



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
June 27th, 2018
6:30 P.M.
700 Summit Avenue, Jenkintown Pennsylvania
MINUTES**

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:30 p.m.
 2. **Pledge of Allegiance:** Mayor A. Dobbs led those present in the Pledge of Allegiance
 3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President R. Bunker, Councilor J. Conners, Councilor C. Whitney, Councilor C. Soltysiak, Councilor A. MacHaffie, Councilor J. Lugar, Councilor K. Farrell, and Councilor D. Ballard.
 - **Council members absent:** Councilor M. Golden, Councilor K. McGlenn, and Councilor M. Ashton Young.
 - **Others Present:** Manager G. Locke, Solicitor P. Hitchens, Engineer K. Hassan, Mayor A. Dobbs, Fire Marshal K. Lynch, Public Works Foreman K. Riggins and Director of Finance R. Ware.
 4. **Approval of Minutes: May 23rd, 2018 and June 20th, 2018:** On motion of President D. Pancoe, seconded by Vice President R. Bunker, the motion approving the May 23rd, 2018 Council Meeting minutes and June 20th, 2018c Special Council Meeting minutes were approved unanimously.
 5. **Approval of Payrolls dated May 24th, June 7th and June 21th in the amount of \$240,193.47 and Invoices totaling \$326,934.48.** On motion of Vice President R. Bunker, seconded by Councilor K. Farrell, the motion approving payrolls dated May 24th, June 7th and June 21th in the amount of \$240,193.47 and Invoices totaling \$326,934.48 were approved unanimously.
 6. **Presentations:**
 - **Recognition of Jack Miller & Joshua Jackson:** Borough Council wanted to recognize Jack Miller and Joshua Jackson on their success and to congratulate these runners on their PIAA District 1 Championship and Runner-up allowing them to compete in the State Championship earning medals in the 3200 and 1600 meter races. Additionally, Borough Council wanted to express their appreciation for their determination and hard work in achieving this success and note that these accomplishments should not go unrecognized.
 7. **Public Comment:** Randy Garbin, 99 Runnymede Avenue, appeared before Council to discuss the heavily redacted invoices he received from the Borough for Sean Kilkenny's Law firm. Mr. Garbin obtained these invoices via a Right to Know that he filed for the invoices pertaining to the Zoning Violation Case against 301 Runnymede Avenue. Mr. Garbin noted that the Borough has spent \$5,500 between November 2017 and March 2018 and as where Mr. Garbin is waiting to hear back about the fees spent from March 2018 til now, Mr. Garbin assumed that the fees spent were close to \$6,000. Additionally, Mr. Garbin continues to live stream the meetings because he believes that the Borough edits theirs, as he believes there is a ten second piece of the video missing. Mr. Garbin would like to see Council "redouble their efforts on transparency."
- President D. Pancoe noted that Council is committed to transparency and apologizes when that may fall short.
8. **Public Hearing Ordinance #2018-1: Medical Marijuana Grower/Processor:** Solicitor P. Hitchens asked that Council open the Public Hearing regarding the Ordinance #2018-1: Medical Marijuana Grower/Processor. On motion of President D. Pancoe, seconded by Vice President R. Bunker, the motion opening the public hearing for 606-610 Summit Avenue's conditional use passed unanimously. Solicitor P. Hitchens explained the Public

hearing policies and procedures prior to the commencement of the hearing itself. Court Stenographer M. Manjardi was in attendance and transcribed the hearing. Solicitor P. Hitchens gave a brief overview of the Ordinance noting that this Ordinance would be amending Ordinance #2017-1 which provided for regulations governing medical marijuana dispensary and medical marijuana grower/processor uses.

After much discussion, it was noted that Borough Council would like to hold the vote off until the next Council meeting as residents and Councilors had questions regarding the Ordinance.

President D. Pancoe made a motion, seconded by Vice President R. Bunker, to go back into the Borough's monthly meeting, and continue with the agenda items listed. The motion passed unanimously.

Jenkintown 2035 Comprehensive Plan: President D. Pancoe noted that she would like to thank all those involved in creating the Jenkintown 2035 Comprehensive Plan. This plan is a long-range strategic plan that provides a framework for future growth and development. This comprehensive plan is to be used as a benchmark tool against which actual realized accomplishments can be compared and strategies can be modified to fit the ever-changing landscape of the community. President D. Pancoe wanted to specifically thank the following members of the Steering Committee; Laurie Durkin, Jonathon Wilt, Stephanie Berardi, Mikayla Casey, Maya Cheek, Joseph J. Connolly, Police Chief A. DiValentino, Ed Foley, Carolyn Hirsh, Sandy Hull, Borough Manager G. Locke, Jeff Lustig, Councilor K. McGlenn, Trish Miller, Rick Pescatore, Ethan Riley, James Rose, President D. Pancoe, and Dr. Timothy Wade, as well as Montgomery County Planning Commission Planners Marley Bice, Maggie Dobbs, and Sarah Richardsen.

