



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
July 24th, 2019
7:30 P.M.
700 Summit Avenue, Jenkintown Pennsylvania**

MINUTES

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Mayor A. Dobbs led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President J. Conners, Councilor K. Farrell, Councilor K. McGlenn, Councilor C. Soltysiak, Councilor M. Golden, and Councilor A. Khalil.
 - **Council members absent:** Councilor A. MacHaffie, Councilor D. Ballard, Councilor C. Whitney, Councilor M. Marlowe
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, Engineer K. Hassan, Public Works Foreman K. Riggins, Mayor A. Dobbs, Fire Marshal K. Lynch, and Director of Finance R. Ware.
4. **Approval of Minutes: June 26th, 2019:** On motion of President D. Pancoe, seconded by Councilor C. Soltysiak, the motion approving the June 26th, 2019 council minutes were approved unanimously.
5. **Approval of Payrolls dated July 3rd, and July 18th in the amount of \$173,936.38 and Invoices totaling \$300,219.25.** On motion of Vice President J. Conners, seconded by Councilor A. Khalil, the motion approving payrolls dated July 3rd, and July 18th in the amount of \$173,936.38 and Invoices totaling \$300,219.25 approved unanimously.
6. **Public Comment:** None at this time.
7. **Presentations:**
 - **Obermayer Rebmann Maxwell & Hippel LLP, Michael Pepperman:** Michael Pepperman appeared before Council to discuss the possibility of representing the Borough as their labor attorneys. Mayor A. Dobbs asked Mr. Pepperman how many other municipalities they represent as labor counsel / in negotiations. Mr. Pepperman noted that they represent four to six municipalities with this firm, however has been in the industry for twenty-three years. Mr. Pepperman noted that his approach is not a scorched earth approach and believes that it is important to have a win-win approach. Solicitor S. Kilkenny noted that the rates have been reduced due to the good relationship Obermayer Rebmann Maxwell & Hippel LLP has with the Borough. Additionally, Mr. Pepperman noted that he understands that the Borough is a smaller municipality
 - **U.S. Census Bureau - Philadelphia Region, John Stelmachowicz: 2020 Decennial Census:** John Stelmachowicz appeared before Council to discuss 2020 Decennial Census.
 - **Eagle Scout Recognition, Seth Pokrofska:** Vice President J. Conners presented a citation from Representative Steve McCarter and the House of Representatives for Seth Pokrofska for obtaining the Eagle Scout through the Eagle Award Program. For his Eagle Scout project, Seth completed steps for the Alverthorpe Park.

8. Committee Reports

- **Administration and Finance:** President D. Pancoe noted that there was information provided with the monthly meeting materials. Councilor M. Golden highlighted that the Borough has been working on the development of the procurement policy which the statement is to be read at full Council. Councilor M. Golden noted that he would like to statement read under new business and the Administration & Finance committee meeting minutes to reflect the Borough's position. Additionally, Councilor M. Golden updated Council on the Galman project on Washington Lane.
- **Building, Zoning and Revitalization:** Councilor K. Farrell noted that there was information provided with the monthly meeting materials. Councilor K. Farrell highlighted the Borough has had a lot of new businesses recently that have been reported through her committee. Councilor K. Farrell wanted to thank Borough Manager for his assistance in facilitating that. Councilor K. Farrell also highlighted the improvements around town, specifically the porous paving that has been installed along York Road to remediate the tripping hazards as well as the little library in Town Square. Councilor K. Farrell wanted to thank Randy Garbin for constructing the little library
- **Public Safety:** Councilor C. Soltysiak noted that there was information provided with the monthly meeting materials. Councilor C. Soltysiak noted that the largest portion of the meeting was the discussed and postponement of the Sergeants Exam which will be discussed more at the September Public Safety meeting.
- **Public Works:** Vice President J. Conners noted that there was information provided with the monthly meeting materials. Vice President J. Conners highlighted that the 2019 paving project is currently on schedule and will begin in late August. The Borough will be paving Walnut Street, from Greenwood to West Avenues, as well as Highland, from West to Hillside Avenues. Additionally, Vice President J. Conners noted the Borough has received a grant in the amount of \$170,000 to purchase a new trash truck. Councilor C. Soltysiak highlighted that she, Vice President J. Conners and Borough Manager G. Locke met with Representative Steve McCarters office to discuss the Cedar Street / Moretti Park.
- **Jenkintown School District:** No Report. Councilor K. McGlonn noted that she and Borough Manager G. Locke will be meeting with Dr. Takacs in the near future. Additionally, the security vestibule has been completed.
- **Jenkintown Community Alliance:** Councilor K. Farrell highlighted that she did reach out to the Jenkintown Community Alliance regarding Councilor D. Ballard's idea of a creative laureate.
- **Multi-Municipal Group:** Councilor M. Golden noted that the Annual PML Convention is fast approaching. The Urban Economic Conference will be in Philadelphia. Both conferences/conventions Councilor M. Golden will provide information on. Additionally, Councilor M. Golden noted that the Community Loan Fund subcommittee met and it was discussed it would be easier to receive grants rather than loans.

9. Engineers Report: Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that he has received and reviewed the revised plans for 441/443 Leedom Street's parking project. There were changes to the parking in the rear and they provided more green space in the rear.

10. Solicitor's Report: Solicitor S. Kilkeny noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing land development projects, zoning code updates. Additionally, Solicitor S. Kilkeny noted that they are working with the Borough on right to know submittals and other legal questions.

