



ADMINISTRATION & FINANCE COMMITTEE
April 18, 2018
7:30 p.m.

MEETING MINUTES

Call to Order: Councilor K. Farrell called the meeting to order.

Attendance:

- **Committee members present:** Councilor K. Farrell, Councilor J. Lugar, Councilor M. Golden, Councilor D. Ballard, and Councilor A. MacHaffie.
- **Committee member absent:** Vice President R. Bunker, Councilor C. Soltysiak, and Councilor C. Whitney.
- **Others present:** President D. Pancoe, Councilor J. Conners, Councilor K. McGlenn, Councilor M. Ashton Young, Borough Manager G. Locke, Solicitor P. Hitchens, Finance Director R. Ware, Fire Marshal K. Lynch, and Mayor A. Dobbs.

Public Comment: None at this time.

Reports

- **Tax Collector:** A written report was provided with the monthly meeting materials.
- **March Financial Report:** A written report was provided with the monthly meeting materials. Finance Director R. Ware noted that the audit has been completed and the statement has been placed in a paper of general circulation. The full audit will also be placed on the Borough's website.
- **JCA:** Councilor K. Farrell noted that this year's Arts Fest will be on Sunday September 16th and currently JCA is looking for a treasurer. Councilor K. Farrell also noted that the JCA is looking to start a food truck festival next spring.
- **Rec Board:** Mayor A. Dobbs noted that the Spring Egg Hunt was a success and currently the Rec Board is planning for the Summer Music Series.

New Business

- **Promotion to Sergeant – Jenkintown Police Department:** Councilor K. Farrell made a motion, seconded by Councilor J. Conners, to move the promotion of Detective Mark Welsh as a Sergeant with the Jenkintown Police Department to full Council. Motion approved unanimously.
- **Motion to Full Council – Permission to engage Bond Counsel – Sanitary Sewer Repair Funding:** Councilor K. Farrell noted that this motion is to give the Borough Administration permission to engage Bond Counsel and explore available funding sources to complete the Sanitary Sewer Repairs for Interceptor A. Councilor K. Farrell made a motion, seconded by

Councilor D. Ballard, to move the permission to engage Bond Counsel to full Council. Motion approved unanimously.

Old Business

- **2016 CDBG Grant / 2017 CDBG Grant for handicap ramps (\$306K) June 2018:** Councilor K. Farrell highlighted that the grant funding issue has been resolved and the project is expected to be bid in early May.
- **Cedar Street / Moretti Park – Grant Status:** Councilor K. Farrell noted that the Green Region Grant delayed has been delayed and currently the Borough is expecting awards in June. The Borough is intending to use this grant for demolition, site work and stormwater. The Green Region Grant funding is through the County - Local Share Account 200K.
- **Cheltenham DEP Penalties:** Councilor K. Farrell noted that a meeting is currently being arranged with Abington, Cheltenham, and the respective Engineers and Solicitors to request documentation of overflows.
- **Leasing of new Police Vehicle:** Councilor K. Farrell highlighted that the new police vehicle has been painted and delivered to up-fitter for installation of equipment.
- **Cheltenham Proposed Sanitary Sewer Construction (Interceptor A) – Update:** Councilor K. Farrell noted that the minutes from the latest Interceptor A meeting is in the packet. Borough Manager G. Locke highlighted that work is progressing.
- **Taco Bell Tax Analysis:** Councilor K. Farrell highlighted that the Borough received the appraisal and analysis and they both have been provided in the packets. Currently, Council is still reviewing the appraisal and analysis.

Adjournment: On motion of Councilor M. Golden, seconded by Councilor J. Lugar, the motion adjourning the meeting passed unanimously.