



## JENKINTOWN BOROUGH COUNCIL

**PUBLIC MEETING**  
**November 23<sup>th</sup>, 2015**  
**7:30 P.M.**

**700 Summit Avenue, Jenkintown Pennsylvania**

### MINUTES

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Chief A. DiValentino led those present in the Pledge of Allegiance
3. **Roll Call:**
  - **Council members present:** President D. Pancoe, Vice President R. Bunker, Councilor L. Durkin, Councilor, Councilor C. Soltysiak, Councilor J. Conners, Councilor K. McGlenn, Councilor K. Farrell, Councilor M. Golden, Councilor C. Durkin, Councilor T. Danilak, and Councilor M. Marlowe.
  - **Council members absent:** Councilor J. Mixon.
  - **Others Present:** Manager G. Locke, Chief A. DiValentino, Director of Finance B. Lucy, Public Works Foreman J. Riggins, Solicitor S. Kilkenny, and Engineer M. Saylor.
4. **Approval of Minutes: October 26<sup>th</sup>, 2015:** On motion of Councilor C. Durkin, seconded by Vice President R. Bunker, the motion approving the minutes from the October 26<sup>th</sup>, 2015 meeting of Borough Council passed unanimously.
5. **Approval of Payrolls dated October 29<sup>th</sup> and November 12<sup>th</sup> in the amount of \$138,078.85 and Invoices totaling \$633,559.56.** On motion of Vice President R. Bunker, seconded by Councilor M. Marlowe, the motion approving payrolls and invoices passed unanimously.
6. **Public Comment:** None.
7. **Presentations:** None
8. **Committee Reports**
  - **Administration and Finance:** A packet has been placed in Dropbox. Vice President R. Bunker stated that the final Budget workshop went well and Council will be voting to advertise the budget tonight.
  - **Building, Zoning and Revitalization:** A packet has been placed in Dropbox. Councilor L. Durkin wanted to highlight the Steering Committee's first public workshop that was held on Thursday, October 29<sup>th</sup> at the Jenkintown School Cafeteria at 6pm. Nearly 100 residents attended and the workshop was very productive. The community survey also had approximately 800 responses which will be shared during the December Steering Committee meeting. Councilor L. Durkin also asked Borough Manager G. Locke to include Greenwood Avenue and West Avenue into the 2016 Paving Program for curb and sidewalk replacement. These roads were paved with state monies and did not get marked for the egregious concrete. Councilor L. Durkin also wanted to highlight the Planning Commission meeting in regards to the Land Development of Glanzmann Subaru. The Planning Commission has made suggestions and Glanzmann has now gone back to see if they can address these suggestions, mainly moving the building closer to the sidewalk which would require Glanzmann Subaru to go back before the Zoning Hearing Board. President D. Pancoe asked to see drawings before the building is pushed up to the sidewalk, President D. Pancoe stated that she has some concerns regarding the building being moved to the sidewalk because the building directly next door, The Love and Care Drycleaners, is not against the sidewalk and if they want that block uniform than pushing

the building to the sidewalk and if they want that block uniform than pushing the building to the sidewalk may not make that property look uniform with all the others. Also, President D. Pancoe wasn't sure if Glanzmann even wanted to go back to the Zoning Hearing Board having already gone before them for his current variances on this project and how going before them again may effect that approval. Finally, Councilor L. Durkin wanted to remind council that the Flood Plain Ordinance must be adopted by March 2016.

- **Public Safety:** A packet has been placed in Dropbox. Councilor K. Farrell wanted to note that Earl Armitage from Pennoni Associates was at the committee meeting and present the TAP program. The project will be going out to bid in March 2016 and construction will start in June of 2016. Finally, Councilor K. Farrell wanted to highlight that she, Borough Manager G. Locke, and Bill Jenaway met to begin the discussions of the Fire Company Training Assessment.
  - **Public Works:** A packet has been placed in Dropbox. Councilor J. Conners stated that the 2015 Paving Project is completed and this year's leaf collection is underway and going well.
  - **Jenkintown School District:** Councilor K. Farrell stated that there has been no new updates.
  - **Jenkintown Community Alliance:** Councilor C. Soltysiak confirmed that the JCA should have a meeting before the year ends.
  - **Multi-Municipal Group:** Councilor M. Golden stated that his report was in Dropbox. He wanted to highlight the DVRPC 50<sup>th</sup> Anniversary dinner is on Wednesday December 9<sup>th</sup> at 5:30pm. Councilor M. Golden and President D. Pancoe will be attending this dinner. Finally, the Implementation Studies will be added to Dropbox once they are received.
- 9. Engineers Report:** A written report was provided with the monthly meeting materials. Engineer M. Saylor highlighted that 95% of the manhole pan lids have been installed. Engineer M. Saylor also stated that her office is waiting to hear from Harrisburg regarding the Paving Issue. Finally, the Jenkintown School District Playground concept plans have been submitted and are being reviewed and confirming with the DVRPC that \$14,000 can be used for a path to the playground.
- 10. Solicitor's Report:** Solicitor S. Kilkenny stated that the items to be discussed in Executive Session in the matters of litigation. Solicitor S. Kilkenny also stated that the settlement with Hynes had been completed and the Borough will be receiving a \$10,000 check as settlement payment. This needs to be voted on under New Business.
- 11. Mayor's Report:** No Report Given.
- 12. Police Chief's Report:** A written report was provided in Dropbox. Police Chief A. DiValentino wanted to highlight that the Police Station will be collecting for Toys for Tots. Unwrapped toys can be dropped off at the Police Station for donations.
- 13. Public Work's Report:** A written report was provided with the monthly meeting materials. Public Works Foreman J. Riggins highlighted that the leaf collection for this year has started and is going well. This will continue until the middle of December. The Public Works Department has also made 2700 gallons of brine and will be preparing and decorating for the community events that will be taking place in the Borough the next few weeks.
- 14. Manager's Report:** A written report was provided with the monthly meeting materials. Borough Manger G. Locke wanted to highlight the meeting today about the December 9<sup>th</sup> Menorah lighting. The meeting was held with Councilor M. Marlowe and the Rabbi. Borough Manager G. Locke also wanted to confirm that the 2015 Accessible Ramps have been completed. All twelve ramps have been completed and approved and payment will be submitted. Finally, PECO damaged a sewer line on the 500 block of Summit Avenue when they were installing the electrical poles. The sewer line has been fixed and the Borough is now trying to go to PECO for the payment of the emergency work that was completed.

