



ADMINISTRATION & FINANCE COMMITTEE
March 21st, 2018
7:30 p.m.

MEETING MINUTES

Call to Order: Vice President R. Bunker called the meeting to order.

Attendance:

- **Committee members present:** Vice President R. Bunker, Councilor J. Lugar, Councilor M. Golden, Councilor D. Ballard, and Councilor A. MacHaffie.
- **Committee member absent:** None at this time.
- **Others present:** Councilor K. Farrell, President D. Pancoe, Borough Manager G. Locke, Finance Director R. Ware, Fire Marshal K. Lynch, and Mayor A. Dobbs.

Public Comment: None at this time.

Reports

- **Tax Collector:** A written report was provided with the monthly meeting materials.
- **February Financial Report:** A written report was provided with the monthly meeting materials.
- **JCA:** Councilor K. Farrell noted that this year's Arts Fest will be on Sunday September 16th and currently JCA is looking for a treasurer.
- **Rec Board:** No Report.

New Business

- **Taco Bell Tax Analysis:** Discussed earlier in the evening under Building, Zoning & Revitalization
- **PaDEP 902 Grant Application – Resolution to Full Council:** Vice President R. Bunker noted that the Borough is looking to apply for the PA DEP 902 Recycling Grant to purchase a new recycling truck. Vice President R. Bunker made a motion, seconded by Councilor J. Lugar, to send Resolution #2018-11 to support submitting an application for the PAdep 902 grant to purchase a replacement recycling truck. Grant amount not to exceed \$200,000 with a 10% match. Motion approved unanimously.
- **2016 CDBG Grant / 2017 CDBG Grant for handicap ramps (\$306K) June 2018:** Vice President R. Bunker noted that the minor issue has been resolved and that the project documents have been approved. The project is to be bid in April and construction is to begin in August.

- **Cheltenham DEP Penalties:** Vice President R. Bunker noted that the Borough received a bill from Cheltenham Township to pay for a portion of penalties that were received during 2010-2014. The charges began at 2.2 million however Cheltenham Township was able to negotiate it down to \$280,000. Cheltenham Township is now looking to have Jenkintown Borough pay for 11.2% of those fees which equates to \$33,432. Vice President R. Bunker noted that the Borough met with Abington Township who also received Cheltenham's invoice and that a meeting is being arranged with Abington, Borough, the respective Engineers and Solicitors. The Borough is looking for documentation that shows that Jenkintown had an overage during that period.

Old Business

- **Leasing of new Police Vehicle:** Vice President R. Bunker noted that the Borough received quotes for multiple bidders. The lowest quote was received from Fred Beans and was accepted by the Jenkintown Police Department. The car and upfit quotes are being provided to First Trust - Municipal Lease to complete ordering process.
- **Cheltenham Proposed Sanitary Sewer Construction (Interceptor A) – Update:** Vice President R. Bunker highlighted that there are notes provided with the monthly meeting materials.
- **Ford F550 Dump Truck / Municipal Lease Program:** Vice President R. Bunker noted that the new Ford F550 dump truck was delivered and put into use for the most recent snow storm that the Borough experienced. The Public Works Department is enthusiastic about the new truck.
- **2018 PA Small Water Grant – Submittal due in February 2018:** Vice President R. Bunker noted that grant was submitted for the 2018 PA Small Water Grant. This grant is for the same construction that was submitted for the 2017 PA Small Water Grant however this work will be taking place on the West Avenue drainage basin.
- **Cedar Street / Morretti Park – Grant Status:** Vice President R. Bunker noted that the Borough has been looking for grants to help fund the Cedar Street / Morretti Park. PECO had placed their Green Region grant delayed until June due to the number of applicants and the DCNR Grant to be filed in April.

Vice President R. Bunker noted that they received documentation late this afternoon that the work for the 2017 PA Small Water Grant has been completed and the first payment can be released. The payment would be in the amount of \$126,607.05. Vice President R. Bunker made a motion, seconded by Councilor M. Golden, to move the motion to approve payment to National Water Main Cleaning Company in the amount of \$126,607.05 for the work performed pertaining to the 2017 PA Small Water & Sewer Grant to full Council. Motion approved unanimously.

Adjournment: On motion of Councilor M. Golden, seconded by Councilor J. Lugar, the motion adjourning the meeting passed unanimously.