



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
February 27th, 2019
7:30 P.M.
700 Summit Avenue, Jenkintown Pennsylvania
MINUTES**

1. **Call to Order:** President Pro Tem J. Conners called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Mayor A. Dobbs led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** President Pro Tem J. Conners, Councilor J. Lugar, Councilor C. Soltysiak, Councilor K. Farrell, Councilor A. MacHaffie, Councilor K. McGlonn Councilor M. Golden, and Councilor D. Ballard.
 - **Council members absent:** President D. Pancoe and Councilor C. Whitney.
 - **Others Present:** Solicitor P. Hitchens, Engineer K. Hassan, Borough Manager G. Locke, Mayor A. Dobbs, Police Chief A. DiValentino, Public Works Foreman K. Riggins, and Director of Finance R. Ware.

President Pro Tem J. Conners noted that an executive session was held prior to the public meeting for matters of personnel and litigation.

4. **Approval of Minutes: January 23rd, 2019:** On motion of Councilor M. Golden, seconded by Councilor K. Farrell the motion approving the January 23rd, 2019 Council Meeting minutes were approved unanimously.
5. **Approval of Payrolls dated January 31st and February 14th in the amount of \$172,078.77 and Invoices totaling \$189,346.49.** On motion of Councilor D. Ballard, seconded by Councilor C. Soltysiak, the motion approving payrolls dated January 31st and February 14th in the amount of \$172,078.77 and Invoices totaling \$189,346.49 were approved unanimously.
6. **Public Comment:** Reverend Dr. Wayne Weathers appeared before Council to introduce himself and his congregation from Vision of Hope Baptist Church at 908 West Avenue. Reverend Dr. Weathers noted that they have no complaints however wanted to introduce themselves since they have been located in the Borough for a year and a half. Reverend Dr. Weathers noted that their congregation is involved with adopt a soldier / infantry, angel tree for toys for kids with incarcerated parents, caroling during the Holiday season, health fairs, yard sales and so forth. Councilor J. Lugar and President Pro Tem J. Conners thanked Reverend Dr. Weathers and the congregation of Vision of Hope Baptist Church for attending and introducing themselves to Council and extended their gratitude.
7. **Public Hearing:** President Pro Tem J. Conners made a motion, seconded by Councilor K. Farrell, to open the public hearings for Ordinance #2019-1, Ordinance #2019-2 and Ordinance #2019-3. The motion passed unanimously. Solicitor S. Kilkenny explained the Public hearing policies and procedures prior to the commencement of the hearing itself. A Court Stenographer was in attendance and transcribed the hearing.

Solicitor P. Hitchens gave a brief overview of Ordinance #2019-1. Solicitor P. Hitchens noted that the proposed Ordinance would regulate parking, set rates for parking meters, and impose fines and penalties for violations of the Borough Code within the Borough.

President Pro Tem J. Conners asked if there was public comment on Ordinance #2019-1 hearing pertaining to parking fees. No public comment was received at this time.

Solicitor P. Hitchens gave a brief overview of Ordinance #2019-3. Solicitor P. Hitchens noted that the proposed Ordinance would repeal the Borough's Per Capita Tax as the Jenkintown Borough Council has determined that the levy, assessment and collection of the Per Capita Tax is no longer in the best interest of the residents of Jenkintown Borough.

President Pro Tem J. Conners asked if there was public comment on Ordinance #2019-3 hearing pertaining to repeal of the per capita tax. No public comment was received at this time.

Solicitor P. Hitchens gave a brief overview of Ordinance #2019-2. Solicitor P. Hitchens noted that the proposed Ordinance would regulate the location of Automobile Dealership Off-Site Storage Lots as a permitted use in the G Gateway Commercial District, to regulate the location of such storage lots, in order to maintain the general welfare, cleanliness and beauty of the Borough, as set forth under 8 Pa.C.S.A. § 1202(5).

President Pro Tem J. Conners asked if there was public comment on Ordinance #2019-2 hearing pertaining to parking fees. Public comment was held and can be found in the transcript for the hearing.

President Pro Tem J. Conners made a motion, seconded by Councilor J. Lugar, to go back into the Borough's monthly meeting, and continue with the agenda items listed. The motion passed unanimously.