## ORDER OF BUSINESS

1. **Resolution #2015-12: TAP Reimbursement Agreement:** Councilor K. Farrell made a motion, seconded by Councilor C. Durkin to approve Resolution #2015-12 entering into a Federal Aid Reimbursement Agreement for the Jenkintown School Zone Signalization Project.

Motion passed 11-0

2. **Ordinance #2015-5 Police Radios:** Councilor K. Farrell made a motion, seconded by Councilor M. Golden to approve Ordinance #2015-5 authorizing a loan from Montgomery County and approves a Promissory Note in the amount of \$40,302.92 in order to purchase certain radio equipment and services for the Borough police, fire and emergency personnel.

Motion passed 11-0

3. **Ordinance #2014-6: 2016 Tax Levy Permission to Advertise:** Vice President R. Bunker made a motion, seconded by Councilor M. Marlowe to advertise Ordinance #2015-6 setting the tax levy for 2016.

Motion passed 11-0

4. **2016 Budget:** Vice President R. Bunker made a motion, seconded by Councilor M. Marlowe to advertise the 2016 operating budget. This budget will be available for public review at Borough Hall during normal business hours

Motion passed 11-0

5. **Resolution #2015-13: Disposition of Records:** President D. Pancoe made a motion, seconded by Vice President R. Bunker to adopt Resolution #2015-13, Disposition of Records, allowing the destruction of documents listed in Exhibit A

Motion passed 11-0

6. **Police Contract:** President D. Pancoe started to make a motion to approve the Police Contract between Jenkintown Borough and Jenkintown Police Department which will be in effect from January 1 2016 until December 31 2019. President D. Pancoe heightened that they full time Police Officers will be receiving at 3.25% raise for the years 2016,2017,2018 and a 3.5% raise for the year 2019. There has also been changes to the longevity schedule, the length of the contract, minor changes to sick time payout, small increase to the number of vacation hours, added a religious preference holiday, increased tuition reimbursement benefit for the force and added a health insurance opt out. This Contract has been approved and signed by the Jenkintown Police Department as well as the Jenkintown Police Benevolent Association.

Councilor M. Golden asked if Council had to vote to approve the contract tonight or can it wait until the December Council meeting due to all of Council not looking over the contract before tonight's vote. Vice President R. Bunker stated that this contract was negotiated with the Police Benevolent Association and four members of Borough Council. President D. Pancoe stated that she would like to get this item underway and not hold it off as it expires in December and she does not want to wait until the last minute. President D. Panoce offered Councilor M. Golden to look over the contract tonight before voting.

Councilor M. Golden made a motion, seconded by Vice President R. Bunker to table the Police Contract between Jenkintown Borough and Jenkintown Police Department until the December 14<sup>th</sup> Council Meeting.

Motion passed 10-1. Councilor M. Marlowe opposed.

## **NEW BUSINESS AND DISCUSSION:**

1. **Release and Settlement Agreement:** Councilor M. Golden made a motion, seconded by Councilor K. Farrell to release and settle the agreement between the Borough and Jenkintown and Mike Hynes. The Borough will receive a \$10,000 payment and drop the lawsuit against Mr. Hynes.

Motion passed 11-0.

2. **Coordination Call – Post Office Green Space:** Councilor L. Durkin stated that the Steering Committee is looking for opportunities for Green Space. The Committee has looked at the small land in front of the Post Office on the corner of West Avenue and Cedar Street. The Borough wanted to put benches and trees. When Councilor L. Durkin went before the Post Master and the Post Master stated that there were rules against those type of projects and they were even looking to install “No Trespassing Signs” in front of the Post Office. Solicitor S. Kilkenny suggested that Borough Manager G. Locke reach out to Congressman Boyle to initiate a conversation with the Post Master.
3. **Alverthorpe Park:** President D. Pancoe stated that Council should begin to explore a collaborative effort with Rockledge Borough to find out if the Borough may be able to use the Alverthorpe Park area. The County Planners from the Steering Committee believed that a multi-municipal approach would best suit everyone in the situation. This project is only in its planning stages but will continue to be talked about as the weeks pass.

**EXECUTIVE SESSION** On motion of Councilor T. Danilak, seconded by Councilor M. Marlowe, the motion to move into Executive Session for discussion of matters of personnel.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of personnel. A motion made by President D. Pancoe seconded by Councilor J. Conners to go back into the public meeting passed unanimously

**ADJOURNMENT:** On motion of Vice President R. Bunker, seconded by Councilor T. Danilak, the motion adjourning the meeting passed unanimously.