



PUBLIC WORKS COMMITTEE

May 9th, 2018

7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor C. Whitney, and Councilor C. Soltysiak.
- **Committee members absent:** Councilor K. Farrell, Councilor K. McGlenn and Councilor M. Ashton Young.
- **Others present:** President D. Pancoe, Vice President R. Bunker, Borough Manager G. Locke, Mayor A. Dobbs, Engineer K. Hassan, Fire Chief G. Bachman, Fire Chief K. Lynch, and Police Chief A. DiValentino.

Public Comment: None at this time.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials. Borough Manager G. Locke highlighted that the Public Works Department and Borough Administration completed the 2018 quarterly report for the sanitary sewer system. This report is sent to Cheltenham.
- **Engineers Report:** A written report was provided with the monthly meeting materials.

New Business

1. **Vista Road Safety** – Chairperson J. Conners highlighted that this item was updated during the Public Safety committee meeting this evening.
2. **2018 Paving Project** - Chairperson J. Conners stated that the 2018 Paving Project advertisement has been placed and the prebid meeting will take place on May 22nd at 11:00 AM at Borough Hall. Cut off for questions will be May 25th with the Borough opening the submitted bids on June 1st. The Borough is currently anticipating paving to take place in August before the start of school.
3. **Rydal Road Paving** – Chairperson J. Conners stated that this paving is in coordination with Abington Township. This portion of Rydal Road has been in bad shape for an extended period of time. The paving was delayed while PECO completed gas main installation East of Jenkintown Borough. Rydal has been milled schedule to be paved this week.

4. **2016 CDBG Grant / 2017 CDBG Grant for handicap ramps (16 - 17 \$306K)** – Chairperson J. Conners stated that the 2016 CDBG Grant / 2017 CDBG Grant Bid documents under County review, advertisement and bidding will be set following that review. Project to take place as soon as the school year ends.
5. **PECO Coordination Meeting** – Chairperson J. Conners stated that a meeting has been requested and is being set up to coordinate proposed projects with PECO. The meeting should take place in May. This meeting is a routine meeting with Suzanne Ryan from PECO and the Borough is currently not anticipating any projects.

Old Business

1. **Runnymede Avenue / Walnut Street Safety** – Chairperson J. Conners highlighted that the Engineer completed their review and centerline striping will be placed at both approaches to Walnut Street, as well as signage positioning will be addressed. This is in response to safety concerns of traffic placement on Runnymede Avenue at Walnut crossing the centerline and creating a dangerous situation. Chairperson J. Conners noted that this was due to the concerns voiced by neighbors in that area.
2. **Florence Avenue Drainage** – Chairperson J. Conners noted that the project has been completed and apparently functioning as designed. The paving will be adjusted as Florence Avenue is paved in August. Any damage to concrete curb during this project has been documented and will be addressed by the Borough.
3. **Handicap curb cut ramps installed on York Road** – Chairperson J. Conners stated that the Borough has drafted another letter and is sending the letter to PennDOT requesting the ramp removals and restoration be expedited due to safety concerns.
4. **Inlet Relocation at Proposed Handicap Ramps** – Chairperson J. Conners highlighted that the relocation of inlets made necessary by the installation of handicap ramps due to the 2016 CDBG Grant / 2017 CDBG Grant
5. **Aqua Pennsylvania Projects** – Chairperson J. Conners highlighted that there was a four (4) inch fire main installed at 201 York Road so that the building could be retrofitted with sprinklers. No new plans have been submitted for the Watermain installation project on Washington Lane, the Borough Engineer is set to coordinate that project with the proposed Borough storm water project to abate the street flooding on Cedar Street.
6. **Montco 2040 Implementation Grant: Long Planters on York Road – submitted** – Chairperson J. Conners highlighted that the grant submittal was made before the required deadline. Decision anticipated in June.

Mayor A. Dobbs noted that she wanted to discuss the race markers for the Sunset 5K run. Mayor A. Dobbs noted that the markers will not be installed before the run this year, however would like to have the start and finish signs installed before the race on June 5th.

President D. Pancoe wanted to discuss the clean up that the Environmental Advisory Committee is planning. Borough Manager G. Locke noted that he had discussed this project with the EAC and that the planned clean ups were on private properties.

Mayor A. Dobbs also noted that there is a lot of trash and cigarette butts around the kiosk. Mayor A. Dobbs noted that she knows that Public Works does clean up the lot twice a week but it appears to be a daily occurrence. Public Works Foreman K. Riggins noted that the Public Works Department will clean up the kiosk area every other day.

Mayor A. Dobbs also asked the status of the grant pertaining to the Cedar Street Park. Borough Manager G. Locke noted that the Borough submitted the grant on time for planning and full plans of the site however they have not heard back on the awarding of the grant due to the grant being awarded in June.

Borough Manager G. Locke noted that the Borough is looking to change its annually adopted fee schedule for hearings such as Zoning Hearing Board and Conditional Use. The Borough will be bringing the resolution before the Administration & Finance Committee meeting and is looking to include an escrow to allow for additional hearings to be billed to the applicant. The Borough will be structuring this item on the fee schedule after Phoenixville Borough. Borough Manager G. Locke also noted that the Planning Commission is currently taking on a lot of projects with the biggest project being the 2035 Comprehensive Plan. The adoption of this plan is currently scheduled for the June Council meeting, with a public information session during the May 17th Planning Commission meeting. Additionally, Borough Manager G. Locke noted that the Planning Commission is looking to move their meetings to the third Tuesday of each month. Mayor A. Dobbs asked if the Borough has followed all required timelines for the implementation and adoption of the 2035 Comprehensive Plan. Borough Manager G. Locke noted that they have, however the Comprehensive Plan is not a regulatory document, however it is more of a guide and the last plan was adopted in 1962.

President D. Pancoe asked about a status update for Verizon. Public Works Foreman K. Riggins noted that Verizon has been out of town due to all of the wires being transferred. Currently, Verizon and PECO are in disagreements on whos responsibility it is to remove the poles. Borough Manager G. Locke noted that this is a contractual issue and has been revised in the new contract to be Verizon's responsibility to remove the poles.

Borough Manager G. Locke highlighted that the Borough has received 100% compliance on Greenwood Avenue and has only two blocks, one home, to complete on West Avenue for the Greenwood Avenue & West Avenue Concrete Compliance program.

Mayor A. Dobbs asked when the port-a-potty would be removed from the 300 block of Walnut Street. Fire Marshal K. Lynch noted that the port-a-potty is in front of the house that caught fire late 2016. Currently, the property has no running water therefore the port-a-potty is being used for the workers. Fire Marshal K. Lynch noted that work has halted due to a disagreement between the mortgage company and the contractor. Borough Manager G. Locke noted that 358 Walnut Street, the other half of the twin, has passed their final inspection.

Adjournment: On motion of Chairperson J. Conners, seconded by Vice President R. Bunker, the motion to adjourn the meeting passed unanimously.