



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
March 27th, 2019
7:30 P.M.
700 Summit Avenue, Jenkintown Pennsylvania**

MINUTES

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Mayor A. Dobbs led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President J. Conners, , Councilor C. Soltysiak, Councilor K. Farrell, Councilor A. MacHaffie, Councilor K. McGlonn, Councilor C. Whitney, Councilor M. Marlowe, Councilor A. Khalil, Councilor M. Golden, and Councilor D. Ballard.
 - **Council members absent:** Councilor J. Lugar.
 - **Others Present:** Solicitor S. Kilkenny, Engineer K. Hassan, Borough Manager G. Locke, Mayor A. Dobbs, Public Works Foreman K. Riggins, and Director of Finance R. Ware.
4. **Approval of Minutes: February 27th, 2019:** On motion of Councilor K. Farrell, seconded by Councilor C. Whitney the motion approving the February 27th, 2019 Council Meeting minutes were approved unanimously.
5. **Approval of Payrolls dated February 28th and March 14th in the amount of \$178,863.92 and Invoices totaling \$121,092.20.** On motion of Vice President J. Conners, seconded by Councilor C. Soltysiak, the motion approving payrolls dated February 28th and March 14th in the amount of \$178,863.92 and Invoices totaling \$121,092.20 were approved unanimously.
6. **Public Comment:** Edie Cerebi, 300 Maple Avenue Cheltenham, appeared before Council tonight to follow up on the discussion regarding the Jenkintown Train Station improvements. Ms. Cerebi inquired if Jenkintown Borough Council had written the letter to the Federal Transit Authority stating that the improvements are detrimental to the historic station. President D. Pancoe noted that herself and Mayor A. Dobbs drafted and sent the letter regarding the improvements and would provide a copy to Ms. Cerebi via email. Ms. Cerebi also asked for a copy of the Vehicle Storage Ordinance that was recently adopted. President D. Pancoe noted that she will also send a copy of the Ordinance via email.

Suzanne Whitehead, 219 Summit Avenue, asked what residents can do to help. Councilor K. McGlonn noted that residents can reach out to their elected officials such as Senator Art Haywood, Representative Steve McCarter, Senator Bob Casey Jr, and Representative Madeleine Dean.
7. **Presentations:**
 - **Jill Takacs; Budget Presentation:** Jill Takacs, Superintendent, and Zorian Dubenko, Business Administrator, appeared before Council to discuss the proposed budget for the 2019-2020 School Year as well as an update regarding their fund balances and future predictions of fund balances and tax estimates for residents.
 - **Pennsylvania Municipal League; 5G Wireless Telecommunication:** Harry Kraut from the Pennsylvania Municipal League appeared before Council to discuss the 5G Wireless Telecommunication amongst other benefits the Pennsylvania Municipal League offers municipalities that are part of their Organization.

- **Pennoni Associates; Cedar Street / Moretti Park Plans:** Engineer Khal Hassan, Pennoni Associates, presented the final Cedar Street park plans to Borough Council. The park plans include a rain garden, natural play area, butterfly garden, and outdoor open space amongst other amenities. Councilor C. Soltysiak noted that these plans have been presented during three park planning meetings and have included resident input and ideas. Randy Garbin, 99 Runnymede Avenue, asked what the final cost estimate is for the park. Engineer K. Hassan noted that the estimate to construct the park is currently \$280,000 which does not include demolition. There is an additional \$50,000 demolition cost, however the Borough has been applying for various grants to offset the cost of demolition and construction. These grants include the PECO Green Region Grant, Montco 2040 Implementation Grant, Department of Community and Economic Development Community Conservation Partnership Program Grant, and Department of Community and Economic Development Greenways, Trails, and Recreation Program Grant. Borough Manager G. Locke noted that the next meeting regarding the Cedar Street Park is on April 10th for the Brownfields from the Environmental Protection Agency RLF Grant, to discuss the remediation of the contamination on site include the asbestos. Councilor A. Khalil asked if the values of the homes in the area would increase. Engineer K. Hassan noted that they would.

8. Committee Reports

- **Administration and Finance:** Councilor D. Ballard noted that there was information provided with the monthly meeting materials. Councilor D. Ballard highlighted that the Borough received an EDU reallocation from the Department of Environmental Protection and Cheltenham Township. Additionally, the Borough has requested 729 EDU's over the next five years.
- **Building, Zoning and Revitalization:** Councilor K. Farrell noted that there was information provided with the monthly meeting materials. Councilor K. Farrell attended the Planning Commission meeting the night prior and most of the discussion was held on the new Historic Registry. In addition, the Zoning Hearing Board hearing that was to be held on March 28th has been postponed.
- **Public Safety:** Councilor C. Whitney noted that there was information provided with the monthly meeting materials.
- **Public Works:** Vice President J. Connors noted that there was information provided with the monthly meeting materials. Vice President J. Connors wanted to thank Public Works Foreman K. Riggins and the Public Works Department for their time and efforts during the recent snow events.
- **Jenkintown School District:** No Report.
- **Jenkintown Community Alliance:** No Report.
- **Multi-Municipal Group:** President D. Pancoe noted that the Borough Association Dinner will be on April 25th at Springford Country Club.

