



**JENKINTOWN BOROUGH COUNCIL  
PUBLIC MEETING  
November 25<sup>th</sup>, 2019  
7:30 P.M.  
700 Summit Avenue, Jenkintown Pennsylvania**

**MINUTES**

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Mayor A. Dobbs led those present in the Pledge of Allegiance
3. **Roll Call:**
  - **Council members present:** President D. Pancoe, Vice President J. Conners, Councilor K. Farrell, Councilor A. MacHaffie, Councilor K. McGlonn, Councilor C. Soltysiak, Councilor D. Ballard, Councilor M. Golden, Councilor M. Marlowe, Councilor J. Bruno, and Councilor A. Khalil.
  - **Council members absent:** Councilor J. Lugar was marked excused.
  - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, Engineer K. Hassan, Public Works Foreman K. Riggins, Mayor A. Dobbs, and Director of Finance R. Ware.
4. **Approval of Minutes: October 23<sup>rd</sup>, 2019 and November 20<sup>th</sup>, 2019:** On motion of President D. Pancoe, seconded by Councilor K. Farrell, the motion approving the October 23<sup>rd</sup>, 2019 and November 20<sup>th</sup>, 2019 council minutes were approved unanimously.
5. **Approval of payrolls dated October 24<sup>th</sup>, November 7<sup>th</sup> and November 21<sup>st</sup> in the amount of \$286,036.41 and invoices totaling \$805,648.32.** On motion of Councilor D. Ballard, seconded by Councilor C. Soltysiak, the motion approving October 24<sup>th</sup>, November 7<sup>th</sup> and November 21<sup>st</sup> in the amount of \$286,036.41 and invoices totaling \$805,648.32 approved unanimously.
6. **Public Comment:** None at this time.
7. **Presentations:**
  - **Resolution #2019-25: Recognition of the Jenkintown Kiwanis:** Jenkintown Borough Council along with Mayor A. Dobbs recognized and expressed their most sincere appreciation to the volunteers of the Kiwanis Club of Jenkintown for their continued support of the efforts of Jenkintown Borough. The Kiwanis Club of Jenkintown is dedicated to serving the local community through various service and fundraising projects including supporting the Sunset 5k Run in its 28th year, the Jenkintown Police Department, the Annual Festival of the Arts, the Breathing Room, the Hiway Theatre, the Library and various other events and organizations.
8. **Committee Reports**
  - **Administration and Finance:** Councilor D. Ballard noted that the committee meeting information can be found in the packets. Councilor D. Ballard noted that the 2020 budget workshops have been completed. Additionally, Councilor D. Ballard highlighted that the Borough is moving forward with the discussions regarding EV charging stations.
  - **Building, Zoning and Revitalization:** Councilor K. Farrell noted that the committee meeting information can be found in the packets. Councilor K. Farrell highlighted that the Planning Commission held their meeting the night before the regularly scheduled Building, Zoning and Revitalization. During the Planning

Commission meeting, Jon McCandlish presented the updated Historic Survey and Registry. Councilor K. Farrell noted that the Planning Commission is looking to move the updated Historic Survey and Registry to full Council for discussion.

- **Public Safety:** Councilor J. Lugar noted that the committee meeting information can be found in the packets. Councilor J. Lugar highlighted that the Fire Commission met and has been working on a Standard Operating Guideline. Councilor A. Khalil wanted to thank all of those involved for the collaborative effort on the Standard Operating Guideline. Borough Manager G. Locke noted that Fire Chief K. Lynch brought forward different training standards than those originally adopted. Borough Manager G. Locke stated that Fire Chief K. Lynch noted that the training standards brought forth were the training standards that were originally intended to be adopted. Borough Manager G. Locke noted these revisions would go before the Fire Commission and full Council in December.
- **Public Works:** Vice President J. Conners noted that the committee meeting information can be found in the packets. Vice President J. Conners highlighted that the Committee discussed the Act 537 document that Pennoni is currently reviewing and has begun the discussion with PECO regarding the 2020 Gas Main Infrastructure Replacement Project.
- **Jenkintown School District:** Councilor K. McGlenn noted that she along with Borough Manager G. Locke will be meeting with the School District. The School District is looking to place a decoy car outside of the School District campus as a deterrent. Additionally, Councilor K. McGlenn noted that she is looking to work with the School District regarding the modified playground hours.
- **Jenkintown Community Alliance:** Councilor K. Farrell noted that Jenkintown Community Alliance currently has a full board of new faces and is looking to revise the bylaws. Additionally the Jenkintown Community Alliance is coordinating with the Recreation Board on events in town square for 2020.
- **Multi-Municipal Group:** No Report.

