



ADMINISTRATION & FINANCE COMMITTEE
November 20th, 2019
7:30 p.m.

MEETING MINUTES

Call to Order: Chairperson D. Ballard called the meeting to order.

Attendance:

- **Committee members present:** Chairperson D. Ballard, Councilor J. Lugar, Councilor M. Marlowe, Councilor M. Golden, Councilor K. Farrell, Councilor A. MacHaffie, and Councilor A. Khalil.
- **Committee member absent:** None at this time.
- **Others present:** Borough Manager G. Locke, and Finance Director R. Ware.

Public Comment: None at this time.

Reports

- **Tax Collector:** A written report was provided with the monthly meeting materials.
- **October Financial Report:** A written report was provided with the monthly meeting materials.
- **JCA:** No Report.
- **Rec Board:** None at this time.

New Business

- **2020 Public Budget Workshops:** Chairperson D. Ballard noted that the final Public Budget Workshop was held earlier this evening here at Borough hall. After much review, I make a motion to move the advertisement of the 2020 Public Budget to full Council.
- **EV Charging Stations:** Chairperson D. Ballard noted the EAC researched the feasibility of participating in the DEP funded EV charging station program. The Borough Planning Commission reviewed possible locations for installations. Of the possible locations being discussed some are the Town Square parking lot, Library lot, 93 York Road and 610 York Road. This project will be on the agendas of the EAC, A&F, Council and Planning Commission this month so that the grant submittal can be completed and submitted prior to the December deadline.

- **2018 Small Water & Sewer Grant:** Chairperson D. Ballard highlighted National Water Main Cleaning Company has completed the videoing and begun the spot repairs. This work will be non-excavation work, as it is Cured-in-place pipe. The Borough has been sending weekly communications through Social Media to residents as well as door hangers being placed on the affected homes. Currently, National Water Main Cleaning Company is scheduled to be completed by December 21st.
- **2019 EPA – Brownfield Cleanup Fund – Cedar Street Moretti Park property:** Chairperson D. Ballard highlighted that Plymouth Environmental began the remediation the week of October 21st. Plymouth Environmental has completed 95% of the work and will be returning after the demolition to complete their portion of the project.
- **2019 Purchase of Fire Apparatus Vehicle:** Chairperson D. Ballard noted that the 2019 Spartan Aerial Apparatus was delivered to Independent Fire Company on Thursday November 7th. The truck is finishing the final fit outs and will be placed in service shortly. The 94 Pierce Aerial Apparatus has not been sold to date and is currently being stored at Horsham Fire Company at no cost. The 94 Pierce Aerial Apparatus will be stored there until it is sold.
- **Sanitary Sewer Asset Valuation:** Chairperson D. Ballard noted that the Committee would like to move the PFM proposal to value sanitary sewer system to full Council. Motion made by Chairperson D. Ballard, seconded by Councilor K. Farrell the proposal submitted by PFM moved to full Council.
- **2018 Pa DEP 904 Recycling Grant:** Chairperson D. Ballard noted that the Borough was recently informed that the grant has been awarded in the amount of \$10,446 for the 904 Recycling Grant.
- **2020 Meeting Schedule:** Chairperson D. Ballard noted that there was discussion regarding changing the meeting time to 7:00. Currently the meetings are held at 7:30. Preliminary meeting schedule provided in packets. Motion to full Council to advertise meeting schedule. In addition to regular meeting schedule, the Borough must hold a reorganization meeting on Monday January 6th at 7:30 P.M. as required by State Borough Code.

Old Business

- **2018 Pa DEP 902 Grant:** Chairperson D. Ballard noted that there are no further updates at this time. Last month, the Borough was informed that the truck build has been completed and was delivered to Grand Turk who will be installing the truck body. The truck body has been delayed due to steel tariffs. Delivery is still expected in late 2019
- **2019 Montco 2040 Implementation Grant Application:** Chairperson D. Ballard noted that there are no further updates at this time. The Borough was awarded \$99,850 which will be used toward the demolition/construction of Cedar Street Moretti Park. The funding will be used as the match for the State grants.
- **Sanitary Sewer Interceptor A Capital Project:** Chairperson D. Ballard noted the Capital project loan for 1.4 Million obtained through Republic Bank to finance the Interceptor A rehabilitation has been funded. Partial payments have been made. Final payments will be scheduled after final billing issues have been resolved

- **Consideration of borough-facilitated loan program for required residential improvements:** Chairperson D. Ballard noted that there are no further updates at this time.
- **ACT 511:** Chairperson D. Ballard noted that there are no further updates at this time. The Borough Administration has been in contact with Mike Hill regarding the Act 511 Tax Compliance Audit. Currently, the Borough is reviewing possible businesses that may have not paid Business Privilege Taxes to the Borough. As more information is received it will be relayed through this committee.
- **2017 CFA Multi-Modal Grant – Update:** Chairperson D. Ballard noted the Borough has been notified that Abington Township has begun discussing design and costs. A coordination meeting is being arranged. The Borough has signed to accept the grant funding that was awarded through the multi-municipal application filed jointly with Abington Township. The award is for \$1,000,000 to fund the improvement to the intersection of Washington Lane and Greenwood Avenue and includes new traffic controls, HC Accessible curb cuts, storm water inlets/piping, sidewalk and curb

Adjournment: On motion of Chairperson D. Ballard, seconded by Councilor M. Golden, the motion adjourning the meeting passed unanimously.