8. Committee Reports

- **Administration and Finance:** Councilor D. Ballard noted that the public Committee meeting for the Administration and Finance Committee had been canceled due in part to the inclement weather.
- **Building, Zoning and Revitalization:** Councilor K. Farrell noted that the public Committee meeting for the Building, Zoning & Revitalization Committee had been canceled due in part to the inclement weather. Councilor K. Farrell attended the Planning Commission meeting the night prior and most of the discussion was held on the new Historic Registry. Borough Manager G. Locke would like to notify those being added or altered on the Historic Registry as soon as possible.
- **Public Safety:** Councilor C. Whitney noted that there was information provided with the monthly meeting materials.
- **Public Works:** President Pro Tem J. Conners noted that there was information provided with the monthly meeting materials. President Pro Tem J. Conners wanted to thank Public Works Foreman K. Riggins and the Public Works Department for their time and efforts during the recent snow events.
- **Jenkintown School District:** Councilor K. McGlonn noted that she met with the Jenkintown School District. Discussions were held regarding the new vestibule and making sure residents know about the traffic and parking changes. Councilor K. McGlonn also noted that the Jenkintown School District would like to form a partnership with the Borough for the Cedar Street Park.
- **Jenkintown Community Alliance:** Councilor K. Farrell noted that the JCA will be meeting on the 5th of March and then directly after that meeting would be an Arts Fest meeting.
- **Multi-Municipal Group:** Councilor M. Golden noted that PA Municipal League conference is in Harrisburg on April 1st. Councilor M. Golden highlighted that the following items will be discussed; fireworks law, paid and volunteer fire departments, panel discussion with government group, small wireless infrastructure and so forth. In addition, Councilor M. Golden noted that the National Civil Rights Summit will be taking place on May 2nd and May 3rd in New Brunswick. Lastly, Councilor M. Golden noted that he has been in contact with the Development Team for the Galman project that abuts Washington Lane.

- 10. Engineers Report:** Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that the Borough can place the road closure / detour information on the Borough's website for the Noble Bridge road closure. Currently, plans for the bridge closure are scheduled to be approved mid-March. Additionally, Engineer K. Hassan noted that the Cedar Street Park plans are substantially complete and will be ready for the March 1st submission for the 2019 2040 Montco Implementation Grant. Mayor

A. Dobbs asked for an update regarding the traffic / pedestrian light at the Chelsea, Engineer K. Hassan noted that no update has been received at this time. Lastly, Engineer K. Hassan noted that the bids for the 2017 Montco 2040 Implementation Grant for the Southern Gateway came back substantially high and therefore it is the recommendation of the Borough's Engineer to reject the bids and readvertise.

- 11. Solicitor's Report:** Solicitor P. Hitchens noted that the Solicitors Office is working with the Borough regarding various projects such as conditional use hearings, land development projects, zoning code updates as well as land development matters. Additionally, Solicitor P. Hitchens right to know submittals and other legal questions.
- 12. Mayor's Report:** Mayor A. Dobbs highlighted that she met with Debra Refis from Valley Forge. Mayor A. Dobbs noted that the membership to join the Valley Forge is \$300, which provides a lot of incentives such as publicizing all Borough events. In addition, Mayor A. Dobbs noted that the Kiwanis run markers are substantially complete and have been provided with the monthly meeting materials for review. Mayor A. Dobbs highlighted that Kiwanis is hopeful that the signs can be installed in May for the June run. Lastly, Mayor A. Dobbs noted that she continues to work with the Police Department on the National Accreditation.
- 13. Police Chief's Report:** Police Chief A. DiValentino noted that there was a report with the monthly meeting materials.
- 14. Public Work's Report:** Public Works Foreman K. Riggins noted that there was information provided with the monthly meeting materials.
- 15. Manager's Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted the Borough received the funding for 904 Recycling Grant in the amount of \$17,000. Additionally, Borough Manager G. Locke noted that he had met with Dominic Fuligitini from Republic Services and there may be some major changes in the near future as it pertains to the recycling stream. Borough Manager G. Locke noted that the preliminary report pertaining to the contamination of the Cedar Street Park has been completed and the Borough has also been awarded \$60,000 from the EPA for remediation of the site. Lastly, Borough Manager G. Locke noted that the final park planning meeting will be held on March 12, 2019 at 6:30 PM here at Borough Hall.

ORDER OF BUSINESS

- 1. Ordinance #2019-1: Metered Parking Fees:** Councilor J. Lugar made a motion, seconded by Councilor K. McGlonn, to adopt Ordinance #2019-1, increasing the rates chargeable for metered parking and to increase the penalty amount due for parking violations
Motion approved 8-0.
- 2. Ordinance #2019-2: Vehicle Storage:** Councilor K. Farrell made a motion, seconded by Councilor C. Soltysiak, to adopt Ordinance #2019-2, permitting the use of automobile dealership offsite storage lots in the G Gateway Commercial District.
Motion approved 8-0.
- 3. Ordinance #2019-3: Per Capita Tax Repeal:** Councilor M. Golden made a motion, seconded by Councilor C. Soltysiak, to adopt Ordinance #2019-3, repealing the Borough's per capita tax ordinance enacted December 30, 1974 providing for the levy, assessment and collection of a per capita tax.
Motion approved 8-0.

After this vote, Councilor K. McGlonn left the meeting.

- 4. Resignation of Councilor Melissa Ashton Young:** President Pro Tem J. Connors made a motion, seconded by Councilor K. Farrell, accept Councilor Melissa Ashton Young's resignation from Jenkintown Borough Council effective February 27th, 2019.
Motion approved 7-0.

Councilor C. Soltysiak wanted to thank Councilor Melissa Ashton Young for her service.