James Rose, 513 Leedom Street, noted that there was incredible public awareness and input regarding this Comprehensive Plan.

Trish Miller, 507 Rodman Avenue, noted that she was thankful for the public awareness and input and cannot wait for the plan to be implemented.

Solicitor P. Hitchens noted that his office had a question regarding a procedural issue and that the adoption of the Jenkintown 2035 Comprehensive Plan will wait until the July 25th Council Meeting.

9. Committee Reports

- **Administration and Finance:** Vice President R. Bunker noted that there was information provided with the monthly meeting materials.
- **Building, Zoning and Revitalization:** Councilor K. Farrell noted that there was information provided with the monthly meeting materials. Councilor K. Farrell also noted that the Zoning Hearing Board hearing for 459-471 York Road has been continued and no dates have been scheduled yet. Councilor K. Farrell noted that the continuance has been blasted out to the residents. Solicitor P. Hitchens noted that he received a phone call from Noah Mariler, the Zoning Hearing Board Solicitor, that both the applicants attorney and the objectors attorney asked for a continuance as neither would be available.
- **Public Safety:** Councilor C. Whitney noted that there was information provided with the monthly meeting materials.
- **Public Works:** Councilor J. Conners noted that there was information provided with the monthly meeting materials. Councilor J. Conners highlighted that the Borough is looking to issue the Intent to Award letter to General Asphalt.
- **Jenkintown School District:** Councilor K. McGlenn noted that she had met with the School District and they have been talking about security within the School District which included a new, more secure vestibule which is approximately 700 sf. Borough Manager G. Locke noted that the Administration has been in contact with the Design Professional for the School District and as where this project requires Land Development, Council has the ability and option to approve a waiver from Land Development. Borough Manager G. Locke and Engineer K. Hassan noted that due to the size of this project and other factors, this project would be ideal for a Land Development waiver.

Vice President R. Bunker noted that in the past, the Borough has charged the School District at cost and not the cost of the permit fees. Vice President R. Bunker would like to continue to do that so that the Borough's fees are paid, however not at a large expense to the School District. Councilor K. McGlenn agreed.

Councilor K. McGlenn also noted that the discussions regarding the annual bonfire have begun and it appears as though it will be back on the baseball field as it has been in years past.

- **Jenkintown Community Alliance:** Councilor K. Farrell noted that the Annual Festival of the Arts planning is going well.
- **Multi-Municipal Group:** No Report.
- **2035 Comprehensive Plan:** Discussed during the Public Hearing.

10. Engineers Report: Engineer K. Hassan noted that there was a report with the monthly meeting materials.

11. Solicitor's Report: No Report.

12. Mayor's Report: Mayor A. Dobbs noted that Police Chief A. DiValentino is recovering from surgery however wanted to thank Council on Police Chief A. DiValentino behalf for the Civil Service Eligibility list being on the agenda. Mayor A. Dobbs noted that the 4th of July Parade will be held on Wednesday July 4th and the parade will begin at 11:30 AM in Town Center.

13. Police Chief's Report: Mayor A. Dobbs noted that there was a report with the monthly meeting materials. Police

14. Public Work's Report: Public Works Foreman K. Riggins noted that there was a report with the monthly meeting materials.

15. Manager's Report: Borough Manager G. Locke noted that there was a report with the monthly meeting materials. Borough Manager G. Locke highlighted that he met with PECO representative Suzanne Ryan and it was noted that PECO would not be in the Borough for work during 2018 or 2019. PECO will also be paving half of Clement Road due to trenching work that was performed. Borough Manager G. Locke noted that the Borough and Abington Township made a deal to pave Rydal Road from York Road to Newbold Road for \$40,000. After Rydal Road was paved, PECO contributed \$10,000 to the total, reducing the Borough's cost to \$30,000. Borough Manager G. Locke highlighted that he attended the PSAB Conference and received the Certified Borough Official (CBO) award which he was very proud of.

President D. Pancoe noted that she was ready to give a small speech and recognition for the award Borough Manager G. Locke received. President D. Pancoe highlighted George Locke has been enrolled and completed the Pennsylvania State Association of Borough's Certified Boroughs Officials Program to further advance his professional development and to better help the residents and local businesses find their home here in Jenkintown. He works hard in developing, implementing, administering public policy and services that benefit the municipality and the residents of the Borough. His expertise in initiating projects and programs that enhance operational communications, boost productivity, and promote a team-based work atmosphere has helped the Borough Administration, Code Enforcement Department and Public Works Department progress in a positive manner. With over 20 years of experience in all aspects of the planning and construction industry, he has been able to move from the private third-party sector into the public sector and work his way up through the ranks. He began as a Zoning Officer, moved into Code Enforcement, Interim Borough Manager and for the past five years has served as Borough Manager for the Borough of Jenkintown.

