



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
December 12th, 2018
6:30 P.M.
700 Summit Avenue, Jenkintown Pennsylvania**

MINUTES

1. **Call to Order:** Vice President R. Bunker called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Mayor A. Dobbs led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** Vice President R. Bunker, Councilor J. Lugar, Councilor C. Soltysiak, Councilor K. Farrell, Councilor A. MacHaffie, Councilor K. McGlonn Councilor C. Whitney, Councilor M. Golden, and Councilor D. Ballard.
 - **Council members absent:** President D. Pancoe, Councilor J. Conners, and Councilor M. Ashton Young.
 - **Others Present:** Solicitor S. Kilkenny, Engineer K. Hassan, Borough Manager G. Locke, Mayor A. Dobbs, Police Chief A. DiValentino, Public Works Foreman K. Riggins and Director of Finance R. Ware.
4. **Approval of Minutes: November 28th, 2018:** On motion of Councilor J. Lugar, seconded by Councilor C. Soltysiak, the motion approving the November 28th, 2018 Council Meeting minutes were approved unanimously.
5. **Approval of Payrolls dated December 6th in the amount of \$159,160.38 and Invoices totaling \$181,704.39.** On motion of Vice President R. Bunker, seconded by Councilor J. Lugar, the motion approving payrolls dated December 6th in the amount of \$159,160.38 and invoices totaling \$181,704.39 were approved unanimously. The payroll also includes the sick pay buy back for the Jenkintown Police Department as required in the Collective Bargaining Agreement.
6. **Public Comment:** Edy Sturby, 300 Maple Avenue appeared before Council tonight to discuss the Jenkintown Train Station improvements. Ms. Sturby would like Jenkintown Borough Council to write a letter to the Federal Transit Authority stating that the improvements are detrimental to the historic station. It was noted that this letter would be discussed and drafted during the January Building, Zoning & Revitalization Committee.
7. **Presentations:** Councilor K. Farrell, Chairperson of the Playground Committee, presenting the Borough with a donation from the Playground Committee in the amount of \$8,000 to the Borough to assist with the costs of the DCNR Playground Grant
8. **Committee Reports**
 - **Administration and Finance:** Vice President R. Bunker noted that there was no monthly committee meeting during the month of December. Vice President R. Bunker noted that the Police Department's insurance carrier no longer offers the current plan. The Borough has worked hard to find the most comparable insurance policy. The Police Department has been involved with the negotiations and are satisfied with the new plan.
 - **Building, Zoning and Revitalization:** Vice President R. Bunker noted that there was no monthly committee meeting during the month of December.
 - **Public Safety:** Vice President R. Bunker noted that there was no monthly committee meeting during the month of December.

- **Public Works:** Vice President R. Bunker noted that there was no monthly committee meeting during the month of December.
- **Jenkintown School District:** No Report.
- **Jenkintown Community Alliance:** No Report.
- **Multi-Municipal Group:** No Report.

10. Engineers Report: Engineer K. Hassan noted that there was a report with the monthly meeting materials. Engineer K. Hassan highlighted that the planning process for the Cedar Street Park has begun. Engineer K. Hassan noted that they intend to have the plans ready for the March deadline.

Mayor A. Dobbs asked Engineer K. Hassan about the changing of the pedestrian light at the Chelsea. Engineer K. Hassan noted that there is no update at this time and once an update is received he will forward along.

11. Solicitor's Report: Solicitor S. Kilkenny noted that the Solicitors Office is working with the Borough regarding various projects such as zoning code updates as well as land development matters. Additionally, Solicitor S. Kilkenny right to know submittals and other legal questions.

12. Mayor's Report: Mayor A. Dobbs highlighted that she met with the Cheltenham Chamber of Citizens regarding the train station upgrades. Additionally, Mayor A. Dobbs attended both the Menorah lighting and light up the square. Mayor A. Dobbs noted that both events were well attended and went well.

13. Police Chief's Report: Police Chief A. DiValentino noted that there was a report with the monthly meeting materials. Police Chief A. DiValentino wanted to thank Temple Hospital for donating Narcan to the Police Department. Additionally, Police Chief A. DiValentino wanted to thank Salus University for the Thanksgiving dinner that was delivered to the station for those who worked on Thanksgiving.

14. Public Work's Report: Public Works Foreman K. Riggins noted was a report with the monthly meeting materials. Public Works Foreman K. Riggins highlighted that the holiday decorations have been placed along West Avenue, York Road and Leedom Street. Additionally, Public Works Foreman K. Riggins noted that he has attended the Menorah lighting in Town Square. Finally, Public Works Foreman K. Riggins highlighted that the Public Works Department replaced two inlets and storm pipe along Newbold Road that were collapsed.

15. Manager's Report: Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that the Park Planning Meeting Schedule has completed and placed on social media. This schedule will also be placed in the newspaper of general circulation. Borough Manager G. Locke highlighted that there is a Planning Commission next week, December 18th to discuss the Conditional Use application for 400 York Road. Borough Manager G. Locke highlighted that the Redevelopment Authority has voted to award Jenkintown Borough \$6,300 for environmental study of Cedar Street for contaminates.

ORDER OF BUSINESS

- 1. Ordinance #2018-3: 2019 Tax Levy:** Vice President R. Bunker made a motion, seconded by Councilor J. Lugar, to adopt Ordinance 2018-3 setting the tax levy for 2019.

