



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
June 26th, 2019
7:30 P.M.
700 Summit Avenue, Jenkintown Pennsylvania
MINUTES**

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Mayor A. Dobbs led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President J. Conners, Councilor C. Whitney, Councilor K. Farrell, Councilor K. McGlonn, Councilor C. Soltysiak, Councilor A. MacHaffie, Councilor M. Golden, Councilor D. Ballard, and Councilor A. Khalil.
 - **Council members absent:** Councilor M. Marlowe
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor P. Hitchens, Engineer K. Hassan, Public Works Foreman K. Riggins, Mayor A. Dobbs, Fire Marshal K. Lynch, and Director of Finance R. Ware.
4. **Approval of Minutes: May 22nd, 2019:** On motion of Councilor C. Whitney, seconded by Councilor A. MacHaffie, the motion approving the May 22nd, 2019 council minutes were approved unanimously.
5. **Approval of Payrolls dated May 23rd, June 6th and June 20th in the amount of \$271,926.51 and Invoices totaling \$318,163.75.** On motion of Councilor D. Ballard, seconded by Councilor K. McGlonn, the motion approving payrolls dated May 23rd, June 6th and June 20th in the amount of \$271,926.51 and invoices totaling \$318,163.75 approved unanimously.
6. **Public Comment:** Max, World Mission Society Church of God, appeared before Council to discuss the fund drive they are completing for children of Philadelphia. World Mission Society Church of God has partnered up with the Philadelphia Park & Recreation to lead a citywide campaign to collect and distribute new swimwear for the youth. They are holding this fund drive until June 30th where donations can be dropped off at 875 Fox Chase Rd in Jenkintown. The World Mission Society Church of God are collecting things such as bathing suits of all sizes, swim diapers, flip flops, beach towels etc.
7. **Presentations:**
 - **Eastern Minority Supplier Development Council, Valerie Cofield:** Valerie Cofield appeared before Council to discuss the Borough's updated procurement policy. Ms. Cofield works with the Eastern Minority Supplier Development Council, which focuses on procurement practices and processes for diverse businesses. Ms. Cofield noted that she and her company are resources to not only minority businesses but municipalities. Ms. Cofield highlighted that the Eastern Minority Supplier Development Council are able to audit current policies, provide sample policies, and provide recommendations for policies that are currently in place.
 - **Pennoni Associates, Khal Hassan: MS4 Year 1 Update:** Engineer K. Hassan reported to Council the following: The Borough's MS4 permit became effective on March 16, 2018. Year 1 of the permit ends on June 30, 2019. Six (6) Minimum Control Measures are required to be met to be in compliance with the MS4 permit including; Public Education & Outreach, Public Involvement & Participation, Illicit Discharge Detection & Elimination, Construction Site Runoff Control, Post-Construction Runoff Control and Pollution Prevention/Municipal Good Housekeeping. Engineer K. Hassan noted that stormwater information is

available on the Borough's website and all stormwater outfalls in the Borough are required to be screened once before the permit expires in 2023.

8. Committee Reports

- **Administration and Finance:** Councilor D. Ballard noted that there was information provided with the monthly meeting materials. Councilor D. Ballard highlighted that the Borough has been working on the development of the procurement policy.
- **Building, Zoning and Revitalization:** President D. Pancoe noted that there was information provided with the monthly meeting materials. President D. Pancoe highlighted that the Committee had an at length discussion regarding the residential resale use & occupancy ordinance, specifically pertaining to sanitary sewer lateral inspection. President D. Pancoe noted that a few local realtors attended to discuss their concerns however to date, the Borough has no knowledge of a sale that fell through due to the lateral inspection. President D. Pancoe noted that the requirements do not hold up the settlement of the property. Councilor K. Farrell noted that 31% of homes that have sold need lateral repairs.
- **Public Safety:** Councilor C. Whitney noted that there was information provided with the monthly meeting materials. Councilor C. Whitney highlighted that the Fire Commission meeting was held prior to the full Council meeting. Councilor C. Whitney noted that the primary discuss that was held was on the development of the Standard Operating Guidelines, S.O.G. The Fire Commission will have the S.O.G. completed by the end of September.
- **Public Works:** Vice President J. Conners noted that there was information provided with the monthly meeting materials. Vice President J. Conners highlighted that the 2019 paving project is currently on schedule. The Borough will be paving Walnut Street, from Greenwood to West Avenues, as well as Highland, from West to Hillside Avenues. Councilor C. Whitney wanted to thank to Public Works Department and Administration for the work that they are doing to continue beautifying the town such as the sweeper route and town square clean up.
- **Jenkintown School District:** No Report. Councilor K. McGlonn noted that she will be meeting with Dr. Takacs even though School is currently not in session.
- **Jenkintown Community Alliance:** No Report.
- **Multi-Municipal Group:** Councilor M. Golden noted that the meeting pertaining to the loan fund will take place next week. Additionally, there will be a conference held at Rutgers University on September 19-22. Additionally, Councilor D. Ballard noted that House Bill 1400 pertaining to 5G Wireless and the local municipalities zoning was voted down

