



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
August 28th, 2019
7:30 P.M.
700 Summit Avenue, Jenkintown Pennsylvania**

MINUTES

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Mayor A. Dobbs led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President J. Conners, Councilor K. Farrell, Councilor K. McGlenn, Councilor C. Soltysiak, Councilor A. MacHaffie, Councilor D. Ballard, Councilor M. Marlowe and Councilor A. Khalil.
 - **Council members absent:** Councilor C. Whitney, and Councilor M. Golden were both marked excused.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, Engineer K. Hassan, Public Works Foreman K. Riggins, Mayor A. Dobbs, Fire Marshal K. Lynch, and Director of Finance R. Ware.
4. **Approval of Minutes: July 24th, 2019:** On motion of President D. Pancoe, seconded by Councilor J. Lugar, the motion approving the July 24th, 2019 council minutes were approved unanimously.
5. **Approval of payrolls August 1st, and August 15th in the amount of \$169,888.48 and invoices totaling \$338,476.60.** On motion of Councilor A. Khalil, seconded by Vice President J. Conners, the motion approving payrolls August 1st, and August 15th in the amount of \$169,888.48 and invoices totaling \$338,476.60 approved unanimously.
6. **Public Comment:** None at this time.
7. **Presentations:**
 - **Jenkintown Borough, Purchase of Fire Truck, Borough/Independent Fire Chief Ken Lynch:** Borough/Independent Fire Chief Ken Lynch appeared before Council to discuss the purchase of the new fire apparatus. Borough/Independent Fire Chief Ken Lynch noted that the contract price is \$1,059,187.00 with the Borough prepaying \$351,643.00. During the pre-construction meeting, a change order (#1) was needed in the amount of \$16,343.24 for things such as the dimensions of the trays and shelving as well as the positioning of the trays. During mid-construction inspection, a second change order was required (#2), in the amount of \$13,802.25 for things such as a voltage problem at the end of the aerial ladder, hooks and rods and two outlets were needed. Borough/Independent Fire Chief Ken Lynch noted that there will be an additional purchase in for new equipment and mounting in the amount of \$54,265.89 to make the total cost of the new apparatus of \$1,43,596.38. Borough/Independent Fire Chief Ken Lynch noted that the current piece of apparatus is on PennBid to be sold, with a beginning price of \$110,000. Currently the Borough is approximately 6-8 weeks out from delivery of the new apparatus.
8. **Public Hearing:** President D. Pancoe made a motion, seconded by Councilor K. Farrell, to open the public hearing for Ordinance #2019-5. The motion passed unanimously. Solicitor S. Kilkenny explained the Public hearing policies and procedures prior to the commencement of the hearing itself. A Court Stenographer was in attendance and transcribed the hearing.

Solicitor S. Kilkenny gave a brief overview of Ordinance #2019-5. Solicitor S. Kilkenny noted that the proposed ordinance will revise Section 181-57.B to include a new subsection requiring conditional use approval for the demolition of a building or structure listed on the community's local historic resource inventory located within the G Gateway District. The proposed ordinance will also amend Section 181-74 to clarify the meaning of available parking spaces for an on-site parking reduction request.

President D. Pancoe asked if there was public comment on Ordinance #2019-5 hearing pertaining to Historic Register / Off-Site Parking. No public comment was received at this time.

President D. Pancoe made a motion, seconded by Councilor J. Lugar, to go back into the Borough's monthly meeting, and continue with the agenda items listed. The motion passed unanimously.

9. Committee Reports

- **Administration and Finance:** Councilor D. Ballard noted that there was no committee meeting this month. Councilor D. Ballard wanted to thank the Borough Administration for the grant funding and other sources of funding to help offset the cost to residents.
- **Building, Zoning and Revitalization:** There was no committee meeting this month.
- **Public Safety:** There was no committee meeting this month.
- **Public Works:** Vice President J. Conners noted that there was no committee meeting this month. Vice President J. Conners wanted to thank the EAC, Public Works Department, and Borough Administration for the two displays that were held during this year's summer music series.
- **Jenkintown School District:** Councilor K. McGlenn noted that she and Borough Manager G. Locke met with Dr. Takacs. Councilor K. McGlenn noted that the School District is looking at completing an internal lighting audit as well as possible renovations to the system. Additionally, a third kindergarten class has been added. Additionally, the Borough has been working with the School District regarding stormwater runoff issues.
- **Jenkintown Community Alliance:** Councilor K. Farrell highlighted that there is one last meeting before the Annual Arts Fest. Councilor C. Soltysiak noted that Council will have a table at the fest, to discuss the friends of Cedar Street Morretti Park group.
- **Multi-Municipal Group:** No Report.