11. Mayor's Report: Mayor A. Dobbs highlighted that the 4th of July parade went well. While away, Mayor A. Dobbs was contacted by Hayley Orrantia's manager, who plays Erica on the Goldbergs. Ms. Orrantia performed two sold out show's at White Horse Coffee & Creamery. Mayor A. Dobbs has been working with Police Chief A. DiValentino on staffing and accreditation. Mayor A. Dobbs wants to discuss with Borough Manager G. Locke the "misplaced onerous" sign at the Walnut Street bridge. Mayor A. Dobbs would like PennDOT to take care of the sign, not the Borough.

- 12. Police Chief's Report:** Police Chief A. DiValentino noted that there was a report with the monthly meeting materials. Police Chief A. DiValentino wanted to thank Solicitor S. Kilkenny on the Right to Know that was received from the Public Defenders office.
- 13. Public Work's Report:** Public Works Foreman. K. Riggins noted that there was a report with the monthly meeting materials.
- 14. Manager's Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that the CGI Community video is coming together well, and Melissa Clarke-Pho from the Art of Framing will be completing the promotional video this Friday. The Community video will be filmed on September 10th and 11th. Borough Manager G. Locke highlighted the EAC block parties on July 30th and August 27th on Greenwood Avenue. There will be free face painting by Painting with a Twist and free pizza provided by Upper Crust. Borough Manager G. Locke noted that Independent Fire Department Chief, Ken Lynch and Independent Fire Department Deputy Chief, Bill Pross will be presenting the truck purchase and change orders during the August Council meeting. Independent Fire Department Deputy Chief, Bill Pross noted that there is no financing in place and noted that the Borough is responsible for the financing of this truck. Independent Fire Department Deputy Chief, Bill Pross would not like to wait a month to discuss. Borough Manager G. Locke also noted that the Borough has received their quotes for insurance renewal. Borough Administration will be reviewing the quotes from Trident and DVHIT. Councilor K. Farrell asked if the Borough can discuss with CGI about attending the Arts Festival on Sunday September 15th.

ORDER OF BUSINESS

- 1. Intent to Award: 2019 Paving Project:** Vice President J. Conners made a motion, seconded by Councilor K. Farrell, to issue the "Intent to Award Letter" to the apparent low bidder Associated Paving Inc, in the amount of \$89,413.75, contingent upon the Contractor satisfying the required bonds and insurance. Since the contract is under \$100,000 the responsible contractors' certification is not required.
Motion approved 8-0
- 2. Intent to Award: 2019 Sanitary Sewer Lining:** Vice President J. Conners made a motion, seconded by Councilor J. Lugar, to issue the "Intent to Award Letter" to the apparent low bidder National Water Main Cleaning Company, in the amount of \$477,689.00, contingent upon the Contractor satisfying the required bonds, insurance and the responsible contractors' certification is received.
Motion approved 8-0
- 3. Resolution #2019-16: County Transportation Program Grant:** Vice President J. Conners made a motion, seconded by Councilor M. Golden, to adopt Resolution #2019-16, authorizing the application to the County Transportation Program, CTP, and a commitment of matching funds not to exceed \$125,225.00.
Motion passed 8-0.
- 4. Labor Counsel:** President D. Pancoe made a motion, seconded by Councilor M. Golden, to appoint Obermayer Rebmann Maxwell & Hippel LLP Labor Counsel.
Motion passed 8-0.
- 5. Resolution #2019-17: R.L.F. Subgrant Agreement Montgomery County RDA:** Councilor K. Farrell made a motion, seconded by Councilor J. Lugar, to approve Resolution #2019-17, authorizing the EPA Revolving Loan Fund Subgrant agreement in the amount of \$60,000 between the Montgomery County Redevelopment Authority and Jenkintown Borough for the 433-435 Cedar Street Abatement Project and authorizing the Borough's representative to execute the Grant Agreement and other project documents on behalf of the Borough.
Motion passed 8-0.
- 6. Intent to Award: Cedar Street Abatement Contract:** Councilor K. Farrell made a motion, seconded by Councilor C. Soltysiak, to issue the "Intent to Award Letter" to the apparent low bidder Plymouth Environmental Co. Inc., in the amount of \$35,877.50, contingent upon the Contractor satisfying the required bonds, insurance. Since the contract is under \$100,000 the responsible contractors' certification is not required.
Motion passed 8-0.

7. **Ordinance #2019-5: Historic Register / Off-Site Parking: Permission to Advertise:** Councilor K. Farrell made a motion, seconded by Councilor C. Soltysiak, to advertise Ordinance #2019-5, requiring the demolition of community historic structure by conditional use within the “G” Gateway District as well as clarifying off-site parking requirements in all Districts.
Motion passed 8-0.

NEW BUSINESS AND DISCUSSION: Borough Manager G. Locke noted that he received the application for the painting of angel wings on the building owned by JYA, painted by Painting with a Twist. The painting will be on Leedom Street at Greenwood Avenue. Borough Council approved the idea, however requested that the comments from the Planning Commission and Borough Council be included in the approval letter as it pertains to the nameplates and logos.

President D. Pancoe made a motion, seconded by Councilor C. Soltysiak, to approve the request from the JYA at 620 Greenwood Avenue as designed.
Motion passed 8-0.

President D. Pancoe made the following statement: “It is the position of Jenkintown Borough to diversify the vendor pool.” President D. Pancoe noted that the specific policy and procedures will be completed by Borough Administration.

EXECUTIVE SESSION: President D. Pancoe noted that an executive session was held prior to this evenings meeting of matters of personnel.

ADJOURNMENT: On motion of Councilor K. Farrell, seconded by Councilor K. McGlenn, the motion adjourning the meeting passed unanimously.