Manager Locke has secured numerous grants over the last three years, enabling the Borough to secure over two million dollars in funding to enhance the Borough and Borough infrastructure at a minimum cost to the residents and business owners. George works endlessly to make sure the Borough is a place where residents and business owners want to call home. With substantial experience in fields operations coupled with a formal education from Drexel University in construction management, project management and value engineering, he has been able to save the Borough thousands of dollars in engineering fees as well as building inspection fees.

George's current daily job duties include Borough Manager, Municipal Secretary, Zoning Officer, Code Enforcement Officer, Building Plans Examiner/Inspector and Certified Building Official.

Councilor K. McGlonn thanked and congratulated Borough Manager G. Locke for all of his hard work and determination in receiving this award.

ORDER OF BUSINESS

1. **Resolution #2018-20 Recognition of Jack Miller:** Councilor A. MacHaffie made a motion, seconded by Councilor J. Conners, to approve Resolution #2018-20 recognizing junior, Jack Miller, who took sixth place in the State Championship 3200-meter race earning a sixth-place medal. Mr. Miller was also the District Champion in the 1600 and 3200 at the PIAA District 1 Championships.
Motion approved 9-0
2. **Resolution #2018-22 Recognition of Joshua Jackson:** Councilor A. MacHaffie made a motion, seconded by Councilor J. Conners, to approve Resolution #2018-22 recognizing senior, Joshua Jackson, who took ninth place in the State Championship 1600-meter race. Mr. Jackson was also runner-up at the PIAA District 1 Championships in the 1600 and 3200 meter races.
Motion approved 9-0
3. **2017 Small Water Grant: Final Payment:** Vice President R. Bunker made a motion, seconded by Councilor J. Conners, to approve payment to National Water Main Cleaning Company in the amount of \$52,162.45. This project addressed the rehabilitation of one of the two drainage basins within the Borough that occasionally experience exceedances; specifically, Runnymede Avenue drainage basins. Rehabilitation methods include spot repairs, cured in place pipe (CIPP) lining, root control and grouting.
Motion passed 9-0.
4. **Resolution #2018-17 DCED Flood Mitigation Program Grant:** Vice President R. Bunker made a motion, seconded by Councilor K. McGlonn, to approve Resolution #2018-17 requesting a DCED Flood Mitigation Program grant in the amount of \$500,000.00 (total estimated construction cost for the entire project is \$801,048.80) from the Commonwealth Financing Authority to be used for the improvements for the Storm Sewer Improvements Cedar Street.
Motion approved 9-0.
5. **Resolution #2018-19 Local Share Grant Application:** Vice President R. Bunker made a motion, seconded by Councilor C. Soltysiak, to approve Resolution #2018-19 requesting a Montgomery County Local Share Grant Program in the amount of \$43,815.00 (total estimated construction cost for the entire project is \$52,895.00 plus \$4,000 additional Engineering fees for a total project cost of \$62,420.00) from the Commonwealth Financing Authority to be used for the demolition of existing buildings in preparation of a future Parklet Park located on Cedar St. within Jenkintown Borough.
Motion approved 9-0.
6. **2018 Paving Project: Intent to Award to General Asphalt Paving Company:** Councilor J. Conners made a motion, seconded by Councilor K. Farrell, to issue the "Intent to Award Letter" to the apparent low bidder General Asphalt, contingent upon the Contractor satisfying the required bonds, insurance and any subcontractors required responsible contractors' certification.
Motion approved 9-0.
7. **Civil Service Eligibility List:** Councilor C. Whitney made a motion, seconded by Vice President R. Bunker, to advertise for the testing of the full-time applicant eligibility list with the Jenkintown Police Department as per the Civil Service Commission
Motion approved 9-0.
8. **Resolution #2018-21 ARLE Grant:** Vice President R. Bunker made a motion, seconded by Councilor C. Whitney, to adopt Resolution #2018-21 pertaining to the ARLE Grant in the amount of \$350,000.00 written by Pennoni Associates Inc. on behalf of Jenkintown Borough. This grant is in conjunction with Cheltenham and Abington Townships, to upgrade the intersection of Washington Lane and Township Line Road and has a 0% match. Jenkintown Borough's percentage of the grant writing / submittal shall not exceed \$1,000.00. PennDOT encouraged Jenkintown Borough to submit for this grant.

Motion approved 9-0.

NEW BUSINESS AND DISCUSSION: None at this time.

EXECUTIVE SESSION: On motion of President D. Pancoe, seconded by Councilor J. Conners, the motion to move into Executive Session for discussion of matters of real estate.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of real estate. A motion made by Vice President R. Bunker seconded by Councilor C. Soltysiak to go back into the public meeting passed unanimously

ADJOURNMENT: On motion of Councilor J. Conners, seconded by Vice President R. Bunker, the motion adjourning the meeting passed unanimously.