalization Committee meeting.

Adjournment: On motion of Chairperson K. Farrell, seconded by Councilor J. Lugar, the motion adjourning the meeting passed unanimously.