9. **Engineers Report:** Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that abatement work on the buildings was completed week of Nov 4, 2019 and demolition has begun. The Borough is expecting the work to be completed within a week and have been notifying the neighbors.
10. **Public Works Report:** Public Works Foreman. K. Riggins noted that there was a report with the monthly meeting materials. Mayor A. Dobbs asked Public Works Foreman. K. Riggins when the Menorah lighting will take place. Councilor M. Marlowe noted that they may not have a large ceremony, however to place the Menorah in Town Square during the week of December 16<sup>th</sup> and Hanukkah begins on December 22<sup>nd</sup>.
11. **Solicitor's Report:** Solicitor S. Kilkeny noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing historic register update, zoning code updates. Additionally, Solicitor S. Kilkeny noted that they are working with the Borough on right to know submittals and other legal questions such as conditional use and land development requirements.
12. **Mayor's Report:** Mayor A. Dobbs highlighted that she has been a part of the PA Montco Counts initiative for the 2020 Census. Additionally, Mayor A. Dobbs noted that she has been working with the Police Department regarding the budget and reducing the budget by \$17,000 in regards to community event policing.
13. **Police Chief's Report:** Police Chief A. DiValentino noted that there was a report with the monthly meeting materials. Police Chief A. DiValentino noted that there will be an off-campus drill at the School District tomorrow at 9:15 AM.
14. **Manager's Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that he along with a few Councilors met with Senator Art Haywood for a check dedication and photo opportunity for the Cedar Street Moretti Park grant funding. The grants awarded for the Cedar Street Moretti Park include \$75,00 from the DCED Greenways, Trails and Recreation Program Grants, \$139,000 from the DCNR's Community Conservation Partnership Program Grant and \$99,000 from the Montgomery County Planning Commission. The Borough is currently planning on construction to take place in mid-2020.

## ORDER OF BUSINESS

1. **Resolution #2019-24: Act537 Plan Cheltenham Township Sanitary Sewer Sale:** Vice President J. Conners made a motion, seconded by Councilor M. Golden, to table Resolution #2019-24 pertaining to Act537 Plan Cheltenham Township Sanitary Sewer Sale. Additionally, Vice President J. Conners made a motion, seconded by Councilor M. Golden, to adopt the Engineer's comments as it pertains to the Act537 Plan Cheltenham Township Sanitary Sewer Sale. These comments will be sent to Cheltenham Township.  
Motion approved 11-0
2. **2020 Paving Project:** Vice President J. Conners made a motion, seconded by Councilor M. Golden, to approve the initial scope of work for the 2020 Paving Project to be Vernon Road between Rydal Road and Washington Lane as well as Hillside Avenue between Walnut Street and Highland Avenue. The paving of these streets are in coordination with the infrastructure projects.  
Motion approved 11-0
3. **2020 Budget: Permission to Advertise:** Councilor D. Ballard made a motion, seconded by Councilor C. Soltysiak, to advertise the 2020 operating budget. The budget will be available for public review at Borough Hall, the Jenkintown Library and on the Borough's website as a draft during normal business hours.  
Motion passed 10-1
4. **Ordinance #2019-7: 2020 Tax Levy Permission to Advertise:** Councilor D. Ballard made a motion, seconded by Councilor J. Bruno, to advertise the Ordinance #2019-7, setting the tax levy for 2020.  
Motion passed 10-1
5. **Sanitary Sewer Asset Valuation Study:** Councilor D. Ballard made a motion, seconded by Councilor M. Golden, to approve the proposal with PFM in the amount of \$7,500 to value the Borough's Sanitary Sewer System. This contract must be completed within ninety days from the date that PFM receives the required information from the Borough.  
Motion passed 11-0
6. **459, 467, 471 York Road Assessment Appeal Settlement:** Councilor D. Ballard made a motion, seconded by Councilor A. MacHaffie, to approve the assessment appeal settlement for the properties located at 459, 467, 471 York Road.  
Motion passed 11-0
7. **Lindy Parking Lot Lease Agreement: 201-207 Leedom Street:** Councilor K. Farrell made a motion, seconded by Councilor M. Golden, to approve the parking lot lease agreement with Lindy Properties for the parking lot in front of 201-207 Leedom Street.  
Motion passed 11-0
8. **Lindy Parking Lot Lease Agreement: 321 York Road:** Councilor K. Farrell made a motion, seconded by Councilor A. Khalil, to approve the parking lot lease agreement with Lindy Properties for the eleven parking spots along the rear of 321 York Road.  
Motion passed 11-0
9. **2020 Meeting Schedule:** President D. Pancoe made a motion, seconded by Councilor A. Khalil, to adopt the 2020 Council and Committee meeting schedule as presented.  
Motion passed 11-0
10. **Resolution #2019-25 Recognition of the Jenkintown Kiwanis:** President D. Pancoe made a motion, seconded by Councilor A. Khalil, to adopt Resolution #2019-25, recognizing the Jenkintown Kiwanis for their service to Jenkintown Borough for the past seventy years.  
Motion passed 11-0

**NEW BUSINESS AND DISCUSSION:**

Councilor M. Golden noted that the Hiway has asked the Borough to be subordination to their mortgage. The Hiway is currently refinancing their mortgage and the bank would like to have the first mortgage. Councilor M. Golden made a motion, seconded by Councilor A. Khalil, to be subordinate mortgage to the bank for the Hiway Theatre. Motion tabled until documentation can be provided during December Council meeting.

**EXECUTIVE SESSION:** On motion of President D. Pancoe, seconded by Councilor C. Soltysak, the motion to move into Executive Session for discussion of matters of real estate and litigation.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of real estate and litigation. A motion made by Vice President J. Conners seconded by Councilor C. Soltysiak to go back into the public meeting passed unanimously

**ADJOURNMENT:** On motion of Vice President J. Conners, seconded by Councilor J. Lugar, the motion adjourning the meeting passed unanimously.