



PUBLIC WORKS COMMITTEE
November 14th, 2018
7:30 p.m.

MEETING MINUTES

Call to order: Councilor C. Whitney called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor C. Whitney, and Councilor C. Soltysiak.
- **Committee members absent:** Councilor K. McGlonn, Councilor K. Farrell and Councilor M. Ashton Young.
- **Others present:** Borough Manager G. Locke, Mayor A. Dobbs, Engineer K. Hassan, Public Works Foreman K. Riggins, Police Chief A. DiValentino, Fire Marshal K. Lynch, and Fire Chief G. Bachman.

Public Comment: Gary Bachman, 427 Hillside Avenue, noted that milling was completed on Elm Avenue however ripped the PVC storm pipe and damaged the curbing on the side of his property located on Elm Avenue. Mr. Bachman noted the damaged to Public Works Foreman K. Riggins who in turn informed the Contractor of the damage. The Contractor, General Asphalt, fixed the storm pipe however have not repaired the curb to date. Mr. Bachman asked that Public Works Foreman K. Riggins follow up with the Contractor for a timeline of repairs. Public Works Foreman K. Riggins noted that the final punchlist has not been completed but will make sure the curb is on the punchlist.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials. Public Works Foreman K. Riggins noted that the CDBG Project is 99% completed. NJS Concrete has installed all 88 handicap ramps and completed all striping of the ramps. The only thing left is the final punchlist, which will be completed within the coming days. Additionally, the 2018 Paving Project is 95% completed, which consisted of Hillside Avenue, from Walnut Street to York Road, Florence Avenue, between West & Runnymede Avenues, and a portion of Elm Avenue, between Hillside & Cheltena Avenues. Additionally, the contractor, General Asphalt, built two speed humps, one on the 400 block of Hillside Avenue and one on the 100 block of Cedar Street and completed the striping for those. Finally, Public Works Foreman K. Riggins noted that the Public Works Department calibrated all parking meters and kiosks in town and have completed the increase in parking fees from \$0.25 an hour to \$0.25 for a half hour.

Borough Manager G. Locke noted that the Borough is still working with ParkMobile to complete that implementation as well. Borough Manager G. Locke noted that this should be completed within a few weeks.

- **Engineers Report:** A written report was provided with the monthly meeting materials. Engineer K. Hassan highlighted that 610 Summit Avenue has submitted a Demolition permit application. Engineer K. Hassan noted that the Borough Administration as well as Pennoni Associates will continue to monitor the process, including the party wall that is shared with the Borough. The Applicant is look to start demolition as soon as possible and once all approvals are received. Engineer K. Hassan noted that the Borough was nearing the construction portion of the 2017 2040 Implementation Grant. The only item that the construction documents are waiting for is signed legal easement agreements with Glanzmann. Finally, Engineer K. Hassan noted that his office, as well as the County and Borough Administration met at Borough Hall to begin the discussion of the Cedar Street Park.

New Business

1. **2018 Paving Project** – Councilor C. Whitney highlighted that the project was substantially complete. Contract closeout has begun. The one remaining resident has registered their intent to comply with the required concrete repairs.
2. **2016 CDBG Grant / 2017 CDBG Grant for handicap ramps (16 - 17 \$306K)** – Councilor C. Whitney stated that NJS has substantially completed the 2016/2017 CDBG Grant Funded H.C. Ramp Project. Second payment request approved by Engineer and has been processed. One item left on punchlist. Grant closeout has commenced.
3. **2018 DCED Grant Cedar to Walnut Street Storm Water Grant** – Councilor C. Whitney stated that the dye test and video inspection of downstream storm water conveyance system completed. Evaluation of downstream system and discharge being performed by Engineer. Engineer K. Hassan noted that it took six hours for the dye to lead to the discharge area, which the Borough found out was covered.
4. **2017 2040 Implementation Grant** – Chairperson J. Conners stated that the Legal Easements are being completed with Glanzmann. Advertisement for construction bids to follow.
5. **Borough Streetlights** – Chairperson J. Conners stated that all of the streetlights were replaced with energy/cost saving LED lights. The poles were prepped and the majority of each pole was painted. PW has rented a bucket truck and the portion of the poles not painted during the initial phase will painted the week of November 19th. Public Works will be completing the painting of light poles on the following roads; Runnymede Avenue, Rodman Avenue, Cheltena Avenue, Cloverly Avenue, Elm Avenue, Linda Vista Avenue, Homestead Road, Vernon Road, Clement Road, Newbold Road and Vista Road.
6. **Sanitary Sewer Conveyance - Engineered study to divert flow to alternate treatment facilities** – Chairperson J. Conners stated that the Engineer has substantially completed the study and is preparing a presentation for the next PW Committee meeting on January 9th, 2019.
7. **2019 Paving Project** – Borough Manager G. Locke stated that the roads included on the paving program include Highland Avenue (West to Hillside), Walnut Street (West to Greenwood) and Cedar Street (Willow to Summit). Project Announcement letters have been sent to these residences.

Deputy Chief B. Pross asked if any of those streets included speed humps. Engineer K. Hassan and Public Works Foreman K. Riggins noted that they do not. Deputy Chief B. Pross noted that one of the issues with the aerial truck is a suspension issue which the mechanic believes may be caused by the speed hump. Deputy Chief B. Pross asked if the speed hump can be built differently so that trucks with tandem axels can traverse them without issues. Deputy Chief B. Pross noted that they are crossing them at low speed. Engineer K. Hassan noted that he will look into it.

- 8. Traffic / Pedestrian Safety** – Chairperson J. Conners stated that the 24” stop bars and piano key crosswalks have been installed where all new HC Ramps have been installed. The piano key crosswalks have also been installed at Hillside and Walnut which have greatly improved visibility of the pedestrian paths at this intersection. Additionally, two crosswalks are being installed at Walnut and Summit. The speed hump that was requested on the 100 block of Cedar Street has been installed.

Councilor C. Soltysiak wanted to thank the Public Works Department for their clean up after the pumpkin drop. Mayor A. Dobbs agreed and wanted to give a big thank you to them and the Independent Fire Company.

Old Business

- 1. Handicap curb cut ramps installed on York Road** – Chairperson J. Conners highlighted that the handicap ramps were removed, and sidewalk/curb is being reinstalled
- 2. Aqua Pennsylvania Projects** – Chairperson J. Conners noted that Aqua will be installing new watermains on Highland Avenue (West to Hillside), Walnut Street (West to Greenwood).
- 3. Verizon Pole Update** - Chairperson J. Conners stated the updated list of poles that have not been addressed and the cost tally for emergency repairs being made by PW is included in your packets. This information has been shared with PECO who is assisting the Borough in having Verizon fulfill their responsibility. Public Works Foreman K. Riggins noted that Infrasource, PECO's subcontractor, will be in town removing poles and began pole removal today, November 14th.

Chairperson J. Conners noted that there were a few senior citizens that were upset regarding the ParkMobile upgrade as they are unsure how to use the ParkMobile update. Borough Manager G. Locke noted that the residents will still be able to use the kiosks and place quarters in the parking meters as well.

Adjournment: On motion of Chairperson J. Conners, seconded by Councilor C. Soltysiak, the motion to adjourn the meeting passed unanimously.