10. Engineers Report: Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that the Borough can place the road closure / detour information on the Borough's website for the Noble Bridge road closure. Currently, plans for the bridge construction is scheduled to take place in January 2020. Lastly, Engineer K. Hassan noted that the pre bid meeting for the 2017 Montco 2040 Implementation Grant for the Southern Gateway is scheduled for next Friday, April 5th.

11. Solicitor's Report: Solicitor S. Kilkeny noted that the Solicitors Office is working with the Borough regarding various projects such as the ongoing land development projects, zoning code updates as well as the possible Zoning Hearing Board hearing matter. Additionally, Solicitor S. Kilkeny noted that they are working with the Borough on right to know submittals and other legal questions.

12. Mayor's Report: Mayor A. Dobbs wanted to thank Engineer K. Hassan and Borough Manager G. Locke for completing their due diligence in requesting additional time to be added to the light on York Road adjacent to the Chelsea. Mayor A. Dobbs noted that the Kiwanis run markers are substantially complete and have been provided with the monthly meeting materials for review. Mayor A. Dobbs highlighted that Kiwanis is hopeful that the signs can be installed in May for the June run. Additionally, Mayor A. Dobbs noted that Chief A. DiValentino

was attending an Emergency Management Training and is not in attendance tonight. Lastly, Mayor A. Dobbs noted that she continues to work with the Police Department on the National Accreditation.

- 13. Police Chief's Report:** Police Mayor A. Dobbs noted that there was a report with the monthly meeting materials.
- 14. Public Work's Report:** Public Works Foreman K. Riggins noted that there was information provided with the monthly meeting materials. Public Works Foreman K. Riggins noted that the Public Works Department is currently eradicating the tripping hazards along York Road where the street trees have been planted and are raising the bricks.
- 15. Manager's Report:** Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted the Borough will be holding the public meeting regarding the Cedar Street Park is on April 10th for the Brownfields from the Environmental Protection Agency RLF Grant, to discuss the remediation of the contamination on site include the asbestos. Additionally, Borough Manager G. Locke noted that he has been working with the Fire Commission regarding the Fire Department Ordinance that is before Council for a motion for advertisement.

ORDER OF BUSINESS

- 1. Resolution #2019-6: 2019 DCNR C2P2 Grant Submittal:** President D. Pancoe made a motion, seconded by Councilor C. Soltysiak, to approve Resolution #2019-6, authorizing the application to the 2019 C2P2 Grant and commitment of matching funds not to exceed \$140,000.
Motion approved 11-0.
- 2. Borough Council Appointment, Ward 2:** President D. Pancoe made a motion, seconded by Councilor C. Soltysiak, to approve Resolution #2019-7, appointing Maxine Marlowe to Borough Council, as a Representative of Ward 2, to the seat vacated by the resignation of Melissa Ashton Young.
Motion approved 9-0.
- 3. Borough Council Appointment, Ward 3:** President D. Pancoe made a motion, seconded by Vice President J. Conners, to approve Resolution #2019-8, appointing Alexandria Khalil to Borough Council, as a Representative of Ward 3, to the seat vacated by the resignation of Rick Bunker
Motion approved 9-0.
- 4. Ordinance #2019-4: Fire Department: Permission to Advertise:** Councilor C. Whitney made a motion, seconded by Councilor M. Golden, to advertise Ordinance #2019-4, to reinstate and amend the duties, organization, appointment, appropriation and other requirements of the Jenkintown Borough Fire Department.
Motion approved 11-0.
- 5. Cedar Street Park Plan:** Councilor C. Soltysiak made a motion, seconded by Councilor A. Khalil, to approve the design plans for the Cedar Street / Morretti Park
Motion approved 11-0.
- 6. 2019 Farmers Market Agreement:** Councilor M. Golden made a motion, seconded by Councilor D. Ballard, to table the 2019 Farmers Market Agreement as Councilor C. Soltysiak noted that currently there are some communication issues with the vendors and the operator of the Farmers Market and therefore makes Rec Board feel responsible.
Motion approved 11-0.
- 7. Permission to re-advertise Green Light Go Grant:** Councilor K. Farrell made a motion, seconded by Vice President J. Conners, to re-advertise the 2016 Green Light Go Grant.
Motion approved 11-0.

NEW BUSINESS AND DISCUSSION:

CGI Video: Borough Manager G. Locke noted that he was approached to complete the video this year. This is the same video that was completed about 10 years ago and featured some of the current councilors. Borough Manager G. Locke noted that the video is no cost to the municipality and they will reach out to local businesses for funding, support and advertisements. Borough Manager G. Locke noted they would like to complete the video prior to summer. Councilor M. Golden asked why this did not go through the Committees to be further discussed before making a decision. Councilor K. McGlenn asked if all businesses would be invited to be a part of the video or if business will be selected. Mayor A. Dobbs noted that she was Council President the last time this video was completed and that all businesses are asked to participate, the businesses choose to if they want.

EXECUTIVE SESSION: On motion of Councilor C. Whitney, seconded by Councilor A. Khalil, the motion to move into Executive Session for discussion of matters of real estate.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of real estate. A motion made by Vice President J. Conners seconded by Councilor C. Soltysiak to go back into the public meeting passed unanimously

ADJOURNMENT: On motion of Councilor M. Golden, seconded by Councilor A. MacHaffie, the motion adjourning the meeting passed unanimously.