5. **Borough Council Appointment Ward 2: Permission to Advertise:** President Pro Tem J. Conners made a motion, seconded by Councilor J. Lugar, to advertise the Borough Council Ward 2 vacancy
Motion approved 7-0.

6. **Resignation of Vice President Rick Bunker:** President Pro Tem J. Conners made a motion, seconded by Councilor C. Soltysiak, to accept Vice President Rick Bunker's resignation from Jenkintown Borough Council effective February 27th, 2019.
Motion approved 7-0.

Councilor J. Kugar wanted to thank Vice President Rick Bunker for his service.

7. **Borough Council Appointment Ward 3: Permission to Advertise:** President Pro Tem J. Conners made a motion, seconded by Councilor M. Golden, to advertise the Borough Council Ward 3 vacancy.
Motion approved 7-0.

8. **Resolution #2019-4 Records Disposition:** Councilor M. Golden made a motion, seconded by Councilor K. Farrell, to adopt Resolution #2019-4, approving the destruction of documents listed in Exhibit A.
Motion approved 7-0.

9. **Resolution #2019-5 2019 Montco 2040 Implementation Grant:** Councilor K. Farrell made a motion, seconded by Councilor J. Lugar, to adopt Resolution #2019-5 authorizing the application to the Montco 2040 Implementation Grant and commitment of matching funds not to exceed \$20,000.
Motion approved 7-0.

10. **Engagement Letter: Pennoni Associates Inc:** Councilor K. Farrell made a motion, seconded by Councilor A. MacHaffie, to adopt Resolution #2019-4, approving the destruction of documents listed in Exhibit A.
Motion approved 7-0.

11. **Engagement Letter: The Law Offices of Sean Kilkenny:** Councilor K. Farrell made a motion, seconded by Councilor A. MacHaffie, to approve the 2019 Engagement Letter with The Law Offices of Sean Kilkenny for legal services
Motion approved 7-0.

12. **Engagement Letter: Curtin & Heefner:** Councilor K. Farrell made a motion, seconded by Councilor D. Ballard, to approve the 2019 Engagement Letter with Curtin & Heefner for Labor Counsel services.
Motion approved 7-0.

13. **Engagement Letter: Barbicane Thorton & Company:** Councilor K. Farrell made a motion, seconded by Councilor D. Ballard, to approve the 2019 Engagement Letter with Barbicane, Thorton & Company for yearly auditing services.
Motion approved 7-0.

14. **Engagement Letter: Tom Josiah Consulting LLC:** Councilor K. Farrell made a motion, seconded by Councilor J. Lugar, to approve the 2019 Engagement Letter with Tom Josiah Consulting LLC for monthly accounting services.
Motion approved 7-0.

15. **Engagement Letter: Rudolph Clarke LLC:** Councilor K. Farrell made a motion, seconded by Councilor M. Golden, to approve the 2019 Engagement Letter with Rudolph Clarke LLC for Zoning Hearing Board solicitor services.
Motion approved 7-0.

Councilor M. Golden noted that the Engagement Letters are a standard renewal however the Borough can place an RFQ, Request for Qualifications and change whenever.

NEW BUSINESS AND DISCUSSION:

Nomination and Election of Borough Council Vice-President: President Pro Tem J. Conners entertained nominations for the office of Borough Council Vice President. Councilor C. Soltysiak made a motion to nominate Councilor Jay Conners as Jenkintown Borough Council Vice President. President Pro Tem J. Conners asked if there was any other nominations, and with none being heard President Pro Tem J. Conners closed the nominations for Borough Council Vice President.

The motion on the floor to nominate President Pro Tem J. Conners as Jenkintown Borough Council Vice President which was made by Councilor C. Soltysiak passed 7-0.

Nomination and Election of Borough Council President Pro Tem: Vice President J. Conners entertained nominations for the office of Borough Council President Pro Tem. Vice President J. Conners a motion to nominate Councilor Christian Soltysiak as Jenkintown Borough Council President Pro Tem. Vice President J. Conners asked if there was any other nominations, and with none being heard Vice President J. Conners closed the nominations for Borough Council President Pro Tem.

The motion on the floor to nominate Councilor C. Soltysiak as Jenkintown Borough Council President Pro Tem which was made by Vice President J. Conners passed 7-0.

Appointment of Chairperson of Administration and Finance Committee: Vice President J. Conners made a motion, seconded by Councilor K. Farrell to appoint David Ballard as the chairperson of the Administration and Finance Committee.

Motion approved 7-0.

Rejection of Bids for 2017 Montco 0240 Implementation Grant: Southern Gateway: Vice President J. Conners noted that based on the Engineer's recommendation, due to the discrepancies in the bid amounts for the 2017 Montco 2040 Implementation Grant for the Southern Gateway, Vice President J. Conners made a motion, seconded by Councilor K. Farrell, to reject all bids and re-advertise the grant.

Motion approved 7-0

EXECUTIVE SESSION: None at this time.

ADJOURNMENT: On motion of Councilor M. Golden, seconded by Councilor A. MacHaffie, the motion adjourning the meeting passed unanimously.