9. **Engineers Report:** Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that he has received the revised calculations for the Galman project on Washington Lane. Once the calculations are completed and reviewed, Engineer K. Hassan will prepare a report and complete his recommendations. Additionally, the paving project bids were opened today, June 26th, and noted that two contractors have bid. Engineer K. Hassan will review the bids and prepare a recommendation for July's Council Meeting.

10. **Solicitor's Report:** Solicitor P. Hitchens noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing land development projects, zoning code updates. Additionally, Solicitor P. Hitchens noted that they are working with the Borough on right to know submittals and other legal questions.

11. **Mayor's Report:** Mayor A. Dobbs highlighted that the Sunset 5K run made approximately \$20,000. Additionally, Mayor A. Dobbs wanted to thank the Police Department and Public Works Department for their assistance in the race. Mayor A. Dobbs noted that there was no additional overtime and the Police Department was conscious about that during the preparation of the 2019 budget. Additionally, Mayor A. Dobbs noted that JCA and Kiwanis paid for the permanent run signs and wanted to thank Public Works for the installation of the signs. Mayor A. Dobbs noted that the annual arts fest is Sept. 15 which has also been provided for in the budget. Mayor A. Dobbs highlighted that she attended training at the PSAB, which was very enlightening. Mayor A. Dobbs noted that she

will be officiating a wedding at the end of July and the annual 4th of July parade will be held on July 4th, beginning at 11AM.

- 12. Police Chief's Report:** Police Chief A. DiValentino noted that there was a report with the monthly meeting materials.
- 13. Public Work's Report:** Public Works Foreman. K. Riggins noted that there was a report with the monthly meeting materials. Public Works Foreman K. Riggins noted that the Public Works Department has been working on restoring the benches in Town Square.
- 14. Manager's Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that the Borough is currently working on many new features on the Borough website including a grant funding page. Additionally, the Borough renewed the electric provider, Washington Gas & Energy, and is going with 100% wind power, which has provided a cost savings of \$1,473 less than last year. Additionally, the Borough is working with CGI, which will be taking place in August.

ORDER OF BUSINESS

- 1. Resolution #2019-15: 441 / 443 Leedom Street: Request for Waiver of Land Development:** Councilor K. Farrell made a motion, seconded by Councilor K. McGlenn, to approve Resolution #2019-15, pertaining to 441 / 443 Leedom Street: Request for Waiver of Land Development.
Motion approved 11-0
- 2. 333 Summit Avenue Assessment Appeal Settlement:** Councilor D. Ballard made a motion, seconded by Councilor A. MacHaffie, to approve the assessment appeal settlement for the property located at 333 Summit Avenue.
Motion approved 11-0
- 3. Little Library Installment in Town Square: Abington Library Society:** Councilor K. Farrell made a motion, seconded by Councilor M. Golden, to allow the Abington Library Society (Jenkintown Library) to install, maintain and stock a little library in the Town Square
Motion passed 11-0.

Randy Garbin, 99 Runnymede Avenue, credited Maya Cheek for the idea. Mayor A. Dobbs noted that the Public Works Department will install the little library.

NEW BUSINESS AND DISCUSSION: None at this time.

EXECUTIVE SESSION: On motion of President D. Pancoe, seconded by Councilor A. Khalil, the motion to move into Executive Session for discussion of matters of real estate and litigation.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of real estate and litigation. A motion made by Vice President J. Connors seconded by Councilor C. Soltysiak to go back into the public meeting passed unanimously

ADJOURNMENT: On motion of Councilor K. Farrell, seconded by Councilor K. McGlenn, the motion adjourning the meeting passed unanimously.