10. Engineers Report: Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that the main interceptor is completed. All sewer connections are completed, and the entire main Interceptor system is active. Contractor working on punch list. Pennoni walked the entire route with the Engineer and Contractor to observe completed work and review outstanding work to be completed. Final restoration of disturbed areas is progressing. A review of Change Orders is being conducted with Abington to determine applicability to shared costs. The next meeting is scheduled for August 6, 2019 and will include a walkthrough of the entire project. Engineer K. Hassan noted that construction began on the Gateway project on July 30th and is progressing well.

11. Public Work's Report: Public Works Foreman. K. Riggins noted that there was a report with the monthly meeting materials. Public Works Foreman K. Riggins noted that the Public Works Department addressed sixteen tripping hazards surrounding the trees on York Road. The bricks surrounding the trees were removed and Porous Paving was installed. In addition, the Department attended a Porous Paving webinar and passed a half day training which allows the Department to be Certified Installers. Public Works Foreman. K. Riggins highlighted that the Public Works Department has finished painting the mast arms on the street lights. The Public Works Department rented an aerial lift to paint the fifty-five mast arms in throughout the Borough. In addition, the Public Works Department rented a bucket truck to address the twenty-three mast arms on York Road to limit the disturbance of traffic as much as possible. The Public Works Department also sanded, primed and painted three poles in the Town Square that were addressed prior. Lastly, Public Works Foreman. K. Riggins highlighted that the first phase of Aqua Water Main has been completed, all water main and services have been installed and tested.

Additionally, Caddick Utilities has completed final trench restoration on Walnut Street and is scheduled to be completed Highland Avenue tomorrow, September 26th. It is the Borough's intent to begin paving on September 9th which is expected to take three days.

12. **Solicitor's Report:** Solicitor S. Kilkenny noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing historic register update, zoning code updates. Additionally, Solicitor S. Kilkenny noted that they are working with the Borough on right to know submittals and other legal questions such as bidding requirements.
13. **Mayor's Report:** Mayor A. Dobbs highlighted that the Coffee with the Chief went well, and there was a lot of conversation regarding the crossing of 611 and medical prescription drop off. Mayor A. Dobbs would like to put a blast out that the Police Department does 24 hour medicine drop off. Additionally, Mayor A. Dobbs wanted to thank Public Works Foreman K. Riggins for his assistance in hanging the Sunset 5K Run signs.
14. **Police Chief's Report:** Police Chief A. DiValentino noted that there was a report with the monthly meeting materials. Police Chief A. DiValentino highlighted that the PA Commission on Crime and Delinquency appeared at the station to inspect the juvenile files. Police Chief A. DiValentino was happy to note that the Borough is in 100% compliance. Additionally, Police Chief A. DiValentino noted that the Jenkintown Police Department will be hosting a gun take back even with the County Detectives office as well as the Montgomery County District Attorneys Office.
15. **Manager's Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that he along with President D. Pancoe, and Councilor A. MacHaffie met with Chief of Staff Dwight Pedro Evans and Jordan Brunette. Topics discussed were grant funding opportunities, Cedar Street park, Sanitary Sewer Laterals, Constituent Services and other opportunities that could serve and benefit Jenkintown Borough residents. Additionally, the process is proceeding for the planned September 10th and 11th video shoot with CGI Communications. Melissa Clarke Pho agreed to appear in the promotional video and that was shot Friday July 26th. Borough Manager G. Locke noted there are three residents that have not complied with the concrete replacement for the 2019 paving project. One of those three have pulled a permit and scheduled a contractor, while the other two have yet to be responsive.

