



PUBLIC WORKS COMMITTEE
July 11th, 2018
7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor C. Whitney, and Councilor C. Soltysiak.
- **Committee members absent:** Councilor K. Farrell, Councilor K. McGlenn and Councilor M. Ashton Young.
- **Others present:** President D. Pancoe, Vice President R. Bunker, Borough Manager G. Locke, Mayor A. Dobbs, Engineer M. Bickerton, Public Works Foreman K. Riggins, Fire Chief G. Bachman, Fire Chief K. Lynch, and Police Chief A. DiValentino.

Public Comment: None at this time.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials. Public Works Foreman K. Riggins noted that he attended the 2018 Paving Project Bid-Opening with Borough Manager G. Locke, Borough Engineer P. Lenher and Director of Finance R. Ware. The Borough received three bids with the highest bid being \$176,859 and lowest bid being \$128,108. The Borough has since issued the Intent to Award to the lowest bidder, General Asphalt, who has performed work in the Borough in prior years. Public Works Foreman K. Riggins highlighted that the Public Works Department has erected various street signs at 7 different intersections around the Borough, totaling 14 new signs. Additionally, the Public Works Department assisted with the preparation and cleaning of streets for the annual Sunset 5K Run. The run was a success and a beautiful event. The Public Works Foreman and Borough Manager G. Locke were invited to lunch with Kiwanas for a wrap up meeting for the run. Finally, Public Works Foreman K. Riggins noted the Public Works Department assisted Passerini Construction with replacing four city inlets with two M-top inlet, one C-top inlet and complete removal and a concrete slab placed at the intersections of Cedar Street and Hillside Avenue, Cheltena Avenue and Elm Avenue and Walnut Street and Greenwood Avenue. These inlets were replaced in preparation for ADA ramps that the Borough will be installing as part of the 2017 CDBG grant.

Borough Manager G. Locke noted that the Borough had a sink hole develop on Mather Road between Mather Spur and Walnut Street. The sink hole started out as the size of a tennis ball and within a few days became the size of a volleyball. The Borough replaced the sewer lateral and storm water pipe in the area. PECO and AQUA were on site as well as Passerini Construction. Borough Manager G. Locke wanted to thank Ray Santee, Fire Chief K. Lynch, Fire Marshal K.

Lynch, as well as the Public Works Department, Engineer P. Lenher and Passerini Construction. Borough Manager G. Locke noted that the project went very well and could not be more proud of the Public Works Crew's performance as well as the coordination of all trades.

Councilor K. Farrell visited the site as well as talked to the homeowner whose property it was in front of and wanted to thank Public Works for their hard work to complete the project but also wanted to thank Borough Manger G. Locke on a job well done for the coordination and oversight he provided.

- **Engineers Report:** A written report was provided with the monthly meeting materials. M. Bickerton highlighted that Pennoni Associates prepared and submitted a draft of the multi-municipal grant application to Jenkintown Borough, Abington Township, and Cheltenham Township for review and comment prior to its submission to PaDot on July 6, 2018

Councilor J. Conners asked how the pre-bid meeting went for the 2016 CDBG Grant / 2017 CDBG Grant for handicap ramps. Borough Manager G. Locke noted that the pre-bid was held earlier today, July 11th. Three contractors were in attendance, however with PennBid, which is the forum in which the bids are uploaded onto, questions and answers can be uploaded onto PennBid which are public. The Borough had a delay in the advertisement and bidding of the 2016 CDBG Grant / 2017 CDBG Grant for handicap ramps due to a resignation at the County level.

New Business

1. **2018 Paving Project** – Chairperson J. Conners highlighted that the advertisement had been placed, pre-bid meeting and bid opening was held. Paving will be taking place in August before the start of school. The low bid was less than the Engineered estimate and the bid was by General Asphalt who has paved the Borough paving project for the last 3 years. The Borough has issued the intent to award to General Asphalt who appears to be the lowest responsible bidder.
2. **2016 CDBG Grant / 2017 CDBG Grant for handicap ramps (16 - 17 \$306K)**– Chairperson J. Conners stated that the County completed the review of the Bid documents and the Borough advertised the project in early July. The project is being bid on PennBid. The Borough has a pre-bid meeting today and will be opening the bids on Thursday July 19th.
3. **PECO Coordination Meeting** – Chairperson J. Conners stated that a meeting was held on Monday June 18th at 10:30 to coordinate proposed projects with PECO. Suzanne Ryan noted that PECO has no projects for Jenkintown Borough scheduled in 2018 or 2019.
4. **Inlet Relocation at Proposed Handicap Ramps** – Chairperson J. Conners stated that the relocation of inlets is necessary due to the proposed installation of handicap ramps. The Public Works Department, along with Passerini Construction, replaced four inlets; two at Cedar Street & Hillside Avenue, one at Elm and Cheltenham Avenues and one at Greenwood Avenue and Walnut Street.

Old Business

- 1. Runnymede Avenue / Walnut Street Safety** – Chairperson J. Conners highlighted that the Engineer completed their review and centerline striping will be placed at both approaches to Walnut Street, as well as signage positioning will be addressed. This is in response to safety concerns of traffic placement on Runnymede Avenue at Walnut crossing the centerline and creating a dangerous situation. Chairperson J. Conners noted that this was due to the concerns voiced by neighbors in that area.
- 2. Handicap curb cut ramps installed on York Road** – Chairperson J. Conners noted that a second letter has been drafted and sent to PennDOT requesting the ramp removals and restoration be expedited due to safety concerns.
- 3. Aqua Pennsylvania Projects** – Chairperson J. Conners highlighted that no new plans have been submitted for the Watermain installation project on Washington Lane, however the Borough Engineer is set to coordinate that project with the proposed Borough storm water project to abate the street flooding on Cedar Street.
- 4. Verizon Pole Update** - Chairperson J. Conners highlighted that a spreadsheet has been placed in packets. PW has been performing temporary repairs within the right of the way to improve pedestrian safety until Verizon makes the final restorations.

Adjournment: On motion of Chairperson J. Conners, seconded by Vice President R. Bunker, the motion to adjourn the meeting passed unanimously.