General Fund	4.930 mills
Street Light Fund	0.202 mills
Fire Protection Fund	0.600 mills
Fire Apparatus Reserve	0.450 mills
Library Tax Fund	0.826 mills
Street Tax Fund	0.265 mills
Debt Service Fund	0.880 mills

Total Tax Rate

8.153 mills

Councilor J. Lugar asked if the tax increase was to offset the cost of repealing the percapita tax. Vice President R. Bunker noted that it was. Borough Manager G. Locke noted that the percapita tax varied from household to household as the per capita tax was charged to residents between the ages of 18 to 66. Additionally, Borough Manger G. Locke noted that the \$60 per household tax increase was based off of the average assessed value of \$150,000.

Councilor C. Whitney wanted to thank everyone for the hard work in the budget as well as the fact that the Borough has not had a general fund tax increase in a while. Councilor C. Whitney would like to note that the Borough has to begin looking at what is nice to have and what we need to have, as the funds are not their funds but the Borough's funds. Councilor M. Golden wanted to also thank all who were involved on the hard work on the budget however agreed with Councilor C. Whitney regarding the clarity of the Borough's goals. Councilor M. Golden is concerned with the communication effort with the residents and constituents as well as the transparency efforts.

Councilor C. Soltysiak wanted to note that the budget meetings are open to the public.

Councilor D. Ballard noted that he believed the per capita tax was a regressive tax and repealing the tax and placing it in with the property taxes which he funds a progressive tax. Vice President R. Bunker agrees.

Motion approved 9-0

2. **2019 Budget:** Vice President R. Bunker made a motion, seconded by Councilor C. Whitney, to approve the 2019 Borough budget as presented.
Motion passed 9-0.
3. **2019 Meeting Schedule:** Vice President R. Bunker made a motion, seconded by Councilor M. Golden, to adopt the 2019 Council and Committee meeting schedule as presented.
Motion approved 9-0.
4. **Resolution #2018-33 Zoning Hearing Board Appointment:** Councilor K. Farrell made a motion, seconded by Councilor M. Golden, to adopt Resolution #2018-33, appointing Robert Hudson to the Jenkintown Borough Zoning Hearing Board.
Motion approved 9-0.
5. **Resolution #2018-34 Design Review Board Appointments:** Councilor K. Farrell made a motion, seconded by Councilor J. Lugar, to adopt Resolution #2018-34, appointing Mark Asher, Susan Yannessa, Phil Zimmerman and Kevin Poirot to the Jenkintown Borough Design Review Board
Motion approved 9-0.
6. **Resolution #2018-35 Pension Board Appointments:** Councilor K. Farrell made a motion, seconded by Councilor M. Golden, to adopt Resolution #2018-35, appointing Jay Conners, Christian Soltysiak and Rick Ware to the Jenkintown Borough Non-Uniform Pension Board and Jay Conners and Christian Soltysiak to the Jenkintown Borough Uniform Pension Board.
Motion approved 9-0.
7. **Resolution #2018-36 Shade Tree Commission Appointment:** Councilor A. MacHaffie made a motion, seconded by Councilor J. Lugar, to adopt Resolution #2018-36, appointing John McGrath, Ryan Lafferty, George Gazonas and Bill McMahon to the Jenkintown Borough Shade Tree Commission
Motion approved 9-0.
8. **Resolution #2018-37 Fire Commission Appointment:** Councilor A. MacHaffie made a motion, seconded by Councilor K. Farrell, to adopt Resolution #2018-37, appointing Independent Representatives Ken Lynch, Kevin Lyons, Bill Pross and Chris O'Neill as well as Pioneer Representatives Gary Bachman, Bill Adair, Annabelle Moreno and Gary Hutnick to the Jenkintown Borough Fire Commission.

Councilor M. Golden wanted to thank all those involved for their service.

Motion approved 9-0.

9. Resolution #2018-38 UCC Appeals Board Appointment: Councilor A. MacHaffie made a motion, seconded by Councilor C. Soltysiak, to adopt Resolution #2018-38, appointing Mark Brunner, Christopher McGeehan, Jeff Orkin, and Steven Beltz to the Jenkintown Borough Uniform Construction Code Appeals Board.

Motion approved 9-0.

10. Resolution #2018-39 EAC Appointments: Councilor A. MacHaffie made a motion, seconded by Councilor K. Farrell, adopt Resolution #2018-39, appointing Adrienne Redd, Judy Bishop, Keara Weinstein, Joanne Everett, Andrea McCarthy, Maureen Lucak, and Angele Surault to the Environmental Advisory Committee as Full members and Cynthia Wollman as an Alternate member.

Motion approved 9-0.

11. Resolution #2018-40 EAC Associate Member Program: Councilor A. MacHaffie made a motion, seconded by Councilor J. Lugar, to adopt Resolution #2018-40 establishing the EAC Associate Member Program and appointing Megan DiPasquale and Molly Bruce as Associate members.

Motion approved 9-0.

12. 2019 Martin Luther King Day Funding Request: Vice President R. Bunker made a motion, seconded by President D. Pancoe, to approve the funding request for the 2019 Martin Luther King Day of Service up to \$1,000.

Motion approved 9-0.

NEW BUSINESS AND DISCUSSION: None at this time.

EXECUTIVE SESSION: None at this time.

ADJOURNMENT: On motion of Councilor C. Whitney, seconded by Councilor C. Soltysiak, the motion adjourning the meeting passed unanimously.