ORDER OF BUSINESS

1. **Ordinance #2019-5: Historic Register / Off-Site Parking:** Councilor K. Farrell made a motion, seconded by Councilor C. Soltysiak, to adopt Ordinance #2019-5 pertaining to the historic register and off site parking regulations.
Motion approved 10-0

After Order of Business item number one, Councilor J. Lugar left and was no longer present for the following action items.
2. **Resolution #2019-18: TE-160 for Walnut Street & Runnymede Avenue:** Vice President J. Conners made a motion, seconded by Councilor A.Khalil, to approve Resolution #2019-18, submitting a revised TE-160 for the NLT signage located at Walnut Street and Runnymede Avenue.
Motion approved 9-0
3. **2019 Paving Project Award:** Vice President J. Conners made a motion, seconded by Councilor K. Farrell, to award the 2019 paving project to Associated Paving Inc, in the amount of \$89,413.75.
Motion passed 9-0
4. **Cedar Street Abatement Contract Award:** Councilor K. Farrell made a motion, seconded by Councilor C. Soltysiak, to award the Cedar Street Abatement Contract to Plymouth Environmental Co. Inc., in the amount of \$35,877.50.
Motion passed 9-0

5. **2019 Sanitary Sewer Lining Award:** Vice President J. Conners made a motion, seconded by Councilor C. Soltysiak, to award the 2019 sanitary sewer lining project to National Water Main Cleaning Company, in the amount of \$477,689.00.

Motion passed 9-0

6. **Second Alarmers Coverage: 2019 Arts Festival:** Councilor D. Ballard made a motion, seconded by Vice President J. Conners, to approve the Second Alarmers coverage for the 2019 Annual Arts Festival.

Motion passed 9-0

NEW BUSINESS AND DISCUSSION: Borough Manager G. Locke noted that Borough Administration has been working hard to receive quotes for the demolition of the structures at 433 / 435 Cedar Street, however the lowest quote received was for \$33,800. The State's bid threshold is \$20,600 and therefore the project must be placed out for Bid. There was money ear marked for demolition in the {31} Capital Project Fund. This fund is not funded by tax millage, but instead is funded through grants awarded or deposits that are made for capital improvements. This was to be the Borough match should we had received either of the two demo grants we applied for in the amount of \$56,000. The overall demolition cost has been reduced greatly due to the remediation grant/work taking place.

Borough Administration, with the assistance of the Borough Engineer, would like to place the demolition specifications out to bid via PennBid without delay. The scope of work includes demolition of designated structures; demolition of basements and foundations and removal all demolished materials from the site with the exception of the basement of 433 Cedar Street that can be demolished, backfilled with clean masonry material to a required depth that allows for soil to be added for healthy planning and growth of plants and trees.

Councilor C. Soltysiak made a motion, seconded by Vice President J. Conners, to advertise the demolition specifications for the Cedar Street / Moretti Park Demolition.

Motion passed 9-0

Borough Manager G. Locke noted that Abington Township along with Jenkintown Borough have disputed the charges for the Interceptor A project. The Borough has been working with Abington Township and Cheltenham Township to resolve the fees including a meeting with Cheltenham Township today, however Borough Manager G. Locke would like to pay a portion to Cheltenham Township for the work that has been completed. The Borough will be issuing a letter disputing \$110,000 that the Borough does not feel it was their responsibility to pay. Cheltenham has issued payments for the Interceptor A project, however have recently starting billing Jenkintown Borough. Pennoni has issued a recommendation for payment which was provided with the monthly meeting materials.

President D. Pancoe made a motion, seconded by Councilor K. Farrell, to pay Cheltenham Township \$511,000 for the Interceptor A project.

Motion passed 9-0

EXECUTIVE SESSION: On motion of President D. Pancoe, seconded by Councilor C. Soltysiak, the motion to move into Executive Session for discussion of matters of real estate and litigation.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of real estate and litigation. A motion made by Vice President J. Conners seconded by Councilor C. Soltysiak to go back into the public meeting passed unanimously

ADJOURNMENT: On motion of Councilor K. Farrell, seconded by Councilor K. McGlenn, the motion adjourning the meeting passed unanimously.